



PROPOSED BUDGET

FISCAL YEAR 2025



Mayor

Robert Simison

City Council

Brian Whitlock (District 1)

Liz Strader (District 2)

Doug Taylor (District 3)

John Overton (District 4)

Anne Little Roberts (District 5)

Luke Cavener (District 6)



Proposed Budget Prepared by:

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Budget Manager - Jenny Fields

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Online versions of the City budget are posted on the City website.

www.meridianty.org/finance

TABLE OF CONTENTS



INTRODUCTION AND OVERVIEW

Budget Executive Summary.....	8
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FINANCIAL STRUCTURE, POLICY AND PROCESS

Organization Chart.....	16
Fund Descriptions and Fund Structure.....	17
Basis of Accounting.....	18
Budget Policy.....	23
Debt Management Policy.....	25
Financial Stability Policy.....	27
Funds and Fund Balances Policy.....	28
Budget Process.....	31
Budget Calendar.....	32
Strategic Goals and Strategies.....	33
Revenue Report.....	34
Comprehensive Financial Plan.....	47
Fund Balance Report.....	57
City Debt Schedule.....	58

FINANCIAL SUMMARIES

Total City Revenue.....	62
Total City Expenditures.....	63
General Fund.....	65
Administration.....	71
City Council.....	75
City Clerk.....	77
Mayor's Office.....	79
Mayor's Youth Advisory Council.....	81
Finance Department.....	83
Information Technology Department.....	85
Legal Department.....	91
Human Resource Department.....	94
Other Government.....	96
Communications.....	107
Capital Projects.....	109
City Hall.....	111
Streetlights.....	114



TABLE OF CONTENTS



- Community Development Department..... 119
 - Community Development Administration Division..... 123
 - Planning Department..... 126
 - Economic Development Division..... 128
 - Building Department..... 130
- Police Department..... 133
 - Police Administration Division..... 137
 - Uniform Patrol Division..... 144
 - Records Division..... 147
 - Criminal Investigations Division..... 149
 - Community Services Division..... 152
 - North West Police Station..... 155
 - Public Safety Training Center..... 157
 - Code Enforcement Division..... 159
- Fire Department..... 161
 - Fire Administration Division..... 165
 - Fire Station #1..... 171
 - Fire Station #2..... 173
 - Fire Station #3..... 175
 - Fire Station #4..... 177
 - Fire Station #5..... 179
 - Fire Station #6..... 181
 - Fire Station #7..... 183
 - Fire Station #8..... 185
 - Fire Health and Safety Division..... 187
 - Fire Training Division..... 189
 - Fire Logistics Division..... 191
 - Fire Prevention Division..... 193
 - Fire EMS Division..... 195
 - Fire Public Education Division..... 198
- Parks and Recreation Department..... 201
 - Recreation Administration..... 205
 - Recreation Sports..... 207
 - Recreation Community Events..... 209
 - Recreation Camps and Classes..... 211
 - Homecourt..... 213
 - Parks and Recreation Administration Division..... 215
 - Parks Division..... 218
 - Parks and Recreation Construction Division..... 224
 - Lakeview Golf Course Administration..... 229
 - Lakeview Cart Rental..... 231

TABLE OF CONTENTS



Lakeview Pro Shop.....	233
Lakeview Golfing and Grounds Maintenance.....	235
Lakeview Food and Beverage.....	237
Lakeview Capital Projects.....	239
Community Pool Division.....	242
Enterprise Fund.....	245
Utility Billing Department.....	251
Public Works Department.....	255
Public Works Administration Division.....	259
Engineering Division.....	263
Environmental Administration Division.....	265
Land Development Division.....	267
Water Department.....	269
Water Administration Division.....	273
Water Operations Division.....	276
Water Distribution Division.....	278
Water Production Division.....	280
Water Backflow Prevention Division.....	282
Water Construction Projects Division.....	284
Wastewater Department.....	289
Wastewater Administration Division.....	293
Wastewater Treatment Plant.....	296
Wastewater Collection Lines Division.....	306
Wastewater Pretreatment Division.....	309
Wastewater Laboratory Division.....	311
Wastewater Construction Projects.....	313

APPENDIX

Department Staffing Report.....	321
Merit Cost Analysis.....	322
Fire Department Salary Step Plan.....	323
General Employee Salary Step Plan.....	324
Police Department Salary Step Plan.....	325
City Dues and Memberships.....	326
Population History and Forecast.....	327
Dwelling Unit History and Forecast.....	328
Consumer Price Index History.....	329
Construction Cost Index History.....	330
Unemployment And Quit Rate History.....	331
Computer Replacement Cost.....	332
Vehicle Replacement Request Forms.....	333
Definitions.....	364





INTRODUCTION AND OVERVIEW

**PROPOSED BUDGET
CITY OF MERIDIAN**

Budget Executive Summary

Members of Council and Citizens of Meridian:

In accordance with State of Idaho Code 50-1002, we are pleased to present to you the financially balanced Fiscal Year 2025 Mayor’s Proposed Budget (Proposed Budget).

A City’s budget presents in financial terms a plan to accomplish its objectives during the upcoming fiscal year. The Proposed Budget builds on a history of conservative financial stewardship created by our legislative body over decades which has allowed the City of Meridian (the City) to face many challenges and growing pains with available resources not always found among our fellow agencies in Ada County, Idaho, or the nation. The annual budget development always brings the challenges of balancing the needs and priorities of the City with the financial support necessary to provide the quality services expected by our community. Our citizens expect a very high level of service which our employees are ready to deliver.

Our City Strategic Plan plays an instrumental part in developing the annual Proposed Budget. The Mission, Vision, and Goals of the City Strategic Plan guide many of the decisions involved with establishing the annual Proposed Budget. The adopted financial policies that support the City Strategic Plan also guides the budget preparation along with a few high-level points:

- Make decisions based on the prioritized needs of our community per our City Strategic Plan
- Provide the necessary support and tools to all City employees
- Balance current revenues to current expenses and maintain policy driven fund reserves
- Minimize impacts of any tax increases to taxpayers
- Maintain the highest level of customer service

This year’s budget executive summary will walk through the financial situation starting with a brief overview of the Budget Summary, Budget Assumptions and what is included in the Proposed Budget.

Budget Summary

The General Funds FY2025 Budget Summary

Total Revenues	\$ 102,376,057
Total Expenses	\$ 111,071,843
Use of Fund Balance	\$ (8,695,786)

The Enterprise Funds FY2025 Budget Summary

Total Revenues	\$ 52,293,363
Total Expenses	\$ 144,462,266
Use of Fund Balance	\$ (92,168,903)

Budget Executive Summary

Budget Assumptions

Property Taxes

Allowable 3.0%

- Propose taking 3.0% of the allowable 3.0%
 - 3.0% = \$1,428,859 new revenues (Estimated increase in cost per \$100,000 of taxable property value per month = \$.48)
 - 1.0% = \$476,286 (\$.16 per month per \$100,000 of taxable value)
 - 2.0% = \$952,572 (\$.32 per month per \$100,000 of taxable value)
 - 3.0% = \$1,428,859 (\$.48 per month per \$100,000 of taxable value)

New Construction

- Propose taking the entire allowable New Construction property tax revenue
 - \$1,471,236 new revenues from growth (\$.49 per \$100,000 of taxable property value)

New Annexation

- Propose taking the entire allowable New Annexation property tax revenue
 - \$31,916 new revenues from growth (\$.01 per \$100,000 of taxable property value)

City Property Tax Levy Rate

- Current = .002071274
- Projected = .0020349273 (decrease of 1.75%) (please see Property Valuation section for more information)

Revenues

- Water/Sewer Sales – 4.28% increase year over year
- Development Revenues – (21.21)% decrease year over year
- Liquor Revenues – 11.41% increase year over year
- Sales Tax Revenue – (.21)% decrease year over year
- Franchise Fees – 35.51% increase year over year

Compensation

Cost of Living Salary Adjustment (COLA)

- General Employees = 3.48% increase (est. \$1M)
- Fire Union Members = per approved CLA
- Police Step Plan Members = 3.48% increase (est. \$640k)

Step Plans / Market Adjustments

- General Employees = per approved compensation plan. Next adjustment will be FY2026
- Fire Union Collective Labor Agreement = 3% change per negotiations (est. \$571k)
- Police Step Plan = adjusted 1% per approved step plan (est. \$183k)

Benefits

- PERSI – State adjusted for FY2025. (est. \$860k)
- Medical Benefits – increased by 0%.
- Vision Benefits – increased by 0%.
- Dental Benefits – increased by 0%.

Budget Executive Summary

Utilities

- Fuels Gas/Diesel – 2.37% increase year over year
- Idaho Power – 1.81% increase year over year
- Intermountain Gas – 85.64% increase year over year (one-time adjustment to get current. FY24 budget undervalued)

Replacement Requests

The Proposed Budget continues to manage its current infrastructure and assets to meet the current expectations of our citizens, community, and employees. Replacements represent the agreed upon level of service that our previous decision makers established in previous years and this cost of doing business is represented with the ongoing management of the City’s infrastructure and assets.

- Apparatus and Vehicles = \$721,720
- Equipment and Supplies = \$374,765
- Municipal and Community Facilities = \$1,888,545
- Technology and Communications = \$1,772,004
- Utility Infrastructure = \$2,900,000
- Total Replacement Requests = \$7,657,034**

New Budget Requests

The Proposed Budget as previously mentioned considers the guiding document, City Strategic Plan, to help prioritize resource needs for the future. Below is a summary of the New Budget Requests categorized by City Strategic Plan Focus areas (detailed City Strategic Plan available on City website). All New Budget Requests are available in detail within this budget book located in their respective departments.

- Responsible Growth = \$24,067,681
- Transportation and Infrastructure = \$823,250
- Business and Economic Vitality = \$0
- Public Health and Safety = \$24,359,512
- Vibrant and Sustainable Community = \$2,149,005
- Government Excellence = \$2,282,164
- Total New Budget Requests = \$53,681,612**

Staffing Summary

The City departments currently have 641.5 approved full time equivalent employees (FTE) throughout the City. The FY2025 budget proposal is requesting to add 8.0 FTE’s (proposed new Citywide FTE total = 649.50) as follows with a financial impact of \$1,223,004.

- | | |
|------------------------------|---------------------------|
| • Deputy City Attorney | • Police Officer |
| • Support Services Commander | • Wastewater Operator III |
| • Police Detective | • Wastewater Operator III |
| • Police Officer | |
| • Wastewater Mechanic II | |

Budget Executive Summary

Financial Highlights

Property Valuation

The City experienced an increase in total taxable property valuation change year over year of about 8.56% to finish the year at \$24,846,416,856. On average, we are projecting City residential properties will experience an increase in their property values year over year. On average, we are projecting City commercial properties will experience an increase in their property values year over year. With the increase in projected property values, the City projects it will have an decrease in its property tax levy rate for this FY2025 proposed budget. The property tax levy rate has an inverse relationship with property values. As property values increase (as is the case for this proposed budget), the property tax levy rate will decrease. As property values decrease, the property tax levy rate will increase. **Note - property values are managed by the County and may be adjusted by the County after the publication of this document thus altering all possible projections.

Population and Growth

The City has been named one of the fastest growing Cities in the nation since 2010 and started calendar year 2024 with a population of about 142,830 (per COMPASS). With an annual growth rate of 6.44% since 2010, the City has developed this Proposed Budget with an expectation of a population increase of 2.50% for fiscal year 2025.

Development growth within the housing arena has been very strong over the past 10 years (as represented by the population boom). The City plans to experience a continued strong development interest for the next 20 years as well with a steady decline in annualized growth from 3.15% down to 1.00%.

Economic growth is prevalent with all the commercial/retail construction the City has seen over the past 10 years. This budget proposal considers the economic strength and provides the resources and services necessary to support the healthy economy that the City is experiencing.

Long-Range Financial Plan

The City's Financial Stability Policy requires annually the development of a long-range plan (Comprehensive Financial Plan) for revenues and expenditures during the annual budget development process. The Comprehensive Financial Plan (CFP) conducted for this budget proposal was developed on revenue estimates based on an analysis of historical trends. The CFP must be developed to include the balancing of all revenues and expenditures for the next five years and consider all revenues and expenditures for an additional five years for discussion. The CFP is provided to Council before the development of this annual budget document and is provided in this Proposed Budget.

Reserves

Each major fund maintains a reserve balance that is used to manage our cash flow and provide liquidity in the event of a financial crisis. The City follows the Funds and Fund Balance Policy in determining reserve needs on an annual basis. This budget proposal was developed with fund balance limits in mind and does not negatively impact the City's ability to maintain fund Balance Policy minimums.

Fund Balance Impacts

The City has established a pay-as-you-go philosophy for capital projects which allows the City to save money before construction needs. This pay-as-you-go approach has allowed the City to stay debt free. The Proposed Budget is requesting both additions and reductions of specific fund balances to pay for the necessary one-time capital expenditures. Itemized details of specific fund balance changes are displayed in the following pages of the budget book along with a summary review below. Any fund balance reduction requests are proposed within the City's Funds and Fund Balances Policy guidelines.

Budget Executive Summary

The General Funds impact to Fund Balances

• Use of Fund Balance – Capital Improvement Fund	\$ (907,612)
• Addition to Fund Balance – Public Safety Fund	\$ -
• Addition to Fund Balance – Impact Fee Fund	\$ 10,678,987
• Use of Fund Balance – General Fund	\$ (18,467,161)
Total Use of Fund Balance	\$ (8,695,786)

The Enterprise Funds impact to Fund Balances

• Use of Fund Balance – Enterprise Fund	\$ (92,168,903)
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Debt Management

The Proposed Budget contains zero requests to incur debt.

Revenues

Revenues are discussed in the annual Revenue Report that is provided in this document.

Financial Concerns

The City has managed and learned from the various impacts the pandemic, inflation, low unemployment, supply chain, and population growth has presented over the years. Fiscal year 2025 will continue to provide challenges created by these factors that will impact our ability to construct infrastructure for the growing City and hire staff to support the growing community.

The City was awarded a Federal grant to hire 18 firefighters covering about 90% of the salary expenses for fiscal years 2024 - 2026. Upon the expiration of the Federal grant in fiscal year 2026, the City will be responsible for the on-going expenses associated with employing 18 firefighters for fiscal year 2027 and beyond. The current projected costs associated with the 18 firefighters beginning in fiscal year 2027 will be \$3.3 million dollars. The City will need to identify guaranteed new on-going revenue sources to pay for the 18 firefighters effective fiscal year 2027. At the time of writing this document, the City has not identified any guaranteed new revenues to fund the \$3.3 million needed in two fiscal years.

Idaho lawmakers voted to pass new Property Tax legislation during calendar year 2023 that will forever create a tighter revenue source for the City. Lawmakers determined it was necessary to limit the amount of new revenue a City could collect from New Growth which will negatively impact the City’s ability to support the large increases in annual population growth. The City has responsibly and conservatively forecasted revenue to the year 2050 (more details about revenues can be found in the Revenue Report).

Economically, the City is thriving. The City is continuing to receive large amounts of development interest which will benefit the City for years to come. The large population changes year over year along with the cost of doing business will be our largest hurdles over the next 20 years. The City will continue to balance customer service needs with a prudent look at staffing and infrastructure needs. Currently some City departments will not be able to maintain the current expected level of service based on the future revenue sources and commitments made to the Fire Department.

Summary

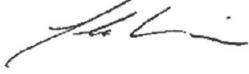
The budget is a prudent and conservative plan to improve our community, workplace, and empower/support our hard-working employees. It includes funding to maintain the operations of the City and provide quality services to residents and customers.

Budget preparation takes a lot of time, energy, and hard work by City staff, City Council, and the Mayor. I would like to acknowledge the large number of staff who have worked tirelessly to bring this budget proposal together. Staff members in all departments and divisions and especially in the Budget Division have all rallied together, analyzed data, gathered all the numbers, and narratives that are displayed in the following pages. Their skill, expertise in the many aspects of running a City, and commitment are the foundation upon which the Proposed Budget is based.

Budget Executive Summary

As the Chief Financial Officer of the City, I would personally like to thank all City personnel, City Council, Mayor, Finance staff, and our Budget Manager for their time and commitment to the citizens of Meridian.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Todd Lavoie".

Todd Lavoie
Chief Financial Officer

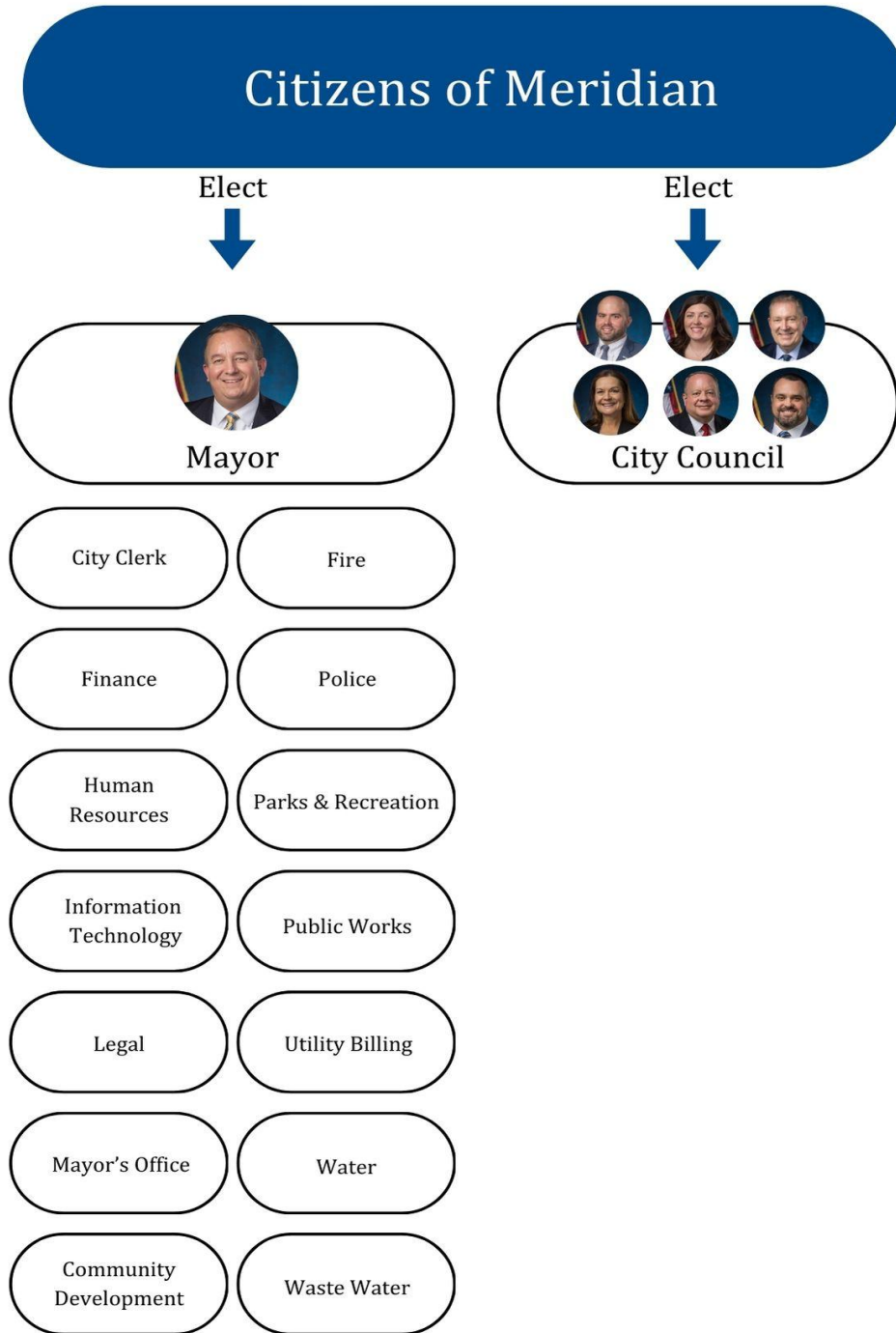


FINANCIAL STRUCTURE, POLICY AND PROCESS

PROPOSED BUDGET
CITY OF MERIDIAN



Organization Chart





Fund Descriptions and Fund Structure

Fund	Fund Name	Description	Revenue Sources
01	General	Utilized by all General Fund depts. for the necessary costs to deliver the services requested of the Citizens and City Council on an annual basis.	<ul style="list-style-type: none"> - Property Taxes - State Sales Tax Sharing - Development Permit Revenue - State Liquor Revenue - Rural Fire Reimbursement - Gas/Cable/Power Franchise Revenue - Misc. Permits - Fines & Licensing
07	Impact	Utilized by Fire, Parks, and Police Depts. To collect revenue from future development to maintain existing levels of service with the grown community	<ul style="list-style-type: none"> - Fire Impact Fees - Parks & Rec Impact Fees - Police Impact Fees
08	Public Safety	Utilized by the Fire and Police Depts. to properly plan and save for future Capital needs	<ul style="list-style-type: none"> - Excess Revenue from General Fund 01
20	Grant/ General	Utilized by all General Fund Dept. to collect and spend Grant Funds on approved expenditures	<ul style="list-style-type: none"> - Idaho Transportation Dept. - Federal Dept. of Housing & Urban Development - State of Idaho - State Liquor Revenue
55	Capital Improvement	Utilized by all General Fund Depts. to properly plan and save for future Capital needs	<ul style="list-style-type: none"> - Excess Revenue from Community Development Permit Revenue General Fund 01 - Excess Revenue from General Fund 01
60	Enterprise	Utilized by all Enterprise Fund Depts. for the necessary cost to deliver the utility services requested by the Citizens and City Council on an annual basis	<ul style="list-style-type: none"> - Public Works Review Revenue - Utility Administration Revenue
61	Grant/ Enterprise	Utilized by all Enterprise Fund Depts. to collect and spend Grant Funds on approved expenditures	<ul style="list-style-type: none"> - Idaho Dept. of Environmental Quality - Federal Dept. of Housing & Urban Development - State of Idaho
62	Water Enterprise	Utilized by Water Divisions for the necessary cost to deliver the utility services requested by the Citizens and City Council on an annual basis	<ul style="list-style-type: none"> - Water Sales Revenue - Water Connection Revenue - Water Meter & Equipment Revenue
65	Wastewater Enterprise	Utilized by Wastewater Divisions for the necessary cost to deliver the utility services requested by the Citizens and City Council on an annual basis	<ul style="list-style-type: none"> - Sewer Sales Revenue - Sewer Connection Revenue

Basis of Accounting

Summary of Significant Accounting Policies

The City of Meridian, Idaho (the City) was incorporated August, 1903. The City operates under a mayor and council form of government and provides the following services as authorized by its charter; public safety (police and fire), community planning and development, parks and recreation, general administrative services, and water and sewer service.

The accounting and reporting policies of the City relating to the funds included in the accompanying basic financial statements conform to generally accepted accounting principles applicable to state and local governments. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing government accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

Financial Reporting Entity

As required by generally accepted accounting principles, these basic financial statements present the City in conformance with GASB.

Component units are organizations that are included in the reporting entity because of the significance of their operational or financial relationships with the City and are legally separate organizations for which the City is financially accountable. The component unit column in the government-wide financial statements is the financial data of the City's single component unit, the Meridian Development Corporation (MDC). MDC is a separate and distinct legal entity created by state statute and is presented as a discretely presented component unit. The directors of MDC are appointed by the Mayor and approved by the City Council. MDC promotes downtown development services for the citizens of the City. Complete financial statements can be obtained from the City of Meridian Division of Financial Management, 33 East Broadway Avenue, Meridian, Idaho.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. The effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities which rely, to a significant extent, on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include; charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available



Basis of Accounting

if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City reports the following major governmental funds;

General Fund – The General Fund is the general operating fund of the City. It is used for all financial resources except those required to be accounted for in another fund.

Capital Projects Fund – The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

The City reports the following major proprietary fund;

Enterprise Fund – The Enterprise Fund is used to account for water and sewer operations financed and operated in a manner similar to private business. The intent of the governing body is that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Additionally, the governing body may have decided that periodic determination of revenues earned, expenditures incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between various functions of the government when elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and products and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges for services to customers for water and sewer sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses, such as fees property owners pay to connect to the utility system, not meeting this definition are reported as non-operating revenues and expenses.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the City considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Property Taxes Receivable

Within the governmental fund financial statement, property taxes are recognized as revenue when the amount of taxes levied is measurable, and proceeds are available to finance current period expenditures.

Available tax proceeds include property tax receivables expected to be collected within sixty days after year end. Property taxes attach as liens on properties on January 1, and are levied in September of each year. Tax notices are sent to taxpayers during November, with tax payments scheduled to be collected on or before December 20. Taxpayers may pay all or one half of their tax liability on or before December 20, and if one half of the amount is paid, they may pay the remaining balance by the following June 20. Since the City is on a September 30 fiscal year end, property taxes levied during September for the succeeding year's collection are recorded as deferred inflow of resources at the City's year end and recognized as revenue in the following fiscal year. Ada County bills and collects taxes for the City.

Basis of Accounting

Customer Services Receivable

Amounts owed to the City for customer services are due from area residents and businesses and relate to water, sewer and trash services provided by the City. The receivable is reported net of an allowance for uncollectible accounts. An allowance is reported when accounts are proven to be uncollectible.

Deposits and Prepaid Expenses

Deposits and prepaid expenses consist of deposits paid by developers for various improvements as well as payments to vendors that reflect costs applicable to future accounting periods and are reported as prepaid expenses.

Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., parks, wells, water and sewer lines and similar items) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements.

Capital assets are defined by the government as assets with an initial individual cost of \$50,000 and over for machinery and equipment, \$250,000 and over for building and land improvements, buildings, intangibles, and infrastructure, and an estimated useful life in excess of three years. Land acquisitions regardless of cost are recorded as capital assets. All material capital assets are valued at cost. Donated capital assets are valued at their acquisition value on the date donated.

GASB requires that the City capitalize and report intangible assets, such as easements and internally created software. To value easements, the City uses current land values calculated from Ada County Assessor's data divided by two, internally developed software is valued at cost.

Depreciation is recorded by use of the straight-line method. The book value of each asset is reduced by equal amounts over its estimated useful life.

Maintenance, repairs, and minor renewals are charged to operations as incurred. When an asset is disposed of, accumulated depreciation is deducted from the original cost and any gain or loss arising from its disposal is credited or charged to operations.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest costs incurred during construction of capital assets of business-type activities are capitalized when they are material. No interest costs were included as part of the cost of capital assets under construction in the current year.

Compensated Absences Payable

The City provides vacation and sick leave to its full-time employees. Earned vacation is paid to employees when taken or paid to employees or beneficiaries upon the employees' termination, retirement or death. The City does not pay earned sick pay upon the employees' termination, retirement or death for non-union employees. The Fire Department union members are paid ten percent of their sick leave accrual upon the employees' voluntary termination, 25% upon employees' retirement, and 100% upon employees' death. The amount of unused vacation accumulated by City employees is accrued as an expense when incurred in the Proprietary Fund, which uses the accrual basis of accounting. In the Governmental Funds, only the amount that normally would be liquidated with expendable available financial resources is accrued as current year expenditures.

Unless it is anticipated that compensated absences will be used in excess of a normal year's accumulation, no additional expenditures are accrued.

Deferred Outflows/Inflows of Resources

The statement of net position includes a separate section for deferred outflows of resources. The separate financial statement element represents a consumption of net position that applies to future period(s) and will not be recognized as an outflow of resources (expense) until then. The City's deferred outflow of resources is its pension obligation. The pension obligation is the difference between the expected and actual experience of the pension plan, the difference between projected and actual investment earnings, the changes in assumptions, the



Basis of Accounting

change the City’s proportionate share of the City’s net pension liability, and the contributions subsequent to the measurement date of the City’s net pension liability.

In addition to the liabilities, the statement of net position includes a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to future period(s) and will not be recognized as an inflow of resources (revenue) until then. The City has two items that qualify for reporting in the category: the deferred pension obligation and unavailable revenue. The employer deferred pension obligation results from the difference between the expected and actual experience of the pension plan. The unavailable revenue is reported in both the statement of net position and the balance sheet for the governmental fund and represents the unavailable revenues from property taxes.

Pensions

For purposes of measuring the net pension liability and pension expense, information about the fiduciary net position of the Public Employee Retirement System of Idaho Base Plan (Base Plan) and additions to/deductions from the Base Plan’s fiduciary net position have been determined on the same basis as they are reported by the Base Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Net Position

For government-wide reporting as well as in the proprietary fund, the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources is called net position. Net position is comprised of three components: investment in capital assets, restricted, and unrestricted.

Investment in capital assets – consists of capital assets, net of accumulated depreciation.

Restricted net position – consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets, if applicable. Assets are reported as restricted when constraints are placed on asset use either by external parties or by law through constitutional provision or enabling legislature.

Unrestricted net position – consists of the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that does not meet the definition of the two preceding categories.

The City may fund outlays for a particular purpose from both restricted and unrestricted sources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City’s policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Fund Balances

Fund balance of governmental funds is reported in various categories based on the nature of any limitation requiring the use for specific purposes. Fund balances in the governmental balance sheet are categorized as follows:

Non-spendable - when the resources cannot be spent because they are either legally or contractually required to be maintained intact, or are in a non-spendable form such as inventories, prepaid accounts, and assets held for resale.

Restricted - when the constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments: or (b) imposed by law through constitutional provisions or enabling legislation.

Committed - when the City Council passes an ordinance or resolution that places specific constraints on how the resources may be used. The City Council can modify or rescind the ordinance or resolution at any time through passage of an additional ordinance or resolution, respectively.

Assigned - when it is intended for a specific purpose and the authority to “assign” is delegated to the City’s Chief Financial Officer.

Basis of Accounting

Unassigned - fund balance is the residual classification for the General Fund. This classification represents fund balance that has not been restricted, committed, assigned, or deemed as non-spendable within the General Fund. This classification is also used to report any negative fund balance amounts in other governmental funds.

The City Council adopted a Fund Balance Policy that establishes a practice of reserving four months of the current year budget of personnel and recurring annual operating costs as minimum fund balance needed to ensure sufficient cash flow to meet the City's obligations. This reserve will be in the unassigned fund balance. This policy also recommends a spending order of restricted, committed, assigned and then unassigned unless Council approves otherwise.

Risk Management

The City is exposed to various risks of loss related to theft of, damage to, or destruction of assets. The City participates in a public entity risk pool, Idaho Counties Risk Management Pool (ICRMP), for liability, medical and disability insurance. The City's exposure to loss from its participation in ICRMP is limited only to the extent of their deductible.

The City established the City of Meridian Employee Benefits Plan Trust (the Trust) in January of 2022. The City transferred \$1.4 million of committed funds to the Trust for 2022 self-funded employee medical insurance benefit. All health claims are paid from this Trust and all plan contributions are deposited into the Trust. The Trust's year end is December 31, and the Trust will be audited each year and a copy of the audit will be submitted to the Idaho Department of Insurance.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures or expenses during the reporting period. Actual results could differ from those estimates.



Budget Policy

1) Policy Objective

- a) To set forth the City’s policy regarding the development and amendment of the annual budget.
- b) To set forth the roles and responsibilities for the development and amendment of the City’s annual budget by the Finance department, Department Directors, City staff, the Mayor, and City Council while adhering to all Federal, State, and other governing bodies’ legal requirements.

2) Policy Details

a) Appropriation Levels

- i) Only the City Council can set the annual budget appropriations.
 - (1) City Council shall set budgetary appropriations at the general ledger line item level.
 - (a) The Mayor and Department Directors are responsible for adhering to the appropriations set by the Council.

b) Balanced Operating Budget

- i) City will develop and approve annually a balanced budget where:
 - (1) Operating expenses requested by all departments and funds will not exceed the annual amount of revenue in accordance to [State Statute 50-1003](#) within each of the City’s funds.
 - (a) One-time revenue cannot be used to balance annual on-going operating expenses.
 - (2) If it is necessary to use fund balance resources to balance the annual budget proposal, the use of fund balance resources are limited to one-time expenses.

c) Balanced Revenue Budget

- i) Finance department will be responsible for developing all revenue projections to be utilized for the annual budget.
 - (1) Other revenue considerations must be presented to the Finance department for consideration prior to the development of the annual Mayor’s Budget Proposal.

d) Budget Adoption

- i) City will develop annually a balanced budget adhering to all applicable [Idaho Code and City policies](#).
- ii) City Council will approve annually a balanced budget adhering to all applicable [Idaho Code and City policies](#).
 - (1) City Council will be responsible for approving the annual budget ordinance.
- iii) Finance department will develop annually an amendment to the annual City budget adhering to all applicable [Idaho Code and City policies](#).
 - (1) City Council will approve annually an amendment to the annual City budget adhering to all applicable [Idaho Code and City policies](#).
 - (2) City Council will be responsible for approving the annual budget amendment ordinance.

e) Budget Submission

- i) Mayor will submit the annual Mayor’s Budget Proposal to City Council for consideration.
 - (1) Other budget considerations for proposal to City Council will not be accepted unless approved by the Mayor.

f) Budget Surplus

- i) Finance department will be responsible for assigning all surplus revenue to the respective fund balance.
 - (1) Finance department will determine any budget surplus on an annual basis after the submission of the annual [financial audit report](#) from the prior fiscal year.

Budget Policy

g) Budget Transfers

- i) Finance department has the authority to transfer budgets.
 - (1) Finance department cannot transfer budgets without the formal approval of the City Council if any of the following occur (unless an error occurred during the original establishment):
 - (a) Budget moves between Personnel and Operating
 - (b) Budget moves between Personnel and Capital
 - (c) Budget moves between funds
 - (d) Budget moves change the total budget

h) Operating Deficits

- i) At any time during the fiscal year, following the adoption of the budget, if the Chief Financial Officer/ City Treasurer determines the current year revenues will not cover the annual operating expenses, he/ she shall report to Council and recommend a spending holdback.
 - (1) City Council will approve such spending holdback up to the amount necessary to ensure current revenue will cover current operating expenses.

