



PARKS & RECREATION COMMISSION

REGULAR MEETING • MINUTES

**City Hall Council Chambers, 33 East Broadway Avenue, Meridian, Idaho
Wednesday, June 14, 2023 • 5:30 p.m.**

The Meridian Parks & Recreation Commission is a volunteer citizens' group that is created and empowered to advise the City on issues relating to park facilities and recreation programs of the City. Their mission is to gather input from staff and other qualified personnel on issues relating to the creation and design of public parks and open spaces; to listen to public input; and to provide advice and recommendations on parks and recreation related matters to the Mayor and City Council.

Roll-Call Attendance

Commission President Keith Bevan called the meeting to order at approximately 5:33 p.m.
MPR Administrative Assistant II Rachel Myers took roll-call attendance as follows:

<u>X</u> Keith Bevan, President	<u>X</u> Elle Hood
<u>X</u> Mandi Roberts, Vice President	<u>O</u> Mike Medellin
<u>X</u> Jennifer Bobo	<u>O</u> John Nesmith
<u>X</u> Dom Gelsomino	<u>O</u> Brandon Simpson
<u>X</u> Jo Greer	

Others present were: MPR Department staff—Director Steve Siddoway, Parks Superintendent Mike Barton, Recreation Manager Garrett White, Pathways Project Manager Kim Warren, Marketing Coordinator Shelly Houston, and Recreation Coordinator Jenna Fletcher.

Adoption of the Agenda

Commission President Keith Bevan entertained a motion to adopt the agenda as presented. Commissioner Dom Gelsomino moved to approve the agenda. Commissioner Jo Greer seconded. All were in favor of the motion.

Approval of the Minutes

1. March 8, 2023 Regular Meeting – Keith Bevan

Commission President Keith Bevan entertained a motion to adopt the minutes as presented. Commission Vice President Mandi Roberts moved to approve the minutes. Commissioner Dom Gelsomino seconded. All were in favor of the motion.

Announcements

2. Upcoming Events – Shelly Houston

MPR Marketing Coordinator Shelly Houston provided a City of Meridian Events flyer, as well as a Kleiner Park Live flyer, and highlighted the events noted, which are attached to these meeting minutes.

Old Business ~ NONE

New Business

3. MPR Department Classes & Camps Update – Jenna Fletcher

MPR Recreation Coordinator Jenna Fletcher provided a PowerPoint about the Department's activity offerings. Copies of her slides are attached to these meeting minutes.

Commission Feedback:

- **Keith Bevan** – What time do the classes typically start? *9:30 a.m.*
- **Mandi Roberts** – Concerning Outdoor Adventure Camp, why did it not happen this year? *The Department was struggling just to get enough summer camp staff hired for two sites this year. She prioritizes summer day camp because it can host more children.*

4. MPR Department Pool Update – Garrett White

MPR Recreation Manager Garrett White provided an update about the community pool operations via a PowerPoint. Copies of his slides are attached to these meeting minutes.

Commission Feedback:

- **Mandi Roberts** – With the growth Meridian is experiencing, is staff monitoring attendance at the pool? Are they reaching capacity? Are the number of swim lessons increasing year upon year? *Everyday, pool staff monitors attendance, as they do not want to go over the capacity of 250, which they haven't even come close to reaching this number this year. However, they haven't reached the hottest part of the season yet. Last year they reached 150 people, based on the number of lifeguards who applied and were hired. This year, the number of lifeguards has increased on deck. Regarding swim lessons, sessions are always at maximum capacity.*
- **Keith Bevan** – Is the Department still looking to hire lifeguards this year? *No. Once the month of May starts, they stop the hiring process for lifeguards.*

5. Tully Park Playground Replacement Update – Mike Barton

MPR Parks Superintendent Mike Barton presented an update about the new design of the playground being replaced at Tully Park. Copies of his PowerPoint slides are attached to these meeting minutes.

Regarding the two playground color choices, there was general consensus for Option B (blue). The Commissioners expressed their excitement about the design and play elements.

Commission Feedback:

- **Keith Bevan** – Will the old playground be donated to another country? *Yes.*
- **Jennifer Bobo** – What is the project timeline? *MPR staff members are ready to place the order. It takes approximately eight weeks to receive the playground. The labor will be bid. The goal is to have the equipment installed by this fall.*

6. MPR Department FY2024 Budget – Steve Siddoway

MPR Director Steve Siddoway presented the Department's proposed budget requests for fiscal year 2024 via a PowerPoint. Copies of his slides are attached to these meeting minutes.

