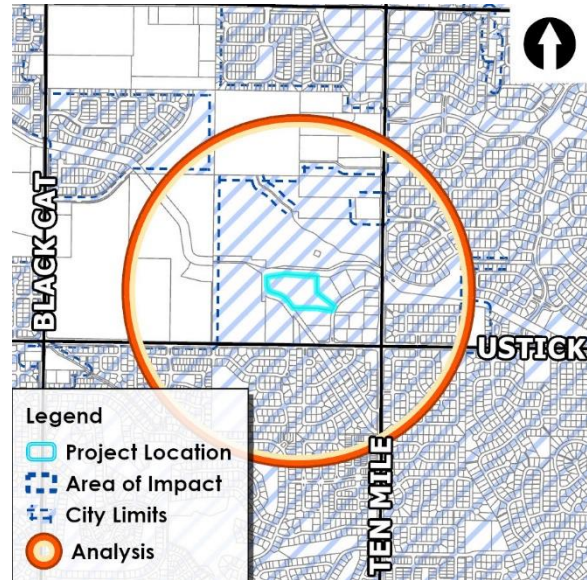


**COMMUNITY DEVELOPMENT  
DEPARTMENT REPORT**



HEARING DATE: 9/19/2024  
 TO: Planning & Zoning Commission  
 FROM: Sonya Allen, Associate Planner  
 208-884-5533  
 sallen@meridiancity.org  
 APPLICANT: Calvary Chapel Meridian  
 SUBJECT: H-2024-0020  
 Calvary Chapel Meridian - RZ  
 LOCATION: 3600 W. Nelis Dr.



**I. PROJECT OVERVIEW**

**A. Summary**

Rezone of 8.41-acres of land from the I-L to the C-C zoning district.

**B. Issues/Waivers**

None

**C. Recommendation**

Staff: Approval with the requirement of a new development agreement.  
 Commission Recommendation: Pending.

**D. Decision**

Select: Pending.

**II. COMMUNITY METRICS**

**Table 1: Land Use**

Description	Details	Map Ref.
Existing Land Use(s)	Church, private education institution	-
Proposed Land Use(s)	No change in use proposed	-
Existing/Proposed Zoning	I-L (Light Industrial)/C-C (Community Business)	A.ii
Future Land Use Designation	Mixed Use Non-Residential (MU-NR)	A.iii

**Table 2: Process Facts**

Description	Details
Preapplication Meeting date	4/30/2024
Neighborhood Meeting	5/20/2024
Site posting date	9/3/2024

**Table 3: Community Metrics**

<b>Agency / Element</b>	<b>Description / Issue</b>	<b>Reference</b>
Ada County Highway District		<b>Error! Reference source not found.</b>
• Comments Received	No	-
• Commission Action Required	No	-
• Access	W. Nelis Dr.	-
ITD Comments Received	Yes (no comments or concerns)	<b>Error! Reference source not found.</b>

Note: See section 0. IV. City/Agency Comments & Conditions and/or the public record for comments received.

### III. STAFF ANALYSIS

Comprehensive Plan and Unified Development Code (UDC)

#### A. History

This property is part of the larger McNelis Subdivision that was annexed in 2004 with a Development Agreement (DA) and a preliminary plat; a final plat was later approved and recorded that included this property as Lot 4, Block 2, McNelis Subdivision. The DA was later amended in 2011.

A Conditional Use Permit (CUP) was approved in 2018 for a 28,000+/- square foot (s.f.) church use in the I-L zoning district on the subject property. A Certificate of Zoning Compliance (CZC) and Design Review (DES) application was approved in 2020 for a 23,119 s.f. 2-story church on this site as approved with the CUP. Another CZC and DES application was approved earlier this year for four (4) new 30' x 40' outbuildings to be used for youth and adult ministry and an office and a 20' x 40' storage building totaling 5,600 s.f. overall; the building permit is still in process and has not yet been issued.

#### B. General Overview

No new development is proposed with this application. The Applicant has been operating a private education institution (i.e. Christian school for pre-K through 11<sup>th</sup> grade) out of the existing church and plans to move it to the new buildings east of the church in the future once they're constructed. These buildings will be used for school, youth group, church ministry and bible classes.

The existing I-L (Light Industrial) zoning district prohibits private education institutions; therefore, the use is operating illegally. The proposed rezone will remedy this situation. The proposed C-C (Community Business) zoning district will accommodate the church use as well as the private education institution and is consistent with the underlying FLUM designation of Mixed Use Non-Residential for the property. A legal description and exhibit map for the property proposed to be rezoned is included below in Section VII.B.