3) Policy Roles and Responsibilities

- a) Finance department will be responsible for facilitating and communicating with all City staff and Council the necessary information required during the annual budget process.
- b) Finance department will be responsible for developing and deploying all policies and procedures necessary to facilitate the annual budget process.
- c) Mayor will be responsible for communicating with the Department Directors all necessary information required to develop the annual Mayor's Budget Proposal.
- d) Finance department will be responsible for selecting, managing, and maintaining all budget software.
- e) Department Directors will be responsible for assisting the Mayor and Finance department with developing the annual Mayor's Budget Proposal.
 - i) Departments will be responsible for obtaining and providing all necessary information to the Mayor and Finance department during the development of the annual Mayor's Budget Proposal.
- f) City Council will be responsible for communicating with the Mayor, Finance department, and Department Directors during the annual budget process.
 - i) City Council will be responsible for requesting all necessary information from the Mayor, Finance department, and Department Directors during the annual budget process in a timely manner to assist them in establishing and approving the annual budget
- g) City Council will be ultimately responsible for approving, adopting, and appropriating the annual budget after holding a public hearing for citizen and community partner input.
 - i) The Mayor and Department Directors are responsible for adhering to the approved budget.



Debt Management Policy

1) Policy Objective

- a) To set forth the City’s policy regarding the issuance and management of debt.
- b) To assist decision makers on the issuance, management, use, purpose, and timeline of issuing and managing debt.
- c) To establish criteria that will protect the City’s financial integrity while providing a funding mechanism to meet the City’s capital investment needs.

2) Policy Details

a) Issuance of Debt

- i) City will only issue debt for one-time long-term, non-recurrent capital investments for City public improvements only.
 - (1) City will not act as a conduit for other municipalities to issue debt.
- ii) City will not issue debt to finance current or long-term operations.
- iii) All debt issued will comply with all State of Idaho Code and can only be approved by City Council.
- iv) All debt issuance considerations must be approved by Council prior to issuance.
- v) Long-term, non-recurrent capital investments will not be debt-financed for periods exceeding the projected useful life of the capital investment.
- vi) Long-term debt will be used to finance non-recurrent capital expenditures or improvements only when it has been determined that future generations of citizens and/or taxpayers will derive benefit from the improvement.
- vii) City will seek an investment grade rating of at least Baa/BBB on any direct debt issuance.

b) Debt Capacity

- i) City’s General Fund long-term annual debt payments shall not exceed 5 percent of annual General Fund property tax revenues for all debt issued.
- ii) City’s Enterprise Fund long-term annual debt payments shall not exceed 5 percent of annual Enterprise Fund water and sewer revenues for all debt issued.

c) Debt Payment

- i) Revenue sources that will be used to pay long-term debt will be conservatively projected to ensure that such debt is adequately and soundly financed.
- ii) Long-term debt will only be considered/issued when specific revenue resources will be sufficient to service long-term debt issuance.
- iii) Chief Financial Officer/City Treasurer will be responsible for submitting all disclosure statements pursuant to [15c12-12](#).

d) Debt Refinancing

- i) Chief Financial Officer/City Treasurer will conduct periodic reviews of all outstanding debt to determine refinancing opportunities.
- ii) Refinancing opportunities will be considered following federal tax law under the following conditions:
 - (1) There is an economic benefit of at least a 5 percent net present value savings that can be achieved.
 - (2) It is needed to modernize covenants that are adversely affecting the City’s financial position or operations.

e) Allowable Debt Types

- i) Debt Issuance Types:
 - (1) General Obligation Bonds (GO’s) ([State Idaho Code: 50-1019 through 50-1026A](#))
 - (2) Revenue Bonds (RB’s) ([State Idaho Code: 50-1027 through 50-1042](#))
 - (3) Local Improvement Districts (LID’s)

Debt Management Policy

- ii) Non-Debt Issuance Types:
 - (1) Line of Credit
 - (2) Lease Financing
- f) **Debt Arbitrage, Rebate Monitoring, and Reporting**
 - i) City will, unless otherwise justified, use bond proceeds within the established time frame pursuant to the bond ordinance, contract, or other documents to avoid arbitrage.
 - ii) If arbitrage occurs, the City will pay the amount of the arbitrage to the Federal Government as required by Internal Revenue Service Regulation [26 CFR 1.148-11](#).
 - iii) City will maintain a system of recordkeeping and reporting to meet the arbitrage rebate compliance requirement of the IRS regulation.
 - iv) For each bond issue not used within the established time frame, the recordkeeping shall include tracking investment earnings on bond proceeds, calculating rebate payments, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the outstanding debt.
- 3) **Policy Roles and Responsibilities**
 - a) City Council must approve any debt issuance considerations prior to issuance.
 - b) Only the City Council can approve any debt issuance.
 - c) Only the Mayor may submit debt issuance considerations to Council with the approval of the Chief Financial Officer/City Treasurer.
 - d) Departments are responsible for providing debt issuance considerations to the Finance department prior to submission to the Mayor.
 - e) Chief Financial Officer/City Treasurer will be responsible for submitting all official debt issuance considerations to the Mayor.
 - f) Chief Financial Officer/City Treasurer is responsible for assuring that all activities related to the issuance and payment of debt follows all State of Idaho Code.
 - g) Chief Financial Officer/City Treasurer or City Purchasing Manager must approve all Lease contracts/agreements or Lines of Credit.
 - h) Chief Financial Officer/City Treasurer is responsible for all reporting requirements associated to the issuance and payment of debt following State of Idaho Code.
 - i) Chief Financial Officer/City Treasurer is responsible for the solicitation and selection of professional services that are required to administer the City's debt.



Financial Stability Policy

- 1) **Policy Objective**
 - a) To set forth the City's policy regarding the Financial Stability of the City.
 - b) To establish key elements for the financial stability of the City by setting policy, controls, and guidelines.
- 2) **Policy Details**
 - a) **Long Term Financial Planning**
 - i) Finance department will be responsible for developing annually a 10 year Comprehensive Financial Plan (CFP) with at least the first 5 years of the 10 year plan balanced by using all available unassigned fund balance dollars adhering to the [Fund and Fund Balance policy](#).
 - (1) Finance department will be responsible for developing and maintaining the procedures associated with developing the annual CFP.
 - (2) Finance department will be responsible for facilitating the annual CFP process.
 - ii) Finance department will be responsible for developing the annual revenues and expenditures necessary for the annual CFP development.
 - iii) Financial department will be responsible for developing revenue and expense projections for at least 10 fiscal years from the most current fiscal year to be approved by the Mayor.
 - b) **Use of One-Time Resources**
 - i) City will never use one-time Revenue resources to pay for on-going expenditures.
 - c) **Use of Discretionary Revenues**
 - i) City will allocate 1% of all property taxes collected to the [Public Safety Fund](#) annually during the annual budget development process.
 - ii) City will allocate up to .5% of all property taxes collected to the [Capital Improvement Fund](#) annually during the annual budget development process.
 - d) **Fund Balance**
 - i) See [Fund Balance Policy](#)
- 3) **Policy Roles and Responsibilities**
 - a) Finance department will be responsible for developing all financial plans for the City.
 - i) Finance department will be responsible for developing annually a 10 year Comprehensive Financial Plan (CFP).
 - ii) Finance department will be responsible for distributing all financial plans to the Mayor, Department Directors, and City Council annually.
 - b) Departments are responsible for delivering all requested information to the Finance department relating to the annual development of the CFP.
 - c) Mayor is responsible for approving the annual CFP.

Funds and Fund Balances Policy

1) Policy Objective

- a) To set forth the City's policy regarding Funds and Fund Balances.
- b) To establish a key element of the financial stability of the City by setting guidelines for Fund management and Fund balances.
- c) To determine what Funds the City manages, what fund balances will be maintained, and determining the essential expenditures allowed for the use of spending fund balances.

2) Policy Details

a) Purpose of Maintaining a Fund Balance:

- i) The City will maintain minimum Fund Balances for:
 - (1) Economic uncertainties
 - (2) Local disasters
 - (3) Financial hardships or downturns in the local or national economy
 - (4) Contingencies for unseen operating or capital needs
 - (5) Cash flow requirements
- ii) The City does not have a maximum Fund Balance threshold.

b) Minimum Unassigned Fund Balance

- i) General Fund (01)
 - (1) Minimum Fund Balance
 - (a) Operating Reserve
 - (i) City will maintain a minimum Fund Balance of at least 3 months of Personnel and Operating expenses of the most current audited fiscal year.
 1. Finance department will be responsible for determining the annual amount for the minimum fund balance.
 - (b) Emergency Reserve
 - (i) City will maintain a minimum fund balance of at least 3% of the Total Capital Assets (not depreciated) of the General Fund as determined from the most current audited fiscal year.
 1. Finance department will be responsible for determining the annual amount for the minimum fund balance.
- ii) Impact Fee Fund (07)
 - (1) Minimum Fund Balance
 - (a) City will allow the Impact Fee Fund to spend 100% of the available fund balance.
 - (b) City will allow the Impact Fee Fund to borrow from the General Fund or Capital Improvement Fund with a guarantee to payback 100% of the borrowed funds within 4 years free of interest.
 - (i) Maximum combined borrow amount for the Impact Fee Fund from all funds will not be greater than 25% of the highest previous 3 years of actual revenues for the Impact Fund.
- iii) Public Safety Fund (08)
 - (1) Minimum Fund Balance
 - (a) City will allow the Public Safety Fund to spend 100% of the available fund balance.
- iv) Grants Fund (20)
 - (1) Minimum Fund Balance
 - (a) City will allow the Grant Fund to spend 100% of the available fund balance.
- v) Capital Improvement Fund (55)
 - (1) Minimum Fund Balance
 - (a) City will allow the Capital Improvement Fund to spend 100% of the available fund balance.



Funds and Fund Balances Policy

- vi) Enterprise Fund (60)
 - (1) Minimum Fund Balance
 - (a) Operating Reserve
 - (i) City will maintain a minimum fund balance of at least 1 months of Personnel and Operating expenses of the most current audited fiscal year.
 - 1. Finance department will be responsible for determining the annual amount for the minimum fund balance.
 - (b) Emergency Reserve
 - (i) City will maintain a minimum fund balance of at least 3% of the Total Capital Assets (not depreciated) of the Enterprise Fund as determined from the most current audited fiscal year.
 - 1. Finance department will be responsible for determining the annual amount for the minimum fund balance.
 - (2) City will allow the Enterprise Fund to borrow from the General Fund with a guarantee to payback 100% of the borrowed funds within 4 years free of interest.
 - (a) Maximum combined borrow amount for the Enterprise Fund from the General Fund will not be greater than 15% of the highest previous 3 years of actual sewer and water user rate based revenues.
- vii) Enterprise Fund - Grants (61)
 - (1) Minimum Fund Balance
 - (a) City will allow the Enterprise Fund - Grants Fund to spend 100% of the available fund balance.
- c) **Assignment and Commitment of Fund Balance**
 - i) City Council is the only authorized body to Commit Fund Balance dollars.
 - (1) All Committed Fund Balance dollars must be approved by City Council during a public hearing.
 - (a) All Commitment proposals must be approved by the Chief Financial Officer/City Treasurer prior to public hearing prior to fiscal year end ([GASB 54](#)).
 - ii) Chief Financial Officer/City Treasurer is the only authorized individual to Assign Fund Balance dollars.
- d) **Use of Minimum Fund Balance**
 - i) Chief Financial Officer/City Treasurer must approve all requests to spend any fund balance amounts that would reduce the total Fund Balance below the minimum fund balance amounts as stated in this policy.
 - ii) The use of minimum fund balance dollars will only be used for one-time expenditures associated to an emergency and will not be carried into future fiscal years.
- e) **Fund Creation/Deletion**
 - i) Finance department will be responsible for the creation and or deletion of any Fund.
- f) **Capital Improvement Fund (55) Transfers**
 - i) Any excess revenues generated by the Community Development department in any fiscal year may be transferred from the General Fund to the Capital Improvement Fund.
 - (1) Chief Financial Officer/City Treasurer will propose to Council once per fiscal year with the recommended amount of excess revenue to transfer from the General Fund to the Capital Improvement Fund.
 - (a) Chief Financial Officer/City Treasurer is responsible to verify all transfers will not reduce the amount of unassigned General Fund Balance below the minimum fund balance policy for the General Fund.
 - (2) City Council is the only authorized body to authorize the transfer of funds from the General Fund to the Capital Improvement Fund.

Funds and Fund Balances Policy

g) Transfer of Funds

- i) Only the City Council can transfer funds from one fund to another with the approval of the Chief Financial Officer/City Treasurer.
 - (1) Chief Financial Officer/City Treasurer is responsible to verify all transfers will not reduce the amount of unassigned fund balance below the minimum fund balance policy for any Fund.
 - (2) Chief Financial Officer/City Treasurer is responsible to verify all transfer requests do not violate restricted, committee, or assigned funds.

3) Policy Roles and Responsibilities

- a) Finance department will be responsible for managing and maintaining the City's financial system and the funds that comprise the City's financial statements.
- b) Finance department will be responsible for calculating the necessary fund balance reserves for each fund.
- c) Finance department will be responsible for all reporting to Council, Mayor, department Directors, Citizens, and Community Partners relating to Fund Balances.
- d) City Council is the only authorized body to Commit fund balance dollars.
- e) City Council is the only authorized body to transfer unexpended fund balances from one Fund to another ([State Code Section : 50-1014](#)).
- f) City Council or the Chief Financial Officer/City Treasurer can assign available fund balance dollars.

Budget Process

The mission of the budget is to help decision-makers make informed choices about the provision of services and capital assets to promote stakeholder participations in the process.

The budget is a plan that tells how the City will use limited financial resources to best provide for the needs of its citizens. The final budget/plan is the responsibility of the City Council and the Mayor based on the recommendations of the individual departments within the City.

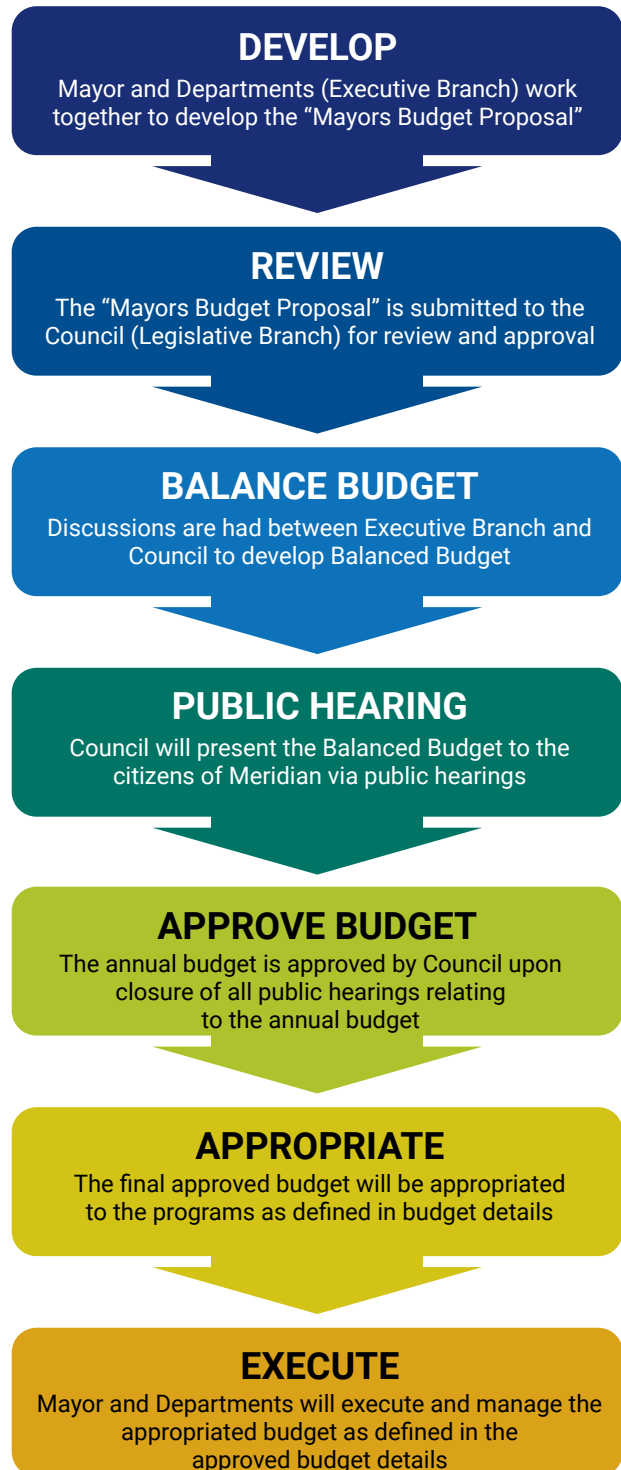
The budget should be a document that can be used to inform and educate the public and elected officials about the City’s structure, achievements, challenges, and direction. A budget document should ideally be a policy document, an operations guide, a financial plan, and a communication device.

The City Council is responsible for adopting the City’s budget and for appropriating the resources required to fund the City’s plan of services and facilities. The City Council, Mayor, and Directors review monthly budgetary performance by the City departments and reviews and approves significant changes in budgets during the budget period.

The Mayor directs the staff in developing and submitting the proposed budget to the City Council. The Mayor directs City departments in managing the budget within the policy parameters set by the City Council. The Mayor and Directors recommend significant changes in the budget as required by policy.

The Department of Finance assists and supports the Mayor, the departments, Council and the citizens in developing and administering the budget. The Department of Finance manages the annual Budget Development processes, the interim budget change process and budgetary documentation, and reporting. The Department of Finance also develops and updates the Capital Improvement Plan, Comprehensive Financial Plan, Monthly Budget/Financial Reports, and multiple projection models.

The annual Budget/Fiscal Year begins on October 1 of each year. The City of Meridian annual Budget Workshops are open to the public and will occur at the City Hall Council Chambers tentatively scheduled during early summer of each year and is subject to change.



Budget Calendar

Month	Assigned to:	Budget Task Description
February Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	February Assigned to:	Budget Task Description
	2/1/24 Finance	Finance prepares FY25 Budget in Quistica
	2/1/24 All Depts.	All Departments begin working with Mayor to discuss budget
	2/1/24 Finance	Finance to schedule preparatory meetings with each Department
	2/9/24 Finance	Finance to open FY25 CFP for data entry
	2/14/24 All Depts.	Annual Budget Development Review Course
	2/19/24 All Depts.	All Departments to send HR job descriptions for proposed NEW positions for upcoming budget year
March Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	March Assigned to:	Budget Task Description
	3/1/24 Finance	Finance to request Directors & Liaisons to begin discussing Base Budget changes
	3/1/23 All Depts.	All Departments begin working with Council Liaisons to discuss budget
	3/8/24 All Depts.	All Departments send Employee Reclassification and Equity Adjustment requests to HR for review
	3/12/24 Finance	Finance to propose fund balance transfers for Fund 08 and 55 based on finalized Audit Report
	3/15/24 HR	HR to send salary range for NEW job descriptions to departments
	3/15/24 IT	IT sends all Departments their recommendations for electronic & software purchases
April Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	April Assigned to:	Budget Task Description
	4/1/24 All Depts.	All Departments to send Budget Request lists to Mayor for review
	4/1/24 Finance	Finance to request Directors & Liaisons begin discussing New Budget Requests
	4/5/24 HR	HR to send Employee Reclassification and Equity Adjustment decisions to Finance
	4/12/24 All Depts.	All Directors submit Education Reimbursement needs for upcoming fiscal year
	4/12/24 All Depts.	All Departments confirm final Budget Requests to Finance
	4/12/24 All Depts.	Last day to submit Replacement Requests into CFP for consideration
	4/12/24 IT	IT to submit Replacement Requests for Computers & Printers into CFP
	4/19/24 Clerk	Clerk to notify County Clerk of City Budget Hearing to be held on 8/20/24 (No later than April 30 I.C. 63-802A)
	4/26/24 Finance	Budget Request Summary due to Mayor and Directors
May Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	May Assigned to:	Budget Task Description
	5/1/24 HR	HR to deliver compensation memo proposal to Finance
	5/1/24 Mayor	Mayor and Department Directors finalize all department budget reviews
	5/6/24 HR	HR to deliver insurance change proposal to Finance
	5/6/24 Finance	Finance to publish Annual Revenue Report
	5/6/24 Finance	Finance to deliver Growth Demographics Slides to Council/Directors
	5/8/24 All Depts.	All Departments verify they have reviewed the Base Budget & notified Finance of changes
	5/10/24 Finance	Finance to finalize Budget Draft for Mayor and Directors to review
	5/17/24 All Depts.	Finalize review of the Budget Draft and submit all changes to Finance prior to publication
	5/20/24 Finance	Finance to send import finalized budget data into Budget Book Software
	5/31/24 Finance	Finance to deliver Mayor's Budget Draft Proposal to Mayor and Council
June Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	June Assigned to:	Budget Task Description
	6/3/24 Clerk	Clerk to post a notice for the Budget Workshops
	6/25/24 All Depts.	Last day for FY2024 Amendments to be submitted to Finance
	6/26/24 All Depts.	Budget Workshop
	6/28/24 All Depts.	FY2025 Carry forward Amount(s) for Capital Projects Due to Finance
July Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	July Assigned to:	Budget Task Description
	7/23/24 Council	Council to Adopt Tentative Budget for both FY2025 (I.C.50-1002) and FY2024 Amendments (I.C.50-1003)
	7/23/24 Council	Council to adopt any forgone revenue (I.C.63-802)
	7/24/24 Finance	Finance to send Public Notices to Clerk's office
	7/26/24 Clerk	Clerk to post a notice for the Public Hearing on 8/20/24 - Run for two weeks
August Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August Assigned to:	Budget Task Description
	8/1/24 County	Last day for County Clerk to give City current operating roll (I.C.63-1312)
	8/9/24 Finance	Finance to submit L2 to Clerk
	8/20/24 Council	Council to hold a Public Hearing for FY2025 Budget & FY2024 Amendments
	8/27/24 Council	Council to Approve Budget Ordinance for both FY2025 Budget and FY2024 Amendments
September Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	September Assigned to:	Budget Task Description
	9/9/24 Clerk	Last day to certify tax levy to county commissioners (No later than the 2nd Monday in September I.C. 50-1007, 63-803 and 63-804)
	9/17/24 Clerk	Last day to publish annual appropriation ordinance for the City's Fiscal Year (I.C.50-1003)

City Strategic Goals and Strategies

In January of 2022, a plan was outlined to take the Leadership Team through strategic planning efforts. Our plan design involved regular communications and updates to the Mayor, Director Team and the City Council highlighting any changes or modifications as plan development progressed, as well as numerous collaborative meetings with key staff. The City's Strategic plan for 2023-2027 includes the following six focus areas:

- Responsible Growth
- Transportation & Infrastructure
- Business & Economic Vitality
- Public Health & Safety
- Vibrant & Sustainable Community
- Government Excellence

Our Strategic Plan's adoption by the City Council sets the stage for our departments to create the actionable strategies and tactics that will bring our goals to life. The two essential pieces of this phase of the plan are creating Strategies and the Tactics that support those strategies.

Strategies are the specific directional statements that describe the activities designed to attain the adopted strategic goals. Tactics are the actions with timeframes that will allow us to achieve the goals.

As our departments develop their strategic initiatives and actions, it will be essential to measure how the actions we are taking are meeting the goals of our strategic plan. Our departments are the owners of their initiatives and will collect data and report on the progress made, showing our staff, our leaders, and our citizens how their actions are improving outcomes.

The Strategic Plan is governed by the City's core principles known as C.A.R.E.. These core principles guide our treatment of one another, our customers and our decisions. At the City of Meridian, we CARE, which translates to:

- Customer Service
- Accountability
- Respect
- Excellence

In order to highlight how our actions are improving outcomes, we will look to our Citizen Survey for key metrics. In order to show accountability to our community, we will build a public facing dashboard and webpage to regularly update our key performance data, illustrating the progress for our community.

A plan that is not managed well will not succeed. Clearly defined roles and responsibilities ensure that all parties involved can contribute effectively. In order for our plan to become actionable and improve outcomes for our citizens, key staff must know their role, be accountable and drive results! Through oversight and management of our city's Strategic Plan, we will ensure that the plan is executed, flexible and straightforward so that together, we can deliver results for our community.

Like all plans, the actual work to achieve the plan will require resourcing. The specifics of necessary resources will be evaluated as tactics and strategies are developed. Allocation and funding requests of resources for efforts will pass through the Mayor and City Council during normal departmental update, budgeting and amendment processes. This approach will ensure that tactics and strategies are identified, vetted and implemented with open communication and transparency.

FY2025 Revenue Report

City of Meridian Revenue Sources Overview

The City of Meridian (City) is a full-service City that provides a variety of services, activities, programs, and resources from Police and Fire to Water and Sewer services throughout the year. The City has established a reporting structure that allows the Council and Mayor to manage the revenues and expenses that occur day-to-day by creating two major Funds within the City. The first major fund, known as the General Fund, provides services to City citizens and community members that include Public Safety (Police and Fire), Parks and Recreation, Community Development, and General Administration. The second major fund, known as the Enterprise Fund, provides services to City citizens and community members that include potable Water, Utility Billing, City Engineering, and Wastewater treatment. Over the next few pages, this Revenue Report will explore the different revenue sources managed within each of the two major funds.

Revenue Projections Approach

The City utilizes resources within the City Finance Department to analyze and forecast the various revenue sources multiple times throughout the year. The Finance Department will work with key stakeholders within the City and community to generate necessary reports and projections to assist with the overall development of revenue projections. The City works with local resources such as COMPASS, Ada County Assessor's Office, State of Idaho Department of Financial Management, and the Association of Idaho Cities to develop all revenue projections.

Annually the Finance Department will share the revenue projections and analysis with the Mayor and City Council via this published document called the Revenue Report.

The City's ability to generate sound projections is essential to providing services to City citizens, businesses, and community members. The City Finance Department by statute must continually monitor the financial condition of the City and advise City Council of any financial adjustments to maintain a balanced budget. Sound judgment, conservative approach, ethical, transparent, and moral standards of care are the cornerstone of the Finance Departments approach to managing the City's scarce financial resources.



General Fund Revenue Sources

The General Fund generates a majority of its revenue from Property Taxes collected from assessed property within the City limits. The City collects revenue from additional sources such as State Sales Tax revenue sharing, State Liquor Sales revenue sharing, Building Permit revenue, and various intergovernmental sources. Exhibit 1 provides a summarized list referencing some of the different revenue sources for the General Fund. Exhibit 2 will display the historical and projected Total General Fund Revenue. This Revenue Report will discuss many of the General Fund revenue sources displayed within Exhibit 1 on the following pages.

General Fund Revenue Sources		
Property Taxes	Franchise Fee	Development Impact Fees
	<i>Gas Services</i>	<i>Fire Impact Fee Revenue</i>
	<i>Cable TV Services</i>	<i>Parks Impact Fee Revenue</i>
Intergovernmental Revenue	<i>Power/Electricity Services</i>	<i>Police Impact Fee Revenue</i>
<i>State Sales Tax Revenue Sharing</i>	Licenses and Permits	Other Revenue Sources
<i>State Liquor Sales Revenue Sharing</i>	<i>Community Building Permits</i>	<i>Community Pool and Golf Course</i>
<i>Rural Fire Agreement</i>	<i>Dog Licenses</i>	<i>Charges for Services</i>
<i>Grant Revenues</i>	<i>Alcohol Permit Revenue</i>	<i>Court Restitution</i>

Exhibit 1

Note for the reader

Line graph Legend

- o Solid Line = Actual Audited Financial Results
- o Dash Line = Current Year Approved Budget
- o Dotted Line = Projected Revenue

Revenue History and Forecast - Total General Fund



Exhibit 2

Property Taxes

The largest source of revenue for the General Fund is property taxes (as displayed in Exhibit 3). Property Taxes on average account for roughly 55% of the total revenue generated for the General Fund.

The City works with our local county (Ada County) to collect property taxes from properties within City limits. Per Idaho State (State) code, Ada County is responsible for the collection, administration, and management of property taxes on behalf of the City. Ada County must follow State laws for the collection of property taxes throughout the State. The City works with Ada County to determine the annual amount of property taxes to be collected each year. The City receives property taxes collected by Ada County each month, with the largest portion of property taxes collected occurring in January and July of each year.

The City has four components that make up the annual property taxes collected by the County on behalf of the City.

- Base Property Taxes
- New Construction Increase
- New Property Annexation Increase
- Allowable Property Tax Increase

All four components play a major role in the long-term management of property tax revenue. The Base Property Taxes determined by the County represents the highest amount of property taxes collected by the City over the past three years. The Base Property Taxes make up around 90-95% of the annual property taxes collected for the City. The New Construction Increase represents the new construction development that has occurred in the City since the prior year, but has not yet appeared on the City’s tax roll. The New Construction revenue is very cyclical and is driven by the development of new residential and commercial construction. New Property Annexation represents the new land additions to the City processed through the legal annexation process. The final component for property tax revenue is the Allowable Property Tax Increase opportunity. State law (State Code 63-802) allows the City to increase property taxes by up to 3% annually above the highest amount of property taxes collected within the last three years. The decision to increase property taxes by up to 3% rests solely in the hands of the City Council. The City has increased property taxes by the full 3% annually for 14 of the last 20 years. Exhibit 3 displays the historical and projected total property tax revenue.

Please note that the reduction in property tax revenue for fiscal year 2021 is related to the one-time Governor’s Property Tax Relief program.

Revenue History and Forecast - General Fund Property Tax



Exhibit 3

The future for the City looks to be very strong in terms of population growth and development with an estimated population of 193,000 by the year 2050 (142,830 as of 2024). As the City continues to grow in population, commercial businesses, and housing, the City will continue to develop a larger tax base. As Exhibit 3 depicts, property taxes collected have increased year over year (in-line with population growth). With the larger tax base, the City tax levy



has fluctuated over previous years, with the final nine years showing a decline in the tax rate annually (see Exhibit 4) as a result of the larger tax base and property values.

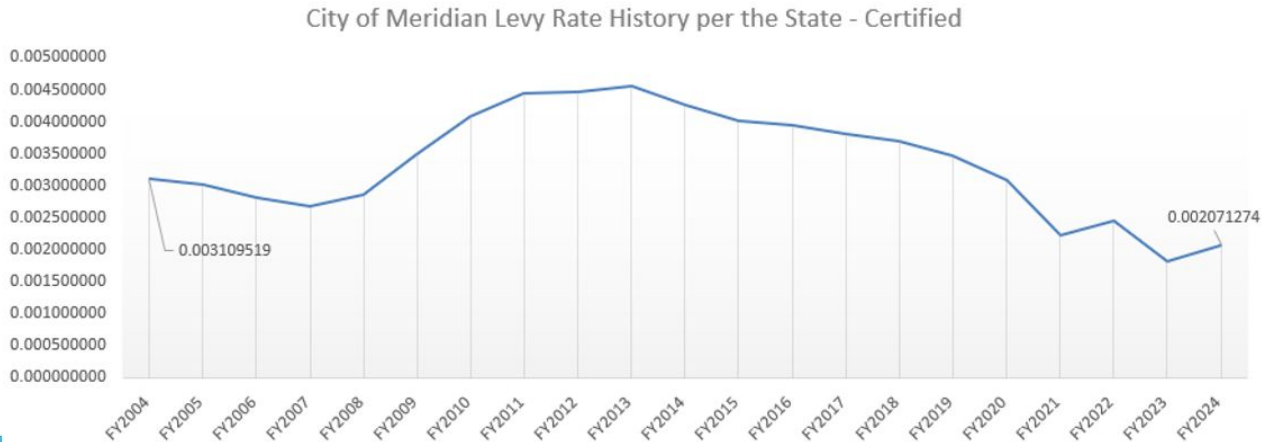


Exhibit 4

The Finance Department does not see any deviation from this growth trend over the next five years. Beyond five years, we forecast a slowing of the development and population growth just slightly, which will in return slow the property tax growth collected respectively. With the City experiencing such phenomenal growth (population increased from 75k in 2010 to 142k in 2024), the City must continue to generate the necessary revenue to keep up with the growth demands and cost of doing business. A 3% increase to property taxes for FY2025 will generate approximately \$1.428 million dollars which will assist with covering the City’s costs of doing business expenses such as rising insurance costs, intergovernmental increases, electricity bills, and compensation requirements. The Mayor and City Council will provide the final direction in regards to the City maximizing the 3% allowable property tax increase during the annual budget process.

Intergovernmental Revenue

State Sales Tax Revenue Sharing

The State of Idaho collects sales taxes from sales that occur throughout the State at a tax rate of 6%. The State has developed a revenue sharing distribution system that shares a percentage of Sales Tax revenue collected amongst all Cities and Counties throughout the State. The City receives Sales Tax revenue as determined by the State. Exhibit 5 displays the historical and projected State Sales Tax revenue sharing amounts for the City.

