

BY THE CITY COUNCIL:

BERNT, BORTON, CA VENER,
HOAGLUN, PERRAULT, STRADER

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MERIDIAN AUTHORIZING THE CITY CLERK TO DESTROY CERTAIN PAPER ORIGINALS OF PERMANENT RECORDS RETAINED IN A NON-PAPER MEDIUM OF THE CITY OF MERIDIAN; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Mayor and City Council have the authority pursuant to Idaho Code section 50-907(7)(a) to, by resolution, destroy paper originals of permanent records retained in a non-paper medium as provided in subsection 50-907(6)(e), upon the advice of the City Attorney, and with such disposition to be under the direction and supervision of the City Clerk; and

WHEREAS, the City Clerk has identified certain paper originals of permanent records of the City Clerk's Office that have been retained in non-paper medium in accordance with the statutory requirements set forth in Idaho Code section 50-907(6)(e); and

WHEREAS, the City Clerk has confirmed that the identified paper originals do not themselves arise to having historical value as defined by Idaho Code section 50-907(4); and

WHEREAS, upon the advice of the City Attorney, the identified paper originals may now be destroyed pursuant to Idaho Code sections 50-907(7)(a) because the need no longer exists to maintain the identified paper originals of the permanent records any longer.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MERIDIAN CITY, IDAHO:

Section 1: That the City Clerk is hereby authorized to direct and supervise the destruction of the following records of the City of Meridian:

2022 City-Wide Record Destruction List

| <u>Paper Originals of Permanent Records Retained in Non-paper Medium</u> | | |
|---|---|-----------------------|
| Record | Description | Years |
| Community Development Department – Building Division | | |
| Time Extension | Documents including, but not limited to application, staff report, and decision letter. | 1956-2008, 2013, 2014 |
| Vacation | Documents, including, but not limited to application, associated checklist items and staff report with decision letter. | 1956-2008, 2013, 2014 |
| Annexation | Documents, including, but not limited to application, associated | 1956-2008, 2013, 2014 |

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| | checklist items, staff report, Planning and Zoning Commission Recommendations, and Findings. | |
| City Council Review (appeal) | Documents, including, but not limited to application, associated checklist items, staff report/memo and decision letter. | 1956-2008, 2013, 2014 |
| Comprehensive Plan Text and Map Amendments | Documents, including, but not limited to application, associated checklist items, staff report, area of city impact negotiation with Ada County, Planning and Zoning Commission Recommendations, Findings if accompanying another concurrent hearing application. | 1956-2008, 2013, 2014 |
| Conditional Use Permit Modification | Documents, including, but not limited to application, associated checklist items, staff report, and Findings. | 1956-2008, 2013, 2014 |
| Development Agreement Modification | Documents, including, but not limited to application, associated checklist items, staff report, draft copy of the amended development agreement, and Findings. | 1956-2008, 2013, 2014 |
| Planned Unit Development | Documents, including, but not limited to application, associated checklist items, staff report, Planning and Zoning Commission Recommendations, and Findings. | 1956-2008, 2013, 2014 |
| Final Plat Modification | Documents, including, but not limited to application, associated checklist items, staff report, and Order of decision. | 1956-2008, 2013, 2014 |
| Preliminary Plat | Documents, including, but not limited to application, associated checklist items, staff report, Planning and Zoning Commission Recommendations, and FFCL. | 1956-2008, 2013, 2014 |
| Preliminary and Final Plat | Documents, including, but not limited to application, associated checklist items, staff report, | 1956-2008, 2013, 2014 |

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| | letter of completion, FFCL, and Order of decision. | |
| Final Plat | Documents, including, but not limited to: application, associated checklist items, staff report, letter of completion and Order of Decision. | 1956-2008, 2013, 2014 |
| Short Plat | Documents, including, but not limited to application, associated checklist items, staff report, and FFCL. | 1956-2008, 2013, 2014 |
| Property Boundary Adjustment | Documents, including, but not limited to application, associated checklist items and tentative decision letter, final decision letter, and documents that include recorded record of survey, new deeds, new tax parcel numbers, etc. | 1956-2008, 2013, 2014 |
| Rezone | Documents, including, but not limited to application, associated checklist items, staff | 1956-2008, 2013, 2014 |
| Time Extension - Planning & Zoning Commission or Council | Documents, including, but not limited to application, associated checklist items, staff report, and Order. | 1956-2008, 2013, 2014 |
| Unified Development Code Text Amendment | Documents, including, but not limited to application, associated checklist items, staff report, and Planning and Zoning Commission Recommendations. | 1956-2008, 2013, 2014 |
| Vacation | Documents, including, but not limited to application, associated checklist items, and staff report. | 1956-2008, 2013, 2014 |
| Variance | Documents, including, but not limited to application, associated checklist items, staff report, and Findings. | 1956-2008, 2013, 2014 |
| Other Land Use Applications | Documents including, but not limited to application, associated checklist items, staff reports, and Planning and Zoning Commission Recommendations for various land use application types not covered under other application types (i.e. Private Street) | 1956-2008, 2013, 2014 |

Section 2. That the City Clerk is authorized to take all necessary steps to destroy the records as provided by this Resolution.

Section 3. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

ADOPTED by the City Council of the City of Meridian, Idaho, this 19th day of July, 2022.

APPROVED by the Mayor of the City of Meridian, Idaho, this 19th day of July, 2022.

APPROVED:

ATTEST:

(SEAL)

By: _____
Mayor Robert E. Simison

By: _____
Chris Johnson, City Clerk