Commission Feedback:

- **Mandi Roberts** – She was glad to learn that MPR staff will reference possible content options, such as benches and wayfinding signage, for the Pathways Master Plan Update project.
- **Keith Bevan** – Regarding the purchase of the restrooms at Lakeview Golf Course, he was surprised at the high cost and wanted to know the reason. *The cost includes more than just the structure, including utilities to get water, sewer, and power lines extended/added.*
- **Jennifer Bobo** – She was disappointed that the new Community Center was taken off the list of requests. *MPR staff members are actively working on selecting a location so that they can move forward as soon as possible. But they would rather get it right first than get it fast. The right location has not been identified quite yet.*

Workshop ~ NONE

Staff Reports

7. MPR Staff

Parks Superintendent Mike Barton reported on the following:

- Lakeview Golf Course Improvements – They are finalizing the irrigation and well projects. They are now in the process of demolishing an old pump house and fixing ruts because they had to bring in a crane across the fairways.
- Discovery Park, Phase 2 – The skate park concrete portion is finished. The bike park is about 50% done. For the rest of the park, crews are working on sprinklers, soil amendments, hydroseeding, fencing, concrete to finish, entry and rule signs, drinking fountains, picnic tables, trash cans, etc. Cassandra Schiffler is working on art installations.

Director Steve Siddoway reported on the following:

- FY2024 Budget – The Department is currently in the budget season. The first budget workshop will be held on June 15, 2023.
- New Community Center – MPR staff members have been working hard on the new Community Center. They look forward to bringing a more specific update to the MPR Commission in the future.

Pathways Project Manager Kim Warren reported on the following:

- Pathways Tour – A tour was held last month with a skeleton crew but nevertheless went on a good ride. They looked at a lot of projects underway.
- Pathways Map Update – The working layer of GIS map updates was formally adopted by City Council last week. They continue to work on the public-facing, reader-friendly map on the website, which is progressing nicely and will be later translated into an app. This tool will be used to plan for recreation or commuter routes.
- Linder Road – New pathway was recently completed along Linder Road between Cayuse Creek and WinCo. It looks great, and landscape repairs are in. This is a new stretch.

- Five Mile Creek Pathway Segment D Between Ten Mile and Black Cat Roads – This is located west of the Waste Water Resource Recovery Center, and the project is underway. There is some vegetation to move and items to clear out.

Adjourn

Commission President Keith Bevan entertained a motion to adjourn the meeting. Commissioner Jo Greer moved to adjourn. Commission Vice President Mandi Roberts seconded. The vote was unanimous and in favor of the motion.

There being no further business, the meeting adjourned at approximately 6:58 p.m.

(AUDIO & VIDEO ON FILE OF THESE PROCEEDINGS)

APPROVED:

KEITH BEVAN, PRESIDENT

_____/_____/_____
DATE

MANDI ROBERTS, VICE PRESIDENT

/rem

Attachments:

- 1) Flyer: City of Meridian Upcoming Events (1 page)
- 2) Flyer: City of Meridian Kleiner Park Live (1 page)
- 3) PowerPoint: MPR Department Classes & Camps Update (7pages)
- 4) PowerPoint: MPR Department Pool Update (3 pages)
- 5) PowerPoint: Tully Park Playground Replacement Update (5 pages)
- 6) PowerPoint: MPR Department FY2024 Budget (5 pages)



Initial Point Gallery

Visit the art gallery located on the third floor of Meridian City Hall. Admission is free. New exhibits open May 2, May 26, July 3, Aug 1, Sept 1, Oct 3, and Nov 7

Meridian Main Street Market

Every Saturday (April 15 - October 14) 9:00 am—1:00 pm, Meridian City Hall Plaza

Sparklight Movie Night in Meridian

Free family-friendly movies shown outdoors at dusk in Settlers Park

June 2, 16, 30; July 14, 28; August 11 View movie list at: meridiancity.org/parks/specialevents.

Bri Kleiner Park Live Summer Concert Series

Free concerts by popular local bands beginning at 7:00 pm at the Kleiner Park Bandshell
June 9, 23; July 7, 21; August 18 View band list at: meridiancity.org/parks/specialevents.

