

City of Meridian FY2022 Budget Amendment Form



Personnel Costs

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5210	41200	0	Wages	
01	5210	41206	0	PT/Seasonal Wages	
01	5210	41210	0	Overtime	
01	5210	41304	0	Uniform Allowance	
01	5210	42021	0	FICA	\$ -
01	5210	42022	0	PERSI	\$ -
01	5210	42023	0	Worker's Comp	\$ -
01	5210	42025	0	Employee Insurance	\$ -
Total Personnel Costs					\$ -

Full Time Equivalent (FTE):

Please only complete the fields highlighted in Orange.

Amendment Details

Title: Bear Creek: Beep Beep Jeep Contribution

Department Name: Parks

Presenting Department Name: Parks

Department #: 5210

Primary Funding Source: 1

CIP#:

Project #:

Is this for an Emergency? Yes No

New Level of Service? Yes No

Clerks Office Stamp

Date of Council Approval

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
Total Operating Expenditures					\$ -	\$ -	\$ -

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5210	96902	0	Bear Creek	\$ 6,499
01	5210		0		
01	5210		0		
01	5210		0		
01	5210		0		
01	5210		0		
Total Capital Outlay					\$ 6,499

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1840	33120	0	Donated Revenue (Anita Burgess)	\$ 6,499
01	1840		0		
01	1840		0		
Total Revenue/Donations					\$ 6,499

Acknowledgement	Date
<i>Dave Miles</i> Department Director	11/29/2022
APPROVED <small>By Todd Lavoie at 8:33 am, Nov 30, 2022</small>	
Chief Financial Officer	
Approved Brad Hoaglund	11/30/2022
Council Liaison <i>[Signature]</i>	11-30-22
Mayor	

Bp 11/29/22

Total Amendment Request \$ -

Total Amendment Cost - Lifetime

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	Prior Year(s) Funding	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	Department Name: <u>Parks</u> Title: <u>Bear Creek: Beep Beep Jeep Contribution</u> Instructions for Submitting Budget Amendments: > Department will send Amendment with Directors signature to Finance (Budget Analyst) for review > Finance will send Amendment to Council Liaison for signature > Council Liaison will send signed Amendment to Mayor > Mayor will send signed Amendment to Finance (Budget Analyst) > Finance (Budget Analyst) will send approved copy of Amendment to Department > Department will add copy of Amendment to Council Agenda using Novus Agenda Manager
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	
Capital		\$ 6,499	\$ -	\$ -	\$ -	\$ -	
Total	\$ -	\$ 6,499	\$ -	\$ -	\$ -	\$ -	
Total Estimated Project Cost:							

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?	This is a net-zero budget amendment accepting donated revenue from Anita Burgess as the community representative to the Beep Beep Jeep Neighborhood Grants Program project as the applicant's agreed upon cost share portion of the awarded project.
2. Why was this budget request not submitted during the current fiscal year budget cycle?	Cost increases to the project between budget years, and Council allocation of a not to exceed amount of \$36,697 for this specific neighborhood grant project.
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?	See #2 above.
4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.	Donated revenue used to cover funding needs.
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?	Yes - increase and encourage approachable government and create community opportunities in project planning.
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.	Yes - Parks Department is leading project management aspect of project and requires this BA processed to allow materials ordering to stay on project schedule.
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	No.
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No.
9. Any additional comments?	Donated funds Received on 8/11/22

Total Amendment Request \$ -

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.