

City of Meridian FY2024 Budget Amendment Form

Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1840	41200	11404	Wages	
01	1840	41206	11404	PT/Seasonal Wages	
01	1840	41210	11404	Overtime	
01	1840	41304	11404	Uniform Allowance	
01	1840	42021	11404	FICA	\$ -
01	1840	42022	11404	PERSI	\$ -
01	1840	42024	11404	Worker's Comp	\$ -
01	1840	42025	11404	Employee Insurance	\$ -
Total Personnel Costs					\$ -



Please only complete the fields
highlighted in Orange.

Amendment Details

Title: **Hunter Lateral Relocation**
 Department Name: Other Government
 Presenting Department Name: Other Government
 Department #: 1840
 Primary Funding Source: 1
 CIP#:
 Project #: 11404

Is this for an Emergency? ☐ Yes ☐ No
 New Level of Service? ☐ Yes ☐ No

Clerks Office Stamp

Date of Council Approval _____

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	1840	80150	11404	Developer Reimbursements	\$ 500,000		\$ 500,000
01	1840		11404				\$ -
01	1840		11404				\$ -
01	1840		11404				\$ -
01	1840		11404				\$ -
01	1840		11404				\$ -
01	1840		11404				\$ -
01	1840		11404				\$ -
01	1840		11404				\$ -
01	1840		11404				\$ -
01	1840		11404				\$ -
01	1840		11404				\$ -
01	1840		11404				\$ -
Total Operating Expenditures					\$ 500,000	\$ -	\$ 500,000

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1840		11404		
01	1840		11404		
01	1840		11404		
01	1840		11404		
01	1840		11404		
01	1840		11404		
Total Capital Outlay					\$ -

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1840	33120	11404	Reimbursement Revenues	\$ 500,000
01	1840		11404		
01	1840		11404		
Total Revenue/Donations					\$ 500,000

Acknowledgement

Date

Department Director

REVIEWED

By Todd Lavoie at 8:26 am, Aug 14, 2023

Chief Financial Officer

Approved Brad Hoaglun via email 8.16.23

Council Liaison

8-16-23

Mayor

Total Amendment Request \$ -

City of Meridian FY2024 Budget Amendment Form

Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Department Name: <u>Other Government</u>
							Title: <u>Centennial Park Infrastructure Project</u>
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	Instructions for Submitting Budget Amendments: ➤ Department will send Amendment with Directors signature to Finance (Budget Manager) for review ➤ Finance will send Amendment to Council Liaison for signature ➤ Council Liaison will send signed Amendment to Mayor ➤ Mayor will send signed Amendment to Finance (Budget Manager)
Operating		\$ 500,000	\$ -	\$ -	\$ -	\$ -	
Capital		\$ -					
Total	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	
Total Estimated Project Cost: \$ 500,000							

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?	
Per the amended Memorandum of Agreement between the City, MDC, and Meridian Caddis, LLC, the City intends to bid the Hunter Lateral relocation project, award the bid, manage the project, and make payments directly to the contractor; however, Meridian Caddis will reimburse the City for all project expenses pursuant to a Funding Agreement, which is currently being negotiated. The City will not proceed with the award of the bid for this project until the Funding Agreement is executed.	
2. Why was this budget request not submitted during the current fiscal year budget cycle?	
The project was not finalized during the normal budget development cycle, so no funds were allocated at that time.	
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?	
This project is ready to move forward this winter. Waiting for the normal budget cycle for this one-time expense would not provide the necessary upgrades in a timely manner. This project was not submitted during the normal budget cycle because the project had not yet been finalized.	
4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.	
General Fund Balance initially. Under the Funding Agreement, however, the developer will reimburse the the project costs. The City will not award the construction contract for the project until the Funding Agreement has been executed.	
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?	
Yes. Collaboration with MDC on an urban renewal project to revitalize and redevelop the Downtown area.	
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.	
Yes. Public Works will be the project managers of this project.	
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	No
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No
9. Any additional comments?	

Total Amendment Request \$ -

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.