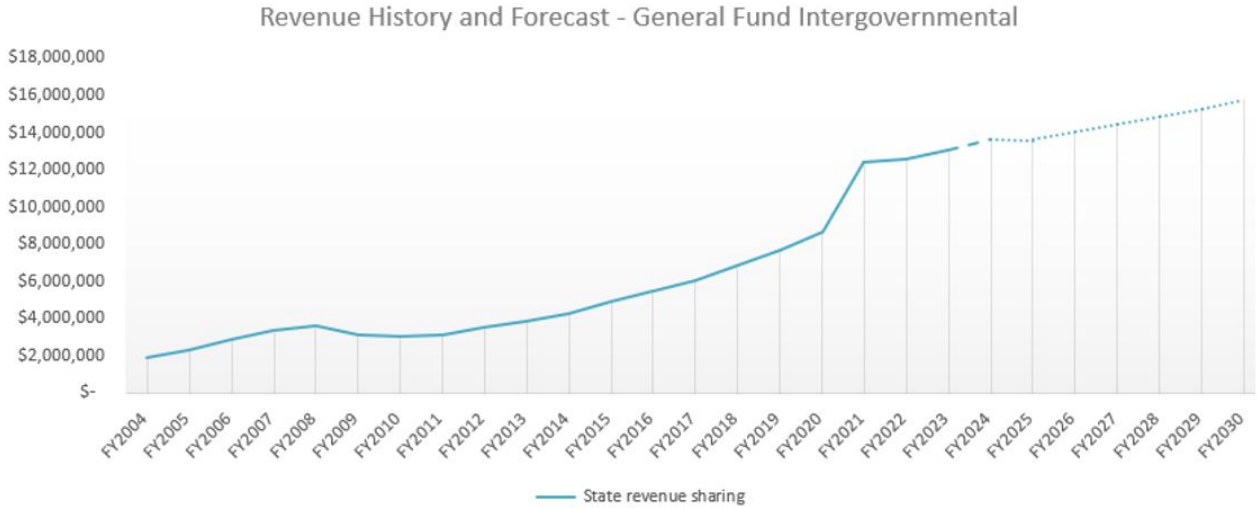


Exhibit 5

Over the next few years, the Finance Department anticipates State Sales Tax Revenue Sharing to follow the same growth pattern as it has in the past two years since the State of Idaho updated the formulas for revenue sharing (change occurred in FY2021). The Treasure Valley is experiencing significant population and development growth and all reports indicate a sustained growth pattern for the next couple of years. The Finance Department is not expecting any major changes in revenue based on the historical data and the future growth projections slated for the Treasure Valley.

State Liquor Sales Revenue Sharing

The City receives a portion of the liquor sales collected each year from the State’s Liquor Division. This State controlled program determines the amount of revenue to share with the Cities and Counties each year. Exhibit 6 displays the historical and projected amounts collected by the City for State Liquor Sales Revenue Sharing.

The Liquor Sales generated by the State Liquor Division has consistently followed the population pattern for the Treasure Valley. The City will continue to project State Liquor Sales to grow at a modest pace to follow the anticipated growth associated with population.

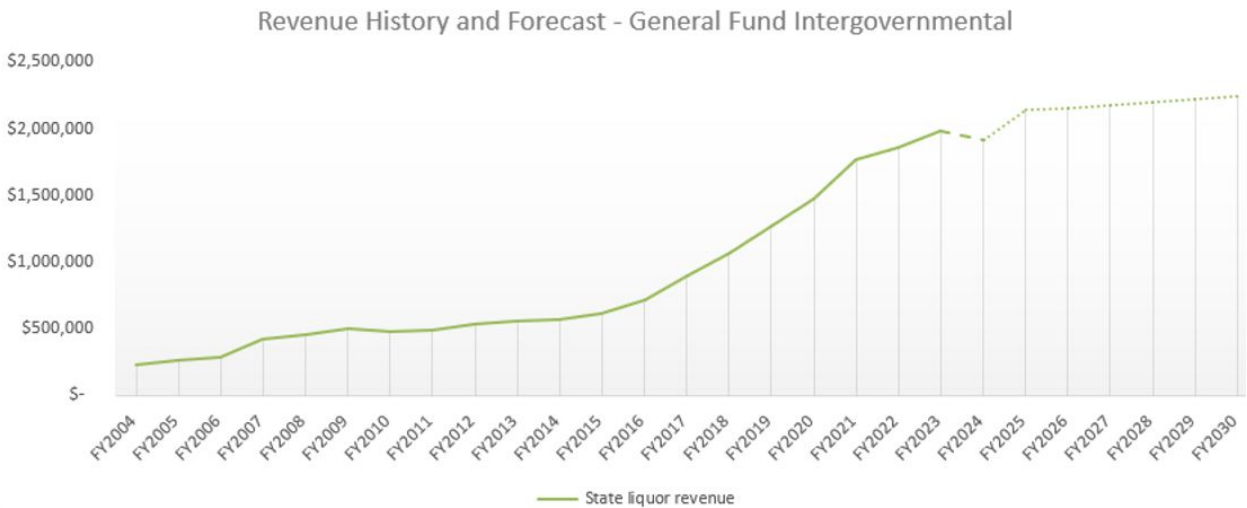


Exhibit 6



Rural Fire Agreement

The final piece of intergovernmental income is from the Meridian Rural Fire District (District). The City has an agreement with the District to provide fire protection services within the rural fire district boundaries (which includes unincorporated areas of the City). The City and the District have a memorandum of agreement stating that the District will pay a percentage of the City’s Fire Department expenses according to a formula as determined within the agreement for annual fire protection services. Exhibit 7 displays the historical and projected revenue amounts collected by the City per the Rural Fire agreement.

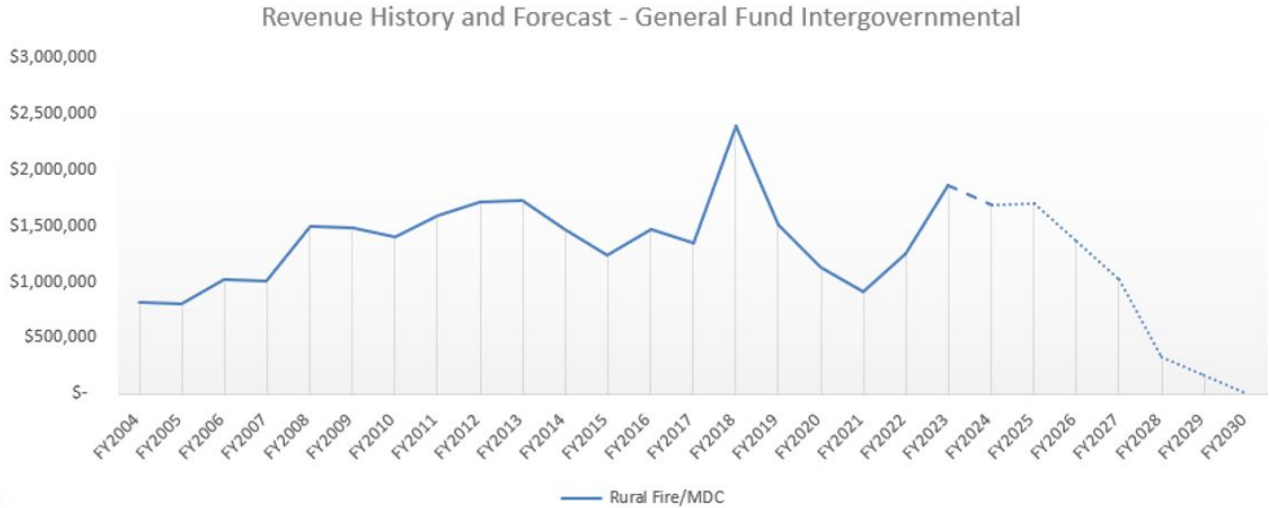


Exhibit 7

The Rural Fire Agreement has seen the allocation percentage to cover expenses reduce over the past few years. This reduction trend will continue as the City limits continue to encompass the outer edges of rural area. With the rural district shrinking, the districts needs will also shrink. As the City continues to grow and expand City boundaries, the City will see the Rural Fire agreement have less of a burden on the Fire Department. The Finance Department will be projecting Rural Fire Agreement revenue to decrease year over year. Exhibit 7 displays a peak in revenue that occurred during 2018 and 2023 that represents a one-time offering by the Rural Fire District to help fund all personnel costs associated to the opening of Fire Station #6, #7, & #8.

Franchise Fees

The State of Idaho allows cities to enter into franchise agreements with gas, electric, and cable providers. The percentage collected annually varies from 1% to 5% of the provider’s gross sales. Exhibit 8 displays the historical and projected amounts collected by the City for Franchise Fee revenue.

Natural Gas Franchise Revenue

Natural Gas franchise fee is 3% of gross (net of uncollected accounts) annual sales in the City of Meridian. The City currently has a 30-year franchise agreement with Intermountain Gas Company that expires 1/7/2027.

Cable TV Franchise Revenue

Cable franchise fee is 5% of gross sales in the City of Meridian. The City currently has a 15-year franchise agreement with Sparklight that expires 7/11/2026.

Electricity Franchise Revenue

Electricity franchise fee is 1% of Idaho Power gross sales in the City of Meridian. The City currently has a 10-year franchise agreement with Idaho Power that expires 11/1/ 2033.

Please note that the adjustment for Gas Franchise revenues in FY2024 reflects the large increase in rates to consumers by the Gas company.

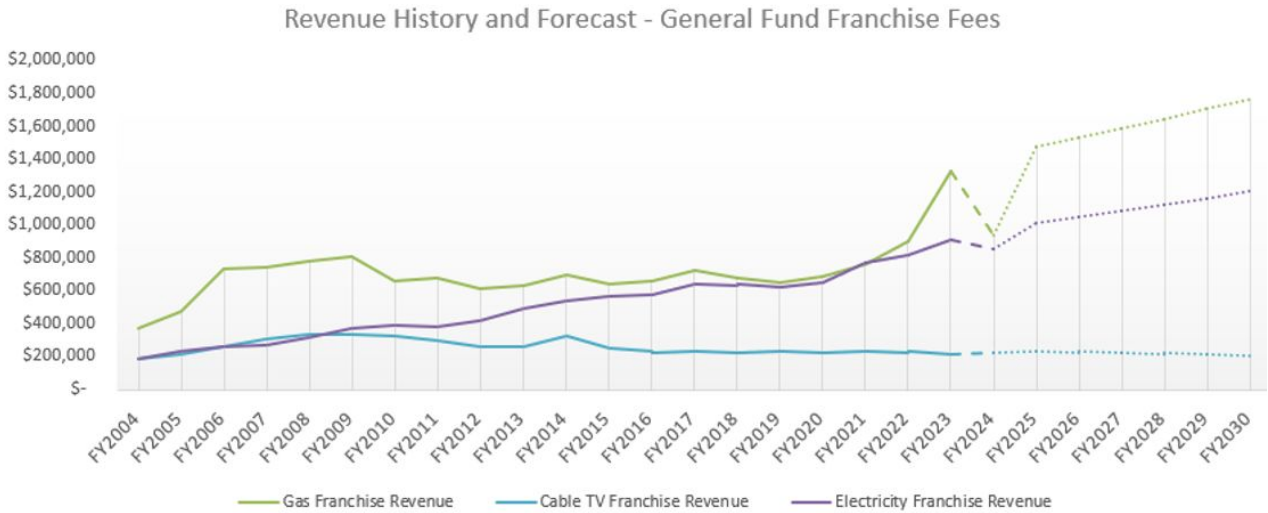


Exhibit 8

The revenue generated by the Franchise Agreements allowed by the State will have mixed results over the next few years. Cable revenues have diminished over the last few years mainly due to the culture change from Cable to streaming based TV/Entertainment. The Finance Department continues to expect the Cable Franchise revenue to slide downward as more and more customers opt for streaming technology rather than traditional Cable TV. The revenue from the Electricity and Gas Franchise fee continues to grow year over year and we anticipate no change to the increased growth over the next few years following the population growth the City is experiencing.

Development Impact Fees

Development Impact Fees are one-time assessments restricted for the recovery of capital costs borne by the City due to new growth and development. State of Idaho (Title 67-82) governs Impact fees, which specifically gives the City the authority to levy impact fees. The Idaho Code defines an impact fee as "...a payment of money imposed as a condition of development approval to pay for a proportionate share of the cost of system improvements needed to serve development." The City manages three distinct impact fees for Fire services, Parks services, and Police services. Exhibit 9 displays the historical amounts collected by the City for Development Impact Fees.



Revenue History and Forecast - General Fund Impact Fees



Exhibit 9

The Impact Fees generated by new development will continue to be strong over the next few years. As mentioned earlier with other revenue sources, the Impact Fee revenue will be extremely dependent on the development community. Based on the States and City’s forecasts, development will be strong for the next few years and will follow the population and growth curves. The City passed Impact Fee rate increases during 2022 that impacted the future revenue generated by the City. The large increase in FY23 is a direct result of the approved rate increases. The City does budget Impact Fee revenue conservatively to counteract any possible fluctuation in the community, economic, and political environments.

Licenses and Permits

Community Building Permit Revenue

The City collects Permit Revenue from all new development that occurs in the City. The General Fund is the recipient of the revenue generated from permit sales and manages the revenue with specific guidelines. All revenue generated by Community Development services must pay for Community Development services expenses. Excess revenue generated by Community Development services may be allocated to the Capital Improvement Fund. Building Permit Revenue generates over 90% of the revenue collected by Community Development services. Exhibit 10 displays the historical and projected revenue amounts collected by the City for Community Development services.

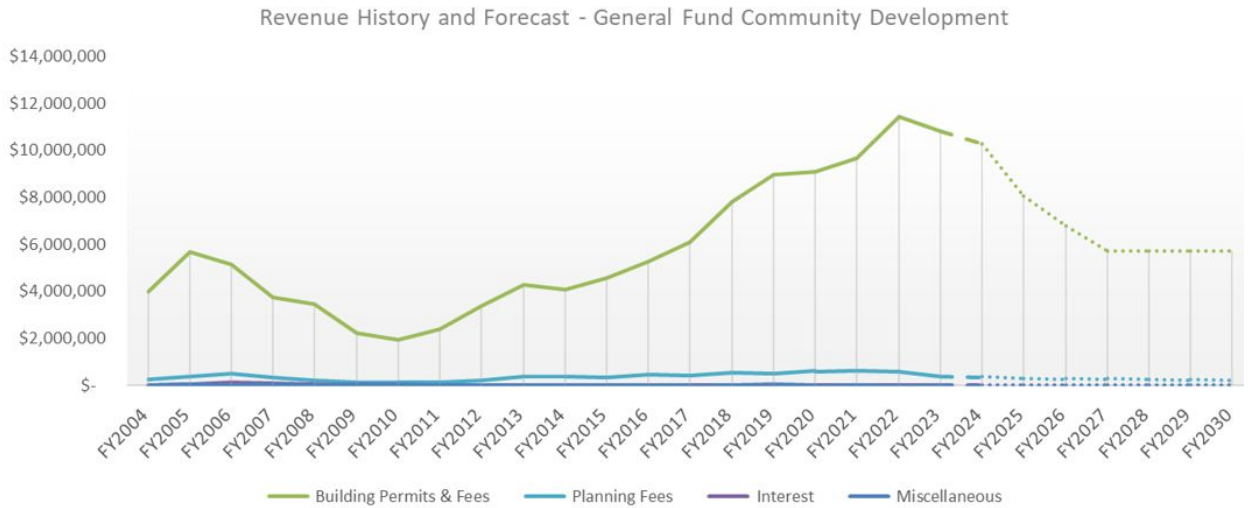


Exhibit 10

The Community Development Building Permit revenue looks to be strong over the next few years (despite the downward graph). Given the forecasts for population and development as reported by the State, the City will generate strong permit sales and revenue to keep up with growth. As displayed in Exhibit 10, the Community Development services revenue is highly dependent on the community development demands.



Enterprise Fund Revenue Sources

The Enterprise Fund generates a majority of its revenue from the sale of potable water and the collection and treatment of sewer water from the City’s utility customers. The City generates revenue from other various sources such as Water Connection Revenue, Sewer Connection Revenue, and Trash Billing Services. Exhibit 11 provides a summarized list referencing the different revenue sources for the Enterprise Fund. Exhibit 12 will display the historical and projected revenue sources for the Enterprise Fund. This Revenue Report will discuss many of the Enterprise Fund revenue sources displayed within Exhibit 11 on the following pages.

Enterprise Fund Revenue Sources		
<p>Water Services</p> <ul style="list-style-type: none"> <i>Water Utility Sales</i> <i>Water Connection Revenue</i> <i>Water Meter Sales</i> 	<p>Sewer Services</p> <ul style="list-style-type: none"> <i>Sewer Utility Sales</i> <i>Sewer Connection Revenue</i> 	<p>Other Revenue Sources</p> <ul style="list-style-type: none"> <i>Investment Interest Revenue</i> <i>Trash Billing Services Revenue</i> <i>Engineering Fees</i>

Note for the reader

Line graph Legend

- Solid Line = Actual Audited Financial Results
- Dash Line = Current Year Approved Budget
- Dotted Line = Projected Revenue

Revenue History and Forecast - Total Enterprise Fund

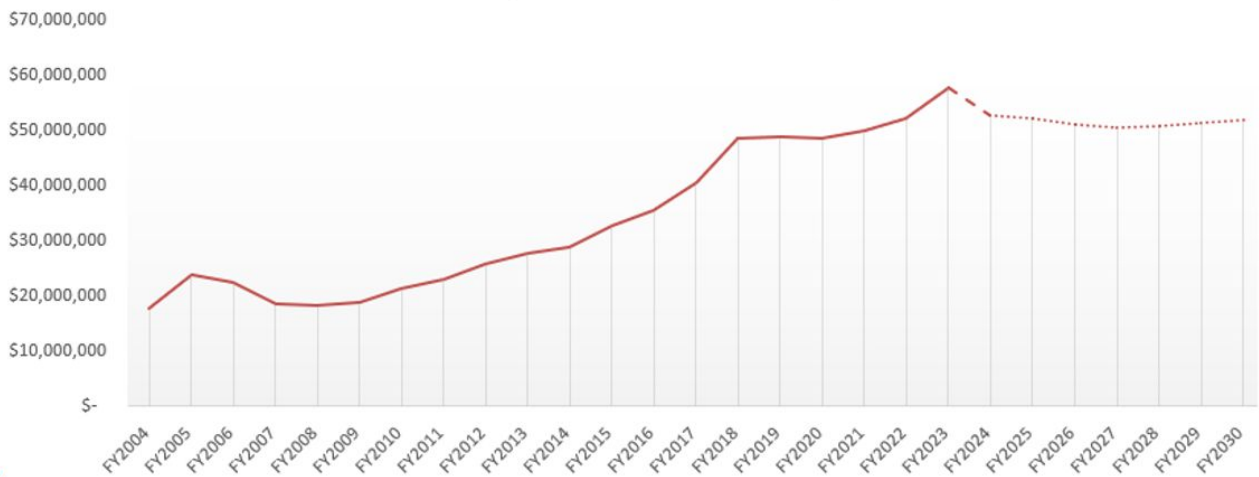


Exhibit 12

Water & Sewer Sales Revenue

The largest source of revenue for the Enterprise Fund is Water Sales and Sewer Treatment Services. Water and Sewer Sales on average account for roughly 60% of the total revenue generated for the Enterprise Fund. The City currently has about 48,000 utility customers receiving water and sewer services daily.

The City collects revenue from utility customers monthly for all water and sewer services utilized by each customer. Utility customers receive a monthly bill utilizing a dual fee approach that fairly accounts for each customer’s usage during a given month. Customers are charged a “base fee” and a “usage fee” to determine their monthly bill. The “base” fee represents the fixed operating costs necessary for daily operations of the utility. The “usage” portion of the fee represents the variable costs associated with actual consumption or usage of the utility. Exhibit 13 displays the historical and projected amounts collected by the City for Water and Sewer Sales revenue.

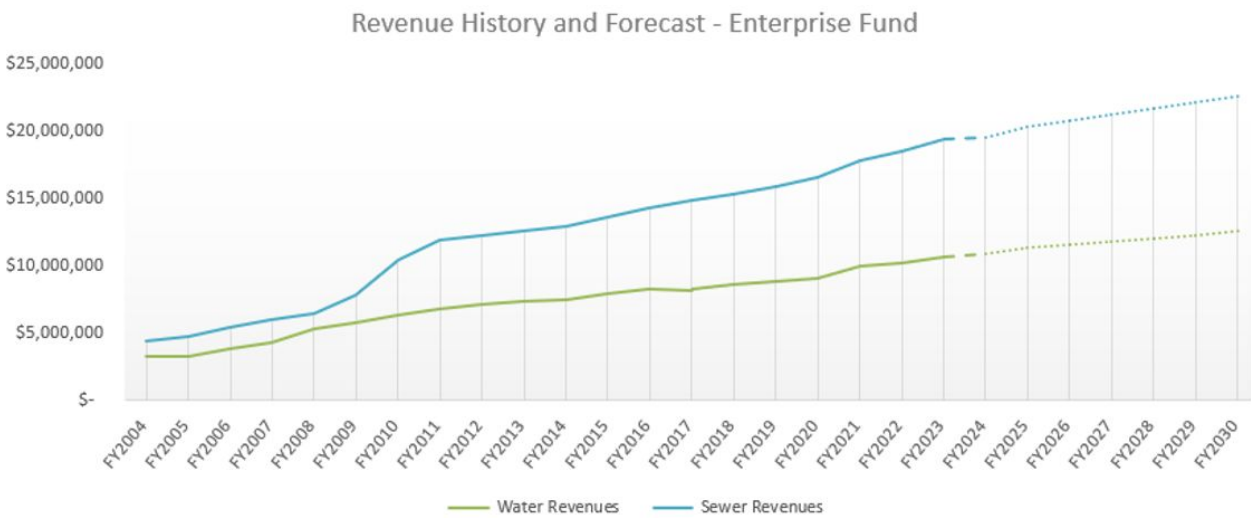


Exhibit 13

The Enterprise Fund’s Water and Sewer Sales revenue looks to be very strong over the next few years. As history has shown in Exhibit 13, the City has experienced steady growth since the Great Recession (Dec. 2007 to June 2009). Given the forecasts for population and development as reported by the State and the City, the Finance Department projects steady growth to the Water and Sewer Sales revenue in the near future. As long as development continues to grow and population counts increase, the Enterprise Funds primary revenue source will continue its current growth pattern for revenue.

Connection Revenue

The second largest source of revenue for the Enterprise Fund is from new development within the City limits. When new residential or commercial properties request new water and sewer services to their property, the City will impose a “connection” fee for the services. All revenues collected for “connections” are to assist the City with establishing additional water and sewer infrastructure in connection with the increased growth and demands. Exhibit 14 displays the historical and projected amounts collected by the City for Water and Sewer Connection revenue.

The future projections for the Water and Sewer Connection revenue will be very dependent on what the economy and development community produce. As Exhibit 14 displays, revenue volatility exists and is 100% dependent on the development community. The Finance Department adjusted all revenue estimates following the State’s forecasts for population and development over the next few years and projected strong revenue amounts for the Water and Sewer Connection.

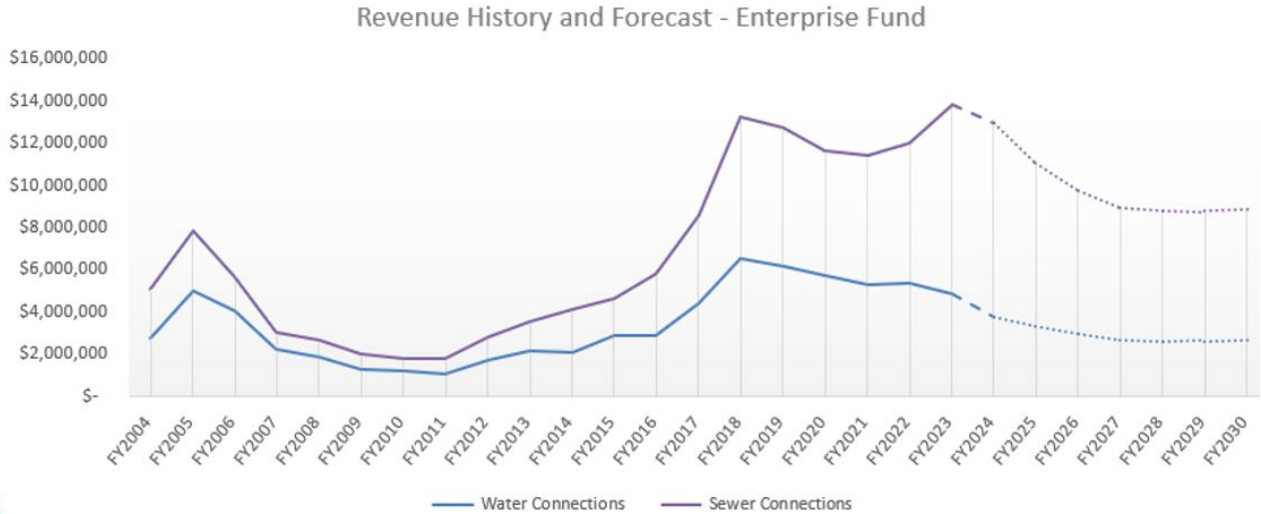


Exhibit 14

Trash Billing Services

The City has contracted with Republic Services, a private company to provide City garbage/trash pick-up services to all City property owners (both residential and commercial). The contract agreement between the City and Republic Services requires that the City facilitate all billing services for the garbage/trash pick-up services on behalf of Republic Services. The City will process the necessary paperwork to collect the revenue for the garbage/trash pick-up services on behalf of Republic Services for a nominal fee each month. Exhibit 15 displays the historical and projected amounts collected by the City for Trash Billing Services revenue.

Over the past five years, the City has experienced continued growth, as displayed in Exhibit 15. The future looks very similar to the past five years for Trash Billing Services revenue. The City and the State are both projecting steady growth for the next few years, which will develop a strong and reliable revenue source for the Enterprise Fund.

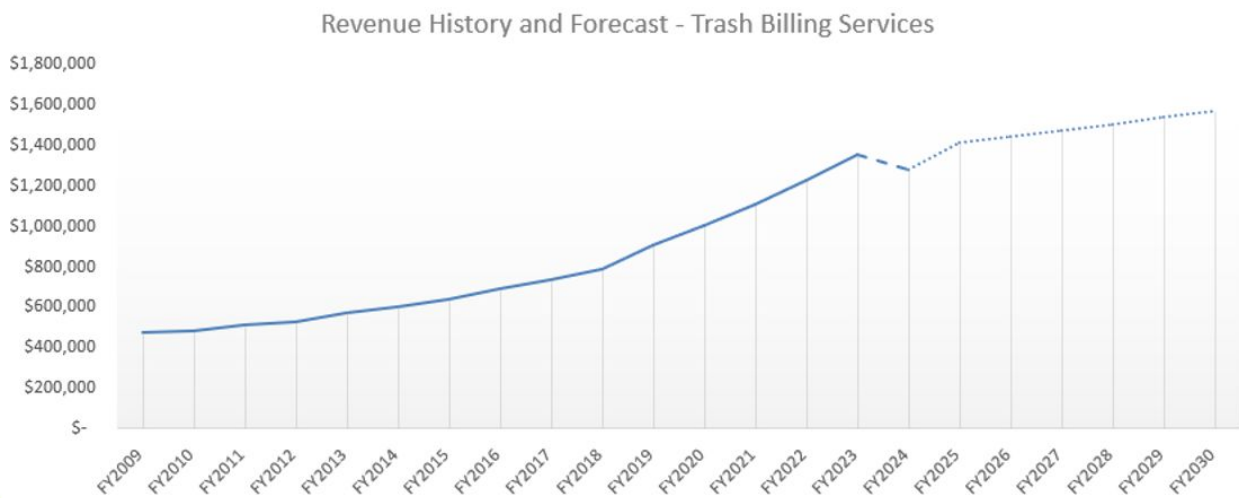


Exhibit 15

Revenue Report Conclusion

The City has experienced phenomenal growth in both residential and commercial development over the past many years. The Treasure Valley and the City will continue to see strong growth demands that will have a positive influence on the stability of revenue. The City will continue to project revenues utilizing the latest information available relating to economic, demographic, legislative, and development growth projections.

The City and the Finance Department take great pride in fiscal responsibility with proper revenue projections and management of the scarce resources. The revenue projections discussed in this report represent data available to the City at the time of publication. Continual adjustments to all revenue projections will occur during the fiscal year to ensure proper revenue management.

For any questions about the information published in this document, please contact the Finance Department at finance@meridiancity.org.

Dated: May 1, 2024 – Department of Finance



Comprehensive Financial Plan (Long Term Development & Growth Planning)

Comprehensive Financial Plan Introduction

A comprehensive financial plan (CFP) is both a short-term and long-term guide for capital, operating, and personnel expenditures. The CFP includes a list of capital, operating, and personnel requests that the City and its community envisions for the future. It is a plan that integrates timing of expenditures with the City's annual budget. The CFP identifies future needs that will benefit the City and its community. The CFP also indicates the priorities assigned to each requests and presents a target construction/implementation schedule.

A carefully prepared CFP has many uses. It can assist a community to:

- Anticipate and communicate community needs in advance, before needs become critical;
- Rank capital, operating, and personnel improvement needs so the higher priority requests are given consideration for funding before requests not as urgently needed;
- Plan for maintenance and operations costs so expenses are budgeted in advance and requests that communities cannot afford to operate are avoided;
- Provide a written description and justification for requests submitted for funding so the Council, Mayor, and appropriate agencies have the information necessary to make informed decisions about funding capital, operating, and personnel requests; and
- Provide the basis for capital, operating, and personnel requests as part of the annual budget.

A capital CFP request is one that warrants special attention in the annual City budget. Ideally, public funds are not expended if the capital request is not listed in the City CFP. A capital expenditure should be a major, nonrecurring budget item that results in a fixed asset with an anticipated life of at least three years. Capital requests eligible for inclusion into the CFP have a minimum cost of \$10,000.

The CFP is updated annually, since only some of the requests are funded and completed each year. The process to update the CFP will begin in August of each year and conclude in January with the final report submitted to Council. The final CFP will assist departments with their annual budget requests due in April.

The CFP integrates the City's annual budget with planning for larger requests that meet City and community goals. The CFP program involves a process where the City Council compiles a viable way to implement goals for the City and community using technical support from the City departments and suggestions from the public.