As a provision of the proposed rezone, Staff recommends a new DA for the subject property that accommodates the proposed C-C zoning and the church and private education institution uses. The new DA will only be for this property and the property will no longer be subject to the existing DA and addendum for McNelis Subdivision. *See Section IV below for recommended provisions.*

**Table 4: Project Overview**

Description	Details
History	AZ-04-004, PP-04-004 (McNelis Subdivision Ord. #04-1090, DA Inst. # <a href="#">104093293</a> ); FP-05-047; TE-05-003 (1-year time extension on the PP); CPAM-10-002; MDA-11-002 (Addendum to McNelis Subdivision DA, Inst. # <a href="#">112054621</a> ); H-2018-0031 (CUP); A-2020-0009 (CZC/DES for church); A-2024-0028 (CZC/DES).
Physical Features	The Fivemile Creek runs along northern boundary and the Ninemile Creek runs along the western boundary of the site.
Acreage	8.36-acres

**C. Site Development and Use Analysis**

1. Existing Structures/Site Improvements (*UDC 11-1*):

There is an existing church building on the site; four (4) new outbuildings have been approved by the Planning Division to develop on the east side of the church, which are being combined into two (2) buildings, and one (1) new storage building is proposed at the northwest corner of the site; the building permit (C-NEW-2024-0017) for these structures has not yet been issued.

City services and utilities are provided to this site. This site has been improved with parking, landscaping, sidewalks, multi-use pathways, etc. in accord with UDC standards. No further improvements are required with this application.

2. Proposed Use Analysis (*UDC 11-2*):

The existing church and private education institution use are not proposed to change and no other uses are proposed. A future school is depicted on the site plan in the area west of the existing church as shown on the site plan included below in Section VII.C. In the interim and while funds are being raised for the future school building, classes will be held in the buildings proposed to be constructed east of the church.

The conceptual site development plan included in Section VII.C below depicts the previously approved future buildings on the east side of the church, the storage building at the northwest corner of the site and the future school building to the west of the church. **Staff recommends future development generally comply with this plan and that it’s included in the development agreement.**

The UDC (Table 11-2B-2) lists churches and private education institutions as principal permitted uses in the C-C zoning district. **Because there are specific use standards associated with the education institution and this use has not been previously approved, Staff recommends within 60 days of City Council’s action on the Findings of Fact, Conclusions of Law and Decision & Order, the Applicant sign the development agreement and return it to the City along with a Certificate of Zoning Compliance – Change of Use application for approval of the private education institution. A new Certificate of Occupancy for the church and private education institution use will also need to be applied for through the Building Division.**

Per UDC 11-1A-1, a church or place of religious worship is defined as: *An establishment that by design and construction is primarily intended for conducting organized religious services, meetings, and associated activities and that is recognized as a religious corporation or society of the State of Idaho with a state tax exempt status in accord with I.C. 63-602B.*

3. Dimensional Standards (*UDC 11-2*):  
See UDC Table 11-2B-3 for dimensional standards for the C-C district. There are no residential uses abutting the site; therefore, a landscape buffer to residential uses is not required. Accordingly, the business hours of operation are not restricted.
4. Specific Use Standards (*UDC 11-4-3*):  
The specific use standards associated with a church are listed in UDC [11-4-3-6](#); and the specific use standards associated with an education institution are listed in UDC [11-4-3-14](#).

#### IV. CITY/AGENCY COMMENTS & CONDITIONS

##### A. Meridian Planning Division

1. A new Development Agreement (DA) shall be required as a provision of the RZ application. The previous DA [i.e. AZ-04-004 McNelis Subdivision – Inst. #[104093293](#) and subsequent addendum (MDA-11-002 – [112054621](#)) ] shall no longer be in effect for the subject property.

