

City of Meridian FY2025 Budget Amendment Form



Personnel Costs

					Full Time Equivalent (FTE):	
Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total	
01	1860	41200	11340	Wages		
01	1860	41206	11340	PT/Seasonal Wages		
01	1860	41210	11340	Overtime		
01	1860	41304	11340	Uniform Allowance		
01	1860	42021	11340	FICA	\$	-
01	1860	42022	11340	PERSI	\$	-
01	1860	42023	11340	Worker's Comp	\$	-
01	1860	42025	11340	Employee Insurance	\$	-
Total Personnel Costs					\$	-

Please only complete the fields highlighted in Orange.

Amendment Details

Title: **Ustick Rd - Ten Mile to Black Cat - Streetlights**

Department Name: Public Works

Presenting Department Name: Public Works

Department #: 1860

Primary Funding Source: 1

CIP#:

Project #: 11340

Is this for an Emergency? Yes No

New Level of Service? Yes No

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
01	1860		11340				\$ -	
Total Operating Expenditures					\$	-	\$	-

Clerks Office Stamp

Date of Council Approval _____

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1860	54000	11340	Streetlights	\$ 311,000
01	1860		11340		
01	1860		11340		
01	1860		11340		
01	1860		11340		
01	1860		11340		
Total Capital Outlay					\$ 311,000

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1860		11340		
01	1860		11340		
01	1860		11340		
Total Revenue/Donations					\$ -

Acknowledgement	Date
Department Director <div style="border: 1px solid green; padding: 2px; display: inline-block; color: green; font-weight: bold;">APPROVED</div> <small>By Jenny Fields at 12:09 pm, Jan 07, 2025</small>	1/6/25
Chief Financial Officer Approved Doug Taylor via email 1.7.25	
Council Liaison 	1-7-25
Mayor 	

Total Amendment Request \$ 311,000

City of Meridian FY2025 Budget Amendment Form

Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -
Operating		\$ -	\$ -	\$ -	\$ -	\$ -
Capital		\$ 311,000				
Total	\$ -	\$ 311,000	\$ -	\$ -	\$ -	\$ -

Department Name: Public Works

Title: Ustick Rd - Ten Mile to Black Cat - Streetlights

Instructions for Submitting Budget Amendments:

- > Department will send Amendment with Directors signature to Finance (Budget Manager) for review
- > Finance will send Amendment to Council Liaison for signature
- > Council Liaison will send signed Amendment to Mayor
- > Mayor will send signed Amendment to Finance (Budget Manager)
- > Finance (Budget Manager) will send approved copy of Amendment to Department
- > Department will add copy of Amendment to Council Agenda using Municode Agenda Manager

Total Estimated Project Cost: \$ 311,000

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

<p>1. Describe what is being requested?</p> <p>This request is to fund the streetlight installation on the south side of Ustick Road between Black Cat and Ten Mile. ACHD is widening Ustick Road between Black Cat & Ten Mile. In conjunction with this project, the City needs to install streetlights along the south side of Ustick Road. The north side is undeveloped and lights will be installed on the north as development occurs.</p>	
<p>2. Why was this budget request not submitted during the current fiscal year budget cycle?</p> <p>This project was moved forward earlier than planned by ACHD - we did not expect to need funding for this fiscal year.</p>	
<p>3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?</p> <p>The project is currently under construction and the City must act quickly to coordinate the work with ACHD.</p>	
<p>4. Describe the proposed method of funding? If funding is split between Funds (i.e. General, Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.</p> <p>This is a General Fund cost.</p>	
<p>5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?</p> <p>Yes, the streetlights are part of the City's Master Plan.</p>	
<p>6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.</p> <p>N/A</p>	
<p>7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)</p>	<input type="text" value="No"/>
<p>8. Is the amendment going to result in the disposal of an asset? (Yes or No)</p>	<input type="text" value="No"/>
<p>9. Any additional comments?</p>	

Total Amendment Request \$ 311,000

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.



Mayor Robert E. Simison

City Council Members:

Luke Cavener, President
Liz Strader, Vice President
Brian Whitlock
Doug Taylor
John Overton
Anne Little Roberts

TO: Mayor Robert E. Simison
Members of the City Council

FROM: *Micah Bandurraga*

DATE: *12/31/2024*

**SUBJECT: FY 25 BUDGET AMENDMENT IN THE AMOUNT OF \$311,000 FOR THE
USTICK RD – BLACK CAT TO TEN MILE STREETLIGHT PROJECT**

REQUESTED COUNCIL DATE: 01/14/2025

I. RECOMMENDED ACTION

A. Move to:

1. Approve the \$311,000 Budget Amendment for Streetlight installation in conjunction with the Ustick Rd. – Black Cat to Ten Mile Road Widening
2. Authorize the Mayor to sign the agreement

II. DEPARTMENT CONTACT PERSONS

Micah Bandurraga, Transportation & Utility Coordinator	208-489-0352
Dean Stacy, PM	208-489-0386
Kyle Radek, PM Supervisor	208-489-0343
Warren Stewart, City Engineer	208-489-0350
Laurelei McVey, Director of Public Works	208-985-1259

III. DESCRIPTION

A. Background

The Ustick Road widening project from Black Cat to Ten Mile was originally scheduled for construction in FY27 by ACHD. The schedule was moved up to