Meridian Dairy Days

June 21—24 Find complete schedule of events at: dairydays.org

Coffee with the Mayor

Tuesday, June 27, 8:00—9:30 am, Deja Brew Bistro, Free, All Welcome

Independence Day Celebration & Fireworks Display

Tuesday, July 4, 4:00—10:30 pm, Storey Park, Free. Live music, food trucks, games

National Night Out

Tuesday, August 1 — Host a get-together to show solidarity against neighborhood crime

Concerts on Broadway Concert Series

Free Saturday night concerts begin at 7:00 pm in Meridian City Hall's Outdoor Plaza

August 26—Guilty Pleasure

September 9—The Kings of Swing

September 23—Summer Groove Party Band (formerly High Street)

Meridian Art Week

September 16—23 Enjoy a variety of art-related events and activities.

Community Art Party

September 16 Come take part in the arts with interactive art projects and more.

Trunk or Treat

Thursday, October 26, 6:00—9:00 pm, Location TBA

Veterans Day Ceremony at the Rock of Honor

Saturday, November 11, 11:00 am, Rock of Honor—Kleiner Park

Christmas in Meridian

Winter Lights Parade & Christmas Tree Lighting — Friday, December 1, Details TBA

View additional community events at: meridiancity.org/calendar

MERIDIAN PARKS & RECREATION

Bri
KLEINER
PARK
LIVE
FREE OUTDOOR CONCERTS

MERIDIAN
IDAHO

OUTDOOR CONCERTS
EVERY OTHER FRIDAY
KLEINER PARK
BANDSHELL
@ 7 PM

Friday
June
9



Billy Blues Band

Friday
June
23



The Last Call

Friday
July
7



Casio Dreams

Friday
July
21



Jukebox

Friday
August
4



Push2Play

Friday
August
18



The Noteables

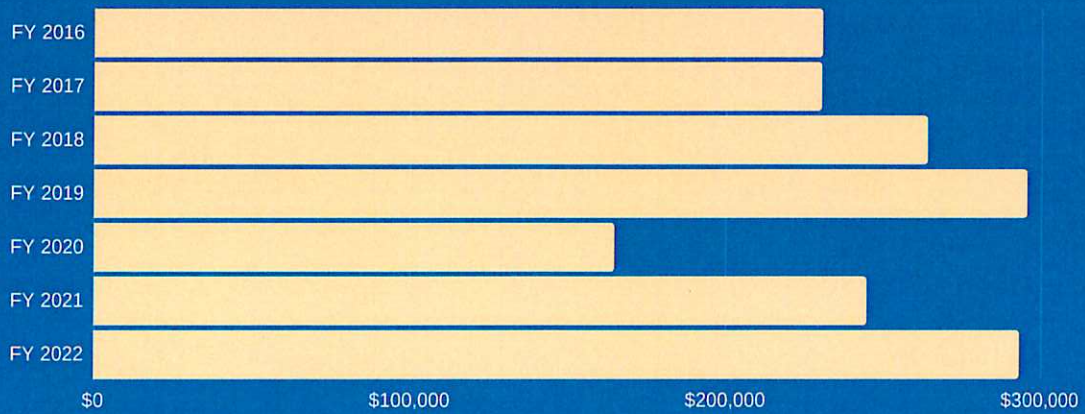
✦ BRIGHTON

Visit meridiancity.org/kleinerparklive or
call (208) 888-3579 for more details.

CLASSES & CAMPS

Parks & Recreation Commission
April 12, 2023

REVENUE HISTORY





2022 CLASS/CAMP SUCCESSES

CAMP MER-IDA-MOO 2022- 421 kids attended camp June 13 - August 12	OUTDOOR ADVENTURE June 27 - Aug 5 6 weeks of camp 72 kids attended.	2022 CLASSES Offered over 650 classes Over 5,000 people participated in classes
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6/14/2023

WHAT DOES 2023 LOOK LIKE?

RUNNING AT 2 SITES (SCHOOLS)

Will add additional schools if have adequate staff

ACTIVITIES

Tennis, youth art, photography
Pickleball, line dancing, gymnastics
Martial arts, fencing, & more

OUTDOOR ADVENTURE

Rafting, Bogus Basin, Swimming

What classes do we offer?