**Currently, a fee of \$303.00 shall be paid by the Applicant to the Planning Division prior to commencement of the DA.** Prior to approval of the rezone ordinance, a new DA shall be entered into between the City of Meridian and the property owner at the time of rezone ordinance adoption. **The DA shall be signed by the property owner and returned to the Planning Division within sixty (60) days of the date of City Council approval of the Findings of Fact, Conclusions of Law and Decision & Order for the Rezone.** The new DA shall incorporate the following provisions:

- i. The Applicant shall comply with all previous conditions of approval associated with this site [i.e. H-2018-0031 (CUP); A-2020-0009 (CZC/DES); A-2024-0028 (CZC/DES)].
- ii. Future development shall be generally consistent with the site development plan included in Section VII.C
- iii. The use of the subject property is restricted to a church or place of religious worship as defined in UDC 11-1A-1; and a private education institution associated with the church.
- iv. The Applicant shall comply with the specific use standards listed in UDC 11-4-3-6 – Church or Place of Religious Worship and 11-4-3-14 – Education Institution, as applicable.
- v. The Applicant shall submit a Certificate of Zoning Compliance Change of Use application to the Planning Division of the Community Development Department for approval of the private education institution use within sixty (60) days of City Council’s approval of the Findings of Fact, Conclusions of Law and Decision & Order for the subject rezone application.
- vi. The Applicant shall submit an application to the Building Division of the Community Development Department for a new Certificate of Occupancy for the church and private education institution use after obtaining approval of the Certificate of Zoning Compliance Change of Use from the Planning Division.

Other Agency comments may be accessed in the [project file](#), included in the public record.

## V. FINDINGS

### B. Rezone (UDC 11-5B-3E)

Upon recommendation from the commission, the council shall make a full investigation and shall, at the public hearing, review the application. In order to grant an annexation and/or rezone, the council shall make the following findings:

1. The map amendment complies with the applicable provisions of the comprehensive plan;  
*Staff finds the proposed map amendment to C-C complies with the applicable provisions of the comprehensive plan.*
2. The map amendment complies with the regulations outlined for the proposed district, specifically the purpose statement;  
*Staff finds the proposed map amendment complies with the regulations outlined for the proposed district, specifically the purpose statement.*
3. The map amendment shall not be materially detrimental to the public health, safety, and welfare;  
*Staff finds the proposed map amendment shall not be materially detrimental to the public health, safety and welfare.*
4. The map amendment shall not result in an adverse impact upon the delivery of services by any political subdivision providing public services within the city including, but not limited to, school districts; and  
*Staff finds the proposed map amendment shall not result in an adverse impact upon the delivery of services by any political subdivision providing public services within the City including, but not limited to school districts.*
5. The annexation (as applicable) is in the best interest of city.  
*This finding is not applicable as the request is for a rezone, not annexation.*

## VI. ACTION

### A. Staff:

Approval with the requirement of a new DA.

