



## **PARKS & RECREATION DEPARTMENT**

### **STAFF REPORTS**

**March 8, 2023**

#### **STEVE SIDDOWAY, DIRECTOR**

(Please note, a verbal report will be provided at the March 8, 2023 MPR Commission Meeting.)

#### **MIKE BARTON, PARKS SUPERINTENDENT**

(Please note, a verbal report will be provided at the March 8, 2023 MPR Commission Meeting.)

#### **GARRETT WHITE, RECREATION MANAGER**

(Please note, a verbal report will be provided at the March 8, 2023 MPR Commission Meeting.)

#### **KIM WARREN, PATHWAYS PROJECT MANAGER**

##### **1. Rail With Trail**

- A consultant has been hired to complete the full pathway design process and construction documents to federal standards.
- The State and Local Agreement document is complete – pending approval.
- I will set up a meeting with Community Development and Legal to discuss the upcoming land trade plus any legalities or code issues we need to be aware of.
- I checked in with FOCAF (local Head Start organization) to see how their side of the proposed trade is coming along.

##### **2. Linder and Ustick Sidewalk Widening– Five Mile Pathway**

- The construction contract has been awarded (BriCon).
- The anticipated start date for construction is early April/after work at Lakeview Golf Club is complete.
- Coordination with Ada County Paramedics regarding construction timing.

##### **3. Linder at Cayuse Creek Sidewalk Widening**

- This project is contracted for construction (BriCon) this spring.
  - Construction will begin after the Linder and Ustick project is complete; anticipated late April.
4. **Urban Land Institute – Final Report**
    - A draft report was received from ULI Panel in mid-February.
    - Staff reviewed and returned comments /edits to ULI.
  5. **Fivemile Creek Pathway – Ninemile crossing to Quartet (Segment D)**
    - Final design plans, permits are complete.
    - I met with ACHD maintenance leads to coordinate the pathway across ACHD property – timing, implementation, construction access for City’s bridge installation etc.
    - I am working with adjacent property owners on encroachment to the NMID easement along Fivemile Creek to clear the way for pathway construction.
  6. **Trailhub Naming – Theming, Placemaking**
    - I revisited some preliminary logo designs from 2021.
    - I met with the Director, Arts Coordinator, and Facilities Superintendent to discuss a plan for moving forward with naming the trailhub.
    - I am working on rough revisions to concepts per discussion.
  7. **Plan Review -**
    - I was reinstated in the plan review workflow and have attended Pre-Application Meetings.
    - I reviewed/facilitated pathway easements – Foxcroft Subdivision pathway and bridge agreements in particular.
    - I issued pathway conditions for development, generally working to catch up on development application backlog.
  8. **Interagency Coordination**
    - I attended a FACTS (Foundation for Ada County Trail System) coordination meeting.
    - Active Transportation Workgroup.

**JAIME DEL BARRIO, VOLUNTEER PROGRAM COORDINATOR**

1. **February 2023 Volunteer Hours** – The total amount of volunteer hours: 258.5
  - Front Desk Volunteers: 218.5 hours
  - Park Ambassadors: 37 hours
  - Special Events & Projects: 3 hours
2. **Park Ambassador Program** – I am recruiting and updating information and material for the upcoming season when this program launches in mid-April. I am working with our Parks crew to revamp this seasonal program to more parks than just Kleiner.

3. **Volunteer Appreciation Luncheons** – The first volunteer appreciation luncheon happened mid-February and raffled out prizes for our volunteers for their hours put in 2022. More luncheons to come throughout the year targeting just the Park Ambassadors, since there was low turnout for the ambassadors.

**JAKE GARRO, FACILITY MANAGER (HOMECOURT & LAKEVIEW GOLF CLUB)**

1. **Facility Operations** – Hours are Monday – Friday 7:00 a.m. – 10:00 p.m.; Saturday – 10 a.m. to 6 p.m.; and Sunday – 12:30 p.m. to 8 p.m.
  - MPR Winter Coed Volleyball is taking place at the Homecourt on Monday and Thursday. This league will conclude mid-March.
  - MPR Adult Basketball is being held Monday through Thursday, which began in December. This league will conclude in mid-March.
2. **Upcoming Facility Reservations** –
  - Idaho Select Basketball Camp – March 11
  - West Coast Elite Basketball – April 15, 16
  - I AM ELITE Basketball Camp – April 28 – 30 (*tentative as of 2/28/23*)
  - Idaho Select Basketball Camp – May 13, 14
  - Phenom Basketball Camp – May 27, 28
3. **Community Education/Court 5** – Court 5 is consistently scheduled throughout the week each day for community education classes. Classes include gymnastics, tumbling, cheerleading, pickleball, and martial arts. Classes do take place during the weekend hours in Court 5 as well, typically during the afternoon hours on Sunday.
4. **Community Athletic Groups** – I am working to finalize the practice schedule for April 2023 through May 2023. Practices typically take place each evening Monday – Friday, from 4:30 p.m. to 10:00 p.m. Two of our youth sporting groups that reserve evening space for practices have concluded their seasons in February. This will allow for more open community space in the evenings. Currently, I am working with other groups who are seeking space beginning in March through the summer months. I hope to have those schedules finalized mid-March.
5. **Homecourt Memberships vs Punch Passes** – I am seeking a better solution for patrons that use the facility membership at the Meridian Homecourt. Due to the high volume of facility rentals we have at the Homecourt, as a department, we are seeking a better option for patrons. We are seeking to possibly move to a 30-day punch pass option as opposed to a 30-day membership with an expiration date.

