

## City of Meridian FY2023 Budget Amendment Form



### Personnel Costs

Full Time Equivalent (FTE):  

| Fund#                        | Dept.# | G/L#  | Proj.# | G/L# Description   | Total       |
|------------------------------|--------|-------|--------|--------------------|-------------|
| 20                           | 1840   | 41200 | 5040   | Wages              |             |
| 20                           | 1840   | 41206 | 5040   | PT/Seasonal Wages  |             |
| 20                           | 1840   | 41210 | 5040   | Overtime           |             |
| 20                           | 1840   | 41304 | 5040   | Uniform Allowance  |             |
| 20                           | 1840   | 42021 | 5040   | FICA               | \$ -        |
| 20                           | 1840   | 42022 | 5040   | PERSI              | \$ -        |
| 20                           | 1840   | 42023 | 5040   | Worker's Comp      | \$ -        |
| 20                           | 1840   | 42025 | 5040   | Employee Insurance | \$ -        |
| <b>Total Personnel Costs</b> |        |       |        |                    | <b>\$ -</b> |

*Please only complete the fields highlighted in Orange.*

### Amendment Details

Title: **American Rescue Plan Act Funds**

Department Name: Other Government

Presenting Department Name: Other Government

Department #: 1840

Primary Funding Source: 20

CIP#:  

Project #: 5040

Is this for an Emergency?  Yes  No

New Level of Service?  Yes  No

*Clerks Office Stamp*

Date of Council Approval  

### Operating Expenditures

| Fund#                               | Dept.# | G/L#  | Proj.# | G/L# Description   | One-Time             | On-Going    | Total                |
|-------------------------------------|--------|-------|--------|--------------------|----------------------|-------------|----------------------|
| 20                                  | 1840   | 85000 | 5040   | Grant Expenditures | \$ 12,845,509        |             | \$ 12,845,509        |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| 20                                  | 1840   |       | 5040   |                    |                      |             | \$ -                 |
| <b>Total Operating Expenditures</b> |        |       |        |                    | <b>\$ 12,845,509</b> | <b>\$ -</b> | <b>\$ 12,845,509</b> |

### Capital Outlay

| Fund#                       | Dept.# | G/L# | Proj.# | G/L# Description | Total       |
|-----------------------------|--------|------|--------|------------------|-------------|
| 20                          | 1840   |      | 5040   |                  |             |
| 20                          | 1840   |      | 5040   |                  |             |
| 20                          | 1840   |      | 5040   |                  |             |
| 20                          | 1840   |      | 5040   |                  |             |
| 20                          | 1840   |      | 5040   |                  |             |
| 20                          | 1840   |      | 5040   |                  |             |
| <b>Total Capital Outlay</b> |        |      |        |                  | <b>\$ -</b> |

### Revenue/Donations

| Fund#                          | Dept.# | G/L#  | Proj.# | G/L# Description | Total                |
|--------------------------------|--------|-------|--------|------------------|----------------------|
| 20                             | 1840   | 33100 | 5040   | Grant Revenue    | \$ 12,845,509        |
| 20                             | 1840   |       | 5040   |                  |                      |
| 20                             | 1840   |       | 5040   |                  |                      |
| <b>Total Revenue/Donations</b> |        |       |        |                  | <b>\$ 12,845,509</b> |

| Acknowledgement  | Date      |
|--|-----------|
| <i>David Miles</i>   | 11/2/2022 |
| Department Director  |           |
| <div style="border: 1px solid green; padding: 5px; display: inline-block;"> <b>APPROVED</b><br/>                     By Todd Lavoie at 12:20 pm, Nov 02, 2022                 </div> |           |
| Chief Financial Officer  |           |
| Approved Brad Hoaglun 1:52pm   | 11/2/2022 |
| Council Liaison <i>[Signature]</i>   | 11-2-22   |
| Mayor  |           |

BP 11/2/22

**Total Amendment Request \$ -**

### Total Amendment Cost - Lifetime

## City of Meridian FY2023 Budget Amendment Form

|  | Prior Year(s)<br>Funding | Fiscal Year<br>2023 | Fiscal Year<br>2024 | Fiscal Year<br>2025 | Fiscal Year<br>2026 | Fiscal Year<br>2027 |   |
|--|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---|
| Personnel  |                          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | <b>Department Name:</b> <u>Other Government</u><br><b>Title:</b> <u>American Rescue Plan Act Funds</u><br><b>Instructions for Submitting Budget Amendments:</b><br>> Department will send Amendment with Directors signature to Finance (Budget Analyst) for review<br>> Finance will send Amendment to Council Liaison for signature<br>> Council Liaison will send signed Amendment to Mayor<br>> Mayor will send signed Amendment to Finance (Budget Analyst)<br>> Finance (Budget Analyst) will send approved copy of Amendment to Department<br>> Department will add copy of Amendment to Council Agenda using Novus Agenda Manager |
| Operating  |                          | \$ 12,845,509       | \$ -                | \$ -                | \$ -                | \$ -                |   |
| Capital  |                          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |   |
| Total  | \$ -                     | \$ 12,845,509       | \$ -                | \$ -                | \$ -                | \$ -                |   |
| <b>Total Estimated Project Cost: \$ 12,845,509</b> |                          |                     |                     |                     |                     |                     |   |

### Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

|  |          |
|--|----------|
| <b>1. Describe what is being requested?</b><br>Budget amendment to accept received American Rescue Plan Act (ARPA) grant revenue currently held as deferred grant revenue, and move into operating expenditures. Any currently identified project proposed for ARPA funding will have individual project contracts and agreements authorizing expenditure of the ARPA funds brought forward to Council for approval. |          |
| <b>2. Why was this budget request not submitted during the current fiscal year budget cycle?</b><br>Funding was recieved outside the budget process.   |          |
| <b>3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?</b><br>Time restrictions of ARPA program and ready to execute projects available now.   |          |
| <b>4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.</b><br>Funding is from the ARPA of 2021.  |          |
| <b>5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?</b><br>Yes.   |          |
| <b>6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.</b><br>Yes - projects are managed by department PMs dependent on viability of projects chosen.   |          |
| <b>7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)</b>   | Possible |
| <b>8. Is the amendment going to result in the disposal of an asset? (Yes or No)</b>  | No       |
| <b>9. Any additional comments?</b><br>We have received a total of \$12,845,509 in ARPA funding.  |          |

**Total Amendment Request \$ -**

*Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.*