



MEMO TO CITY COUNCIL

Request to Include Topic on the City Council Agenda

From: Keith Watts, Procurement Manager **Meeting Date:** January 6, 2026
Presenter: Consent **Estimated Time:** N/A
Topic: Approval of 3 Year SaaS Software Agreement to Avolve Software Corporation for the ProjectDox Software project for the Not-To-Exceed Amount of \$405,163.59. Year 1 (2026) contract amount is \$142,488.00

Commented [KW1]: Consent takes no time

Commented [KW2]: The dollar amount must go under the Topic.

Recommended Council Action:

Approval of SaaS Software Agreement to Avolve Software Corporation for the ProjectDox Software for the Not-To-Exceed amount of \$405,163.59.

Commented [KW3]: The dollar amount must go under the Topic.

Background:

- The City is currently using the software and this is a 3 year extension and conversion to the SaaS.