### C. Commission:

Pending

### D. City Council:

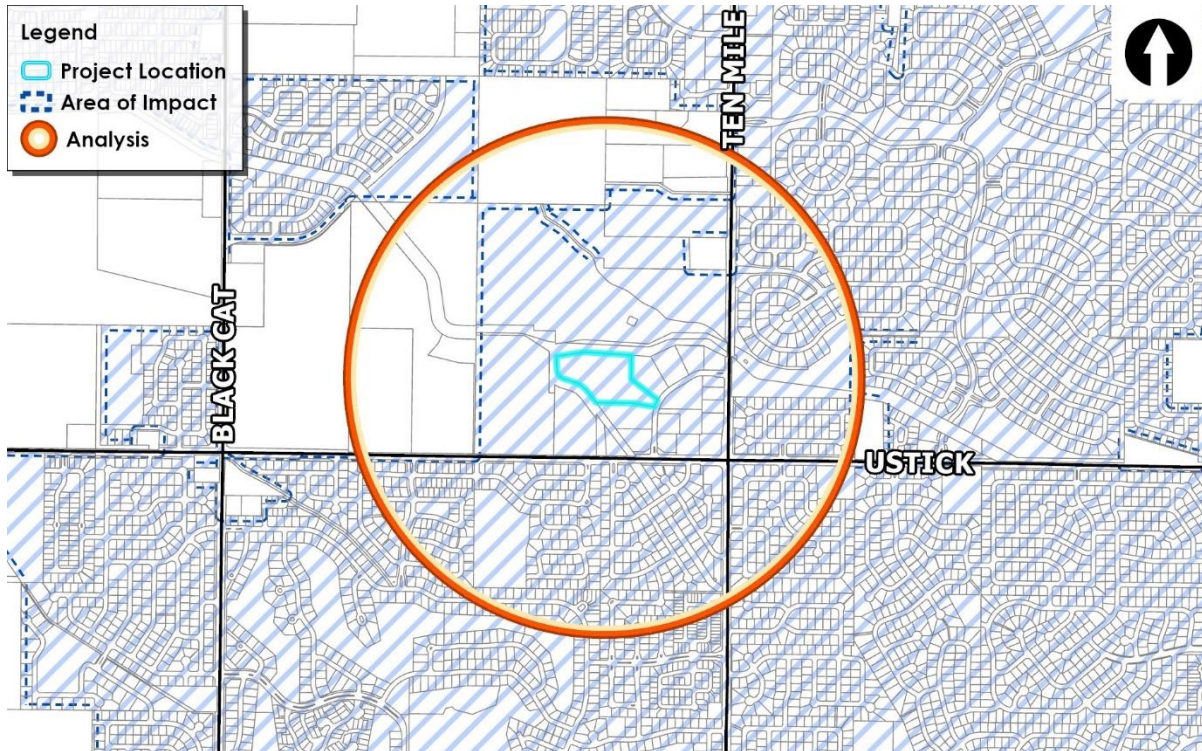
Pending

## VII. EXHIBITS

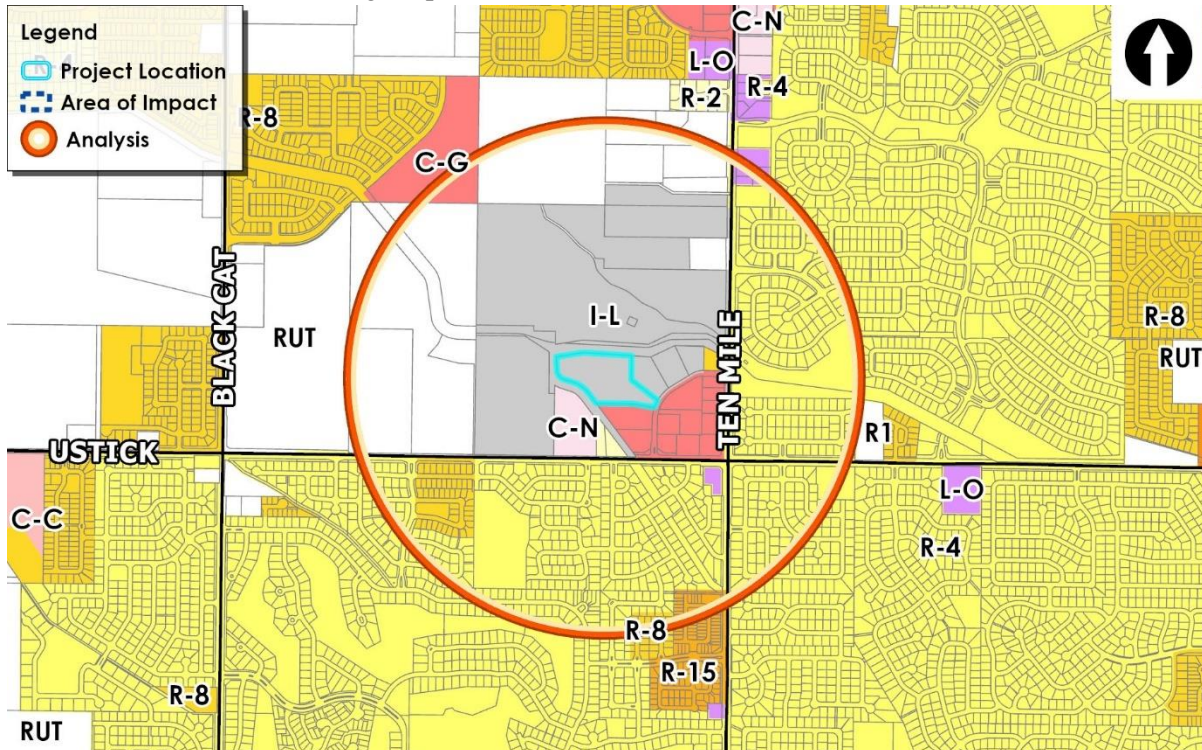
### A. Project Area Maps

(link to [Project Overview](#))

