



# MEMO TO CITY COUNCIL

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## Request to Include Topic on the City Council Agenda

**From:** Doug Green, GIS Manager **Meeting Date:** May 18, 2022  
**Presenter:** Doug Green **Estimated Time:** 15 min  
**Topic:** Information Technology: Yearly Orthophoto Acquisition Base Budget Addition

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### Recommended Council Action:

[What you Request Council Do]

### Background:

For at least 15 years, the City has obtained its orthophoto (aerial photography used in mapping software) through the Community Planning Association of Southwest Idaho (COMPASS) as a pool-funded project. Each project has a "Mobilization Fee" that is substantial and this is split by all participating agencies – providing cost savings to the City. This has provided updated imagery approximately every 3 years. This imagery is used in almost all of our maps for planning, utility and land development operations, analysis, and visual reference. With the rapid growth in our City, COMPASS has had multiple requests to acquire this imagery more often. At the same time, state requirements and procedure changes have made this process more detailed and labor intensive. COMPASS staff could not feasibly perform the process to request proposals and evaluate them more often than once every 3 years. They identified a way to acquire imagery yearly by requesting the proposal for multi-year acquisition. What this means is that they have received and selected a proposal that would provide new imagery for 6 years (2022 - 2027). This does represent an increased cost as we previously budgeted for this every 3 years. However, it does provide something that has been a need for our staff and others throughout the valley due to the high rate of growth and development. We had already budgeted for the imagery this year in anticipation of participating in a previously scheduled acquisition.

This memo is to inform the City Council of the addition a \$7,000 base budget item to the Information Technology budget for the purpose of contributing to the COMPASS yearly orthophoto acquisition. This is not our full share based on the area we would receive. Therefore, COMPASS is covering the remainder of the amount they calculated as our share, which is ~\$9,000.