Comprehensive Financial Plan (Long-Term Plan)

Fund FY	Request Title	Personnel	On Going Operating	One Time Operating	Transfers	Capital	Total	
ADMINISTRATION DEPARTMENT								
2026	9 Mile Creek Restoration Project	\$0.00	\$0.00	\$1,425,382.00	\$0.00	\$0.00	\$1,425,382.00	
	Citizen Survey	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	
	City Hall HVAC Recommissioning	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	
	Equip. Replace.-City Hall-Computers	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	
	Equip. Replace.-City Hall-LED Retrofit Project-P1	\$0.00	\$0.00	\$70,000.00	\$0.00	\$0.00	\$70,000.00	
	Equip. Replace.-Clerks-Computers	\$0.00	\$0.00	\$8,400.00	\$0.00	\$0.00	\$8,400.00	
	Equip. Replace.-Finance-Computers	\$0.00	\$0.00	\$5,400.00	\$0.00	\$0.00	\$5,400.00	
	Equip. Replace.-HR-Computers	\$0.00	\$0.00	\$10,800.00	\$0.00	\$0.00	\$10,800.00	
	Equip. Replace.-IT-Computers	\$0.00	\$0.00	\$9,600.00	\$0.00	\$0.00	\$9,600.00	
	Equip. Replace.-IT-Disk Based Backup System	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00	
	Equip. Replace.-IT-Network Refresh	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	\$125,000.00	
	Equip. Replace.-IT-Wireless Router	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	
	Equip. Replace.-Legal-Computers	\$0.00	\$0.00	\$4,800.00	\$0.00	\$0.00	\$4,800.00	
	Equip. Replace.-Mayor-Computers	\$0.00	\$0.00	\$8,100.00	\$0.00	\$0.00	\$8,100.00	
	GIS Position	\$97,290.87	\$85.00	\$11,750.00	\$0.00	\$0.00	\$109,125.87	
	PERSI Adjustments	\$1,050,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,050,000.00	
	Replacement-Clerks-Front Counter	\$0.00	\$0.00	\$23,000.00	\$0.00	\$0.00	\$23,000.00	
	Street Light Fixture Upgrade to LED	\$0.00	\$0.00	\$180,303.00	\$0.00	\$0.00	\$180,303.00	
	Street Lights - Supplemental Projects	\$0.00	\$0.00	\$506,693.00	\$0.00	\$0.00	\$506,693.00	
	zz-Communications Specialist	\$113,576.37	\$2,235.00	\$3,300.00	\$0.00	\$0.00	\$119,111.37	
	Total		\$1,260,867.24	\$27,320.00	\$2,324,328.00	\$0.00	\$200,000.00	\$3,812,515.24
2027	Downtown Meridian Parking Garage	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000,000.00	\$14,000,000.00	
	Equip. Replace.-City Hall-Computers	\$0.00	\$0.00	\$11,800.00	\$0.00	\$0.00	\$11,800.00	
	Equip. Replace.-Finance-Computers	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00	
	Equip. Replace.-IT-Computers	\$0.00	\$0.00	\$8,900.00	\$0.00	\$0.00	\$8,900.00	
	Equip. Replace.-IT-Network Refresh	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00	
	Equip. Replace.-IT-Wireless Router	\$0.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$2,700.00	
	Equip. Replace.-Mayor-Computers	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	
	PERSI Adjustments	\$2,045,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,045,000.00	
	Street Light Fixture Upgrade to LED	\$0.00	\$0.00	\$186,235.00	\$0.00	\$0.00	\$186,235.00	
	Street Lights - Supplemental Projects	\$0.00	\$0.00	\$524,506.00	\$0.00	\$0.00	\$524,506.00	
	Total		\$2,045,000.00	\$0.00	\$739,541.00	\$0.00	\$14,100,000.00	\$16,884,541.00
	2028	Accounts Payable Specialist	\$84,741.94	\$1,610.00	\$3,250.00	\$0.00	\$0.00	\$89,601.94
		Citizen Survey	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
Data/Reporting Analyst		\$120,064.58	\$3,335.00	\$9,650.00	\$0.00	\$0.00	\$133,049.58	
Downtown Meridian Parking Garage		\$0.00	\$126,000.00	\$0.00	\$0.00	\$0.00	\$126,000.00	
Equip. Replace.-CapitalProjects-Computers		\$0.00	\$0.00	\$1,900.00	\$0.00	\$0.00	\$1,900.00	
Equip. Replace.-City Hall-Computers		\$0.00	\$0.00	\$3,800.00	\$0.00	\$0.00	\$3,800.00	
Equip. Replace.-Clerks-Computers		\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00	
Equip. Replace.-Finance-Computers		\$0.00	\$0.00	\$10,800.00	\$0.00	\$0.00	\$10,800.00	
Equip. Replace.-IT-Computers		\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	
Equip. Replace.-IT-Network Refresh		\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00	\$175,000.00	
Equip. Replace.-IT-UPS / PDU at PD		\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	
Equip. Replace.-Legal-Computers		\$0.00	\$0.00	\$4,900.00	\$0.00	\$0.00	\$4,900.00	
Equip. Replace.-Mayor-Computers		\$0.00	\$0.00	\$4,200.00	\$0.00	\$0.00	\$4,200.00	
SCADA Infrastructure Replacements		\$0.00	\$0.00	\$78,000.00	\$0.00	\$85,000.00	\$163,000.00	
Street Light Fixture Upgrade to LED		\$0.00	\$0.00	\$192,362.00	\$0.00	\$0.00	\$192,362.00	
Street Lights - Supplemental Projects		\$0.00	\$0.00	\$542,906.00	\$0.00	\$0.00	\$542,906.00	
Total			\$204,806.52	\$155,945.00	\$869,368.00	\$0.00	\$260,000.00	\$1,490,119.52
2029	Equip. Replace.-Clerks-Computers	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	
	Equip. Replace.-Finance-Computers	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00	
	Equip. Replace.-HR-Computers	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00	
	Equip. Replace.-IT-Computers	\$0.00	\$0.00	\$7,700.00	\$0.00	\$0.00	\$7,700.00	
	Equip. Replace.-IT-Converged Infrastructure	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$400,000.00	

Comprehensive Financial Plan (Long-Term Plan)

Fund FY	Request Title	Personnel	On Going Operating	One Time Operating	Transfers	Capital	Total
	Equip. Replace.-IT-Firewall	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00
	Equip. Replace.-Legal-Computers	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00
	Equip. Replace.-Mayor-Computers	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00
	Street Light Fixture Upgrade to LED	\$0.00	\$0.00	\$198,691.00	\$0.00	\$0.00	\$198,691.00
	Street Lights - Supplemental Projects	\$0.00	\$0.00	\$561,911.00	\$0.00	\$0.00	\$561,911.00
	Total	\$0.00	\$0.00	\$820,902.00	\$0.00	\$400,000.00	\$1,220,902.00
2030	Equip. Replace.-City Hall-Computers	\$0.00	\$0.00	\$2,800.00	\$0.00	\$0.00	\$2,800.00
	Equip. Replace.-Clerks-Computers	\$0.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00
	Equip. Replace.-HR-Computers	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
	Equip. Replace.-IT-Computers	\$0.00	\$0.00	\$11,400.00	\$0.00	\$0.00	\$11,400.00
	Equip. Replace.-IT-Windows/SQL/RDS Server	\$0.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00
	IT Support Specialist	\$89,879.47	\$3,695.00	\$8,500.00	\$0.00	\$0.00	\$102,074.47
	Street Light Fixture Upgrade to LED	\$0.00	\$0.00	\$205,228.00	\$0.00	\$0.00	\$205,228.00
	Street Lights - Supplemental Projects	\$0.00	\$0.00	\$581,541.00	\$0.00	\$0.00	\$581,541.00
	Total	\$89,879.47	\$3,695.00	\$887,869.00	\$0.00	\$0.00	\$981,443.47
Total		\$3,600,553.23	\$186,960.00	\$5,642,008.00	\$0.00	\$14,960,000.00	\$24,389,521.23
COMMUNITY DEVELOPMENT DEPARTMENT							
2026	Equip. Replace.-Building-Computers	\$0.00	\$0.00	\$22,000.00	\$0.00	\$0.00	\$22,000.00
	Equip. Replace.-EconDev-Computers-	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00
	Equip. Replace.-Planning-Computers	\$0.00	\$0.00	\$4,600.00	\$0.00	\$0.00	\$4,600.00
	Total	\$0.00	\$0.00	\$28,400.00	\$0.00	\$0.00	\$28,400.00
2027	Equip. Replace.-Building-Computers	\$0.00	\$0.00	\$7,200.00	\$0.00	\$0.00	\$7,200.00
	Equip. Replace.-Building-Wireless Router	\$0.00	\$0.00	\$16,800.00	\$0.00	\$0.00	\$16,800.00
	Total	\$0.00	\$0.00	\$24,000.00	\$0.00	\$0.00	\$24,000.00
2028	City Hall Historical Center Tenant Improvement	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$150,000.00
	Equip. Replace.-Building-Computers	\$0.00	\$0.00	\$43,900.00	\$0.00	\$0.00	\$43,900.00
	Equip. Replace.-Building-Wireless Router	\$0.00	\$0.00	\$16,800.00	\$0.00	\$0.00	\$16,800.00
	Equip. Replace.-Planning-Computers	\$0.00	\$0.00	\$11,500.00	\$0.00	\$0.00	\$11,500.00
	Planner (Associate or Assistant)	\$82,593.70	\$799.99	\$2,650.00	\$0.00	\$0.00	\$86,043.69
	Total	\$82,593.70	\$799.99	\$224,850.00	\$0.00	\$0.00	\$308,243.69
2029	Electrical Inspector II	\$83,816.97	\$3,746.00	\$3,900.00	\$0.00	\$0.00	\$91,462.97
	Equip. Replace.-EconDev-Computers-	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00
	Equip. Replace.-Planning-Computers	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00
	Total	\$83,816.97	\$3,746.00	\$7,500.00	\$0.00	\$0.00	\$95,062.97
2030	Development Permit Technician I	\$62,789.34	\$3,746.00	\$3,900.00	\$0.00	\$0.00	\$70,435.34
	Equip. Replace.-Building-Computers	\$0.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00
	Equip. Replace.-EconDev-Computers-	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00
	Total	\$62,789.34	\$3,746.00	\$13,200.00	\$0.00	\$0.00	\$79,735.34
Total		\$229,200.01	\$8,291.99	\$297,950.00	\$0.00	\$0.00	\$535,442.00
FIRE DEPARTMENT							
2026	Administrative Assistant II	\$79,344.01	\$1,985.00	\$3,000.00	\$0.00	\$0.00	\$84,329.01
	Equip. Replace.-Fire-Computers	\$0.00	\$0.00	\$100,300.00	\$0.00	\$0.00	\$100,300.00
	Equip. Replace.-Fire-Wireless Router	\$0.00	\$0.00	\$8,400.00	\$0.00	\$0.00	\$8,400.00
	Fire Logistics Facility - Land Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00
	Firefighters, 6	\$513,041.46	\$31,500.00	\$68,918.40	\$0.00	\$20,200.00	\$633,659.86
	Knox Box Retrofit - Year 1	\$0.00	\$0.00	\$173,333.00	\$0.00	\$0.00	\$173,333.00
	Knox Box Retrofit Year 2	\$0.00	\$0.00	\$173,333.00	\$0.00	\$0.00	\$173,333.00
	Ladder Truck	\$0.00	\$17,500.00	\$400,000.00	\$0.00	\$1,900,000.00	\$2,317,500.00
	Replacement-Fire-Roof for Station #1	\$0.00	\$0.00	\$78,000.00	\$0.00	\$0.00	\$78,000.00
	Rescue/EMS UTV	\$0.00	\$0.00	\$0.00	\$0.00	\$95,210.00	\$95,210.00
	Station Remodel	\$0.00	\$0.00	\$10,000.00	\$0.00	\$2,000,000.00	\$2,010,000.00
	Vehicle Replace.-Fire Inspector - MF038	\$0.00	\$0.00	\$0.00	\$0.00	\$76,484.00	\$76,484.00
	Vehicle Replace.-Fire Vehicle - MF023	\$0.00	\$0.00	\$0.00	\$0.00	\$86,968.00	\$86,968.00
	Vehicle Replace.-Fire Vehicle - MF036	\$0.00	\$0.00	\$0.00	\$0.00	\$86,960.00	\$86,960.00
	Vehicle Replace.-Fire Vehicle-MF039	\$0.00	\$0.00	\$5,950.00	\$0.00	\$70,534.00	\$76,484.00
	Vehicle Replace.-Fire-Batt. Chief BC32 - MF028	\$0.00	\$0.00	\$5,950.00	\$0.00	\$99,847.00	\$105,797.00

Comprehensive Financial Plan (Long-Term Plan)

Fund FY	Request Title	Personnel	On Going Operating	One Time Operating	Transfers	Capital	Total
	Vehicle Replace.-Fire-Engine MF019	\$0.00	\$0.00	\$56,900.00	\$0.00	\$744,137.00	\$801,037.00
	Total	\$592,385.47	\$50,985.00	\$1,084,084.40	\$0.00	\$7,180,340.00	\$8,907,794.87
2027	Equip. Replace.-Fire-Computers	\$0.00	\$0.00	\$13,100.00	\$0.00	\$0.00	\$13,100.00
	Equip. Replace.-Fire-Hydraulic Extrication Tools	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$250,000.00
	Equip. Replace.-Fire-Thermal Imaging Cameras (10)	\$0.00	\$0.00	\$70,400.00	\$0.00	\$0.00	\$70,400.00
	Equip. Replace.-Fire-Wireless Router	\$0.00	\$0.00	\$39,200.00	\$0.00	\$0.00	\$39,200.00
	Fire Logistics Facility - Design	\$0.00	\$0.00	\$0.00	\$0.00	\$600,000.00	\$600,000.00
	Fire Training Facility - Land Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00
	Firefighters, 6	\$513,041.46	\$31,500.00	\$68,918.40	\$0.00	\$20,200.00	\$633,659.86
	Knox Box Retrofit- Year 3	\$0.00	\$0.00	\$173,333.00	\$0.00	\$0.00	\$173,333.00
	Vehicle Replace.-Fire Vehicle - MF042	\$0.00	\$0.00	\$0.00	\$0.00	\$76,484.00	\$76,484.00
	Vehicle Replace.-Fire-Public Ed. Vehicle MF026	\$0.00	\$0.00	\$0.00	\$0.00	\$41,600.00	\$41,600.00
	Vehicle Replace.-Fire-Training Division - MF043	\$0.00	\$0.00	\$0.00	\$0.00	\$76,484.00	\$76,484.00
	Total	\$513,041.46	\$31,500.00	\$364,951.40	\$0.00	\$3,064,768.00	\$3,974,260.86
2028	Equip. Replace.-Fire-Computers	\$0.00	\$0.00	\$43,800.00	\$0.00	\$0.00	\$43,800.00
	Equip. Replace.-Fire-SCBA Breathing AirCompressor	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00
	Equip. Replace.-Fire-Wireless Router	\$0.00	\$0.00	\$53,200.00	\$0.00	\$0.00	\$53,200.00
	Fire Logistics Facility - Build	\$0.00	\$26,500.00	\$2,400.00	\$0.00	\$6,550,000.00	\$6,578,900.00
	Fire Training Facility - Design	\$0.00	\$0.00	\$0.00	\$0.00	\$600,000.00	\$600,000.00
	Station Remodel	\$0.00	\$0.00	\$10,000.00	\$0.00	\$2,000,000.00	\$2,010,000.00
	Vehicle Replace - Fire Vehicle - MF044	\$0.00	\$0.00	\$0.00	\$0.00	\$62,000.00	\$62,000.00
	Total	\$0.00	\$26,500.00	\$109,400.00	\$0.00	\$9,287,000.00	\$9,422,900.00
2029	Equip. Replace.-Fire-Computers	\$0.00	\$0.00	\$28,200.00	\$0.00	\$0.00	\$28,200.00
	Fire Training Facility - Build	\$0.00	\$26,500.00	\$2,400.00	\$0.00	\$6,550,000.00	\$6,578,900.00
	Total	\$0.00	\$26,500.00	\$30,600.00	\$0.00	\$6,550,000.00	\$6,607,100.00
2030	Battalion Chiefs (3) and Vehicle	\$523,361.22	\$15,897.00	\$76,725.00	\$0.00	\$127,700.00	\$743,683.22
	Equip. Replace.-Fire-Computers	\$0.00	\$0.00	\$30,300.00	\$0.00	\$0.00	\$30,300.00
	Equip. Replace.-Fire-Wireless Router	\$0.00	\$0.00	\$2,800.00	\$0.00	\$0.00	\$2,800.00
	Fire Station #9 - Fire Engine	\$0.00	\$14,500.00	\$0.00	\$0.00	\$672,334.00	\$686,834.00
	Fire Station #9 - Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000,000.00	\$4,000,000.00
	Station Remodel	\$0.00	\$0.00	\$10,000.00	\$0.00	\$2,000,000.00	\$2,010,000.00
	Training Passenger Vehicle	\$0.00	\$34,500.00	\$0.00	\$0.00	\$150,000.00	\$184,500.00
	Vehicle Replace.-Fire-Brush Engine MF022	\$0.00	\$0.00	\$0.00	\$0.00	\$368,801.00	\$368,801.00
	Vehicle Replace.-Fire-Engine MF037	\$0.00	\$0.00	\$0.00	\$0.00	\$733,961.00	\$733,961.00
	Total	\$523,361.22	\$64,897.00	\$119,825.00	\$0.00	\$8,052,796.00	\$8,760,879.22
Total		\$1,628,788.15	\$200,382.00	\$1,708,860.80	\$0.00	\$34,134,904.00	\$37,672,934.95
PARKS & RECREATION DEPARTMENT							
2026	Community Center - Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$14,044,000.00	\$14,044,000.00
	Community Center - Staffing	\$297,404.27	\$0.00	\$15,201.00	\$0.00	\$36,000.00	\$348,605.27
	Discovery Park, Phase 3 - Design	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$500,000.00
	Equip. Replace.-Parks-Computers	\$0.00	\$0.00	\$25,300.00	\$0.00	\$0.00	\$25,300.00
	Graycliff Park - Design	\$0.00	\$0.00	\$0.00	\$0.00	\$185,000.00	\$185,000.00
	Impact Fee Eligible Park Land	\$0.00	\$0.00	\$0.00	\$0.00	\$5,525,000.00	\$5,525,000.00
	Meridian Chamber of Commerce Building Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00
	MPR Maintenance Equipment & Vehicle Purchases	\$0.00	\$0.00	\$45,000.00	\$0.00	\$0.00	\$45,000.00
	Park Facility Life Cycle Replacements	\$0.00	\$0.00	\$75,000.00	\$0.00	\$120,000.00	\$195,000.00
	Park Identity/Theming Reinforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$200,000.00
	Pathway Connections	\$1,500.00	\$4,000.00	\$0.00	\$0.00	\$250,000.00	\$255,500.00
	Vehicle & Equipment Replacements	\$0.00	\$0.00	\$91,000.00	\$0.00	\$283,000.00	\$374,000.00
	zz-Recreation Coordinator 1 (Special Events)	\$84,648.82	\$1,060.00	\$9,950.00	\$0.00	\$0.00	\$95,658.82
	Total	\$383,553.09	\$5,060.00	\$261,451.00	\$0.00	\$21,243,000.00	\$21,893,064.09
2027	Community Center - Building Operations	\$0.00	\$214,439.20	\$0.00	\$0.00	\$0.00	\$214,439.20
	Discovery Park, Phase 3 - Construction	\$108,577.27	\$91,351.50	\$40,632.00	\$0.00	\$5,619,500.00	\$5,860,060.77



Comprehensive Financial Plan (Long-Term Plan)

Fund FY	Request Title	Personnel	On Going Operating	One Time Operating	Transfers	Capital	Total
	Equip. Replace.-Parks-Computers	\$0.00	\$0.00	\$11,500.00	\$0.00	\$0.00	\$11,500.00
	Fields District Community Park - Design	\$0.00	\$0.00	\$0.00	\$0.00	\$750,000.00	\$750,000.00
	Graycliff Park - Construction	\$38,272.90	\$41,037.00	\$2,500.00	\$0.00	\$4,594,000.00	\$4,675,809.90
	Graycliff/Discovery/Fields - Maint Tech & Vehicle	\$66,902.95	\$5,641.00	\$45,700.00	\$0.00	\$0.00	\$118,243.95
	Meridian Parks & Recreation Master Plan Update	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$150,000.00
	MPR Maintenance Equipment & Vehicle Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00
	Park Facility Life Cycle Replacements	\$0.00	\$0.00	\$250,000.00	\$0.00	\$486,800.00	\$736,800.00
	Pathway Connections	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00
	Shade Structure in Existing Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$200,000.00
	Vehicle & Equipment Replacements	\$0.00	\$0.00	\$82,000.00	\$0.00	\$160,000.00	\$242,000.00
	Total	\$213,753.12	\$352,468.70	\$582,332.00	\$0.00	\$11,920,300.00	\$13,068,853.82
2028	Equip. Replace.-Parks-Computers	\$0.00	\$0.00	\$23,600.00	\$0.00	\$0.00	\$23,600.00
	Fields District Community Park - Construction	\$126,353.09	\$86,626.00	\$67,500.00	\$0.00	\$12,450,000.00	\$12,730,479.09
	Forestry Assistant and Vehicle	\$78,836.35	\$3,616.00	\$49,324.00	\$0.00	\$0.00	\$131,776.35
	Impact Fee Eligible Park Land	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500,000.00	\$2,500,000.00
	Park Facility Life Cycle Replacements	\$0.00	\$0.00	\$100,000.00	\$0.00	\$386,800.00	\$486,800.00
	Park Identity/Theming Reinforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00
	Pathway Connections	\$1,500.00	\$5,000.00	\$0.00	\$0.00	\$500,000.00	\$506,500.00
	Pathway Development - Maint. Tech. and Vehicles	\$66,902.95	\$4,765.00	\$61,700.00	\$0.00	\$0.00	\$133,367.95
	Vehicle & Equipment Replacements	\$0.00	\$0.00	\$145,800.00	\$0.00	\$200,000.00	\$345,800.00
	Total	\$273,592.39	\$100,007.00	\$447,924.00	\$0.00	\$16,086,800.00	\$16,908,323.39
2029	Equip. Replace.-Parks-Computers	\$0.00	\$0.00	\$4,200.00	\$0.00	\$0.00	\$4,200.00
	Margaret Aldape Park - Design	\$0.00	\$0.00	\$0.00	\$0.00	\$994,000.00	\$994,000.00
	Park Facility Life Cycle Replacements	\$0.00	\$0.00	\$100,000.00	\$0.00	\$386,800.00	\$486,800.00
	Pathway Connections	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$300,000.00
	Shade Structure in Existing Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00
	Vehicle & Equipment Replacements	\$0.00	\$0.00	\$165,000.00	\$0.00	\$275,000.00	\$440,000.00
	Total	\$0.00	\$0.00	\$269,200.00	\$0.00	\$2,055,800.00	\$2,325,000.00
2030	Equip. Replace.-Parks-Computers	\$0.00	\$0.00	\$10,800.00	\$0.00	\$0.00	\$10,800.00
	Impact Fee Eligible Park Land	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000,000.00	\$3,000,000.00
	Margaret Aldape Park - Construction	\$217,453.51	\$176,397.00	\$67,500.00	\$0.00	\$7,271,000.00	\$7,732,350.51
	Margaret Aldape Park - Maint. Tech. and Vehicle	\$66,902.95	\$4,765.00	\$46,650.00	\$0.00	\$0.00	\$118,317.95
	Margaret Aldape Park - Sr. Maint. Tech. & Vehicle	\$78,836.35	\$4,491.00	\$46,924.00	\$0.00	\$0.00	\$130,251.35
	Park Facility Life Cycle Replacements	\$0.00	\$0.00	\$0.00	\$0.00	\$771,800.00	\$771,800.00
	Park Identity/Theming Reinforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00
	Park Scheduling Specialist	\$97,255.29	\$1,210.00	\$9,700.00	\$0.00	\$0.00	\$108,165.29
	Pathway Connections	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$300,000.00
	Vehicle & Equipment Replacements	\$0.00	\$0.00	\$57,000.00	\$0.00	\$0.00	\$57,000.00
	Total	\$460,448.10	\$186,863.00	\$238,574.00	\$0.00	\$11,442,800.00	\$12,328,685.10
Total		\$1,331,346.70	\$644,398.70	\$1,799,481.00	\$0.00	\$62,748,700.00	\$66,523,926.40
POLICE DEPARTMENT							
2026	Community Service Officers (2) with trucks	\$185,118.51	\$21,084.00	\$24,380.00	\$0.00	\$146,000.00	\$376,582.51
	Corporals (3) with patrol vehicles (2)	\$449,905.98	\$28,597.00	\$92,517.00	\$0.00	\$190,880.00	\$761,899.98
	Design fees for PSTC (Phase 3)	\$0.00	\$0.00	\$655,000.00	\$0.00	\$0.00	\$655,000.00
	Equip. Replace.-Police-Armor Vests	\$0.00	\$0.00	\$29,900.00	\$0.00	\$0.00	\$29,900.00
	Equip. Replace.-Police-Computers	\$0.00	\$0.00	\$320,400.00	\$0.00	\$0.00	\$320,400.00
	Equip. Replace.-Police-Wireless Router	\$0.00	\$0.00	\$39,200.00	\$0.00	\$0.00	\$39,200.00
	Fleet and Building Services Assistant	\$80,584.06	\$1,045.00	\$4,710.00	\$0.00	\$0.00	\$86,339.06
	Police - SRO and Vehicle	\$131,041.92	\$12,179.00	\$22,749.00	\$0.00	\$94,440.00	\$260,409.92
	Police Department PIO	\$116,003.35	\$6,589.00	\$38,325.00	\$0.00	\$0.00	\$160,917.35
	Police Officers (2) with Vehicle	\$185,030.63	\$13,626.00	\$38,233.00	\$0.00	\$94,440.00	\$331,329.63
	Sr. Crime Analyst	\$81,049.44	\$585.00	\$5,225.00	\$0.00	\$0.00	\$86,859.44

Comprehensive Financial Plan (Long-Term Plan)

Fund FY	Request Title	Personnel	On Going Operating	One Time Operating	Transfers	Capital	Total
	Vehicle Replace.-Police-Fleet Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$654,000.00	\$654,000.00
	zz-Crime Data Specialist NIBRS	\$74,358.52	\$2,193.00	\$7,050.00	\$0.00	\$0.00	\$83,601.52
	zz-Emergency/Specialty Vehicle Technician	\$94,742.11	\$7,585.00	\$16,330.00	\$0.00	\$0.00	\$118,657.11
	zz-Mental Health Manager	\$128,947.46	\$1,745.00	\$14,165.00	\$0.00	\$0.00	\$144,857.46
	zz-Police Officers(8) with vehicles(4) motors(2)	\$863,765.05	\$66,902.00	\$239,300.00	\$0.00	\$385,760.00	\$1,555,727.05
	zz-Records Clerk	\$74,358.52	\$2,193.00	\$6,550.00	\$0.00	\$0.00	\$83,101.52
	Total	\$2,464,905.55	\$164,323.00	\$1,554,034.00	\$0.00	\$1,565,520.00	\$5,748,782.55
2027	Administrative Assistant	\$75,143.69	\$585.00	\$6,525.00	\$0.00	\$0.00	\$82,253.69
	Design fees for PD Admin TI project	\$0.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$400,000.00
	Equip. Replace.-Police-Armor Vests	\$0.00	\$0.00	\$106,400.00	\$0.00	\$10,300.00	\$116,700.00
	Equip. Replace.-Police-Computers	\$0.00	\$0.00	\$67,000.00	\$0.00	\$0.00	\$67,000.00
	Equip. Replace.-Police-Wireless Router	\$0.00	\$0.00	\$70,000.00	\$0.00	\$0.00	\$70,000.00
	Police Detectives (2) with Vehicle	\$215,080.18	\$16,316.00	\$113,788.00	\$0.00	\$0.00	\$345,184.18
	Police Officers (2) with Vehicle	\$185,030.63	\$13,626.00	\$36,841.00	\$0.00	\$94,440.00	\$329,937.63
	Public Safety Training Center (Phase 3)	\$0.00	\$0.00	\$0.00	\$0.00	\$11,220,000.00	\$11,220,000.00
	Rescue Vehicle Northwest Precinct	\$0.00	\$6,400.00	\$8,033.00	\$0.00	\$150,000.00	\$164,433.00
	Vehicle Replace.-Police-Fleet Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$1,181,000.00	\$1,181,000.00
	zz-Emergency/Specialty Vehicle Technician	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
	zz-Mental Health Manager	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
	Total	\$475,254.50	\$37,927.00	\$808,587.00	\$0.00	\$12,655,740.00	\$13,977,508.50
2028	Equip. Replace.-Police-Armor Vests	\$0.00	\$0.00	\$24,300.00	\$0.00	\$0.00	\$24,300.00
	Equip. Replace.-Police-Canine (3)	\$0.00	\$0.00	\$0.00	\$0.00	\$39,900.00	\$39,900.00
	Equip. Replace.-Police-Computers	\$0.00	\$0.00	\$73,100.00	\$0.00	\$0.00	\$73,100.00
	Equip. Replace.-Police-Wireless Router	\$0.00	\$0.00	\$75,600.00	\$0.00	\$0.00	\$75,600.00
	Police Admin. Building - Tenant Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00
	Police Officers (2) with Vehicle	\$185,030.63	\$13,626.00	\$36,841.00	\$0.00	\$94,440.00	\$329,937.63
	Vehicle Replace.-Police-Fleet Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$1,012,000.00	\$1,012,000.00
	Total	\$185,030.63	\$13,626.00	\$209,841.00	\$0.00	\$2,146,340.00	\$2,554,837.63
2029	Equip. Replace.-Police-Armor Vests	\$0.00	\$0.00	\$24,300.00	\$0.00	\$0.00	\$24,300.00
	Equip. Replace.-Police-Computers	\$0.00	\$0.00	\$25,300.00	\$0.00	\$0.00	\$25,300.00
	Equip. Replace.-Police-Wireless Router	\$0.00	\$0.00	\$25,200.00	\$0.00	\$0.00	\$25,200.00
	Police Officers (2) with Vehicle	\$185,030.63	\$13,626.00	\$36,841.00	\$0.00	\$94,440.00	\$329,937.63
	Vehicle Replace.-Police-Fleet Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$1,014,000.00	\$1,014,000.00
	Total	\$185,030.63	\$13,626.00	\$111,641.00	\$0.00	\$1,108,440.00	\$1,418,737.63
2030	Code Enforcement Officer	\$64,275.90	\$4,845.00	\$56,550.00	\$0.00	\$0.00	\$125,670.90
	Equip. Replace.-Police-Armor Vests	\$0.00	\$0.00	\$65,900.00	\$0.00	\$0.00	\$65,900.00
	Equip. Replace.-Police-Computers	\$0.00	\$0.00	\$80,500.00	\$0.00	\$0.00	\$80,500.00
	Equip. Replace.-Police-Wireless Router	\$0.00	\$0.00	\$22,400.00	\$0.00	\$0.00	\$22,400.00
	Police Detective with Vehicle	\$107,540.08	\$8,158.00	\$14,868.00	\$0.00	\$40,000.00	\$170,566.08
	Police Officers (2) with Vehicle	\$185,030.63	\$13,626.00	\$36,841.00	\$0.00	\$94,440.00	\$329,937.63
	Vehicle Replace.-Police-Fleet Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$1,759,000.00	\$1,759,000.00
	Total	\$356,846.61	\$26,629.00	\$277,059.00	\$0.00	\$1,893,440.00	\$2,553,974.61
Total		\$3,667,067.92	\$256,131.00	\$2,961,162.00	\$0.00	\$19,369,480.00	\$26,253,840.92
PUBLIC WORKS DEPARTMENT							
2026	Equip. Replace.-Land Dev.-Computers	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00
	Equip. Replace.-PW-Computers	\$0.00	\$0.00	\$16,200.00	\$0.00	\$0.00	\$16,200.00
	It Starts at Home Video Updates	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00
	Total	\$0.00	\$0.00	\$43,000.00	\$0.00	\$0.00	\$43,000.00
2027	Civil Engineering Plans Examiner I	\$72,309.79	\$3,746.00	\$5,400.00	\$0.00	\$0.00	\$81,455.79
	Equip. Replace.-PW-Computers	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00
	Equip. Replace.-PW-Wireless Router	\$0.00	\$0.00	\$11,200.00	\$0.00	\$0.00	\$11,200.00
	It Starts at Home Video Updates	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00
	Regulatory Compliance Analyst	\$125,416.38	\$925.00	\$2,625.00	\$0.00	\$0.00	\$128,966.38
	Vehicle Replace.-PW-2002 Chevrolet Blazer	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$35,000.00
	Vehicle Replace.-PW-2014 Ford F-150	\$0.00	\$0.00	\$0.00	\$0.00	\$55,000.00	\$55,000.00
	Vehicle Replace.-PW-2015 Ford F-150	\$0.00	\$0.00	\$55,000.00	\$0.00	\$0.00	\$55,000.00

Comprehensive Financial Plan (Long-Term Plan)

Fund FY	Request Title	Personnel	On Going Operating	One Time Operating	Transfers	Capital	Total
	Total	\$197,726.17	\$4,671.00	\$102,825.00	\$0.00	\$90,000.00	\$395,222.17
2028	Cost of Service Study	\$0.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$125,000.00
	Equip. Replace.-Land Dev.-Computers	\$0.00	\$0.00	\$5,400.00	\$0.00	\$0.00	\$5,400.00
	Equip. Replace.-PW-Computers	\$0.00	\$0.00	\$25,200.00	\$0.00	\$0.00	\$25,200.00
	Equip. Replace.-PW-Wireless Router	\$0.00	\$0.00	\$8,400.00	\$0.00	\$0.00	\$8,400.00
	Inspector II and Vehicle	\$82,668.37	\$7,760.00	\$4,010.00	\$0.00	\$57,000.00	\$151,438.37
	Total	\$82,668.37	\$7,760.00	\$168,010.00	\$0.00	\$57,000.00	\$315,438.37
	Equip. Replace.-PW-Computers	\$0.00	\$0.00	\$20,800.00	\$0.00	\$0.00	\$20,800.00
	LIMS/WIMS Software Programmer	\$113,576.89	\$1,125.00	\$2,825.00	\$0.00	\$0.00	\$117,526.89
	SCADA System Programmer	\$117,011.15	\$2,235.00	\$4,382.00	\$0.00	\$0.00	\$123,628.15
	Total	\$230,588.04	\$3,360.00	\$28,007.00	\$0.00	\$0.00	\$261,955.04
2030	Equip. Replace.-Land Dev.-Computers	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00
	Equip. Replace.-PW-Computers	\$0.00	\$0.00	\$35,100.00	\$0.00	\$0.00	\$35,100.00
	Total	\$0.00	\$0.00	\$38,700.00	\$0.00	\$0.00	\$38,700.00
Total	\$510,982.58	\$15,791.00	\$380,542.00	\$0.00	\$147,000.00	\$1,054,315.58	
WATER DEPARTMENT							
2026	Arc Flash Study (Water)	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00
	Equip. Replace.-Water-Computers	\$0.00	\$0.00	\$14,300.00	\$0.00	\$0.00	\$14,300.00
	Equip. Replace.-Water-Meters	\$0.00	\$30,363.00	\$0.00	\$0.00	\$0.00	\$30,363.00
	Equip. Replace.-Water-Wireless Router	\$0.00	\$0.00	\$5,600.00	\$0.00	\$0.00	\$5,600.00
	Lead Cross Connection Inspector and Vehicle	\$105,290.04	\$6,443.00	\$4,677.00	\$0.00	\$48,000.00	\$164,410.04
	Replacement-Water-SCADA	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
	Replacement-Water-Water Main(s)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,520,000.00	\$1,520,000.00
	Replacement-Water-Well 11B	\$0.00	\$0.00	\$0.00	\$0.00	\$180,000.00	\$180,000.00
	Unidirectional Flushing Program	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00
	Vehicle Replace.-Water-2000 Ford F350	\$0.00	\$0.00	\$55,000.00	\$0.00	\$0.00	\$55,000.00
	Vehicle Replace.-Water-2005 GMC 2500 3/4 Ton	\$0.00	\$0.00	\$55,000.00	\$0.00	\$0.00	\$55,000.00
	Water Main Extensions / Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$500,000.00
	Well 24 Water Treatment	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200,000.00	\$2,200,000.00
	Well 35 (Overland & Ridenbaugh Canal)	\$0.00	\$0.00	\$0.00	\$0.00	\$900,000.00	\$900,000.00
	Total	\$105,290.04	\$36,806.00	\$304,577.00	\$0.00	\$5,348,000.00	\$5,794,673.04
2027	Chemicals for Well Treatment	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
	Equip. Replace.-Water-Base Radio Repeater	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00
	Equip. Replace.-Water-Computers	\$0.00	\$0.00	\$16,100.00	\$0.00	\$0.00	\$16,100.00
	Equip. Replace.-Water-Meters	\$0.00	\$23,219.00	\$0.00	\$0.00	\$0.00	\$23,219.00
	Equip. Replace.-Water-Wireless Router	\$0.00	\$0.00	\$126,000.00	\$0.00	\$0.00	\$126,000.00
	PRV - SCADA	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$150,000.00
	Replacement-Water-SCADA	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
	Replacement-Water-Water Main(s)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200,000.00	\$1,200,000.00
	Replacement-Water-Well 11B	\$0.00	\$0.00	\$0.00	\$0.00	\$900,000.00	\$900,000.00
	Vehicle Replace.-Water-2015 Ford 3/4 Ton	\$0.00	\$0.00	\$0.00	\$0.00	\$55,000.00	\$55,000.00
	Victory Booster Jockey Pump Upgrade	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$150,000.00
	Water Main Extensions / Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$300,000.00
	Water Operator III and Vehicle	\$89,335.58	\$5,103.00	\$4,694.00	\$0.00	\$55,000.00	\$154,132.58
	Well 35 (Overland & Ridenbaugh Canal)	\$0.00	\$0.00	\$0.00	\$0.00	\$700,000.00	\$700,000.00
	Total	\$89,335.58	\$48,322.00	\$246,794.00	\$0.00	\$3,525,000.00	\$3,909,451.58
2028	Equip. Replace.-Water-Computers	\$0.00	\$0.00	\$25,200.00	\$0.00	\$0.00	\$25,200.00
	Equip. Replace.-Water-Wireless Router	\$0.00	\$0.00	\$58,800.00	\$0.00	\$0.00	\$58,800.00
	Pressure Zone 6 Booster Station	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$200,000.00
	Replacement-Water-SCADA	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
	Replacement-Water-Water Main(s)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,580,000.00	\$1,580,000.00
	Replacement-Water-Well 11B	\$0.00	\$0.00	\$0.00	\$0.00	\$700,000.00	\$700,000.00
	Vehicle Replace.-Water-2003 Chevrolet 1/2 Ton	\$0.00	\$0.00	\$0.00	\$0.00	\$55,000.00	\$55,000.00
	Water Div. SCADA Master Plan Update	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
	Water Main Extensions / Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$3,400,000.00	\$3,400,000.00
Well 35 (Overland & Ridenbaugh Canal)	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00	