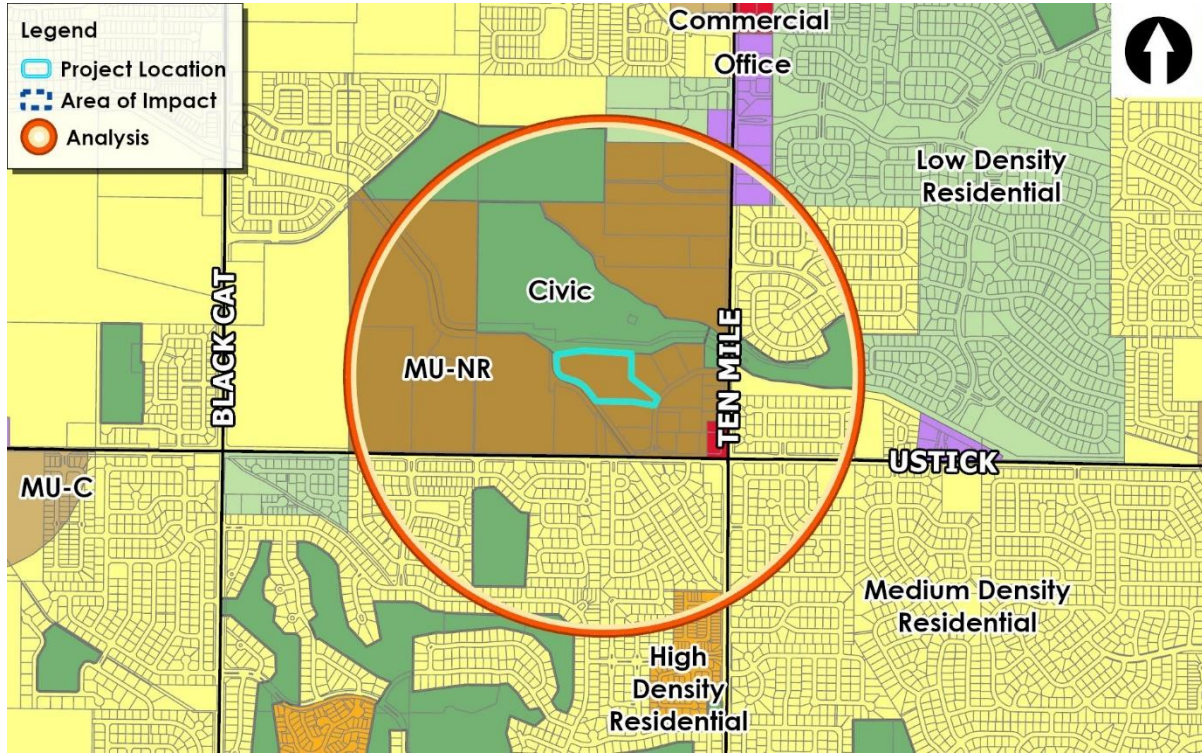
#### i. Aerial



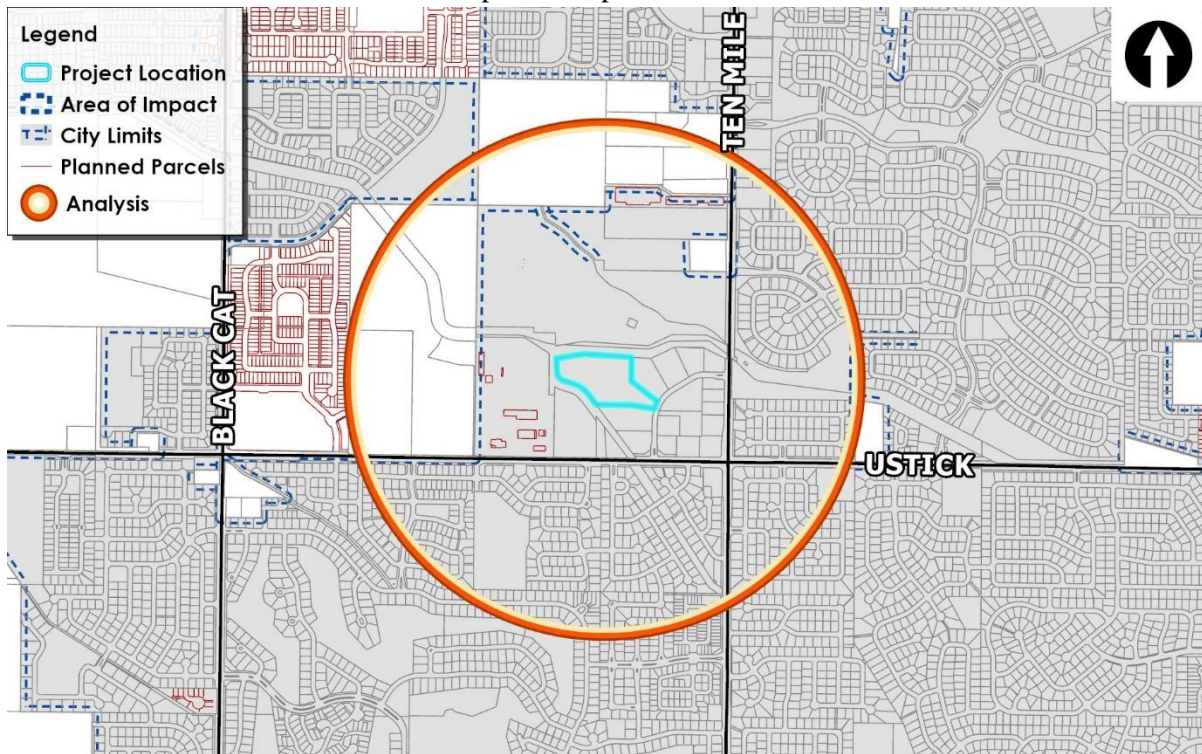
#### ii. Zoning Map



iii. Future Land Use



iv. Planned Development Map



**B. Rezone Legal Description & Exhibit Map**



**Sawtooth Land Surveying, LLC**

2030 S. Washington Ave.  
Emmett, ID 83617  
P: (208) 398-8104  
F: (208) 398-8105

**Description**

A parcel of land being all of Lot 4, Block 2 and a portion of the West half of West Nelis Drive as shown on the Plat of McNelis Subdivision, Book 100 Pages 13082-13084 at the Ada County Recorder. Said parcel being located in the South 1/2 of Section 34, Township 4 North, Range 1 West, Boise Meridian, Ada County, Idaho and more particularly described as follows:

COMMENCING at the Northwest corner of said Lot 4 and the **POINT OF BEGINNING**;

Thence N 80°31'41" E 287.40 feet;

Thence S 86°51'15" E 501.30 feet;

Thence S 00°01'19" E 251.04 feet;

Thence S 52°44'39" E 374.70 feet to the Centerline of West Nelis Drive;

Thence along said Centerline a non-tangent curve to the left having an arc length of 68.36 feet, a radius of 400.00 feet, and a long chord that bears S 23°59'36" W a chord length of 68.27 feet;

Thence leaving said Centerline N 80°50'56" W 259.19 feet;

Thence N 89°43'00" W 379.54 feet;

Thence N 37°25'41" W 130.00 feet;

Thence N 43°06'33" W 45.13 feet;

Thence along a tangent curve to the left having an arc length of 152.82 feet, a radius of 290.92 feet, and a long chord that bears N 58°09'30" W a chord length of 151.07 feet;

Thence N 73°12'27" W 105.95 feet;

Thence along a tangent curve to the right having an arc length of 122.51 feet, a radius of 100.50 feet, and a long chord that bears N 38°17'09" W a chord length of 115.06 feet;

Thence N 03°21'51" W 140.80 feet **POINT OF BEGINNING**.

Containing 8.406 acres, more or less.