LOCATIONS OF CLASSES



6/15/2023

**MERIDIAN
COMMUNITY CENTER**



**MERIDIAN
HOMECOURT**



**MERIDIAN
POOL**

Meridian Community Center - Availability													
OCCUPIED TIMES													
Main Room							Art Room						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
8am					8:00		8am						
9am					9:15		9am						
10am							10am					10:00	
11am		11:00					11am					12:00	
12pm	12:30						12pm						
1pm	1:30	1:30					1pm						
2pm							2pm						
3pm							3pm						
4pm	4:30		4:30				4pm	4:00		4:00			
5pm		5:30		5:30			5pm						
6pm		6:30					6pm			5:00	6:00		
7pm							7pm						
8pm	8:00		8:00	8:00			8pm	8:00			8:00		
9pm							9pm						

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Workshops
Offered
Sporadically

If interested
please submit
date
requests

OCCUPIED TIMES		Meridian Homecourt - Availability						
		Jan 2022 - May 2022						
		Bay 5						
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8am						8:30		
9am		9:30	9:30	9:30	9:30		9:30	
10am		10:30	10:30	10:30			10:30	
11am								
12pm		12:00		11:45	12:00			
1pm				12:30				
2pm					1:15	2:00		
3pm					2:45			
4pm								4:00
5pm		4:30	5:00	4:30	5:00	4:30		
6pm								7:00
7pm				7:30				
8pm		8:30			8:30	8:00		
9pm								
10pm			10:00					

OCCUPIED TIMES		Meridian Pool - Availability											
		Jan 2023 - May 2023											
		Main Room						Office					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am													
9am													
10am					10:00								
11am													
12pm													
1pm					2:00								
2pm													
3pm													
4pm		4:30	4:15		4:00	Workshops Offered Sporadically	Workshops Offered Sporadically						
5pm		5:30	5:15		5:00								
6pm						If interested please submit date requests	If interested please submit date requests						
7pm				7:30									
8pm				8:30									
9pm													

HOW DO PEOPLE HEAR ABOUT OUR CLASSES?



Activity Guides



Email Blasts



Social Media

CURRENT HAPPENINGS

SUMMER CAMP 2023
2 SITES (DISCOVERY/SIENA)

FALL 2023 GUIDE

NEW COMMUNITY
CENTER SPACE

QUESTIONS? COMMENTS?

Jenna Fletcher: jfletcher@meridiancity.org

Meridian Pool

Parks & Recreation Commission Update

- June 14th, 2023



Pool Cover comes off – April 13th/14th
Pool De-winterization begins –April 17th
First Swim Team Tryout – May 6th
Lifeguard / Swim Instructor Training – May 8th

Opening Day 2023
June 5th

Positions Hired

Head of Maintenance – 2
Lifeguard/Swim Instructor – 62
Assistant Aquatics Coordinator – 1
(position split between two/three Senior Lifeguards)



2023 Operations:

Pool Capacity (Bather Load): Capacity of **250**.

Kids registered for Swim Lessons as of 6-13-23 = **1794**.

***This does not include Private Lessons**

Swim Tests: Rescues went from approximately **60+** per season to **6** per season in 2022!

***Note the Meridian Pool will be recognized on June 22nd at the AIC Awards!**



Facility Schedule

Schedule (With **35-45** Guards) WEEKDAYS

5:30am – 7:00am Swim Team
7:00am – 9:00am Swim Team
9:00am – 1:00pm Swim Lessons
1:00pm – 1:30pm Maintenance
1:30pm – 4:30pm Public Swim
4:30pm – 4:45pm Maintenance
4:45pm – 7:15pm Swim Lessons

Schedule (With **45-55** Guards) WEEKDAYS

5:30am – 7:00am Swim Team
7:00am – 9:00am Swim Team
9:00am – 1:00pm Swim Lessons
1:00pm – 1:30pm Maintenance
1:30pm – 4:30pm Public Swim
4:30pm – 4:45pm Maintenance
4:45pm – 7:15pm Swim Lessons
7:30pm – 9:30pm Public Swim