Comprehensive Financial Plan (Long-Term Plan)

Fund FY	Request Title	Personnel	On Going Operating	One Time Operating	Transfers	Capital	Total
	Total	\$0.00	\$0.00	\$284,000.00	\$0.00	\$7,935,000.00	\$8,219,000.00
2029	Chemicals for Well Treatment	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
	Equip. Replace.-Water-Computers	\$0.00	\$0.00	\$8,400.00	\$0.00	\$0.00	\$8,400.00
	Equip. Replace.-Water-Wireless Router	\$0.00	\$0.00	\$2,800.00	\$0.00	\$0.00	\$2,800.00
	New Source Sampling	\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00
	Pressure Zone 6 Booster Station	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00
	Replacement-Water-SCADA	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
	Replacement-Water-Water Main(s)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,650,000.00	\$1,650,000.00
	Replacement-Water-Well 11B	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00
	Sampling UCMRs	\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$60,000.00
	Vehicle Replace.-Water-1984 Intl. Dump Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$250,000.00
	Water Administration & Operations Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00
	Water Main Extensions / Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$300,000.00
	Water Master Plan Update	\$0.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$400,000.00
	Well 32 Water Treatment	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400,000.00	\$1,400,000.00
	Well 33, Bridgetower	\$0.00	\$0.00	\$0.00	\$0.00	\$800,000.00	\$800,000.00
	Total	\$0.00	\$20,000.00	\$583,200.00	\$0.00	\$7,975,000.00	\$8,578,200.00
2030	Equip. Replace.-Water-Computers	\$0.00	\$0.00	\$12,300.00	\$0.00	\$0.00	\$12,300.00
	Equip. Replace.-Water-Meters	\$0.00	\$(235,015.00)	\$0.00	\$0.00	\$0.00	\$(235,015.00)
	New Source Sampling	\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00
	Pressure Zone Development	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$250,000.00
	Replacement-Water-SCADA	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
	Replacement-Water-Water Main(s)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,120,000.00	\$1,120,000.00
	Replacement-Water-Well 11B	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$150,000.00
	Replacement-Water-Well 12 Treatment	\$0.00	\$0.00	\$0.00	\$0.00	\$800,000.00	\$800,000.00
	Unidirectional Flushing Program	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00
	Vehicle Replace - Water - 2018 Ford Escape	\$0.00	\$0.00	\$55,000.00	\$0.00	\$0.00	\$55,000.00
	Water Administration & Operations Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$400,000.00
	Water Main Extensions / Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$300,000.00
	Water Operator III and Vehicle	\$89,335.58	\$5,103.00	\$4,694.00	\$0.00	\$55,000.00	\$154,132.58
	Well 32 Water Treatment	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200,000.00	\$2,200,000.00
	Well 33, Bridgetower	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400,000.00	\$1,400,000.00
	Total	\$89,335.58	\$(229,912.00)	\$233,994.00	\$0.00	\$6,675,000.00	\$6,768,417.58
Total		\$283,961.20	\$(124,784.00)	\$1,652,565.00	\$0.00	\$31,458,000.00	\$33,269,742.20
WASTEWATER DEPARTMENT							
2026	Arc Flash Study (WRRF)	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00
	Drying Bed Repair	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00
	Equip. Replace.-WRRF-Computers	\$0.00	\$0.00	\$10,800.00	\$0.00	\$0.00	\$10,800.00
	Equip. Replace.-WRRF-Wireless Router	\$0.00	\$0.00	\$5,600.00	\$0.00	\$0.00	\$5,600.00
	Equip. Replace.-WW-Hydrocleaner Hose	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	Fermentation Upgrades	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$250,000.00
	Final Limits - Chemicals	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00
	Inventory / Generator Storage Space	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$350,000.00
	Manhole Survey	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00
	Mechanic II	\$82,800.87	\$2,795.00	\$6,842.00	\$0.00	\$0.00	\$92,437.87
	New NPDES Permit Compliance Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400,000.00	\$1,400,000.00
	Operator III	\$88,576.13	\$1,295.00	\$3,122.00	\$0.00	\$0.00	\$92,993.13
	Replacement-WRRF-SCADA	\$0.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00
	Replacement-WRRF-Sewer Main(s)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800,000.00	\$1,800,000.00
	Resurfacing / Slurry Coat of WRRF Asphalt	\$0.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$200,000.00
	Sewer Line Extensions / Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$325,000.00	\$325,000.00
	Tertiary Filter Expansion	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000,000.00	\$7,000,000.00
	Vehicle Replace.-WRRF-2006 UTV	\$0.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00
	WRRF Aeration Basin 9 and 10	\$0.00	\$0.00	\$0.00	\$0.00	\$6,400,000.00	\$6,400,000.00
	WRRF Boiler	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$500,000.00
WRRF Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00	



Comprehensive Financial Plan (Long-Term Plan)

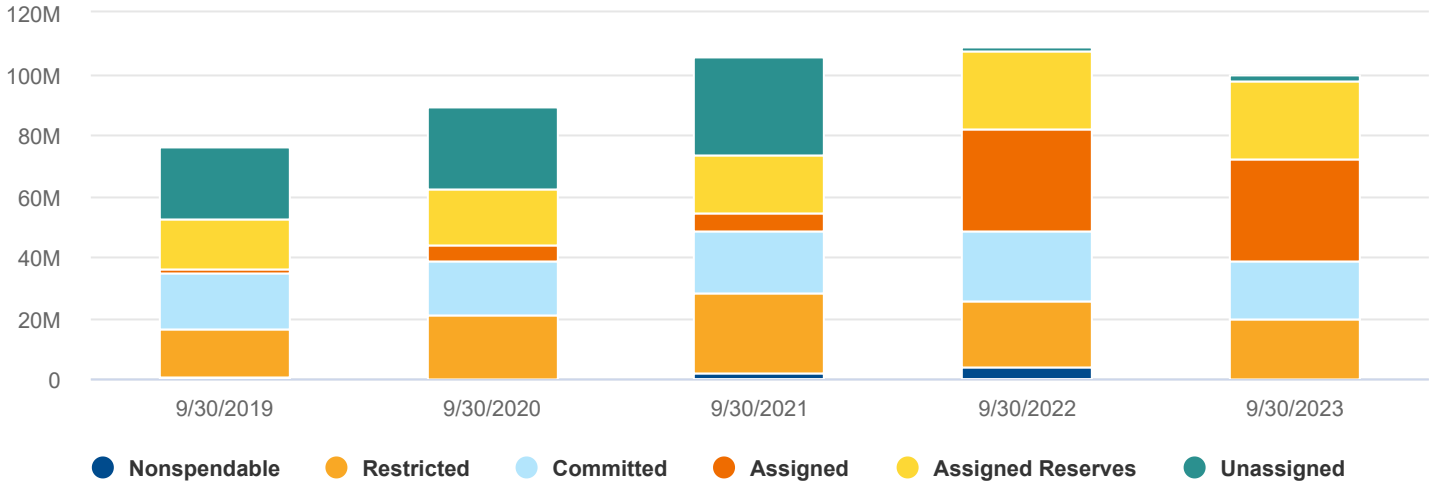
Fund FY	Request Title	Personnel	On Going Operating	One Time Operating	Transfers	Capital	Total
	WRRF Odor Control	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400,000.00	\$1,400,000.00
	WRRF Parking Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$250,000.00
	WRRF Underground Powerlines	\$0.00	\$0.00	\$0.00	\$0.00	\$700,000.00	\$700,000.00
	Total	\$171,377.00	\$304,090.00	\$460,364.00	\$0.00	\$21,375,000.00	\$22,310,831.00
2027	Digester #3 - Cleaning	\$0.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$125,000.00
	Equip. Replace.-WRRF-Computers	\$0.00	\$0.00	\$11,700.00	\$0.00	\$0.00	\$11,700.00
	Equip. Replace.-WRRF-Wireless Router	\$0.00	\$0.00	\$16,800.00	\$0.00	\$0.00	\$16,800.00
	Existing Laboratory Retrofit	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00
	Fermentation Upgrades	\$0.00	\$0.00	\$0.00	\$0.00	\$2,110,000.00	\$2,110,000.00
	Final Limits - Chemicals	\$0.00	\$700,000.00	\$0.00	\$0.00	\$0.00	\$700,000.00
	McDermott Road Trunk Sewer Project	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$500,000.00
	New Lab Equipment	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
	New NPDES Permit Compliance Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$7,900,000.00	\$7,900,000.00
	NPDES Permit Compliance Plan Renewal	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$250,000.00
	Replacement-WRRF-Ferric Tank and Building	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$150,000.00
	Replacement-WRRF-SCADA	\$0.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00
	Replacement-WRRF-Sewer Main(s)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,450,000.00	\$1,450,000.00
	Sewer Line Extensions / Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$325,000.00	\$325,000.00
	Sewer Master Plan	\$0.00	\$0.00	\$275,000.00	\$0.00	\$0.00	\$275,000.00
	WRRF Odor Control	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600,000.00	\$1,600,000.00
	Total	\$0.00	\$700,000.00	\$898,500.00	\$0.00	\$14,085,000.00	\$15,683,500.00
	Digester #4 - Cleaning	\$0.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$125,000.00
	Equip. Replace.-WRRF-CCTV Cable	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	Equip. Replace.-WRRF-Computers	\$0.00	\$0.00	\$24,600.00	\$0.00	\$0.00	\$24,600.00
	Equip. Replace.-WRRF-Wireless Router	\$0.00	\$0.00	\$8,400.00	\$0.00	\$0.00	\$8,400.00
	Equip. Replace.-WW-Hydrocleaner Hose	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	Existing Laboratory Retrofit	\$0.00	\$0.00	\$0.00	\$0.00	\$550,000.00	\$550,000.00
	Lab Analyst II	\$82,800.87	\$1,845.00	\$2,582.00	\$0.00	\$0.00	\$87,227.87
	Manhole Survey	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00
	McDermott Road Trunk Sewer Project	\$0.00	\$0.00	\$0.00	\$0.00	\$5,550,000.00	\$5,550,000.00
	New Lab Equipment	\$0.00	\$0.00	\$45,000.00	\$0.00	\$0.00	\$45,000.00
	New NPDES Permit Compliance Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000,000.00	\$4,000,000.00
	NPDES Permit Compliance Plan Renewal	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$250,000.00
	Replacement-WRRF-Ferric Tank and Building	\$0.00	\$0.00	\$0.00	\$0.00	\$600,000.00	\$600,000.00
	Replacement-WRRF-Primary 3/4 Pumps & Bldg.	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$200,000.00
	Replacement-WRRF-SCADA	\$0.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00
	Replacement-WRRF-Sewer Main(s)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400,000.00	\$1,400,000.00
	Sewer Line Extensions / Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$787,000.00	\$787,000.00
	Wastewater Division SCADA Master Plan	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
	WRRF Facility Plan Update	\$0.00	\$0.00	\$625,000.00	\$0.00	\$0.00	\$625,000.00
	WRRF Odor Control	\$0.00	\$0.00	\$0.00	\$0.00	\$600,000.00	\$600,000.00
	Total	\$82,800.87	\$1,845.00	\$1,345,582.00	\$0.00	\$13,687,000.00	\$15,117,227.87
2029	Backup Generator Modifications	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00
	Critical WRRF Equipment	\$0.00	\$0.00	\$42,000.00	\$0.00	\$0.00	\$42,000.00
	Digester #5 - Cleaning	\$0.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$125,000.00
	Equip. Replace.-WRRF-CCTV Cable	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	Equip. Replace.-WRRF-Computers	\$0.00	\$0.00	\$29,400.00	\$0.00	\$0.00	\$29,400.00
	Equip. Replace.-WRRF-Wireless Router	\$0.00	\$0.00	\$2,800.00	\$0.00	\$0.00	\$2,800.00
	McDermott Road Trunk Sewer Project	\$0.00	\$0.00	\$0.00	\$0.00	\$7,300,000.00	\$7,300,000.00
	Oaks Lift Station Upgrade	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00
	Replacement-WRRF-Flare	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$150,000.00
	Replacement-WRRF-Plant Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00
	Replacement-WRRF-Primary 3/4 Pumps & Bldg.	\$0.00	\$0.00	\$0.00	\$0.00	\$800,000.00	\$800,000.00
	Replacement-WRRF-SCADA	\$0.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00
	Replacement-WRRF-Secondary 4/5 Valve	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$150,000.00
	Replacement-WRRF-Sewer Main(s)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,850,000.00	\$1,850,000.00

Comprehensive Financial Plan (Long-Term Plan)

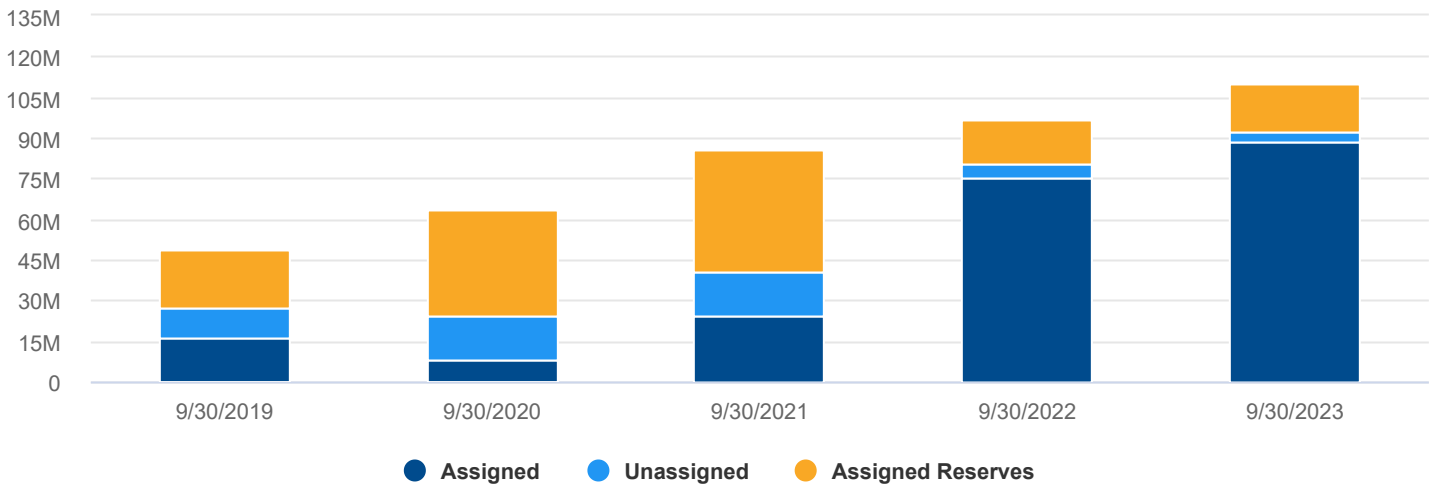
Fund FY	Request Title	Personnel	On Going Operating	One Time Operating	Transfers	Capital	Total
	Sewer Line Extensions / Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$325,000.00	\$325,000.00
	Tertiary Filter Expansion	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00
	Vehicle Replace.-WRRF-2005 Front-end Loader	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$200,000.00
	Total	\$0.00	\$0.00	\$479,200.00	\$0.00	\$13,325,000.00	\$13,804,200.00
2030	Critical WRRF Equipment	\$0.00	\$0.00	\$42,000.00	\$0.00	\$0.00	\$42,000.00
	DAFT #3	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$250,000.00
	Digester #6 - Cleaning	\$0.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$125,000.00
	Equip. Replace.-WRRF-Computers	\$0.00	\$0.00	\$29,700.00	\$0.00	\$0.00	\$29,700.00
	Equip. Replace.-WW-Hydrocleaner Hose	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	Manhole Survey	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00
	McDermott Road Trunk Sewer Project	\$0.00	\$0.00	\$0.00	\$0.00	\$5,300,000.00	\$5,300,000.00
	Oaks Lift Station Upgrade	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000,000.00	\$6,000,000.00
	Replacement-WRRF-Biofilter Media	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$500,000.00
	Replacement-WRRF-Plant Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$600,000.00	\$600,000.00
	Replacement-WRRF-SCADA	\$0.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00
	Replacement-WRRF-Sewer Main(s)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,385,000.00	\$1,385,000.00
	S. McDermott Lift Station (Victory)	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$400,000.00
	Sewer Line Extensions / Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$325,000.00	\$325,000.00
	Vehicle Replace.-WRRF-2009 Camel Intl. Hydrocl.	\$0.00	\$0.00	\$0.00	\$0.00	\$650,000.00	\$650,000.00
	Total	\$0.00	\$0.00	\$351,700.00	\$0.00	\$15,410,000.00	\$15,761,700.00
Total		\$254,177.87	\$1,005,935.00	\$3,535,346.00	\$0.00	\$77,882,000.00	\$82,677,458.87
Utility Billing Department							
2026	Equip. Replace.-MUBS-Computers	\$0.00	\$0.00	\$8,400.00	\$0.00	\$0.00	\$8,400.00
	Total	\$0.00	\$0.00	\$8,400.00	\$0.00	\$0.00	\$8,400.00
2027	Utility Billing Account Clerk	\$66,256.00	\$1,335.00	\$7,950.00	\$0.00	\$0.00	\$75,541.00
	Total	\$66,256.00	\$1,335.00	\$7,950.00	\$0.00	\$0.00	\$75,541.00
2028	Equip. Replace.-MUBS-Computers	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00
	Total	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00
2030	Equip. Replace.-MUBS-Computers	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00
	Total	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00
Total		\$66,256.00	\$1,335.00	\$21,750.00	\$0.00	\$0.00	\$89,341.00
TOTAL		\$11,572,333.66	\$2,194,440.69	\$17,999,664.80	\$0.00	\$240,700,084.00	\$272,466,523.15

Fund Balance Report

General Fund Balance Allocations



Enterprise Fund Balance Allocations





City Debt Schedule

The City currently has zero debt to report.

The background image shows a modern school building with a curved roof and large windows. In the foreground, there is a grassy area with a paved walkway. Three bronze statues of children are positioned on the walkway: a boy on the left holding a girl's hand, a girl in the center, and a boy on the right on a scooter. The sky is blue with scattered white clouds. A large blue circular graphic element is on the left side of the page.

FINANCIAL SUMMARIES

**PROPOSED BUDGET
CITY OF MERIDIAN**



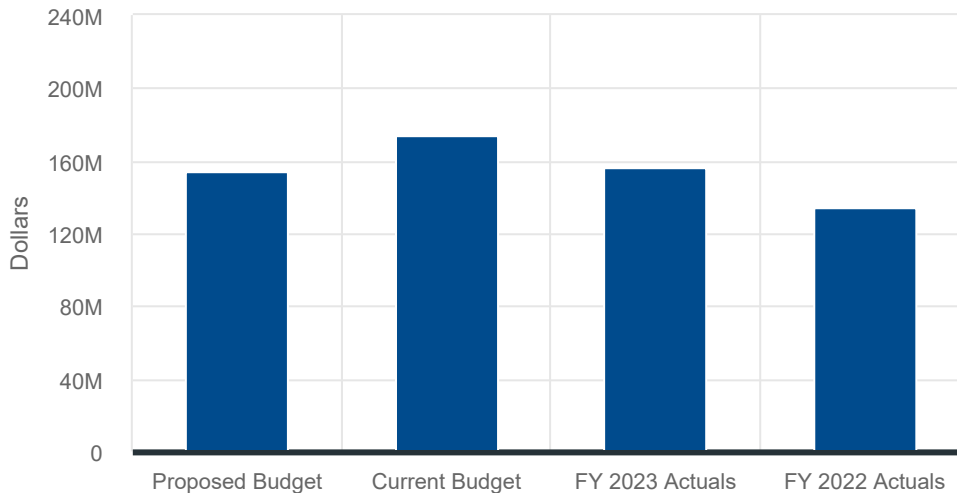
BUDGET SUMMARY TOTAL CITY



Total City Revenues

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Percent	Actuals	Actuals
Revenues						
Assessment Revenue	\$ 14,382,397	\$ 16,766,328	\$ (2,383,931)	(14.2)%	\$ 18,704,661	\$ 17,351,459
Charges for Services	4,930,889	6,183,683	(1,252,794)	(20.3)%	7,543,241	8,532,985
Donations	4,000	678,500	(674,500)	(99.4)%	303,346	41,123
Engineering Fees	180,066	215,000	(34,934)	(16.2)%	296,699	644,912
Fines and Forfeitures	500,984	486,257	14,727	3.0%	637,351	559,564
Franchise Fees	2,724,776	2,010,687	714,089	35.5%	2,447,941	1,953,305
Garbage Admin Fee	1,414,850	1,278,771	136,079	10.6%	1,356,780	1,227,816
Impact Fees	12,005,888	13,602,039	(1,596,151)	(11.7)%	9,633,342	6,417,583
Interest Revenues	5,866,404	3,015,000	2,851,404	94.6%	7,839,210	1,957,620
Intergovernmental	21,041,610	39,636,995	(18,595,385)	(46.9)%	18,592,806	16,542,921
Licenses & Permits	8,623,908	11,059,677	(2,435,769)	(22.0)%	11,385,356	12,136,478
Miscellaneous Revenues	-	-	-	-%	826,899	(5,848,364)
Taxes	50,726,863	47,639,055	3,087,808	6.5%	45,983,863	42,908,333
Utility Sales Revenue	31,765,506	30,461,744	1,303,762	4.3%	30,155,603	28,694,059
Sale of Meters	501,279	580,453	(79,174)	(13.6)%	626,592	738,006
Total Revenues	\$ 154,669,420	\$ 173,614,189	\$ (18,944,769)	(10.9)%	\$ 156,333,690	\$ 133,857,800

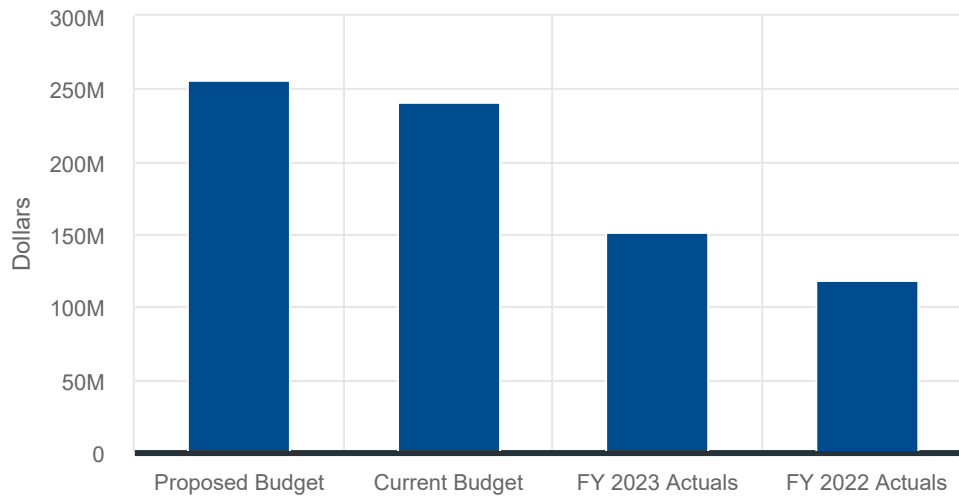
Total Revenues



Total City Expenditures

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 89,038,362	\$ 83,279,365	\$ 5,758,997	6.9%	\$ 69,157,104	\$ 59,399,318
Operating	41,333,728	54,699,495	(13,365,767)	(24.4)%	31,988,321	27,871,089
Capital	125,162,021	103,380,060	21,781,961	21.1%	50,402,410	31,746,519
Total Expenditures	255,534,111	241,358,920	14,175,191	5.9%	151,547,835	119,016,926
Expenditures including Transfers	\$ 255,534,111	\$ 241,358,920	\$ 14,175,191	5.9%	\$151,547,835	\$119,016,926

Total Expenditures





BUDGET SUMMARY GENERAL FUND



General Fund Budget

The General Fund is the general operating fund of the City primarily funded by Property Taxes to provide such services as Public Safety, Parks and Recreation, Community Development, and General Administration services.

Objectives:

- ✓ Meridian will responsibly promote growth that enhances its long-term comprehensive vision and prioritizes infill development. City will encourage affordable, diverse housing options and high quality communities.
- ✓ Maintain interactive community engagement with effective outreach efforts.
- ✓ Meridian will maintain its status as one of the safest communities in the West by investing in services and infrastructure that are essential to public health and safety. City will provide timely services, safe drinking water, and regulatory compliant wastewater services. City will evaluate the environmental impacts and our decisions, using data to inform our decision making. City will partner with our health community to ensure access to quality care for our citizens.
- ✓ To ensure essential processes and operations are clear and efficient; so all staff, systems, and policies align to provide the maximum department productivity while achieving the highest quality and value.
- ✓ Support technology improvements to enable more remote and efficient service delivery.
- ✓ Provide effective and efficient legal services for the organization.
- ✓ Manage and coordinate with inter-governmental agencies on the proper use of financial Investments.
- ✓ Develop and maintain a diverse and well-trained workforce.
- ✓ Install new streetlights in underserved areas of the City to enhance public safety.
- ✓ Provide strategic communications to promote City programs and services.
- ✓ Leverage technology to reduce the operating costs of the City's street lights.
- ✓ The mission of the Parks & Recreation department is to enhance our community's quality of life by providing innovatively designed parks, connected pathways, and diverse recreational opportunities for all citizens of Meridian that create lasting memories.

Justification:

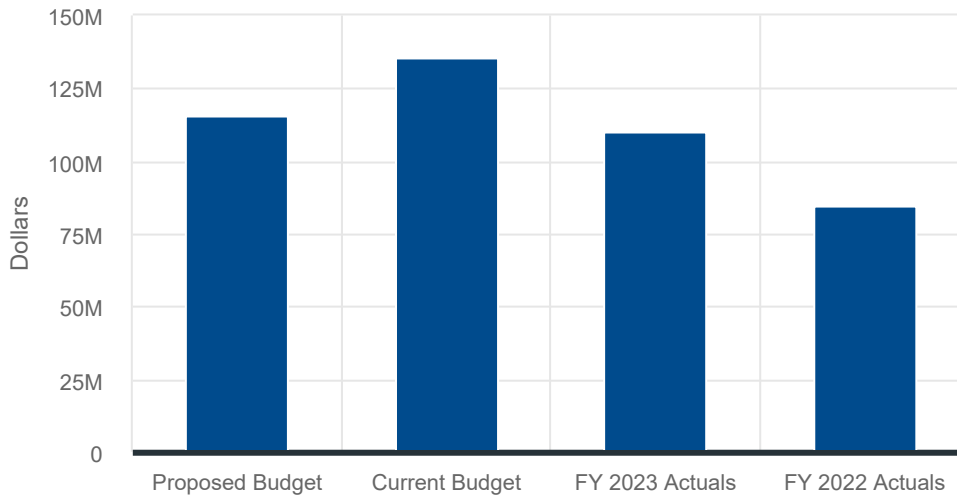
The proposed FY2025 General Funds budget was developed and influenced by the City Strategic Plan to meet the needs of the growing community. Public Safety will be adding new staff to their departments to meet and support the expansion of residential and nonresidential Development. The Parks system will continue to grow its assets to reflect the input received from the community.

General Fund Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 102,376,057	\$ 119,473,073	\$ (17,097,016)	(14.3)%	\$ 98,119,110	\$ 84,866,424
Expenditures						
Personnel	73,994,540	69,196,994	4,797,546	6.9%	56,946,197	48,716,759
Operating	28,790,357	43,219,592	(14,429,235)	(33.4)%	22,071,901	19,309,067
Capital	12,730,892	23,236,134	(10,505,242)	(45.2)%	31,063,972	16,869,218
Total Expenditures	115,515,789	135,652,720	(20,136,931)	(14.8)%	110,082,070	84,895,044
Transfers	(4,443,946)	(4,330,618)	(113,328)	2.6%	(3,369,331)	(2,974,274)
Total Expenditures including Transfers	111,071,843	131,322,102	(20,250,259)	(15.4)%	106,712,739	81,920,770
Net Income (Loss)	\$ (8,695,786)	\$ (11,849,029)	\$ 3,153,243	26.6%	\$ (8,593,629)	\$ 2,945,654

Personnel		
Full-Time	488.00	482.00
Part-Time	1.50	1.50
Elected Officials	6.00	6.00
Total Personnel	495.50	489.50

Total Expenditures



General Fund Budget Requests

Budget Replacement Request Title	Budget Amount
Equip. Replace.-City Hall-Computers	\$ 2,800
Equip. Replace.-CityHall-Security Cameras	9,000
Equip. Replace.-Clerks-Computers	2,200
Equip. Replace.-HR-Computers	1,200
Equip. Replace.-IT-Computers	11,400
Equip. Replace.-IT-Firewall (DR)	30,000
Equip. Replace.-IT-Office / Email - MS 365 Suite	220,000
Equip. Replace.-IT-VPN Appliance	13,500
Equip. Replace.-IT-Windows/SQL/RDS Server	100,000
Replacement-City Hall-Paint and Concrete	66,496
Equip. Replace.-Building-Computers	7,500
Equip. Replace.-Building-Wireless Router	11,200
Equip. Replace.-EconDev-Computers	1,800
Equip. Replace.-Police-Armor Vests	86,865
Equip. Replace.-Police-Canine (3)	39,900
Equip. Replace.-Police-Computers	80,500
Equip. Replace.-Police-Drone	5,000
Equip. Replace.-Police-Mountain Bikes	30,000
Equip. Replace.-Police-Wireless Router	22,400
Replacement-Police-Carpet and Paint at Admin Bldg	125,000
Replacement-Police-Monument Signs	50,000
Replacement-Police-Roof Design for Admin Bldg	823,509
Vehicle Replace.-Police-Fleet Vehicles	183,720
Equip. Replace.-Fire-Computers	30,300
Equip. Replace.-Fire-Radios	912,104
Equip. Replace.-Fire-Wireless Router	2,800
Equip. Replace.-Parks-Computers	10,800
Park Facility Life Cycle Replacements	823,540
Vehicle & Equipment Replacements	364,000
Total Budget Replacement Requests	\$ 4,067,534

Budget Change Request Title	Net Rev-Cost Budget				
	Revenue	Personnel	Operating	Capital	Amount
Accela SaaS Migration	\$ -	\$ -	\$ 175,000	\$ -	\$ 175,000
Communications Infrastructure Extensions	-	-	-	640,000	640,000
GIS Architecture Design	-	-	30,000	-	30,000
Personnel Reclassification - IT Department	-	26,357	-	-	26,357
Deputy Attorney - Police	-	142,387	1,425	-	143,812
9 Mile Creek Restoration Project	1,500,000	-	1,500,000	-	3,000,000
Public Art Master Plan	-	-	30,000	-	30,000
Transportation Projects	-	-	500,000	-	500,000
City Hall-Tenant Improvement	-	-	6,000	300,000	306,000
Street Light Fixture Upgrade to LED	-	-	260,000	-	260,000
Street Lights - Supplemental Projects	-	-	63,250	-	63,250
Police Officers (2) with Vehicle (1)	-	233,622	53,240	96,440	383,302



General Fund Budget Requests

Budget Change Request Title	Revenue	Personnel	Operating	Capital	Net Rev-Cost Budget Amount
Police Detective with Vehicle	-	131,124	69,586	-	200,710
Support Services Commander and Vehicle	-	164,443	47,171	-	211,614
Mechanic II	-	-	10	-	10
Operator III	-	-	20	-	20
Personnel Reclassification - Comm. Dev. Dept.	-	7,178	-	-	7,178
Laptop Computers (2)	-	-	4,000	-	4,000
Personnel Reclassification - Police Department	-	27,723	-	-	27,723
Pool Car	-	-	38,000	-	38,000
Traffic Reconstruction Equipment	-	-	11,500	-	11,500
Whelen Cloud Software for Patrol vehicles	-	-	12,240	-	12,240
Fire Department Wage Adjustment	-	39,442	-	-	39,442
Fire Station Capital Improvement Plan	-	-	250,000	-	250,000
Mobile Air Unit - Up Fit	-	-	90,000	-	90,000
Personnel Reclassification - Fire Department	-	78,081	-	-	78,081
Video Laryngoscope	-	-	39,000	-	39,000
Personnel Reclassification - Parks Department	-	62,065	-	-	62,065
Fuller Park Sidewalk Connection	-	-	85,000	-	85,000
MPR Maintenance Equipment & Vehicle Purchases	-	-	117,690	-	117,690
Roundabout Landscaping - Locust Grove/Victory	-	-	3,000	42,000	45,000
Shade Structure in Existing Parks	-	-	-	80,000	80,000
Community Center - Construction	-	-	-	350,000	350,000
Greenup of Donated Land at Hillsdale Park	-	-	-	175,000	175,000
Pathway Connections	-	1,500	4,275	658,000	663,775
Lakeview Golf Course Improvements	-	-	-	805,230	805,230
Total Budget Change Requests	\$ 1,500,000	\$ 913,922	\$ 3,390,407	\$ 3,146,670	\$ 8,950,999

Budget Carryforward Request Title	Budget Amount
Original Carryforward - Admin	\$ 3,308,098
Original Carryforward - Police	537,706
Original Carryforward - Fire	3,749,706
Original Carryforward - Parks & Rec	4,405,712
Total Budget Carryforward Requests	\$ 12,001,222



ADMINISTRATION DEPARTMENTS

City Council

City Clerk

Mayor's Office

Mayor's Youth Advisory Council

Finance Department

Information Technology Department

Legal Department

Human Resource Department

Other Government

Communications Division

Capital Projects

City Hall

Streetlights

Administration Departments Budget

The Administration Departments for the City provide general administration services such as Legal, Human Resources, Accounting, and Technology support to all activities and programs throughout the City. The Council provides the legislative branch services to the City along with the public access via weekly public hearings.

