



MEMO TO CITY COUNCIL

Request to Include Topic on the City Council Agenda

From: Keith Watts, Procurement Manager **Meeting Date:** 11/9/2021
Presenter: N/A **Estimated Time:** 0.0
Topic: Approve Purchase Order 22-0111 to Keller Associates for FY22 Electrical Plans Examining in the Not-to-Exceed amount of \$255,000.00 and authorize Procurement Manager to sign the Purchase Order.

Recommended Council Action:

Approve Purchase Order 22-0111 to Keller Associates for FY22 Electrical Plans Examining in the Not-to-Exceed amount of \$255,000.00 and authorize Procurement Manager to sign the Purchase Order.

Background:

These expenses are pass through costs and have no change on the budget.