Schedule (With **55-65** Guards) WEEKDAYS

5:30am – 7:00am Swim Team
7:00am – 9:00am Swim Team
9:00am – 1:00pm Swim Lessons
1:00pm – 1:30pm Maintenance
1:30pm – 4:30pm Public Swim
4:30pm – 4:45pm Maintenance
4:45pm – 7:15pm Swim Lessons
7:15pm – 7:30pm Maintenance
7:30pm – 9:30pm Public Swim

SATURDAY

12:00pm-4:00pm Public Swim

Schedule (With **65+** Guards) WEEKDAYS

5:30am – 7:00am Swim Team
7:00am – 9:00am Swim Team
9:00am – 1:00pm Swim Lessons
1:00pm – 1:30pm Maintenance
1:30pm – 4:30pm Public Swim
4:30pm – 4:45pm Maintenance
4:45pm – 7:15pm Swim Lessons
7:15pm – 7:30pm Maintenance
7:30pm – 9:30pm Public Swim

SATURDAY

**12:00pm - 6:00pm Public Swim
6:30pm-8:30pm Private Party**

Sunday

**12:00pm-6:00pm Public Swim
6:30pm-8:30pm Private Party**



Pool Projects completed Spring of 2023;

-1 Meter Diving board installation – tentatively scheduled to start work mid-February

OLD



NEW



-Pool Rim Painting



-New Umbrella Fabrics



Questions?