Objectives:

- ✓ Meridian will responsibly promote growth that enhances its long-term comprehensive vision and prioritizes infill development. City will encourage affordable, diverse housing options and high quality communities.
- ✓ Maintain interactive community engagement with effective outreach efforts.
- ✓ Meridian will maintain its status as one of the safest communities in the West by investing in services and infrastructure that are essential to public health and safety. City will provide timely services, safe drinking water, and regulatory compliant wastewater services. City will evaluate the environmental impacts and our decisions, using data to inform our decision making. City will partner with our health community to ensure access to quality care for our citizens.
- ✓ To ensure essential processes and operations are clear and efficient; so all staff, systems, and policies align to provide the maximum department productivity while achieving the highest quality and value.
- ✓ Support technology improvements to enable more remote and efficient service delivery.
- ✓ Provide effective and efficient legal services for the organization.
- ✓ Install new streetlights in underserved areas of the City to enhance public safety.
- ✓ Manage and coordinate with inter-governmental agencies on the proper use of financial Investments.
- ✓ Develop and maintain a diverse and well-trained workforce.
- ✓ Provide strategic communications to promote City programs and services.
- ✓ Leverage technology to reduce the operating costs of the City's street lights.

Justification:

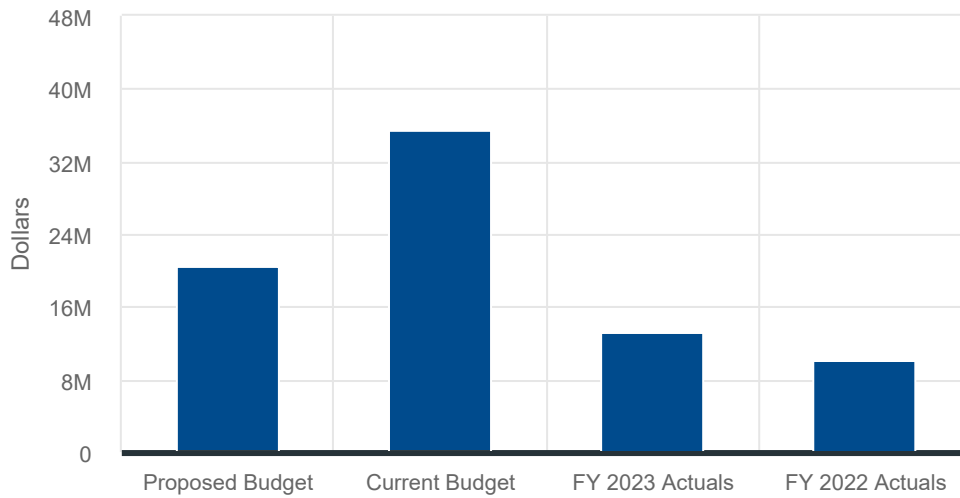
The proposed FY2025 Administration Departments budget was developed to meet the needs of the growing community and growing Public Safety needs. The budget requests range from new Streetlights in needed areas of the City to technology improvements to protect the City and its citizens. Included in the proposed FY2025 budget will contain software upgrades to improve the efficiency of the City over the long-term and community money allocated towards Traffic and Housing needs.

Administration Departments Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 73,128,304	\$ 85,801,227	\$ (12,672,923)	(14.8)%	\$ 68,423,546	\$ 58,593,889
Expenditures						
Personnel	8,619,466	7,899,657	719,809	9.1%	6,932,369	6,193,236
Operating	9,655,784	25,354,333	(15,698,549)	(61.9)%	6,124,897	3,809,088
Capital	2,203,439	2,161,624	41,815	1.9%	237,494	119,415
Total Expenditures	20,478,689	35,415,614	(14,936,925)	(42.2)%	13,294,760	10,121,739
Transfers	(4,864,703)	(4,550,937)	(313,766)	6.9%	(7,328,466)	(6,481,406)
Total Expenditures including Transfers	15,613,986	30,864,677	(15,250,691)	(49.4)%	5,966,294	3,640,333
Net Income (Loss)	\$ 57,514,318	\$ 54,936,550	\$ 2,577,768	4.7%	\$ 62,457,252	\$ 54,953,556

Personnel		
Full-Time	64.00	62.00
Part-Time	0.50	0.50
Elected Officials	6.00	6.00
Total Personnel	70.50	68.50

Total Expenditures





Administration Departments Budget Requests

Budget Replacement Request Title	Budget Amount
Equip. Replace.-City Hall-Computers	\$ 2,800
Equip. Replace.-CityHall-Security Cameras	9,000
Equip. Replace.-Clerks-Computers	2,200
Equip. Replace.-HR-Computers	1,200
Equip. Replace.-IT-Computers	11,400
Equip. Replace.-IT-Firewall (DR)	30,000
Equip. Replace.-IT-Office / Email - MS 365 Suite	220,000
Equip. Replace.-IT-VPN Appliance	13,500
Equip. Replace.-IT-Windows/SQL/RDS Server	100,000
Replacement-City Hall-Paint and Concrete	66,496
Total Budget Replacement Requests	\$ 456,596

Budget Change Request Title	Personnel	Operating	Capital	Net Rev-Cost Budget Amount
Accela SaaS Migration	\$ -	\$ 175,000	\$ -	\$ 175,000
Communications Infrastructure Extensions	-	-	640,000	640,000
GIS Architecture Design	-	30,000	-	30,000
Personnel Reclassification - IT Department	26,357	-	-	26,357
Deputy Attorney - Police	142,387	1,425	-	143,812
9 Mile Creek Restoration Project	-	1,500,000	-	1,500,000
Public Art Master Plan	-	30,000	-	30,000
Transportation Projects	-	500,000	-	500,000
City Hall-Tenant Improvement	-	6,000	300,000	306,000
Street Light Fixture Upgrade to LED	-	260,000	-	260,000
Street Lights - Supplemental Projects	-	63,250	-	63,250
Police Officers (2) with Vehicle (1)	-	20	-	20
Police Detective with Vehicle	-	10	-	10
Support Services Commander and Vehicle	-	10	-	10
Mechanic II	-	10	-	10
Operator III	-	20	-	20
Total Budget Change Requests	\$ 168,744	\$ 2,565,745	\$ 940,000	\$ 3,674,489

City Council Budget

The City of Meridian operates under a strong mayor form of government. Under the strong mayor model, the elected members of the City Council are the legislative and policy-making branch of the local government. They are responsible for the passing of ordinances (laws), resolutions, annual budgets, and overseeing work done for the City according to the responsibilities of the committees which they serve on.

The City Council is comprised of six elected members and each serves a four-year term.

Objectives:

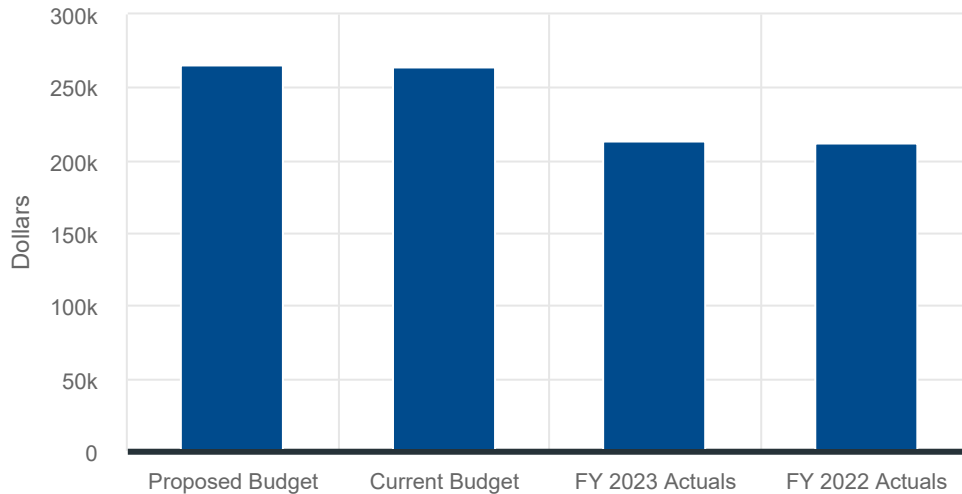
- ✓ Plan and provide for the efficient and effective use of tax dollars utilizing an open and transparent budgeting process to set fiscally responsible annual budgets.
- ✓ Ensure sound legislative practice through the adoption of ordinances and resolutions that promote open, transparent and approachable government, and fiscal accountability to the citizens of Meridian.
- ✓ Develop policies that encourage premier public safety, utility services, parks, and support services through investment in employees and shared partnership agency relationships.

City Council Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 240,372	\$ 240,348	\$ 24	-%	\$ 201,485	\$ 201,583
Operating	25,143	23,670	1,473	6.2%	12,049	9,827
Total Expenditures	265,515	264,018	1,497	0.6%	213,534	211,410
Total Expenditures including Transfers	265,515	264,018	1,497	0.6%	213,534	211,410
Net Income (Loss)	\$ (265,515)	\$ (264,018)	\$ (1,497)	(0.6)%	\$ (213,534)	\$ (211,410)

Personnel		
Full-Time	0.00	0.00
Part-Time	0.00	0.00
Intern	0.00	0.00
Elected Officials	6.00	6.00
Total Personnel	6.00	6.00

Total Expenditures



City Clerk Budget

The City Clerk's Office serves as the connection between the public and the elected officials of the City of Meridian. As the custodian of all public records, the City Clerk manages city records in accordance with state statute. The City Clerk responds to public records requests, and helps citizens and other interested parties locate records and information as requested. The City Clerk's Office issues special event permits, including large scale events, alcohol catering, and fireworks, as well as the following licenses: Mobile Sales Units, Alcohol, Dog, Vehicle Immobilization, Pawnbroker and Precious Metal Dealer.

The City Clerk manages legal noticing and publishing on behalf of the City including meeting agendas and minutes, public hearing notices, and other notices as required by state, federal or local law. The Robert D. Corrie Community Conference Room is managed by the Clerk's Office, scheduling the room for many local agencies including Ada County Elections and neighborhood HOAs.

The City Clerk is the custodian of the city seal, and signs and attests to contracts on behalf of the city. Additionally, City Code is maintained by the office, as well as all ordinances adopted by the city. As part of that responsibility, the City Clerk also receives legal documents filed with the city, as well as tort claims filed against the city. The City Clerk is the manager of City Elections in conjunction with the Ada County Clerk.

The City Clerk's Office is also the only Passport Acceptance Facility in the City of Meridian.

Objectives:

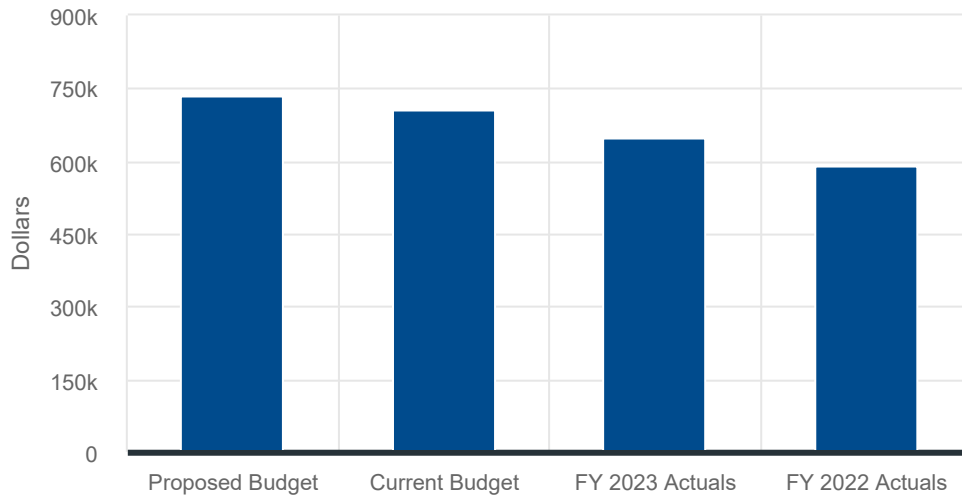
- ✓ Maintain accurate records of all public meetings of the city, including City Council, City Commissions, and other public meetings held on behalf of the city.
- ✓ Increase transparency by increasing the types of public records available via the city's records repository.
- ✓ Streamline permit and license application process to allow customers to submit applications at any time online, as well as be able to issue permits and licenses electronically – eliminating the need for the customer to be physically present at City Hall during operating hours.
- ✓ Respond to public records requests accurately and quickly, exceeding the requirements as outlined in Idaho Code.

City Clerk Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ 203,651	\$ 194,491	\$ 9,160	4.7%	\$ 195,862	\$ 188,120
Expenditures						
Personnel	653,932	623,502	30,430	4.9%	553,690	501,931
Operating	81,826	81,220	606	0.7%	92,625	87,194
Total Expenditures	735,758	704,722	31,036	4.4%	646,315	589,125
Transfers	(73,576)	(106,268)	32,692	(30.8)%	(96,947)	(88,360)
Total Expenditures including Transfers	662,182	598,454	63,728	10.6%	549,368	500,765
Net Income (Loss)	\$ (458,531)	\$ (403,963)	\$ (54,568)	(13.5)%	\$ (353,506)	\$ (312,645)

Personnel		
Full-Time	7.00	7.00
Total Personnel	7.00	7.00

Total Expenditures



Mayor's Office Budget

The City of Meridian operates under a strong mayor form of government, which means the Mayor is the chief administrative official of the city. The Mayor presides over City Council meetings; is responsible for all city departments and affairs in the city; preserves order and ensures that all ordinances and policies of the city, as well as related governing state law provisions are complied with; and develops the annual budget and overall vision for Meridian, and executes those approved by the City Council.

The Mayor and their staff provide organizational management, strategic direction and support to city departments. The mayor and staff also engage the community, civic partners, and City Council; and respond to concerns raised by citizens and customers to ensure the continued efficient and effective delivery of services. City elections for a mayor are held every four years.

Objectives:

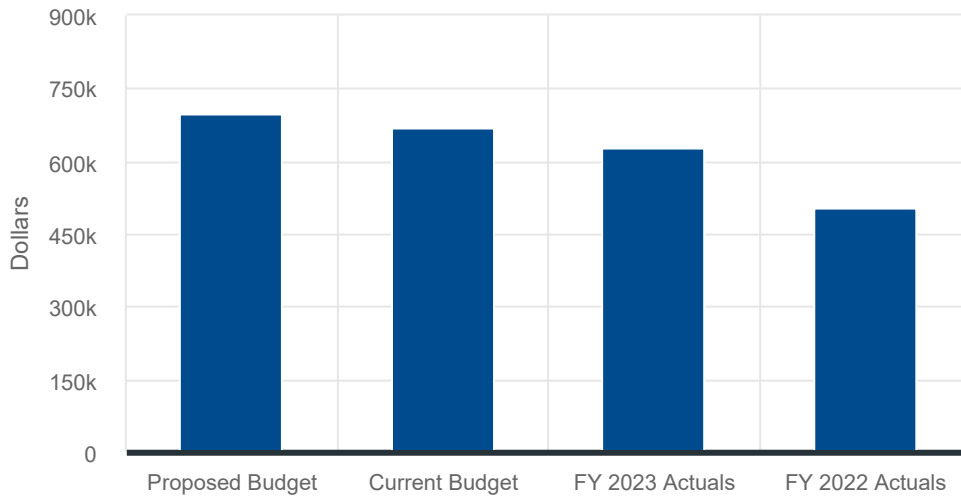
- ✓ Preside over and determine the order of business subject to rules as the Council may prescribe, all City Council meetings to ensure effective, open, and transparent conduct of city business.
- ✓ Sign for, on behalf of the city, all contracts, agreements, documents and other papers that the city is party to, and require that the conditions therein are faithfully performed.
- ✓ Provide strategic direction, management oversight and support for all city departments and their officers to ensure the effective delivery of city services and execution of all adopted policies.
- ✓ Develop and recommend annual budgets of all departments to the Council for their consideration and approval, and execute adopted budgets through management oversight of all departments.
- ✓ Examine and investigate grounds of all complaints against the city to determine the existence of a violation or neglect of duty and report any evidence thereof to the Council.

Mayor's Office Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 4,000	\$ -	\$ 4,000	N/A	\$ 6,650	\$ 7,000
Expenditures						
Personnel	675,949	630,886	45,063	7.1%	597,985	476,700
Operating	21,342	39,273	(17,931)	(45.7)%	31,148	25,297
Total Expenditures	697,291	670,159	27,132	4.0%	629,133	501,997
Transfers	(101,392)	(100,025)	(1,367)	1.4%	(65,265)	(49,615)
Total Expenditures including Transfers	595,899	570,134	25,765	4.5%	563,868	452,382
Net Income (Loss)	\$ (591,899)	\$ (570,134)	\$ (21,765)	(3.8)%	\$ (557,218)	\$ (445,382)

Personnel		
Full-Time	5.00	5.00
Total Personnel	5.00	5.00

Total Expenditures



Mayor's Youth Advisory Council Budget

The Mayor's Youth Advisory Council (MYAC) develops youth member's leadership skills, and promotes application of these learned skills through participation and engagement in community events and government processes. Through voluntary efforts, MYAC provides leadership development instruction to members and helps structure and provide community service-based and government volunteer opportunities, partnering with local groups and entities for volunteer efforts to help youth members develop and practice life skills.

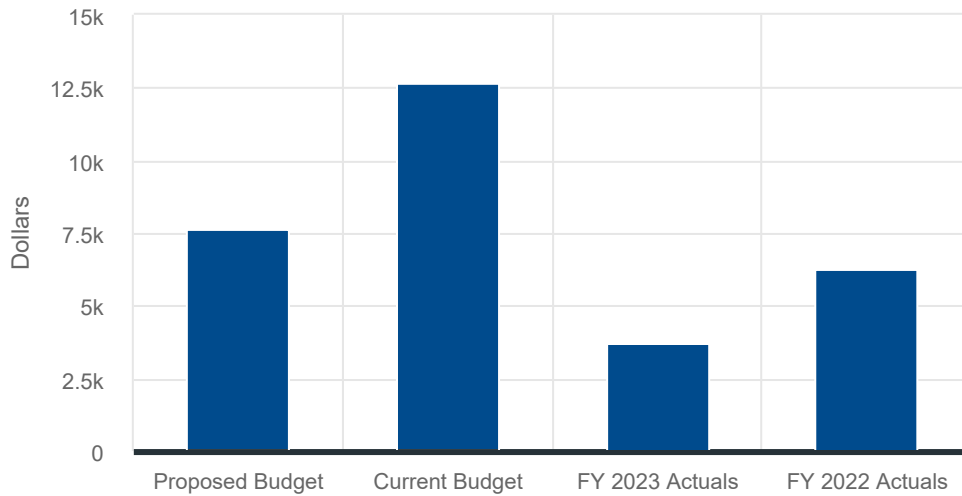
Objectives:

- ✓ Equip youth members with professional leadership skills that are transferable into higher education and future professional efforts.
- ✓ Create awareness for youth of state and local government processes through interaction of youth at these levels of government.
- ✓ Engage youth to help community groups in need and provide youth exposure to community volunteer process.

Mayor's Youth Advisory Council Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ -	\$ -	\$ -	-%	\$ 4,150	\$ 13,160
Expenditures						
Operating	7,647	12,645	(4,998)	(39.5)%	3,695	6,253
Total Expenditures	7,647	12,645	(4,998)	(39.5)%	3,695	6,253
Total Expenditures including Transfers	7,647	12,645	(4,998)	(39.5)%	3,695	6,253
Net Income (Loss)	\$ (7,647)	\$ (12,645)	\$ 4,998	39.5%	\$ 455	\$ 6,907

Total Expenditures



Finance Department Budget

The Finance Department provides guidance and support to all City of Meridian departments in regards to Accounting, Procurement, Contract Management, Financial Reporting, Financial Audits, Treasury, and Budgeting.

The Finance Department oversees all financial functions of the City, the integrity of the City's financial records, and ensures that public dollars are spent according to the approved budget. Finance staff assists other departments in budgeting and financial reporting, financial planning and analysis of projects, purchasing and bidding regulations, complying with grant requirements, and financing capital projects. The Finance Department is also responsible for timely and accurate payments to vendors for goods and services along with assuring City employees are paid accurately and timely.

The Finance Department maintains the City accounting system in accordance with generally accepted accounting principles to meet the demands of the annual financial audit.

The Finance Department prepares reports on the financial condition of the City and informs the Mayor and City Council of any financial concerns. The Finance Staff coordinates the annual audit function with an outside third-party firm.

Objectives:

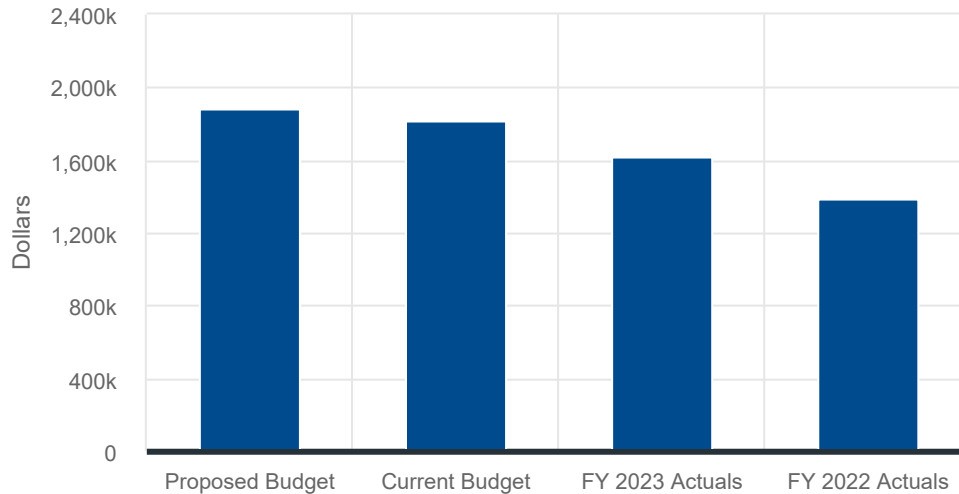
- ✓ To ensure essential processes and operations are clear and efficient; so all staff, systems, and policies align to provide the maximum department productivity while achieving the highest quality and value.
- ✓ To develop and foster a positive environment promoting trust, support, diversity, empathy, empowerment, nurturing, fun, and clear communications. Shape a culture of efficiency both within and beyond the Finance department in which people collaborate on new ideas, methods and processes to increase productivity, improve accuracy, and improve customer satisfaction.
- ✓ To lead the City's efforts towards financial sustainability, integrity, transparency, responsibility, compliance, and accountability.
- ✓ To manage financial business activities of the City through innovative methods and best practices.
- ✓ Provide a structure within the Finance department that supports and cultivates our people through professional and personal development, recognizes and rewards the contributions made towards achieving the mission of the department and the vision of the City, and offers opportunities that position our people, as well as the department, for success.

Finance Department Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ -	\$ -	\$ -	-%	\$ 2,059	\$ -
Expenditures						
Personnel	1,625,315	1,523,887	101,428	6.7%	1,297,697	1,147,365
Operating	258,790	295,077	(36,287)	(12.3)%	318,650	227,315
Capital	-	-	-	-%	-	12,755
Total Expenditures	1,884,105	1,818,964	65,141	3.6%	1,616,347	1,387,435
Transfers	(904,370)	(856,002)	(48,368)	5.7%	(743,520)	(631,963)
Total Expenditures including Transfers	979,735	962,962	16,773	1.7%	872,827	755,472
Net Income (Loss)	\$ (979,735)	\$ (962,962)	\$ (16,773)	(1.7)%	\$ (870,768)	\$ (755,472)

Personnel		
Full-Time	12.00	12.00
Total Personnel	12.00	12.00

Total Expenditures



Information Technology Department Budget

The Information Technology Department is responsible for developing city-wide strategies that align the Mayor and City Council's strategic focus areas with appropriate technology to reduce the cost of government, create efficiencies for employees, enhance services to our citizens, and make government services more accessible in today's connected world. This is done by ensuring our investment in technology and resources is collaborative, reflects the City's CARE values, and is operationally sustainable today and into the future.

Objectives:

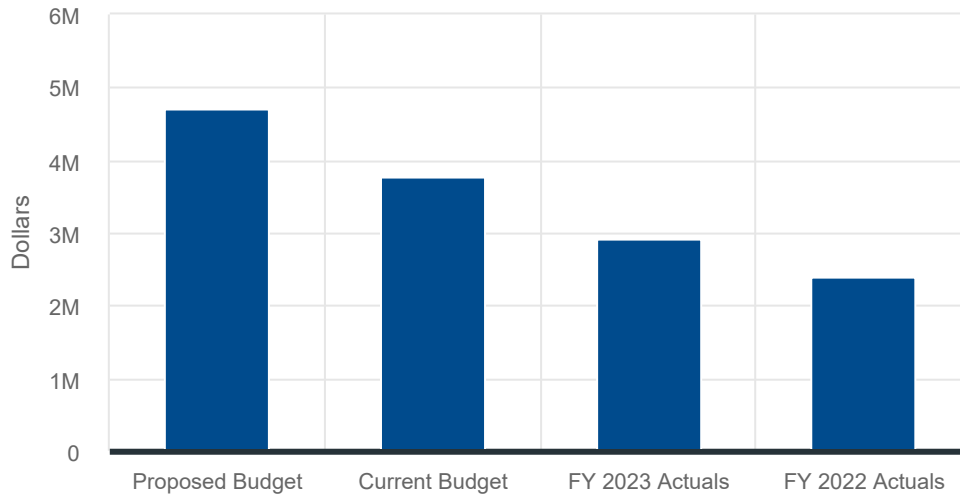
- ✓ Deliver and support outstanding technology solutions.
- ✓ Maintain robust connectivity and information systems.
- ✓ Deliver excellent customer service.
- ✓ Be a business partner and innovator.
- ✓ Protect data and information systems against risk.
- ✓ Establish strong IT Governance.

Information Technology Department Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ -	\$ -	\$ -	-%	\$ 4,494	\$ -
Expenditures						
Personnel	2,496,136	2,358,411	137,725	5.8%	1,997,762	1,789,275
Operating	1,404,640	846,090	558,550	66.0%	778,958	586,973
Capital	793,086	559,436	233,650	41.8%	141,494	29,297
Total Expenditures	4,693,862	3,763,937	929,925	24.7%	2,918,214	2,405,545
Transfers	(1,794,357)	(1,658,171)	(136,186)	8.2%	(1,341,000)	(1,097,002)
Total Expenditures including Transfers	2,899,505	2,105,766	793,739	37.7%	1,577,214	1,308,543
Net Income (Loss)	\$ (2,899,505)	\$ (2,105,766)	\$ (793,739)	(37.7)%	\$ (1,572,720)	\$ (1,308,543)

Personnel		
Full-Time	19.00	19.00
Total Personnel	19.00	19.00

Total Expenditures



Information Technology Department Budget Request Detail

Budget Request Title: Accela SaaS Migration

Narrative: Accela will only be supporting their SaaS offering moving forward, the City needs to move to this platform to continue using their product for all permitting, inspection, and land development needs.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	175,000
Total Capital Outlay	-
Total Budget Request	\$ 175,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accommodate and support growth?	No
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Information Technology Department Budget

Budget Request Title: Communications Infrastructure Extensions

Narrative: This budget request is for the design, construction, and installation of communication infrastructure to continue expansion and improvement of the City’s communication infrastructure. This includes the installation of conduit, fiber, equipment, and other associated labor. These efforts may be collaborative with ACHD and Public Works construction projects if possible to reduce costs and minimize disruption.

- Locust Grove - Pine to Lanark
- Eagle/Victory/FS4 - Tie Fatbeam conduit to ACHD conduit
- Meridian Pool fiber connectivity
- Settlers park - from PW fiber near water - wifi etc
- Linder FS5 to Chinden
- WRRF - tie to new north/south conduit
- Tenmile - McMillan to Chinden
- Chinden - Long Lake to Linder
- ACHD Project funds

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	640,000
Total Budget Request	\$ 640,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accomodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	Yes

Information Technology Department Budget Request Detail

Budget Request Title: GIS Architecture Design

Narrative: All GIS servers are scheduled to be rebuilt with IT’s upcoming server replacement plan. With this in mind, we would like to take this opportunity to rebuild our Enterprise GIS System Architecture with the latest industry standards and practices. Our current system was designed around 2010 with various modifications over the past decade modifications were necessary to accommodate such needs as web GIS and evolving technology, integrations with other Enterprise systems, and the increased demands of a growing city. Considering we are an Esri-centric organization, we would like to take this opportunity to use Esri’s Professional Services to help us implement the latest best practices in Enterprise GIS systems for our new servers. By using Esri Professional Services to review our current GIS Architecture and then plan and implement our upgrade with their experts, city staff will be able to focus on a quick strategic implementation and roll-out rather than spending time repairing and troubleshooting former technology that doesn’t meet current industry standards.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	30,000
Total Capital Outlay	-
Total Budget Request	\$ 30,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Information Technology Department Budget Request Detail

Budget Request Title: Personnel Reclassification - IT Department

Narrative: This request will address employee / position reclassifications for the fiscal year 2025. A reclassification occurs when duties and responsibilities change substantially in the degree of difficulty, level of accountability, and /or qualification requirements. Per the Annual Budget Development Calendar Human Resources receives requested for a review of general employee positions and applies the City’s Salary Administration Guideline to establish proper salary placement in the new range.

This addresses 2 Information Technology employees.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	26,357
Total Operating Expenses	-
Total Capital Outlay	-
Total Budget Request	\$ 26,357

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Legal Department Budget

The Legal Department provides in-house legal services to the City of Meridian. The City Attorney also serves as the City's Risk Manager and has leadership responsibility for the Risk Management program. Attorneys in the Legal Department work on a wide range of topics, such as code enforcement issues, contracts, land use regulation, personnel issues, procurement, public records, public works issues, real estate transactions, and matters related to economic development. The City Attorney serves as legal advisor to the City Council, City Mayor, City boards and commissions, and to City staff on certain issues related to City business. This Department helps conduct City business and reduces risk of loss caused by legal issues. It pursues or defends civil litigation, prepares and reviews Council agenda items, contracts, and interagency agreements; assesses compliance with statutes, regulations, and rules; recommends and drafts changes to the Meridian Municipal Code; and advises staff on a variety of City issues.

Objectives:

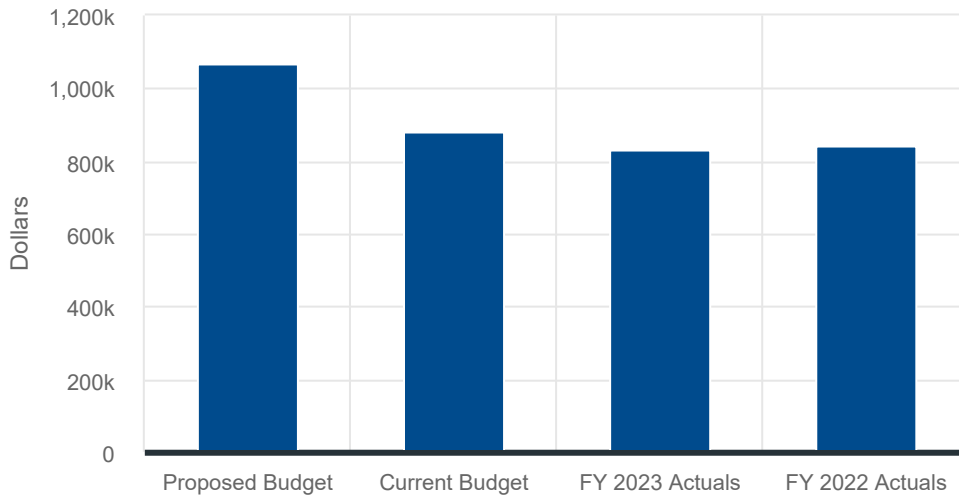
- ✓ Provide effective and efficient legal services for the organization.
- ✓ Improve the communication and decision-making processes related to legal matters.
- ✓ Reduce the City's exposure to compliance related issues.
- ✓ Provide advice, counsel and representation to the City in civil cases.
- ✓ Promote and support a safe and healthy workforce.
- ✓ Minimize the City's exposure to legal costs.
- ✓ Continue involvement with the legal aspects of Human Resources, including leading collective bargaining efforts.
- ✓ Continue primary responsibility for Risk Management.
- ✓ Prepare ordinances and resolutions on multiple topics.
- ✓ Effectively respond to questions and issues raised by City staff, citizens, and customers.
- ✓ Provide quality service and exceed expectations within the Legal Department.