6. **Lease Agreement ReSurge Church** – Our current lease agreement with ReSurge Church is set to expire September 30, 2023. We are currently seeking a price per square foot to begin negotiations for a new monthly rental fee.
7. **Lakeview Golf Course Seasonal Positions** – I am working with Ryan Roberts at Lakeview Golf Club in the hiring process. I am also training Ryan on the process of E-Recruitment as it relates to screening applicants, interviews, and bringing employees onboard as City employees.

**JENNA FLETCHER, RECREATION COORDINATOR (CLASSES & CAMPS)**

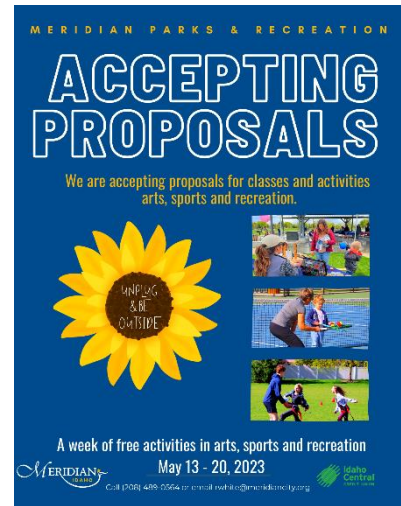
1. **2023 Winter/Spring Classes** – Winter/spring classes have started. These classes will run through May 2023. We have also moved some youth art classes into the Meridian Pool and continue to run classes at the Meridian Community Center and Meridian Homecourt.
2. **2023 Summer Guide** – The Summer 2023 Activity Guide is in production. This guide will cover classes and camps from June 2023 through August 2023. Returning instructors have submitted their class proposals, and this week new class proposals are due. Classes this summer include: tennis, multiple youth art classes with different mediums, dance, cheer, adult fitness, disc golf, youth sports camps, Legos, kendo, and much more! The guide will release the first week of April.
3. **Community Center/Meridian Pool** – As of right now, we will still be able to hold classes at our current Community Center through December 2023. Our youth art classes have moved over to the Meridian Pool location, and some new summer classes will also be held at the Meridian Pool. Everyone else will keep their classes at the Community Center or Meridian Homecourt. We will still continue to evaluate our class space needs.
4. **Summer Camp 2023** – Summer Camp is in the early planning stages. I will hire a Camp Coordinator hopefully within the next month. This person will be tasked with creating the schedule, booking field trips, activities, etc. They will also help me with hiring the rest of the staff. We are hoping to hire enough to run at TWO schools this summer. All camps will be dependent on whether or not we have adequate staffing to safely run camps. We will decide at the end of April on whether or not camp will be able to run safely.

**RENEE WHITE, RECREATION COORDINATOR (SPECIAL EVENTS)**

1. **Unplug and Be Outside** – I am moving full steam ahead with planning a fun week’s worth of arts, sports, and recreation to get our citizen active and connected. The kick-off has been moved to Saturday, May 13. Field Day is Wednesday, May 17, and classes will take place all week long. Stay tuned for the final schedule.

Idaho Central Credit Union has stepped up to sponsor this year’s event. We will use those funds to market the event and purchase giveaways for participants. Our list of activities is growing, and I am continuing to reach out.

For full details visit: [meridiancity.org/unplug](http://meridiancity.org/unplug)



2. **Sparklight Movie Night** – This season will feature six popular kids’ movies, every OTHER Friday evening. Sparklight has renewed their title sponsorship with a 5-year commitment. I am continuing to secure sponsors for this season, with only 2 of the 14 left to fill. Both our season sponsors – CWI and Advanced Therapy - have



We will boost our promotion this year to ensure the community understands the new dates and to encourage them to attend Kleiner Park Live on the alternating Fridays.

3. **Kleiner Park Live** – Returning after a brief hiatus, the outdoor concert series Kleiner Park Live will take place every other Friday night – opposite of Movie Night. I am excited to share that I have secured a title sponsor. Once I get the contract signed, I will make an official announcement.



We have secured all 6 bands: Billy Blue Band, The Last Call, Casio Dreams, Jukebox, Push2Play, and The Notables. Save the date and join us: June 9 & 23, July 7 & 21, August 4 & 18.

4. **Gene Kleiner Day:** Meridian Symphony Orchestra is returning for a fun outdoor performance on Saturday, June 10 at 7pm. This is always a special performance.

### **MAGGIE COMBS, RECREATION COORDINATOR (SPORTS)**

1. **2023 Winter Volleyball League** – League play is underway, and we are closing in on the end of season tournament. Games are being played Monday through Friday at Homecourt and the local schools.
2. **2022-2023 Winter Basketball League** – This league is in the end-of-season tournament. They are coming to the end of their season.
3. **2023 Meridian Del Drake Senior Wood Bat League** – Seniors 60+ are able to register for Monday night, Tuesday Morning, Wednesday Night, and Wednesday Night Designated Substitute Player. Registration will close on Wednesday, March 29.
4. **2023 Spring/Summer Softball League** – We are opening Spring/Summer Softball League registration for the Coed and Men’s teams. Players must be at least 18 years of age to play on a team. The registration deadline is March 7 with spots open on a first-come, first-serve basis and not guaranteed until payment is received in full. Play will start the week of April 3.
5. **2023 Spring Volleyball League** – League registration closes on February 28, as spots are on a first-come, first-serve basis and not guaranteed until payment is received in full. Play will start the week of March 27.
6. **2023 Adult Sport Program Scorekeeper** – We are currently looking for more staff to help keep score during the 2023 sports season. The job is open on the City website.