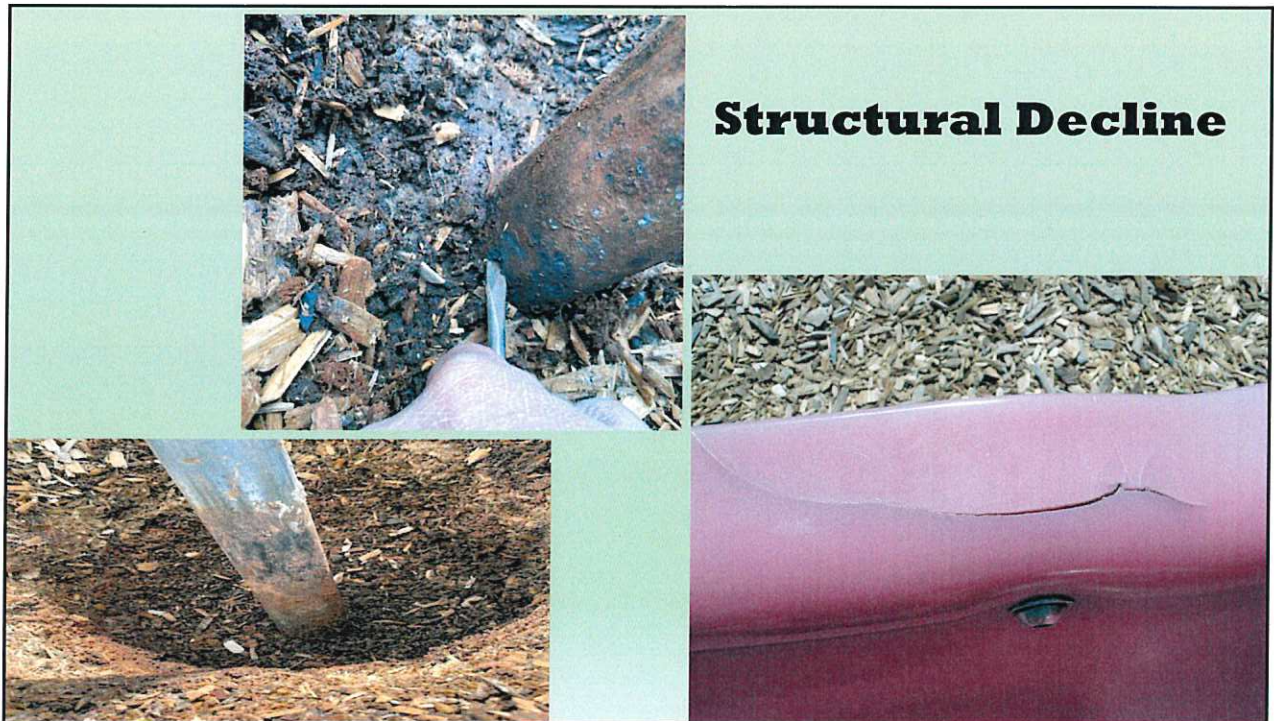
Tully Park

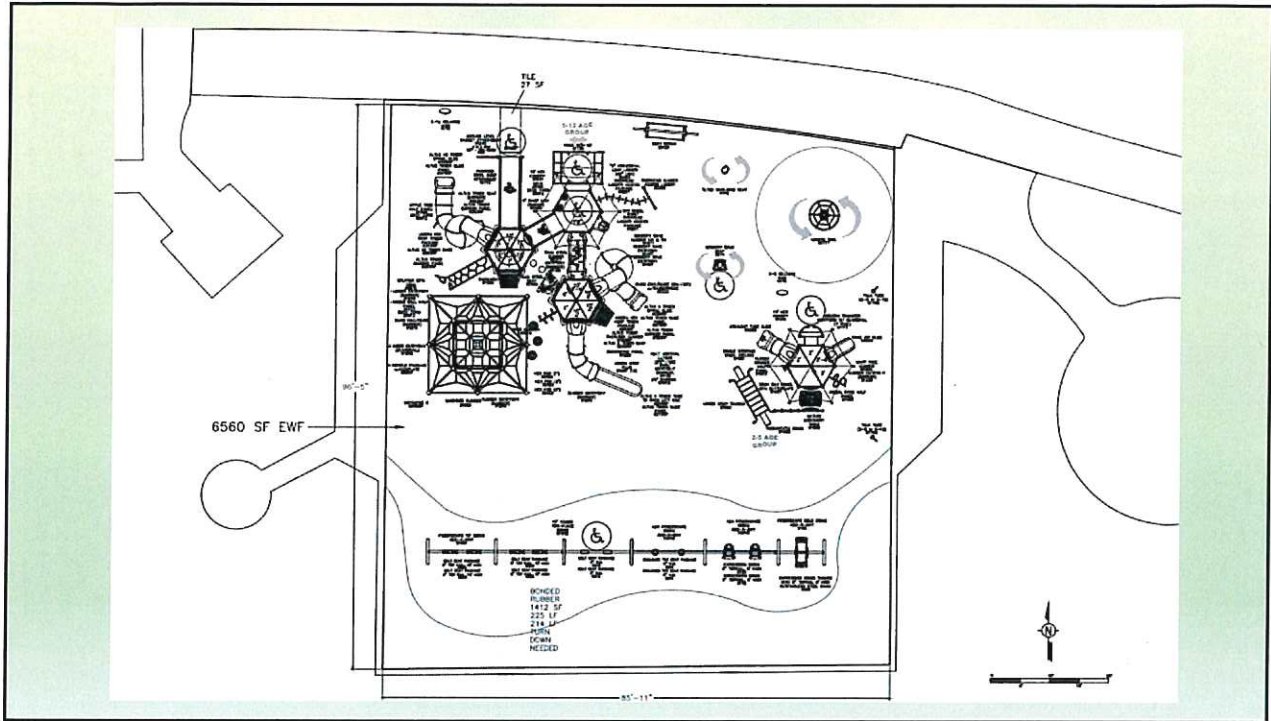
Playground Replacement

Mike Barton, Parks Superintendent