Legal Department Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Percent		
Expenditures						
Personnel	\$ 991,531	\$ 792,866	\$ 198,665	25.1%	\$ 799,097	\$ 779,940
Operating	74,925	88,939	(14,014)	(15.8)%	32,477	62,763
Total Expenditures	1,066,456	881,805	184,651	20.9%	831,574	842,703
Transfers	(533,229)	(408,033)	(125,196)	30.7%	(382,524)	(369,509)
Total Expenditures including Transfers	533,227	473,772	59,455	12.5%	449,050	473,194
Net Income (Loss)	\$ (533,227)	\$ (473,772)	\$ (59,455)	(12.5)%	\$ (449,050)	\$ (473,194)

Personnel		
Full-Time	6.00	5.00
Total Personnel	6.00	5.00

Total Expenditures



Legal Department Budget Request Detail

Budget Request Title: Deputy Attorney - Police

Narrative: Based upon growth and workload increases we have a need for an additional Deputy Attorney focused on Police needs in FY25. Our last Part Time attorney position moved to Full time during FY15. After our most recent retirements we added on the responsibilities of Police Advising, Training, and Public Record Requests for the Police Department. This was a significant caseload addition that was distributed among the existing staff and already full caseloads. This position will allow the Deputy Attorney to focus more on Police issues and Training and also to begin the process to create an in-house Prosecution team for the future. There is a significant amount of time and effort needed to set up the system to transition the Prosecution team to an in-house unit and this position will be tasked to begin that process with the Court system and our other partners to effectuate a smooth transition in the future when the need and funding are available.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	142,387
Total Operating Expenses	1,425
Total Capital Outlay	-
Total Budget Request	\$ 143,812

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	No
Is this request for a new activity, program, or service not currently provided by the City?	Yes

Human Resource Department Budget

The Human Resources Department is responsible for all personnel functions of City government including staffing, selection, compensation, benefits, labor relations and negotiations, employee relations, civil service, training, policy development and interpretation, and other programs. The Human Resources staff provides support to departmental staff and consulting services to the organization for human resources' cross-functional initiatives and special projects. The staff are responsible for HR data/transactional integrity in support of management reporting, regulatory reporting, and public information requests along with the management of physical and imaged personnel records. The Human Resources Department proactively looks to mitigate legal risk for the organization through legal, policy, compliance, and diversity education.

Objectives:

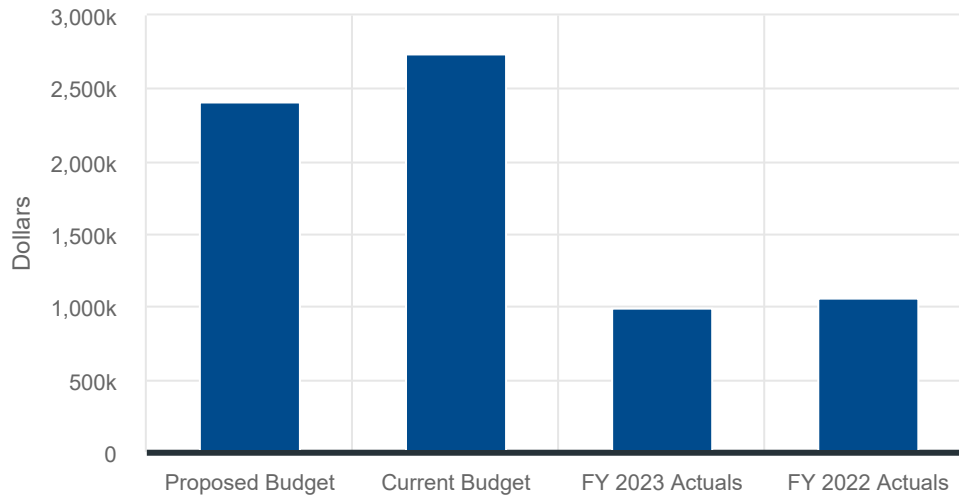
- ✓ Be a resource for our employees, supervisors, managers, leaders and the public. Continue to ensure the City Compensation Programs are fair and equitable.
- ✓ Assist with departments in accessing personnel needs as the City grows.
- ✓ Demonstrate commitment to exceptional service delivery.
- ✓ Attract, develop and retain a diverse and well-trained workforce.
- ✓ Reduce the City's exposure to compliance related issues.

Human Resource Department Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Expenditures						
Personnel	\$ 922,864	\$ 887,941	\$ 34,923	3.9%	\$ 716,976	\$ 691,479
Operating	467,309	407,735	59,574	14.6%	268,626	366,021
Capital	1,017,501	1,448,000	(430,499)	(29.7)%	-	-
Total Expenditures	2,407,674	2,743,676	(336,002)	(12.2)%	985,602	1,057,500
Transfers	(554,251)	(685,735)	131,484	(19.2)%	(449,557)	(480,787)
Total Expenditures including Transfers	1,853,423	2,057,941	(204,518)	(9.9)%	536,045	576,713
Net Income (Loss)	\$ (1,853,423)	\$ (2,057,941)	\$ 204,518	9.9%	\$ (536,045)	\$ (576,713)

Personnel		
Full-Time	7.00	7.00
Total Personnel	7.00	7.00

Total Expenditures



Other Government Budget

The Other Government Department represents the shared benefits and costs for city-wide operations.

Objectives:

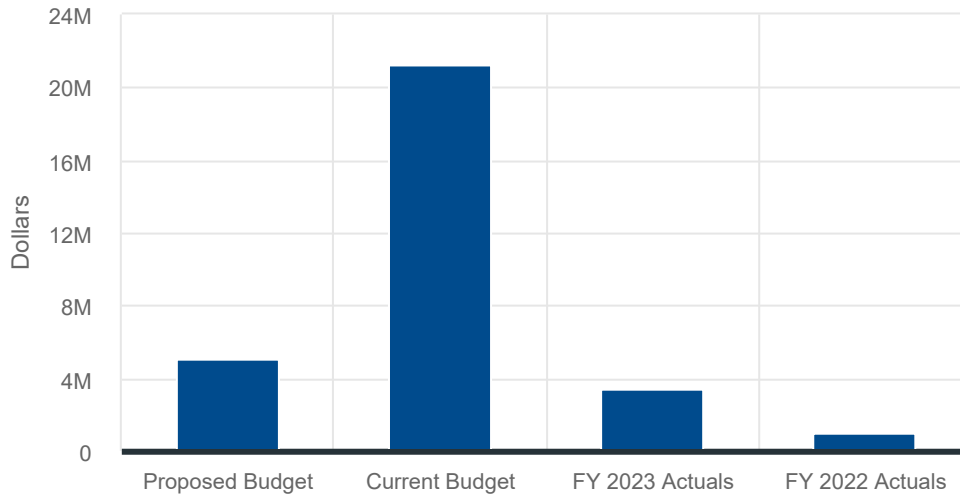
- ✓ Support local agencies with mass-transportation needs for the citizens of Meridian
- ✓ Support local agencies with supporting at risk citizens for mental health and addiction
- ✓ Support statewide organizations for cities and counties for continued improvements to legislative requirements
- ✓ Support Meridian business development and downtown growth
- ✓ Provide opportunities for arts and culture for the citizens of Meridian, including public art, exhibits, events, and historic preservation.

Other Government Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ 72,900,653	\$ 85,369,514	\$ (12,468,861)	(14.6)%	\$ 68,102,153	\$ 58,121,458
Expenditures						
Personnel	141,405	133,234	8,171	6.1%	3,009	4,186
Operating	4,887,188	21,058,369	(16,171,181)	(76.8)%	3,277,157	939,410
Capital	61,741	105,238	(43,497)	(41.3)%	96,000	77,363
Total Expenditures	5,090,334	21,296,841	(16,206,507)	(76.1)%	3,376,166	1,020,959
Transfers	(35,351)	-	(35,351)	100.0%	(3,647,538)	(3,265,311)
Total Expenditures including Transfers	5,054,983	21,296,841	(16,241,858)	(76.3)%	(271,372)	(2,244,352)
Net Income (Loss)	\$ 67,845,670	\$ 64,072,673	\$ 3,772,997	5.9%	\$ 68,373,525	\$ 60,365,810

Personnel		
Full-Time	1.00	1.00
Total Personnel	1.00	1.00

Total Expenditures



Other Government Budget Request Detail

Budget Request Title: 9 Mile Creek Restoration Project

Narrative: This is an MDC project/grant application to fund 9-mile Creek Hazard Mitigation. An application has been filed with the State Office of Emergency Management for consideration from Federal (FEMA) funding sources. The City is aiding in facilitation of this process with MDC and IOEM as the active partners. The Grant, if awarded, is a 90/10 percent split between Federal money and MDC money to complete the project. The City acts as the intermediary in terms of administration. It is expected that the City will not have any impact in terms of cost at this time if the Grant is awarded. As of 5/1/24, we are still awaiting the decision from FEMA on whether the Grant is awarded or not. If the grant is not awarded, MDC has set aside at least \$3 million for this project with potential additional monies in FY25 and FY26. MDC will likely need to decide whether or not to move forward with their funding by the end of June, 2024. The City may be requested to assist in any funding gaps in FY26.

	Budget Amount
Total Revenue	\$ 1,500,000
Total Personnel Costs	-
Total Operating Expenses	1,500,000
Total Capital Outlay	-
Total Budget Request	\$ 3,000,000

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Other Government Budget Request Detail

Budget Request Title: Public Art Master Plan

Narrative: A full master plan update would cost \$50,000 and would include the following elements:* Policy and Procedure Development for the Meridian Art in Public Spaces (MAPS) * Community Outreach and Stakeholder Engagement* Public Art Site Review and Prioritization* Updated Statistically Valid Public Survey* Capital Projects Plan for the Next ten YearsWith a \$10,000 budget, we would prioritize the policy and procedure development - criteria for evaluating art opportunities, standard commissioning process, developing the artist pool, collection management, roles and responsibilities, and a developers’ guide.With a \$20,000 budget, we would add community outreach and stakeholder engagement.With a \$50,000 budget, we would do everything as noted above.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	30,000
Total Capital Outlay	-

Total Budget Request **\$ 30,000**

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Other Government Budget Request Detail

Budget Request Title: Transportation Projects

Narrative: This request is to fund road and transportation projects focused on improving safety around the City in partnership with ACHD and ITD, by addressing specific recommendations and general findings of the Meridian Intersection Pedestrian Task Force (MIPs) report. The anticipated projects are attached and are listed in order of preference based on criteria that would first capture non-programmed projects that are part of the City’s IFYWP list. Projects could include direct projects such as view triangle obstructions, improved crossing identification/signalization, greater crossing safety elements as well as various infrastructure studies, pedestrian and bicycle interaction evaluations, over-and underpass evaluations and sidewalk gap infill projects. Funding request of \$500,000 would allow for the execution of several of the top listed projects as striping and ped improvements range in the approximately \$40-50K and improved facilities (beacon, ramps, etc.) range in the \$200-300K (based on current costing examples from ACHD).

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	500,000
Total Capital Outlay	-
Total Budget Request	\$ 500,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accommodate and support growth?	Yes
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Other Government Budget Request Detail

City of Meridian Intersection Pedestrian Safety Taskforce Report

Region	Intersection	Recommendations	High Priority	Identified On	Integrated Five Year Work Plan (IFYWP) Ranking
Downtown	Linder/Pine	<ul style="list-style-type: none"> Add bike medians for turn movements 		IFYWP - Non-programmed	16
North	Eagle/Fairview	<ul style="list-style-type: none"> Install pedestrian refuge islands on Fairview legs 		IFYWP - Non-programmed	20
North	Linder/McMillan	<ul style="list-style-type: none"> Paint bike ladders on all legs prior to the right turn lanes 		IFYWP - Non-programmed	31
North	Eagle/I-84 (N On-Ramp)	<ul style="list-style-type: none"> Southbound pathway ends abruptly between on ramps. Perform a pedestrian count to evaluate usage. Finish pathway connection and in the interim add warning signage (High) 	!	COMPASS Regional Safety Action Plan (RSAP)	
North	Eagle/Ustick	<ul style="list-style-type: none"> Escalate addition of leading pedestrian interval (High) Install pedestrian refuge islands on all legs Evaluate relocating or shortening utility boxes on south east and northwest corners 	!	COMPASS Regional Safety Action Plan (RSAP)	
Downtown	Meridian/Fairview	<ul style="list-style-type: none"> Update the crosswalk painting frequency Add bike lane ending signage on westside of Meridian Road between Carmel and Fairview 		COMPASS Regional Safety Action Plan (RSAP)	
South	Meridian/Overland	<ul style="list-style-type: none"> Fix the eastbound bike lane gap/narrowing on Overland, Meridian to Spring Valley by widening to at least 5' and painting markings (High) Install a transition south of Overland for the southbound bike lane on Meridian onto the multiuse pathway (High) 	!	COMPASS Regional Safety Action Plan (RSAP)	
South	Ten Mile/Overland	<ul style="list-style-type: none"> Update signal timing so light is not green when walk is activated (High) 	!	COMPASS Regional Safety Action Plan (RSAP)	
Downtown	2 1/2/Washington	<ul style="list-style-type: none"> Repaint the crosswalks with high visibility bars 			
North	3rd/Ustick	<ul style="list-style-type: none"> Paint new crosswalk on the north leg 			
South	5th/Overland	<ul style="list-style-type: none"> Paint the crosswalk on the north leg 			
Downtown	8th/Pine	No noted improvements			
Downtown	8th/Cherry	<ul style="list-style-type: none"> Evaluate the need for directional ramps 			
North	Arrowwood/Ustick	<ul style="list-style-type: none"> Paint new crosswalks on the north and south legs 			
North	Benchmark/Franklin	No noted improvements; good example			
North	Black Cat/Moon Lake	<ul style="list-style-type: none"> Paint new crosswalks on east and west legs 			
North	Black Cat/Cherry	<ul style="list-style-type: none"> Paint a bike ladder on the east leg prior to the right turn lane Install a transition for the westbound bike lane across Cherry and onto the multi use pathway 			
North	Black Cat/Chinden	<ul style="list-style-type: none"> Install school zone flashers on Black Cat approach to Pleasant View Paint new crosswalk on the north leg Refresh painted crosswalks on the east and west legs Update the crosswalk painting frequency on the east and west legs to ensure the crosswalk is always visible in this high traffic intersection 			
North	Black Cat/Ustick	No noted improvements; under design			
North	Boise Co-op at The Village/River Valley	<ul style="list-style-type: none"> Evaluate for crossing 			
South	Brandy's Jewel/Victory	No noted improvements			
North	Centrepint/Ustick	<ul style="list-style-type: none"> Fill sidewalk gap on southern side of Ustick, east of Centrepint 			
North	Eagle/Pine	<ul style="list-style-type: none"> Paint bike ladders on west leg prior to the right turn lane 			
South	Eagle/Easy Jet	No noted improvements			
South	Eagle/Taconic	No noted improvements			
South	Eagle/Tenmile Feeder Path	No noted improvements			
South	Eagle/Victory	No noted improvements			
North	Eagle/I-84 (S On-Ramp)	<ul style="list-style-type: none"> Prioritize connecting the pathways on the east side of Eagle. Pedestrian traffic can intersect vehicular lanes at the existing signal at the eastbound I-84 on ramp. Evaluate an interchange redesign for better vehicle, pedestrian, and emergency vehicle connectivity 			
South	Eagle/Zaldia	<ul style="list-style-type: none"> Install RRFBs at crosswalks 			
North	Eagle/River Valley	<ul style="list-style-type: none"> Install pedestrian refuge island on east leg 			
North	Eagle/Village	<ul style="list-style-type: none"> Install a pedestrian crossing signal across Village Dr 			
South	Eagle/Ridenbaugh	<ul style="list-style-type: none"> Evaluate the feasibility to replace full signal with a pedestrian hybrid beacon and give Fire Department access to activate immediately 			

Other Government Budget Request Detail

City of Meridian Intersection Pedestrian Safety Taskforce Report

Region	Intersection	Recommendations	High Priority	Identified On	Integrated Five Year Work Plan (IFYWP) Ranking
South	Eagle/Goldstone	<ul style="list-style-type: none"> Evaluate for ADA compliance; needs truncated domes 			
North	Eagle/Franklin	<ul style="list-style-type: none"> Evaluate feasibility of straightening the crosswalk on the west leg 			
North	Eagle/St Luke's	<ul style="list-style-type: none"> Coordinate with St Luke's and Ada County Paramedics to explore options to improve emergency vehicle connectivity 			
North	Fox Run/Chinden	<ul style="list-style-type: none"> Paint bike ladder adjacent Fox Run at access to 6351 N Fox Run Way 			
North	Hickory/Fairview	<ul style="list-style-type: none"> No noted improvements; under design 			
South	Hillsdale Elementary/Stockenham	<ul style="list-style-type: none"> Install a feedback speed limit sign Install school zone flashers Concerns with parents speeding at school pick up/drop off Evaluate the placement of the crossing or need for an additional crossing because students are crossing at Rockhampton and Lachlan Coordinate an education effort with WASD to mitigate parent speeds and students crossing where no crossing guard is present 			
Downtown	Lakes/Fairview	<ul style="list-style-type: none"> Paint new crosswalk on the west leg (High) Evaluate for an additional crossing between Main and Lakes 	!		
North	Lauderhill/Cherry	<ul style="list-style-type: none"> Upgrade to directional ramps 			
North	Linder/Divide Creek	<ul style="list-style-type: none"> Evaluate if crosswalks angles can be straightened Paint new crosswalk on Divide Creek 			
North	Linder/Ustick	<ul style="list-style-type: none"> Paint bike ladders on Linder adjacent to Divide Creek 			
North	Linder/Cayuse Creek	<ul style="list-style-type: none"> Paint bike ladders on all legs prior to the right turn lanes 			
North	Linder/Turtle Creek	<ul style="list-style-type: none"> Paint a crosswalk on Turtle Creek Evaluate need for ADA compliant ramps at pedestrian hybrid beacon 			
South	Linder/Overland	<ul style="list-style-type: none"> No noted improvements; under design 			
North	Linder/Chateau	<ul style="list-style-type: none"> No noted improvements 			
North	Linder/Chinden	<ul style="list-style-type: none"> No noted improvements 			
North	Linder/Monument	<ul style="list-style-type: none"> No noted improvements 			
North	Linder/Orchard Park	<ul style="list-style-type: none"> No noted improvements 			
North	Linder/Stone Valley	<ul style="list-style-type: none"> No noted improvements 			
Downtown	Linder/Franklin	<ul style="list-style-type: none"> No noted improvements 			
South	Linder/Kodiak	<ul style="list-style-type: none"> Install a pedestrian hybrid beacon 			
Downtown	Linder/Meridian High	<ul style="list-style-type: none"> Evaluate the distance from stop bar north of the crosswalk to the crosswalk 			
North	Locust Grove/Ustick	<ul style="list-style-type: none"> Paint a bike ladder on the north leg prior to the right turn lane 			
Downtown	Locust Grove/Franklin	<ul style="list-style-type: none"> Paint a bike ladder on north and south legs on the bike lanes adjacent to right turn lanes 			
South	Locust Grove/Overland	<ul style="list-style-type: none"> Paint bike ladders on the north, west, and south legs prior to the right turn lanes Paint a bike ladder on the east leg prior to the eastbound right turn lane to Jacksons 			
Downtown	Locust Grove/Fairview	<ul style="list-style-type: none"> Evaluate opportunity for pedestrian refuge islands Paint a bike ladder on the west leg prior to the right turn lane Complete bike lane gap Fairview, Locust Grove to Dixie Ln Install pedestrian refuge islands on Fairview 			
Downtown	Locust Grove/Pine	<ul style="list-style-type: none"> Paint a bike ladder on the east leg prior to the right turn lane Evaluate the sight triangle on the northwest corner and mitigate obstructions by considering options to lower/shift the fence or consider a "No Right on Red" at the signal from southbound Locust Grove to Pine (High) 	!		
North	Locust Grove/Chinden	<ul style="list-style-type: none"> Install continuous streetlights on Chinden 			
Downtown	Locust Grove/Locust View	<ul style="list-style-type: none"> Install a pedestrian hybrid beacon 			
Downtown	Locust Grove/Central	<ul style="list-style-type: none"> ICOM sign blocks view from eastbound Central to Locust Grove Evaluate the vision triangle on the northwest corner Evaluate the location of the midblock crosswalk on Central to determine if it should be moved to the pathway adjacent to the ICOM parking lot 			

Other Government Budget Request Detail

City of Meridian Intersection Pedestrian Safety Taskforce Report

Region	Intersection	Recommendations	High Priority	Identified On	Integrated Five Year Work Plan (IFYWP) Ranking
North	Locust Grove/Heritage Park	<ul style="list-style-type: none"> Coordinate with WASD to educate Heritage Middle students to use the crosswalk or add another crossing guard 			
North	Long Lake/Chinden	No noted improvements; good example			
Downtown	Main/Central	<ul style="list-style-type: none"> Paint zebra crosswalks on Main St north leg and Central Dr leg 			
Downtown	Main/Corporate	<ul style="list-style-type: none"> Paint bike ladder on Main prior to right turn lane 			
Downtown	Main/Franklin	<ul style="list-style-type: none"> Pathway south of Franklin ends at the intersection Paint bike lane on Main Evaluate how to transition cyclists from the pathway to bike lane 			
Downtown	Main/Pine	No noted improvements; functions well			
Downtown	Main/Gem	No noted improvements			
Downtown	Main/Fairview	<ul style="list-style-type: none"> Install pedestrian refuge island on Fairview Width is concerning 			
Downtown	Main/Broadway	<ul style="list-style-type: none"> Evaluate removing passive permissive left Good bulb-outs Restrict parking on Main at the alley entrance north of 713 N Main to ensure a good vision triangle (High) 	!		
North	Marshalls at The Village/Village	No noted improvements			
South	Mary McPherson/Amity	<ul style="list-style-type: none"> Install pedestrian and bike facilities with widening/redevelopment 			
North	McDermott/Ustick	No noted improvements; under construction			
North	Meridian/Director	<ul style="list-style-type: none"> Paint new crosswalks on the east and west legs 			
Downtown	Meridian/I-84	<ul style="list-style-type: none"> Paint bike ladders at all locations the vehicle lane crossing the bike lane 			
North	Meridian/Chinden	<ul style="list-style-type: none"> Paint bike ladder on south leg prior to right turn lane 			
South	Meridian/Victory	<ul style="list-style-type: none"> Paint the crosswalks on the north and south legs Evaluate for ADA compliance Install bike lane transitions to/from the multiuse path on the east leg Construct a pathway on the west side of Meridian, Bloomington to Victory Construct a pathway on the west side of Meridian, Harris to Bloomington 			
Downtown	Meridian/Carlton	<ul style="list-style-type: none"> Evaluate if lighting is adequate Paint new crosswalks on the east and west legs 			
Downtown	Meridian/Pine	No noted improvements; functions well			
North	Meridian/James Court	No noted improvements			
North	Meridian/Woodbury	No noted improvements			
Downtown	Meridian/Corporate	No noted improvements			
Downtown	Meridian/Autumn Park Ln	<ul style="list-style-type: none"> Sidewalk repairs needed at alley access south of Les Schwab 			
South	Meridian/Amity	<ul style="list-style-type: none"> Install pedestrian and bike facilities with widening/redevelopment 			
South	Meridian/Lake Hazel	<ul style="list-style-type: none"> Install pedestrian and bike facilities with widening/redevelopment 			
Downtown	Meridian/Broadway	<ul style="list-style-type: none"> Evaluate if a full signal is warranted Review pedestrian crossing time 			
Downtown	Meridian/Franklin	<ul style="list-style-type: none"> Evaluate how to improve alignment of vehicular lanes on Franklin through the intersection 			
North	Meridian/Ensenada	<ul style="list-style-type: none"> Coordinate with WASD to educate Heritage Middle students to use the crosswalk or add another crossing guard 			
Downtown	Meridian Library/Cherry	<ul style="list-style-type: none"> Pedestrian refuge island needs reflective paint or accents for better visibility 			
South	Meridian Promenade (Lowe's/Walmart)/Overland	<ul style="list-style-type: none"> Paint the crosswalks on the north and south legs 			
Downtown	Meridian/Main/Central	<ul style="list-style-type: none"> Paint zebra crosswalks on Meridian Rd north leg and Waltman Ln leg Paint bike ladder on Meridian prior to right turn lane With Waltman development, install crosswalk on the south legs 			
South	Millennium/Overland	No noted improvements; good example			
North	Parkdale/Pine	No noted improvements; good example			
Downtown	Pathway w/o Stonehenge/Pine	No noted improvements; good example			

Other Government Budget Request Detail

City of Meridian Intersection Pedestrian Safety Taskforce Report

Region	Intersection	Recommendations	High Priority	Identified On	Integrated Five Year Work Plan (IFYWP) Ranking
North	Records/Fairview	• Install pedestrian refuge island on Fairview			
North	Records/Ustick	• Evaluate removing passive permissive left and extending protected left signal on all legs			
North	Red Horse/McMillan	• North leg needs reflective paint or accents on the crosswalk for better visibility			
South	Silverstone/Overland	No noted improvements			
South	Standing Timber/Victory	• Paint new crosswalks on the north and south legs			
South	Stoddard/Kodiak	No noted improvements; under design			
South	Stoddard/Overland	• Install bike turn medians			
Downtown	Storey Park/Franklin	• Install a wider landing on the south side			
Downtown	Stratford/Franklin	• Replace "Keep Clear" pavement markings with "Do Not Block Intersection" markings at the Fire Department driveway			
North	Ten Mile/Franklin	• Repaint the crosswalks with high visibility bars			
North	Ten Mile/Teter	• Paint new crosswalk on the west leg • Trees may be blocking the pedestrian hybrid beacon signage/lights (High)	!		
North	Ten Mile/Malta	• Paint a crosswalk on Malta • Paint a bike ladder on Ten Mile adjacent to Malta			
North	Ten Mile/I-84	• Install rapid rectangular flashing beacons at the crosswalks • Paint bike ladders at all locations the vehicle lane crossing the bike lane			
North	Ten Mile/Lost Rapids	No noted improvements; functions well			
North	Ten Mile/Chinden	No noted improvements			
North	Ten Mile/Fivemile Creek Path	No noted improvements			
North	Ten Mile/McMillan	No noted improvements			
North	Ten Mile/Pine	No noted improvements			
North	Ten Mile/Ustick	No noted improvements			
North	Ten Mile/Vanguard	No noted improvements			
North	Ten Mile/South of Park Creek	• Replace the full signal with a pedestrian hybrid beacon • Install pedestrian refuge islands at the midblock crossing			
North	Ten Mile/Grand Rapids	• Evaluate opportunity for pedestrian refuge island			
North	Todd/Cherry	• Evaluate if lighting is adequate • Mitigate conflicts between turning drivers and crosswalk users; evaluate for raised medians to restrict/guide turn movements			
North	Touchmark/Franklin	• Paint new crosswalk on the north leg			
North	Tree Farm Way/Chinden	• Bainbridge landscaping elements do not align with the crosswalk location			
North	Troxel/Ustick	• Install a pedestrian hybrid beacon • Paint new crosswalk on the north leg			
North	Wayfinder/Franklin	No noted improvements; wait to evaluate for a fill signal installation			
North	Webb/Pine	• Install signage/paint for a sharrow through the RAB • Paint zebra crosswalk on the north leg • Install RRFB • Move the RAB markings on the pavement back 50' on the east leg, west and/or northbound lanes. The directional markings come too late to adequately determine which lane to enter for the appropriate direction of travel.			
South	Wells/Overland	No noted improvements.			

Other Government Budget Request Detail

City of Meridian Intersection Pedestrian Safety Taskforce Report

Region	Intersection	Recommendations	High Priority	Identified On	Integrated Five Year Work Plan (IFYWP) Ranking
City Wide General Pedestrian		<ul style="list-style-type: none"> • Paint crosswalks at arterial/collector intersections that are over 70' or have landscaped medians • Install pedestrian refuge islands at existing midblock crossings (and future designed midblock crossings) that meet the following criteria: the crossing is over 3 lanes and other intersecting streets are over 100' away • Consider refuge islands on intersection legs over 7 lanes • Implement leading pedestrian intervals (LPI) along full corridors • Roundabouts (RAB) should include Rapid Rectangular Flashing Beacons (RRFB) at crosswalks • Consider In-Road Crosswalk Lights (IRWL) with all Rapid Rectangular Flashing Beacons (RRFB) installations • In-Road Crosswalk Lights (IRWL) should be considered for crosswalks with higher reflectivity/visibility needs • Set a guideline on frequency of painting crosswalks based on vehicle miles traveled 			
City Wide General Bike		<ul style="list-style-type: none"> • Paint bike ladders on the intersection approach when bike lane is to the right of the right turn lane • Consider painted bike ladders at intersections over 70' wide or with landscaped medians • Consider bike turn medians at intersections • Future bike studies should consider Locust Grove to be identified as a bike corridor 			
Downtown Area/Corridor		<ul style="list-style-type: none"> • Franklin to Bower & Meridian to Main - Evaluate for better multimodal connectivity at intersections and along walk/bike routes • Main, Idaho to Broadway - Parking needs to be restricted at alley approaches; improve the vision triangle for people turning into/out of the alley • Main, Watertower to Fairview - Bike lane needs new paint markings and signage • Franklin, Linder to Locust Grove - Install continuous bike lanes • Meridian, I-84 to Cherry - Install continuous bike lanes 			
City Wide General Vehicular		<ul style="list-style-type: none"> • Whenever feasible do not implement passive permissive yellow lights at intersections with U-turns and on-street bike facilities 			
South Speed Limits		<ul style="list-style-type: none"> • Ten Mile, I-84 to south Meridian - reduce speed to 40 MPH 			
North Speed Limits		<ul style="list-style-type: none"> • Meridian, Cherry to Ustick - reduce speed to 35 MPH • Ten Mile, Chinden to Franklin - reduce speed to 35 MPH • Ten Mile, Franklin to I-84 - reduce speed to 40 MPH • Eagle Road, City limits to Overland - reduce speed limit on to 45 MPH • Black Cat Road, Chinden to City limits - reduce speed limit on to 40 MPH • Eagle, City Limits to Overland - Build a pathway 			
North Area/Corridor					
North	Locust Grove/Chateau	<ul style="list-style-type: none"> • Evaluate the vision triangle on all corners and coordinate with code enforcement to mitigate any obstructions (High) • Trees may be causing a visual obstruction on the northwest corner • Install candles or other vertical elements to buffer the bike lanes on Locust Grove • Corners should be bulbed to slow turning movements 	!	IFYWP - Programmed	2
Downtown	Linder/Cherry	<ul style="list-style-type: none"> • Evaluate for ADA compliance 		IFYWP - Programmed; Community Programs	4
North	Ten Mile/Cherry	<ul style="list-style-type: none"> • Install bike lane with transitions to/from the sidewalk on the east leg 		IFYWP - Programmed	9
South	Eagle/Overland	<ul style="list-style-type: none"> • Bike facilities are needed on Eagle • Add bike turn medians for turn movements • Paint a bike ladder on the east leg prior to the right turn lane 		IFYWP - Programmed	10
North	Locust Grove/Leigh Field	<ul style="list-style-type: none"> • Add a full signal to the Integrated Five Year Work Plan request list to be prioritized by Council 		IFYWP - Programmed; Community Programs	11
North	Meridian/Ustick	<ul style="list-style-type: none"> • Paint bike ladders on all legs prior to the right turn lanes 		IFYWP - Programmed	12
North	Black Cat/Franklin	<ul style="list-style-type: none"> • Eastbound traffic on Franklin has been observed turning around the median into Compass Charter School • Extend the median curb on the east leg further to the east to block eastbound traffic from turning into Compass Charter School (High) • Support the effort for an improved railroad crossing on Black Cat 	!	IFYWP - Programmed; Community Programs	16
Downtown	Locust Grove/Woodbridge	<ul style="list-style-type: none"> • Install a pedestrian hybrid beacon 		IFYWP - Programmed; Community Programs	21

Other Government Budget Request Detail

City of Meridian Intersection Pedestrian Safety Taskforce Report

Region	Intersection	Recommendations	High Priority	Identified On	Integrated Five Year Work Plan (IFYWP) Ranking
South	Eagle/Amity	<ul style="list-style-type: none"> Concerns with the slip lane conflict points with pedestrians Crash data indicates pedestrian and vehicle improvements may be needed beyond what the task force is qualified to identify Evaluate synchronizing and lengthening the crossing RRFB stages at the northwest corner so pedestrians can cross in a single phase without 	!	IFYWP - Programmed; RSAP	34
North	Locust Grove/McMillan	<ul style="list-style-type: none"> Fill sidewalk gap on the northwest corner Paint a bike ladders on the west and east legs prior to the right turn lanes 		IFYWP - Programmed; IFYWP - Non-programmed	11; 29
North	Meridian/McMillan	<ul style="list-style-type: none"> Prioritize pedestrian push button to have less vehicle light cycles between walk times 		IFYWP - Programmed; IFYWP - Non-programmed	18; 30

Communications Budget

The Communications Division is the principle link and central source of information between the City, the public and media outlets regarding city information. The program is responsible for overall communications for the city including all print, video, television, radio, social media, live productions and websites, and also develops and disseminates news releases, strategic marketing campaigns, and maintains the city's digital media presence. The communications program is also responsible for all internal communication needs, providing guidance and advice to Departments, City Council and the Mayor on communication strategies and change management efforts and messaging to employees.

Objectives:

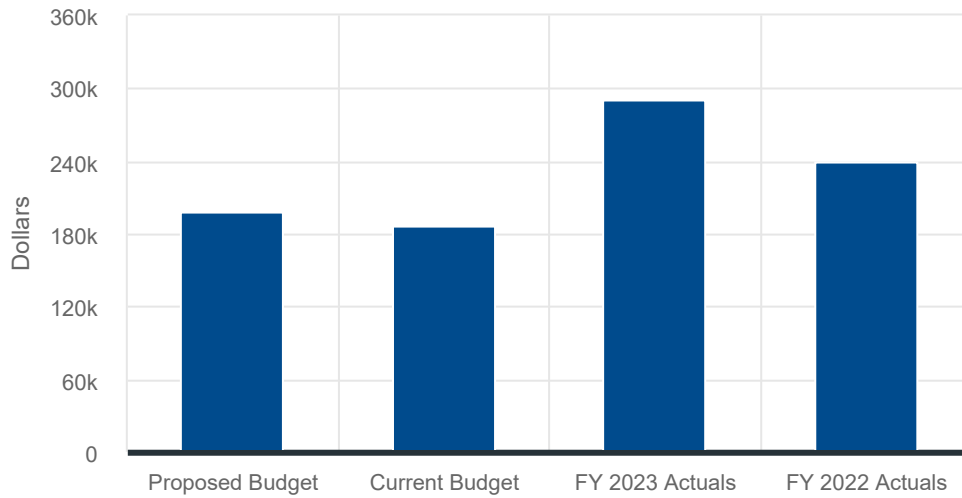
- ✓ Plan and execute external and internal communications for the City using appropriate media sources including broadcast, print, social media, email and website.
- ✓ Respond to and interact with all media outlets for timely, accurate and relevant news stories and requests informing the community.
- ✓ Promote city news, events and community services, outreach and engagement programs to constituents through all forms of media.
- ✓ Develop and manage City branding, marketing and public and media relations, ensuring all communication is consistent, and advises City management and elected officials in external and internal communications efforts.
- ✓ Manage digital media platforms to ensure accurate communications for Meridian citizens.