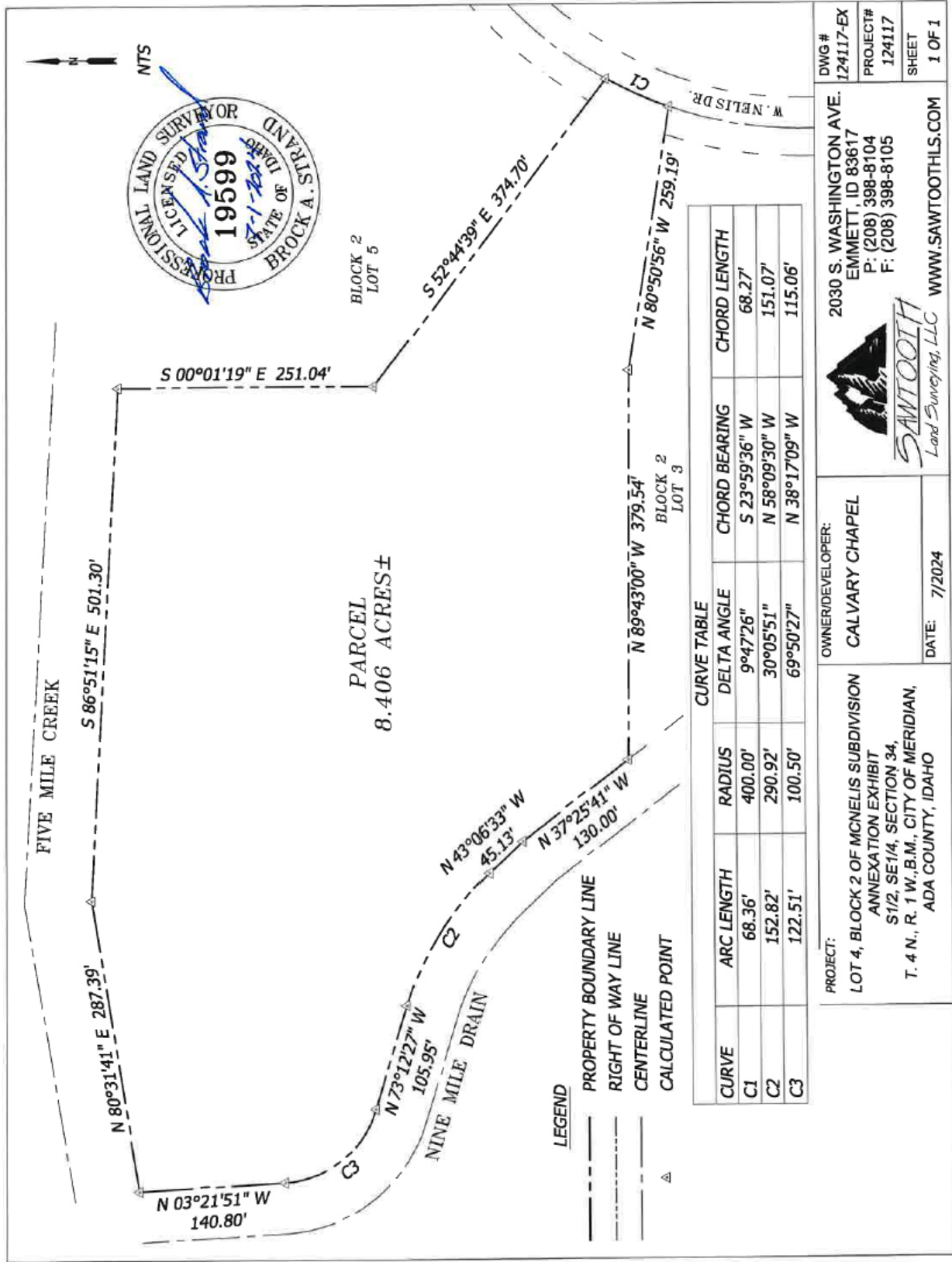


THIS DESCRIPTION WAS PREPARED FROM RECORD DATA

END OF DESCRIPTION



2 of 2



# C. Conceptual Site Development Plan



725 E 7th St  
Meridian, ID 83442  
208.333.4500  
CONSULTANT

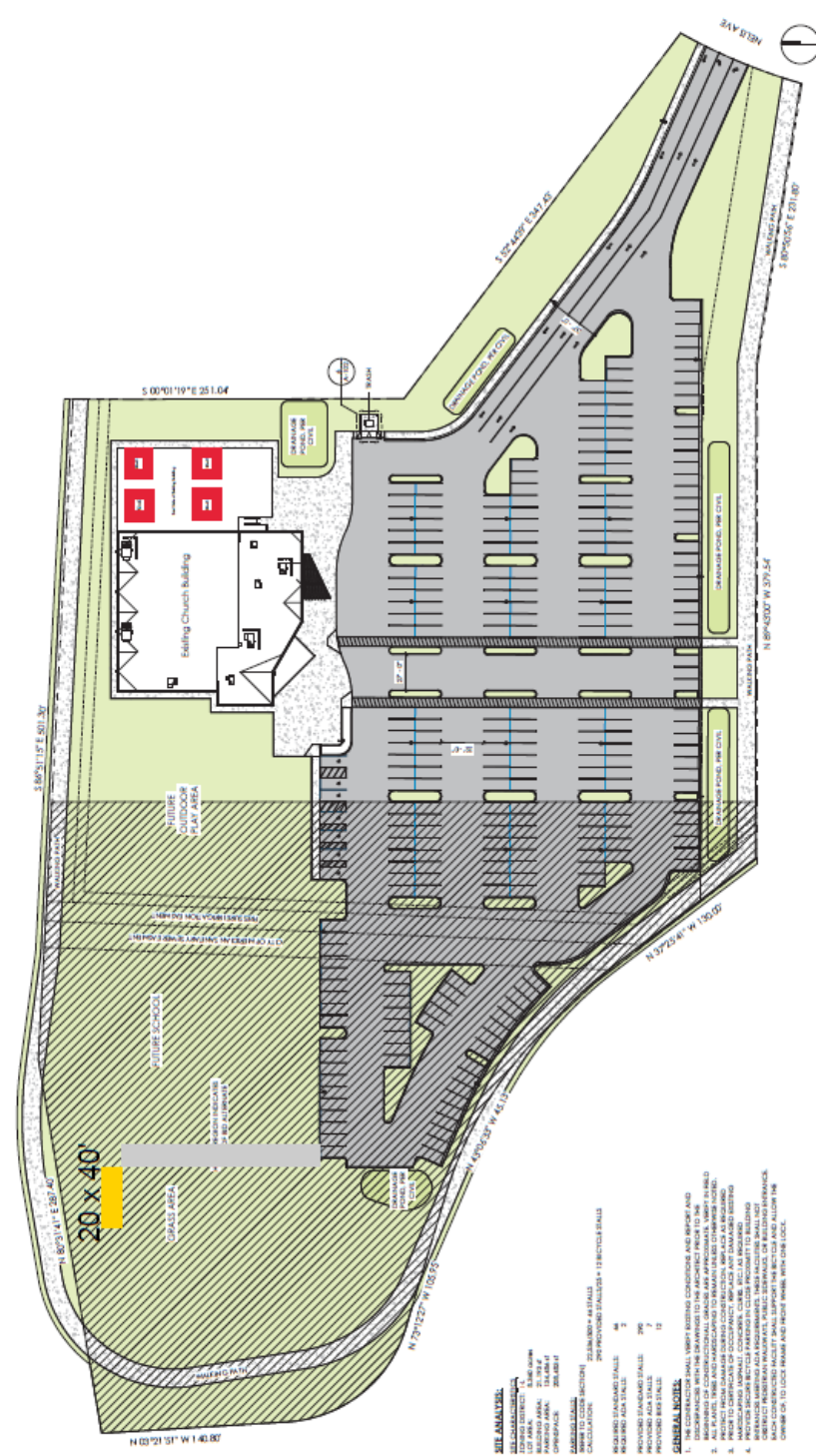
THE OCCUPANCY AND PROPERTY OF THIS DOCUMENT ARE THE PROPERTY OF ne design AND SHALL REMAIN THE PROPERTY OF ne design UNLESS OTHERWISE SPECIFIED IN WRITING.

CLIENT: CALVARY CHAPEL - MERIDIAN  
3600 N 5th DR, MERIDIAN, ID 83444  
PROFESSIONAL SEAL



NO. OF SHEETS: 24 OF 24  
DATE: 11.15.20  
C. FINAL  
B. CONSTRUCTION  
A. DESIGN

SITE PLAN  
A-101  
11/15/20  
11:00 AM  
C:\PROJECTS\101\101\_SDP\101\_SDP\_SIT.PLT



**SITE ANALYSIS:**  
 ADDRESS: 3600 N 5th DR, MERIDIAN, ID 83444  
 LOT AREA: 100,000 SQ FT  
 ZONING: R-10  
 DISTRICT: 101  
 PREVIOUS DEVELOPMENT: NONE  
 PREVIOUS USE: NONE  
 PREVIOUS OWNER: NONE  
 PREVIOUS ZONING: NONE  
 PREVIOUS PERMITS: NONE  
 PREVIOUS EASEMENTS: NONE  
 PREVIOUS UTILITIES: NONE  
 PREVIOUS RECORDS: NONE  
 PREVIOUS SURVEYS: NONE  
 PREVIOUS ASSESSMENTS: NONE  
 PREVIOUS TAX RECORDS: NONE  
 PREVIOUS RECORDS: NONE  
 PREVIOUS SURVEYS: NONE  
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 PREVIOUS TAX RECORDS: NONE

**GENERAL NOTES:**  
 1. THE CONTRACTOR SHALL VERIFY EXISTING CONDITIONS AND REPORT AND DOCUMENT ANY DISCREPANCIES TO THE ARCHITECT PRIOR TO FIELD CONSTRUCTION.  
 2. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE IRRIGATED PLANTING SCHEDULE.  
 3. PRIOR TO COMMENCEMENT OF CONSTRUCTION, THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS FROM THE CITY OF MERIDIAN.  
 4. PROVIDER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF MERIDIAN.  
 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF MERIDIAN.  
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