Existing Playground





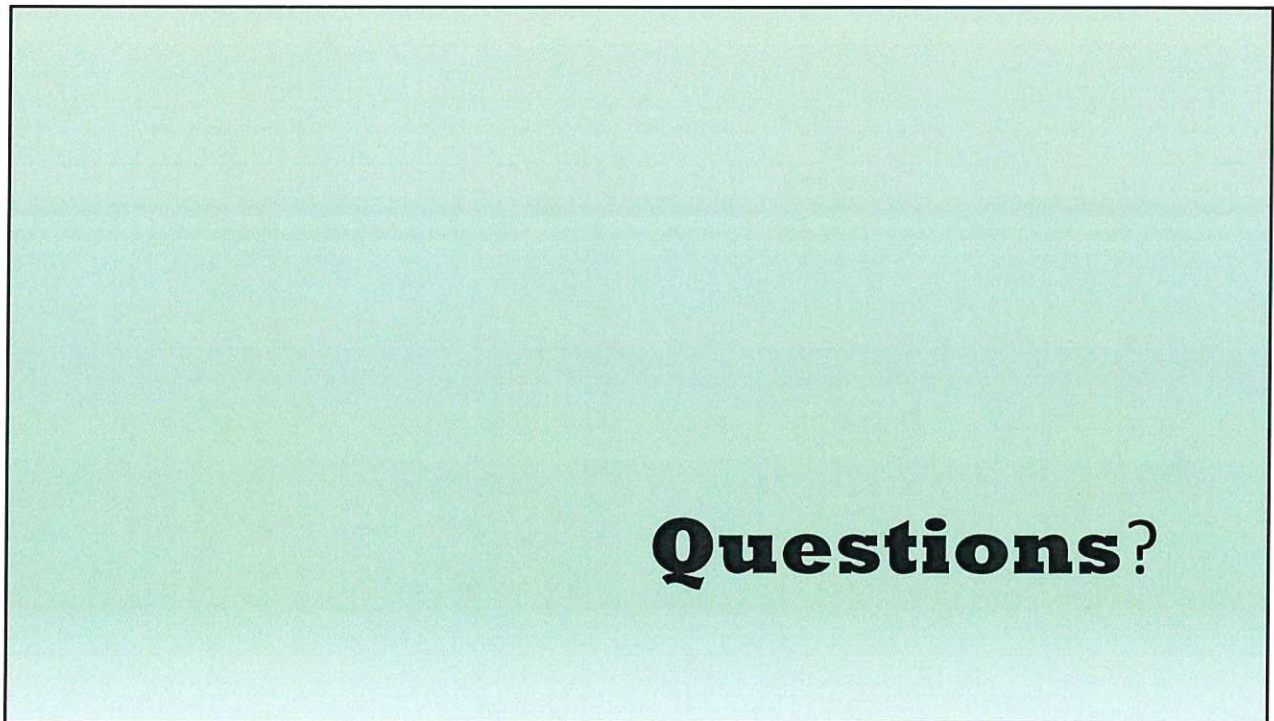
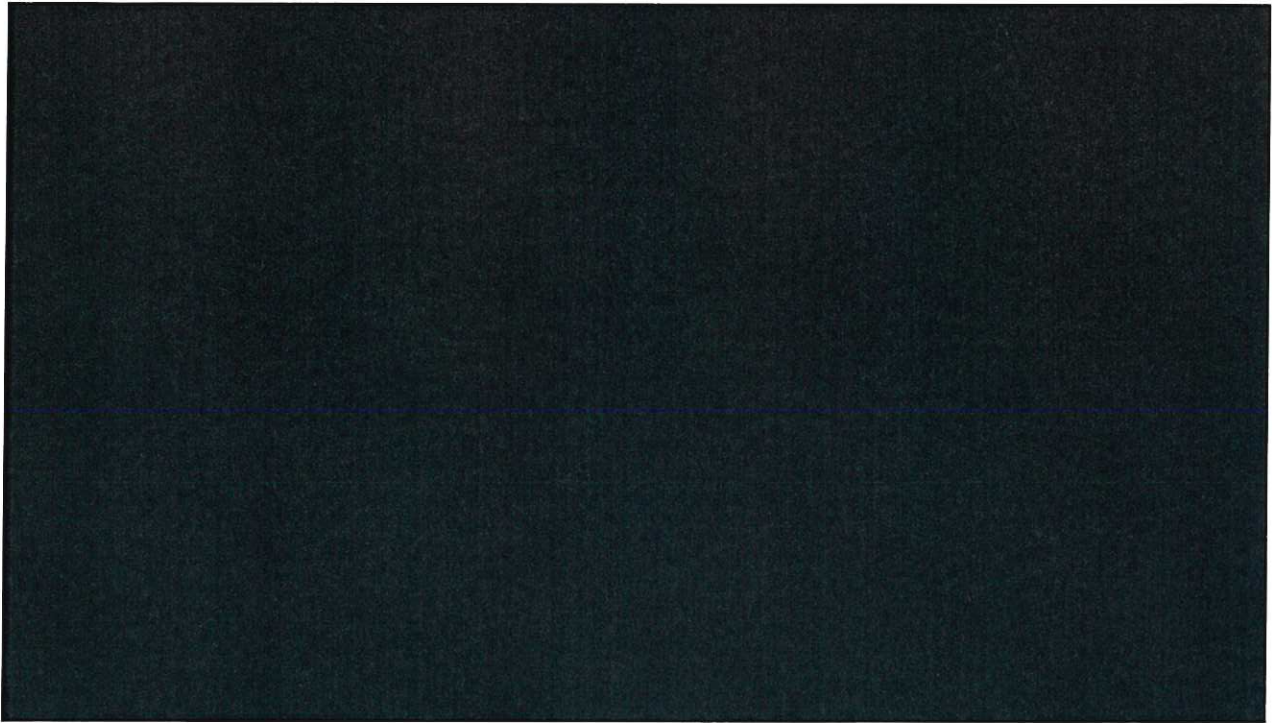


A



B

Color Selection?





