

## City of Meridian FY2022 Budget Amendment Form



### Personnel Costs

Full Time Equivalent (FTE):  

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1310	41200	0	Wages	
01	1310	41206	0	PT/Seasonal Wages	
01	1310	41210	0	Overtime	
01	1310	41304	0	Uniform Allowance	
01	1310	42021	0	FICA	\$ -
01	1310	42022	0	PERSI	\$ -
01	1310	42023	0	Worker's Comp	\$ -
01	1310	42025	0	Employee Insurance	\$ -
<b>Total Personnel Costs</b>					<b>\$ -</b>

Please only complete the fields highlighted in Orange.

### Amendment Details

Title: **Sponsorship: Mayor's Walking Club**

Department Name: Mayor's Office

Presenting Department Name: Mayor's Office

Department #: 1310

Primary Funding Source: 1

CIP#:  

Project #:  

Is this for an Emergency?  Yes  No

New Level of Service?  Yes  No

### Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	1310	52710	0	Community Events Expenses	\$ 650		\$ 650
01	1310		0				\$ -
01	1310		0				\$ -
01	1310		0				\$ -
01	1310		0				\$ -
01	1310		0				\$ -
01	1310		0				\$ -
01	1310		0				\$ -
01	1310		0				\$ -
01	1310		0				\$ -
01	1310		0				\$ -
01	1310		0				\$ -
01	1310		0				\$ -
01	1310		0				\$ -
<b>Total Operating Expenditures</b>					<b>\$ 650</b>	<b>\$ -</b>	<b>\$ 650</b>

*Clerks Office Stamp*

Date of Council Approval \_\_\_\_\_

### Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1310		0		
01	1310		0		
01	1310		0		
01	1310		0		
01	1310		0		
01	1310		0		
<b>Total Capital Outlay</b>					<b>\$ -</b>

### Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1310	34800	0	Donated Revenue (Blue Cross)	\$ 650
01	1310		0		
01	1310		0		
<b>Total Revenue/Donations</b>					<b>\$ 650</b>

Acknowledgement	Date
<i>Dave Miles</i>	11/10/2022
Department Director	
<b>REVIEWED</b> <small>By Todd Lavoie at 7:50 am, Nov 17, 2022</small>	
Chief Financial Officer	
Approved Brad Hoaglund 10:23 am	11/17/2022
Council Liaison	
<i>[Signature]</i>	11-17-22
Mayor	

BP 11/16/22

**Total Amendment Request \$ -**

### Total Amendment Cost - Lifetime

## City of Meridian FY2022 Budget Amendment Form

	Prior Year(s) Funding	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	<b>Department Name:</b> <u>Mayor's Office</u> <b>Title:</b> _____ <b>Sponsorship:</b> <u>Mayor's Walking Club</u> <b>Instructions for Submitting Budget Amendments:</b> > Department will send Amendment with Directors signature to Finance (Budget Analyst) for review > Finance will send Amendment to Council Liaison for signature > Council Liaison will send signed Amendment to Mayor > Mayor will send signed Amendment to Finance (Budget Analyst) > Finance (Budget Analyst) will send approved copy of Amendment to Department > Department will add copy of Amendment to Council Agenda using Novus Agenda Manager
Operating		\$ 650	\$ -	\$ -	\$ -	\$ -	
Capital		\$ -					
Total	\$ -	\$ 650	\$ -	\$ -	\$ -	\$ -	
<b>Total Estimated Project Cost:</b>							

### Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

<b>1. Describe what is being requested?</b> This is a net-zero budget amendment accepting donated revenue from Blue Cross (earned through the October Mayor's Walking Challenge) for Mayor's Walking Club-related expenses in spring 2023.	
<b>2. Why was this budget request not submitted during the current fiscal year budget cycle?</b> The Mayor's Walking Club relies entirely on donated revenue that is raised in the given fiscal year. In this case, these funds were donated during the current (FY23) budget year for FY23 program needs.	
<b>3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?</b> See #2 above.	
<b>4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.</b> Donated revenue used to cover funding needs.	
<b>5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?</b> Yes - youth and community engagement and programs.	
<b>6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.</b> No.	
<b>7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)</b>	No.
<b>8. Is the amendment going to result in the disposal of an asset? (Yes or No)</b>	No.
<b>9. Any additional comments?</b> N/A	

**Total Amendment Request \$ -**

**Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.**