Meridian Parks & Recreation FY2024 Budget



www.meridiancity.org




Other Government – Budget Request



Lake Hazel Road Widening

Personnel Cost: \$0	Operating Cost: \$103,000	Capital Cost: \$0	Total Request: \$103,000
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-  This request will complete the cooperative development agreement funding for the road improvements on Lake Hazel.
-  This request will fund the remainder of the cost share items that Council approved last fall.
-  Based on actual bids

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Other Government – Budget Request



MAPS – Meridian Art in Public Spaces: Public Art

Personnel Cost: \$0	Operating Cost: \$10,000	Capital Cost: \$62,407	Total Request: \$72,407
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This request is equivalent to fifty cents per Meridian Resident for the installation of public art (based on population estimate adopted by COMPASS)

This budget carries forward each year to save up for larger public art installation projects

Art installations include three sculptures in Discovery Park Phase II, transit shelter wraps in collaboration with VRT, and ongoing traffic box wraps

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Parks & Recreation – Budget Request



Community Center – Design & Construction Docs

Personnel Cost: \$0	Operating Cost: \$0	Capital Cost: \$750,000	Total Request: \$750,000
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A larger community center for classes, camps, activities, and City-sponsored events

This request would allow us to develop construction documents for the future Community Center.

This request is funded by Impact Fees.

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Parks & Recreation – Budget Request



Park Identity/Theming Reinforcement

Personnel Cost: \$0	Operating Cost: \$0	Capital Cost: \$50,000	Total Request: \$50,000
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To create unique, educational, interpretive, and interactive elements for Chateau park.



Chateau Park is a 6.7 acre neighborhood park along Chateau Street

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Parks & Recreation – Budget Request



Pathways Connections Master Plan Update

Personnel Cost: \$0	Operating Cost: \$0	Capital Cost: \$125,000	Total Request: \$125,000
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The existing Pathways Master Plan document was adopted in 2007.



This request will fund an update to the Pathways Master Plan, including design and construction standards, amenities, master agreements, wayfinding, parking/trailheads, etc.

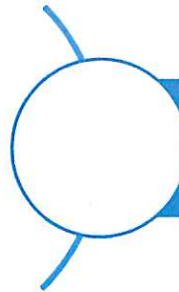
www.meridiancity.org

Parks & Recreation – Budget Request



Wi-Fi for Settlers Park

Personnel Cost: \$0	Operating Cost: \$30,000	Capital Cost: \$0	Total Request: \$30,000
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This request would bring Wi-Fi to key areas of Settlers Park.

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Parks & Recreation – Budget Request



Park Maintenance Equipment Capital Purchases

Personnel Cost: \$0	Operating Cost: \$45,000	Capital Cost: \$0	Total Request: \$45,000
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This request is to purchase a top dresser.

This will compliment prior purchase of aeration equipment.

This equipment will help maintain healthy turf .

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Parks & Recreation – Budget Request



Parks Maintenance Technicians (3)

Personnel Cost: \$10,373	Operating Cost: \$3,405	Capital Cost: \$0	Total Request: \$13,178
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This request is to convert 3 existing, year-round seasonal employees to 3 full-time Parks Maintenance Technicians.

Funding for this request will be minimized by reducing or offsetting the existing seasonal budget.

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Parks & Recreation – Budget Request



Lakeview Golf Course Improvements

Personnel Cost: \$0	Operating Cost: \$0	Capital Cost: \$1,131,750	Total Request: \$1,131,750
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Shade Structure Funded Previously and Removed from this Request

Clubhouse Interior Improvements: \$208,653

Clubhouse Exterior/Patio Improvements: \$228,267

Restroom on #4: \$358,530

Restroom on #8: \$336,300

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