Communications Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 161,937	\$ 153,428	\$ 8,509	5.5%	\$ 262,084	\$ 225,339
Operating	36,620	33,456	3,164	9.5%	28,717	13,934
Total Expenditures	198,557	186,884	11,673	6.2%	290,801	239,273
Transfers	(49,639)	(81,069)	31,430	(38.8)%	(72,700)	(59,455)
Total Expenditures including Transfers	148,918	105,815	43,103	40.7%	218,101	179,818
Net Income (Loss)	\$ (148,918)	\$ (105,815)	\$ (43,103)	(40.7)%	\$ (218,101)	\$ (179,818)

Personnel		
Full-Time	1.00	1.00
Part-Time	0.50	0.50
Total Personnel	1.50	1.50

Total Expenditures



Capital Projects Budget

The Capital Projects Division consists of the Facilities Project Manager. The Facilities Project Manager manages all phases of project development for all manner of size and complexity of construction and facility improvement projects for non-Enterprise Fund activities. This includes providing technical support and services related to planning, design, construction management, and inspection for a variety of City-owned building and facility projects.

Objectives:

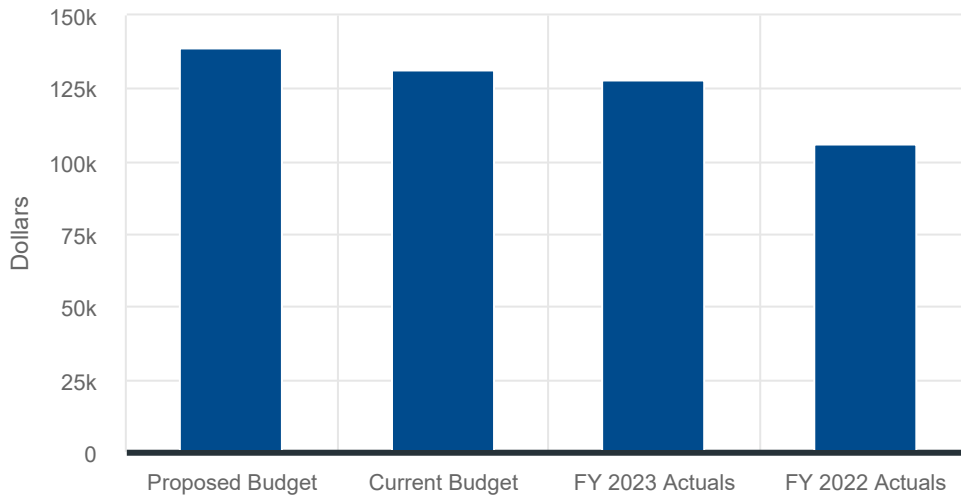
- ✓ Deliver completed projects as assigned on schedule, within budget and scope to the best of their ability.

Capital Projects Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Expenditures						
Personnel	\$ 136,685	\$ 129,364	\$ 7,321	5.7%	\$ 124,294	\$ 104,991
Operating	2,607	2,358	249	10.6%	3,817	1,105
Total Expenditures	139,292	131,722	7,570	5.7%	128,111	106,096
Transfers	(34,824)	(33,081)	(1,743)	5.3%	(32,027)	(26,524)
Total Expenditures including Transfers	104,468	98,641	5,827	5.9%	96,084	79,572
Net Income (Loss)	\$ (104,468)	\$ (98,641)	\$ (5,827)	(5.9)%	\$ (96,084)	\$ (79,572)

Personnel		
Full-Time	1.00	1.00
Total Personnel	1.00	1.00

Total Expenditures



City Hall Budget

The City Hall Department houses the City's Facilities Maintenance Team which is responsible for all aspects of building lifecycle needs for a majority of City-owned properties.

Objectives:

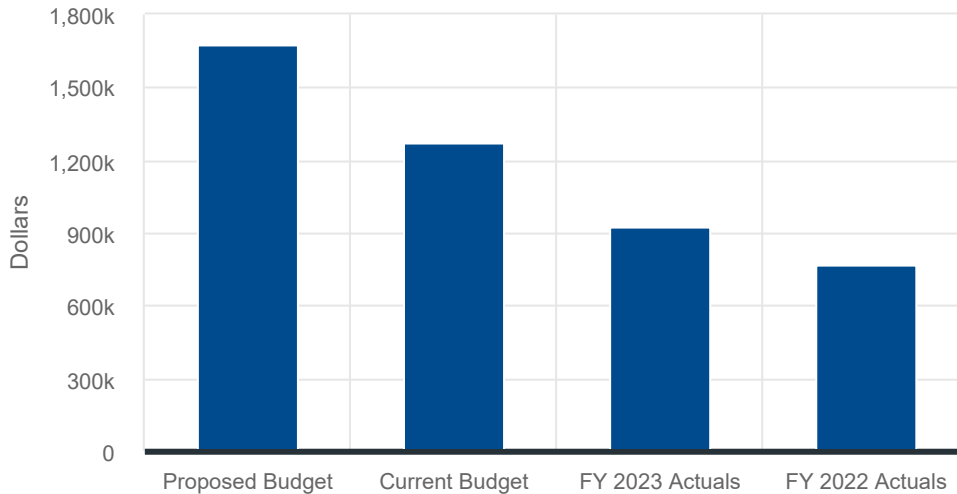
- ✓ Provide response to Facilities submitted cases from customers.
- ✓ Provide maintenance and repair services to City facilities including, but not limited to: basic electrical, plumbing, HVAC, life/safety, alarms and monitoring, inspections, capital planning and tenant improvement activities.
- ✓ Provide contract management for 3rd party vendor services such as Janitorial, HVAC and Life/Safety needs.
- ✓ Maintain stock for Janitorial, maintenance and repair items.
- ✓ Employ strategies to improve efficiencies and cost savings in the operation of the City facilities.

City Hall Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ 20,000	\$ 20,000	\$ -	-%	\$ 22,572	\$ 22,572
Expenditures						
Personnel	449,672	425,790	23,882	5.6%	378,290	270,447
Operating	894,613	795,914	98,699	12.4%	547,429	497,990
Capital	331,111	48,950	282,161	576.4%	-	-
Total Expenditures	1,675,396	1,270,654	404,742	31.9%	925,719	768,437
Transfers	(721,880)	(622,553)	(99,327)	16.0%	(497,388)	(412,880)
Total Expenditures including Transfers	953,516	648,101	305,415	47.1%	428,331	355,557
Net Income (Loss)	\$ (933,516)	\$ (628,101)	\$ (305,415)	(48.6)%	\$ (405,759)	\$ (332,985)

Personnel		
Full-Time	4.00	4.00
Total Personnel	4.00	4.00

Total Expenditures



City Hall Budget Request Detail

Budget Request Title: City Hall-Tenant Improvement

Narrative: This budget request will provide funding for two door badge access points in the HR department (\$6,000). This budget request will provide \$300k for future TI needs at City Hall.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	6,000
Total Capital Outlay	300,000
Total Budget Request	\$ 306,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Streetlights Budget

Public Works Street Lighting resources plan, design, construct, operate and maintain the City's streetlight system and coordinate, review, approve and inspect streetlight work related to new development.

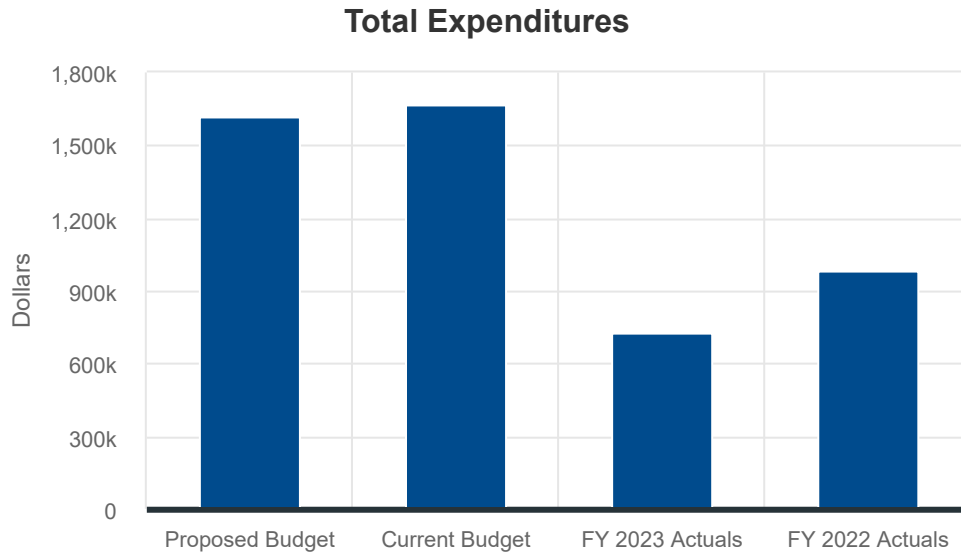
Objectives:

- ✓ Enhance pedestrian and vehicular safety by providing an adequate street lighting system.
- ✓ Deter neighborhood crime through appropriate lighting.
- ✓ Focus City investments in school zones and walking routes to school, and to bring lighting to underserved areas.
- ✓ Reduce power consumption and cost by leveraging new technology when found cost effective.

Streetlights Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Budget Change Percent		
Revenue	\$ -	\$ 217,222	\$ (217,222)	(100.0)%	\$ 85,606	\$ 241,579
Expenditures						
Personnel	123,668	-	123,668	100.0%	-	-
Operating	1,493,134	1,669,587	(176,453)	(10.6)%	729,549	985,006
Total Expenditures	1,616,802	1,669,587	(52,785)	(3.2)%	729,549	985,006
Transfers	(61,834)	-	(61,834)	100.0%	-	-
Total Expenditures including Transfers	1,554,968	1,669,587	(114,619)	(6.9)%	729,549	985,006
Net Income (Loss)	\$ (1,554,968)	\$ (1,452,365)	\$ (102,603)	(7.1)%	\$ (643,943)	\$ (743,427)

Personnel		
Full-Time	1.00	0.00
Total Personnel	1.00	0.00



Streetlights Budget Request Detail

Budget Request Title: Street Light Fixture Upgrade to LED

Narrative: Funding is being requested to convert HPS light fixtures to LED. LED light fixtures have a life of 20 years (HPS fixtures' life is generally 5 years) and use less electricity. Savings are seen in both maintenance costs and electrical costs. The FY25 request will upgrade approximately 500 LED fixtures.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	260,000
Total Capital Outlay	-
Total Budget Request	\$ 260,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	No
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Streetlights Budget Request Detail

Budget Request Title: Street Lights - Supplemental Projects

Narrative: Funding is being requested for construction of new street lighting in areas that do not meet the City’s current lighting standards. Street lighting enhances visibility, which is fundamental to the safety and effectiveness of motorist, cyclist and pedestrian traffic. Projects are prioritized in proximity to school walking routes, parks and areas with increased crime or traffic accidents. Street lighting can reduce crime rates in areas where it’s installed. The FY25 request will install between 4-6 new lights.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	63,250
Total Capital Outlay	-
Total Budget Request	\$ 63,250

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accomodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No



The logo consists of a yellow rounded rectangle containing the text "COMMUNITY DEVELOPMENT DEPARTMENT" in blue, uppercase, sans-serif font.

COMMUNITY DEVELOPMENT DEPARTMENT

The background features three overlapping, semi-circular arcs in shades of blue, creating a layered, wave-like effect.

Administration Division

Planning Department

Economic Development Division

Building Department

Community Development Department Budget

The Community Development Department provides the City with core services (Planning, Land Development, and Building) to our development community to support the City's C.A.R.E. values and City Strategic Plan. Planning serves as an initial point of contact and ensures that new development, land use changes and designs adhere to federal and state laws, the City's Comprehensive Plan, specific area plans and City Codes. Land Development ensures that future development can be serviced by utilities; and Building verifies, through plan review and inspections, that all buildings in the City are safe for occupancy.

Objectives:

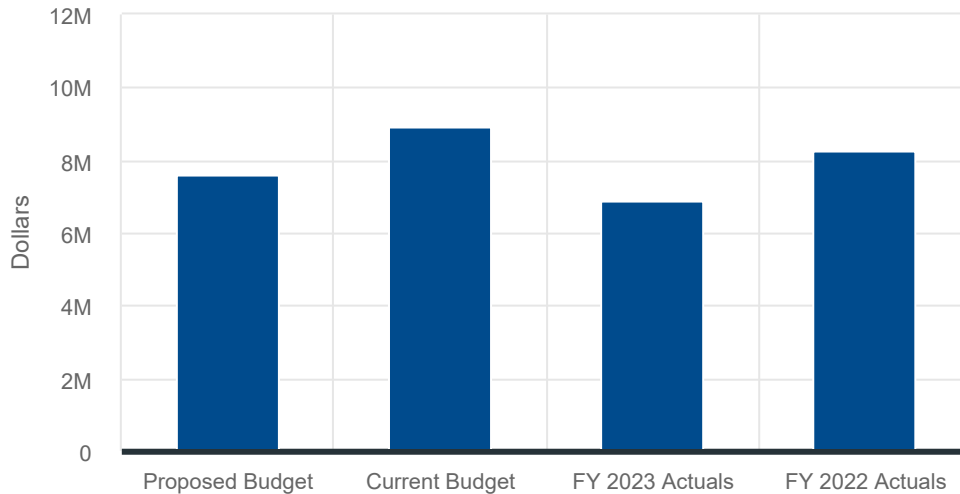
- ✓ Continue to update development regulations to maintain consistency with the Comprehensive Plan and make the framework user friendly.
- ✓ Provide support to economic development, affordable housing and other citywide community development initiatives.
- ✓ Provide yearly update and accurate reporting for Community Development.
- ✓ Continue to provide quality Customer Service and care for our citizen complaints/inquiries.

Community Development Department Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 8,364,486	\$ 10,888,849	\$ (2,524,363)	(23.2)%	\$ 11,178,098	\$ 12,005,878
Expenditures						
Personnel	5,169,084	5,012,370	156,714	3.1%	3,738,902	3,601,109
Operating	2,420,250	3,918,693	(1,498,443)	(38.2)%	3,149,369	4,644,062
Capital	-	-	-	-%	-	29,364
Total Expenditures	7,589,334	8,931,063	(1,341,729)	(15.0)%	6,888,271	8,274,535
Transfers	179,681	93,550	86,131	92.1%	3,793,246	3,369,429
Total Expenditures including Transfers	7,769,015	9,024,613	(1,255,598)	(13.9)%	10,681,517	11,643,964
Net Income (Loss)	\$ 595,471	\$ 1,864,236	\$ (1,268,765)	(68.1)%	\$ 496,581	\$ 361,914

Personnel		
Full-Time	47.00	47.00
Total Personnel	47.00	47.00

Total Expenditures





Community Development Department Budget Requests

Budget Replacement Request Title	Budget Amount
Equip. Replace.-Building-Computers	\$ 7,500
Equip. Replace.-Building-Wireless Router	11,200
Equip. Replace.-EconDev-Computers	1,800
Total Budget Replacement Requests	\$ 20,500

Budget Change Request Title	Personnel	Operating	Capital	Net Rev-Cost Budget Amount
Personnel Reclassification - Comm. Dev. Dept.	\$ 7,178	\$ -	\$ -	\$ 7,178
Total Budget Change Requests	\$ 7,178	\$ -	\$ -	\$ 7,178

Community Development Administration Division Budget

The Community Development Administration creates conditions of economic and social standards that produce tangible and sustainable benefits for the Community and the City as a whole.

This duty includes administration of the City's land use policies and regulations, including the Comprehensive Plan, zoning and subdivision codes, environmental plans and ordinances, land development, and building and fire codes.

Objectives:

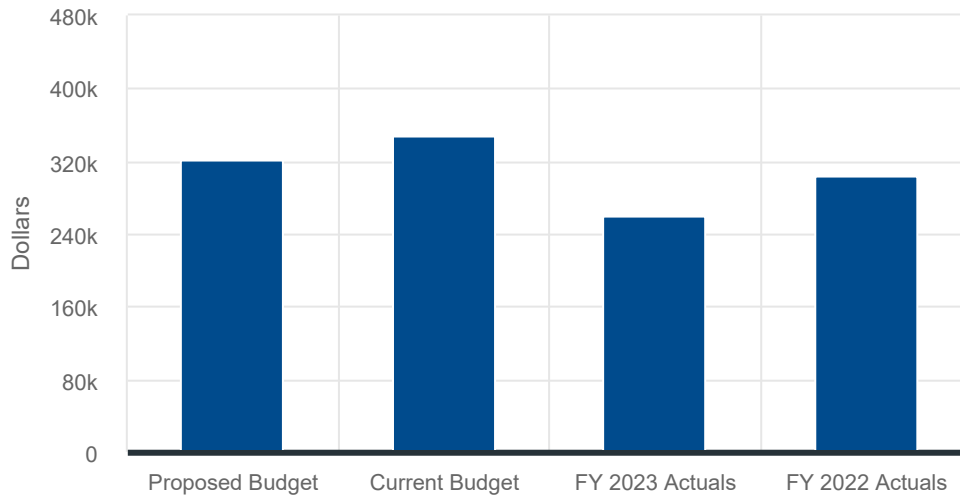
- ✓ Continue to update development regulations to maintain consistency with the Comprehensive Plan and make the framework user friendly.
- ✓ Provide support to economic development, affordable housing and other citywide community development initiatives.
- ✓ Provide yearly update and accurate reporting for Community Development activity.
- ✓ Continue to provide quality Customer Service and C.A.R.E. for our citizen complaints/inquiries.

Community Development Administration Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ -	\$ -	\$ -	-%	\$ -	\$ 19,939
Expenditures						
Personnel	282,912	310,018	(27,106)	(8.7)%	230,859	278,301
Operating	37,869	38,567	(698)	(1.8)%	28,818	24,902
Total Expenditures	320,781	348,585	(27,804)	(8.0)%	259,677	303,203
Transfers	211,446	187,865	23,581	12.6%	3,793,246	3,386,262
Total Expenditures including Transfers	532,227	536,450	(4,223)	(0.8)%	4,052,923	3,689,465
Net Income (Loss)	\$ (532,227)	\$ (536,450)	\$ 4,223	0.8%	\$ (4,052,923)	\$ (3,669,526)

Personnel		
Full-Time	2.00	2.00
Total Personnel	2.00	2.00

Total Expenditures



Community Development Administration Division Budget Request Detail

Budget Request Title: Personnel Reclassification - Comm. Dev. Dept.

Narrative: This request will address employee / position reclassifications for the fiscal year 2025. A reclassification occurs when duties and responsibilities change substantially in the degree of difficulty, level of accountability, and /or qualification requirements. Per the Annual Budget Development Calendar Human Resources receives requested for a review of general employee positions and applies the City’s Salary Administration Guideline to establish proper salary placement in the new range.

This addresses 2 Community Development Employees

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	7,178
Total Operating Expenses	-
Total Capital Outlay	-
Total Budget Request	\$ 7,178

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Planning Department Budget

The Planning Department is part of the Community Development Department and serves as an initial point of contact to ensure that proposed residential, commercial and industrial development adhere to federal and state laws, the City's Comprehensive Plan, specific area plans, and City codes pertaining to land use.

The Planning Department documents the City's vision for the future through long-range and strategic planning. It provides assistance to the community in development and permit review processes, creates and carries out plans in strategic locations, and provides data, analysis and other information to decision makers and the public to support quality growth throughout the city. Planning also coordinates with agency partners such as ACHD, ITD, the School District and utility providers to ensure the quality of life Meridian residents and business have come to enjoy are maintained and even improved through high quality growth and focused development..

Objectives:

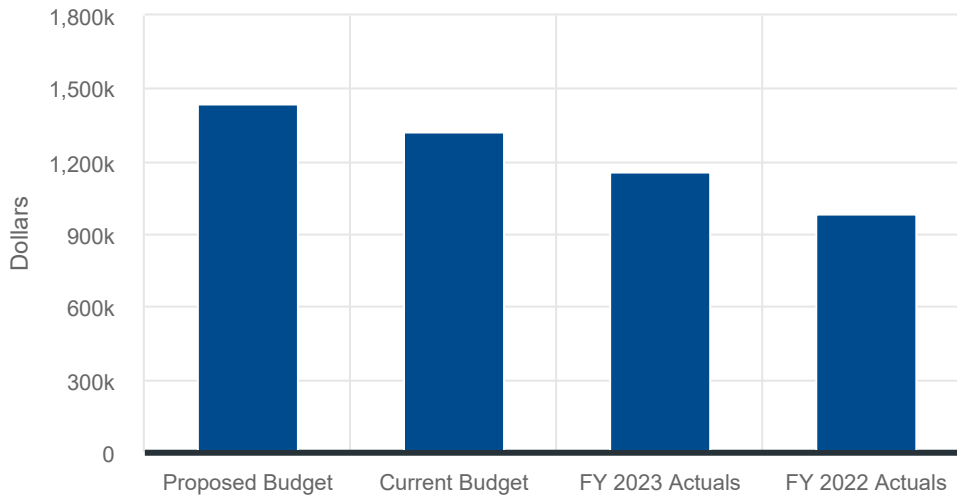
- ✓ Provide accurate, timely, helpful information and analysis to decision makers and the public that supports quality growth and development of a premier community.
- ✓ Maintain development regulations consistent with the Comprehensive Plan, Strategic Plan and make the development framework user friendly.
- ✓ Provide excellent customer service and problem-solving approaches that promote quality growth and development throughout the city.
- ✓ Collect, maintain, and share data, information and analysis regarding Meridian's growth and development trends.
- ✓ Ensure proposed projects contribute to the livable, vibrant and connected community vision.

Planning Department Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Percent		
Revenue	\$ 306,066	\$ 575,941	\$ (269,875)	(46.9)%	\$ 340,406	\$ 531,676
Expenditures						
Personnel	1,336,406	1,212,636	123,770	10.2%	1,097,491	955,548
Operating	100,592	112,545	(11,953)	(10.6)%	60,909	24,802
Total Expenditures	1,436,998	1,325,181	111,817	8.4%	1,158,400	980,350
Total Expenditures including Transfers	1,436,998	1,325,181	111,817	8.4%	1,158,400	980,350
Net Income (Loss)	\$ (1,130,932)	\$ (749,240)	\$ (381,692)	(50.9)%	\$ (817,994)	\$ (448,674)

Personnel		
Full-Time	10.00	10.00
Total Personnel	10.00	10.00

Total Expenditures



Economic Development Division Budget

Economic Development fosters business development and private investment in the community to create job opportunities and tax revenue to meet community needs.

Objectives:

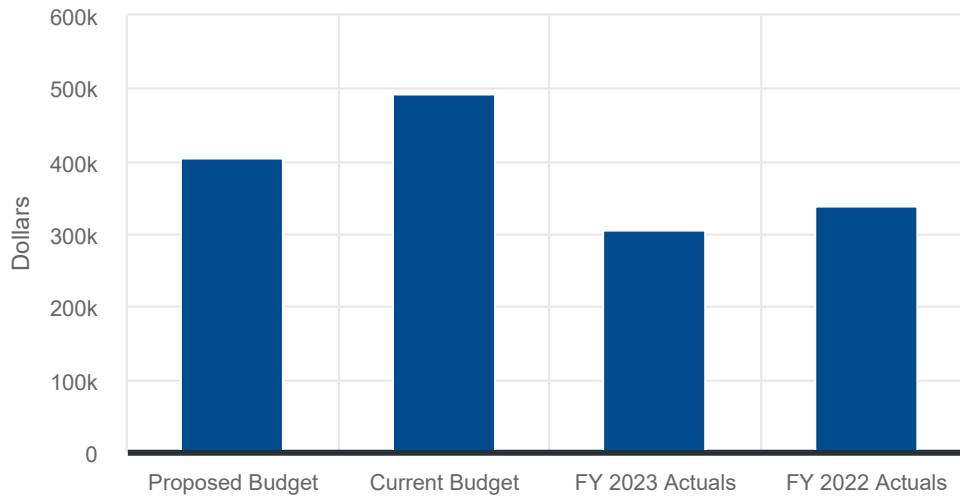
- ✓ Support business development that increases the number of family wage jobs in the community.
- ✓ Retain and recruit businesses in target industries including professional services, technology, advanced manufacturing, and healthcare industries.
- ✓ Utilize urban renewal areas and specific area plans to promote business investment in targeted areas.
- ✓ Pursue downtown development that ensures a balance of residential and business uses to serve the community.

Economic Development Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ -	\$ 52,608	\$ (52,608)	(100.0)%	\$ 39,663	\$ 62,625
Expenditures						
Personnel	373,235	354,161	19,074	5.4%	225,645	160,817
Operating	30,444	138,323	(107,879)	(78.0)%	81,133	177,425
Total Expenditures	403,679	492,484	(88,805)	(18.0)%	306,778	338,242
Total Expenditures including Transfers	403,679	492,484	(88,805)	(18.0)%	306,778	338,242
Net Income (Loss)	\$ (403,679)	\$ (439,876)	\$ 36,197	8.2%	\$ (267,115)	\$ (275,617)

Personnel		
Full-Time	3.00	3.00
Total Personnel	3.00	3.00

Total Expenditures



Building Division Budget

The Building Division's mission includes serving the citizens of Meridian Idaho, providing for the safety, health and general welfare of building occupants, as well as for firefighters and emergency responders during building emergencies. We protect the lives and safety of the residents and visitors within the City of Meridian jurisdiction, preserve quality of life and contribute to economic development.

Objectives:

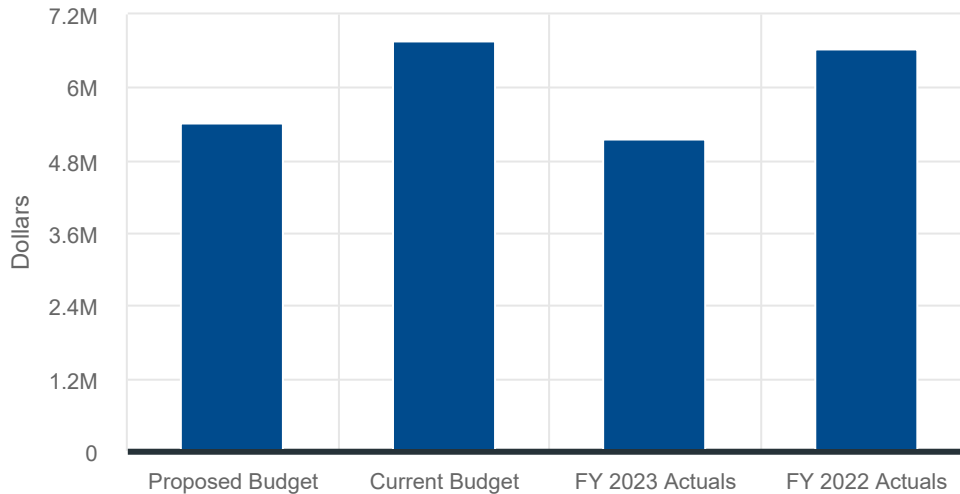
- ✓ Public safety is our number one concern. We place the Public's welfare above all other interests and recognize that the chief function of government is to serve the best interests of all people.
- ✓ Be responsible for human safety associated with buildings or structures. Ensure the economic well-being of the community by reducing potential spread of fire and disease.
- ✓ Demonstrate integrity, honesty and fairness in all transactions and constantly strive for excellence in all matters of ethical conduct.
- ✓ Support the uniformity and consistency in administering adopted codes for code enforcement, plans examining and building inspections for the City of Meridian.
- ✓ Be responsible for all activities associated with structural, fire, electrical, mechanical and plumbing permits within the City of Meridian for residential, commercial and industrial projects. These activities include permit application, plan review, permit issuance and field inspection.
- ✓ Be responsible for the development, administration, interpretation, application, and enforcement of the codes adopted by our jurisdiction.
- ✓ Provide great customer service to gain the public trust, build credibility for the department and achieve the ultimate goal of ensuring safe, healthy and durable buildings in our community.
- ✓ Ensure that all buildings, including homes, businesses, and places of public assembly, are built to required minimum building safety codes, which address structural stability, fire safety, exits, sanitation, electricity, energy efficiency, and more.

Building Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 8,058,420	\$ 10,260,300	\$ (2,201,880)	(21.5)%	\$ 10,798,029	\$ 11,391,638
Expenditures						
Personnel	3,176,531	3,135,555	40,976	1.3%	2,184,907	2,206,443
Operating	2,251,345	3,629,258	(1,377,913)	(38.0)%	2,978,509	4,416,933
Capital	-	-	-	-%	-	29,364
Total Expenditures	5,427,876	6,764,813	(1,336,937)	(19.8)%	5,163,416	6,652,740
Transfers	(31,765)	(94,315)	62,550	(66.3)%	-	(16,833)
Total Expenditures including Transfers	5,396,111	6,670,498	(1,274,387)	(19.1)%	5,163,416	6,635,907
Net Income (Loss)	\$ 2,662,309	\$ 3,589,802	\$ (927,493)	(25.8)%	\$ 5,634,613	\$ 4,755,731

Personnel		
Full-Time	32.00	32.00
Total Personnel	32.00	32.00

Total Expenditures





POLICE DEPARTMENT

Administration Division

Uniform Patrol Division

Records Division

Criminal Investigations Division

Community Services Division

North West Police Station

Public Safety Training Center

Code Enforcement Division

Police Department Budget

The Meridian Police Department is a premier organization valued for our innovation, positive culture, community partnerships, and core values. We strive to provide the best quality service to the community we serve, and continuously provide positive development of our staff to ensure we promote and expect accountability, respect, and excellence.

At the Meridian Police Department, our CARE values guide the Meridian Way, and it is the expectation of our department and our community that we treat everyone with respect and we focus on the “little things.” This includes quality of life issues because we believe there is no such thing as a non-police problem. Our community knows that the Meridian Police Department is always available and willing to help someone in need. At the Meridian Police Department, we are problem solvers. Being a resource for our community is one of our top priorities. Should we not know the answer to a problem, we will work diligently to find one.

Objectives:

- ✓ The mission of the City’s police department is to partner with our community in preserving the peace and reducing the incidence of crime for everyone who lives, works, and visits the City.

Justification:

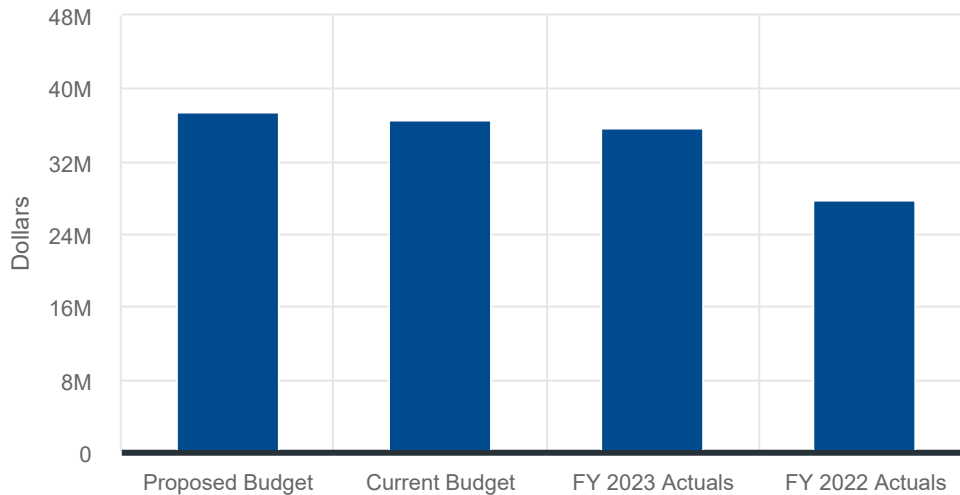
The Meridian Police Department developed this budget based on our continued growth and call load as a city, balancing fiscal responsibility with the continued safety needs of our citizens and employees. Priorities were made with this in mind coupled with improvement of our efficiency as a modern police organization.

Police Department Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 2,586,560	\$ 2,573,382	\$ 13,178	0.5%	\$ 2,619,978	\$ 2,063,836
Expenditures						
Personnel	30,161,189	27,587,558	2,573,631	9.3%	24,926,889	21,340,020
Operating	6,621,787	5,353,044	1,268,743	23.7%	4,744,561	4,059,545
Capital	593,453	3,676,719	(3,083,266)	(83.9)%	6,011,537	2,251,931
Total Expenditures	37,376,429	36,617,321	759,108	2.1%	35,682,987	27,651,496
Total Expenditures including Transfers	37,376,429	36,617,321	759,108	2.1%	35,682,987	27,651,496
Net Income (Loss)	\$ (34,789,869)	\$ (34,043,939)	\$ (745,930)	(2.2)%	\$ (33,063,009)	\$ (25,587,660)

Personnel		
Full-Time	197.00	193.00
Total Personnel	197.00	193.00

Total Expenditures



Police Department Budget Requests

Budget Replacement Request Title	Budget Amount
Equip. Replace.-Police-Armor Vests	\$ 86,865
Equip. Replace.-Police-Canine (3)	39,900
Equip. Replace.-Police-Computers	80,500
Equip. Replace.-Police-Drone	5,000
Equip. Replace.-Police-Mountain Bikes	30,000
Equip. Replace.-Police-Wireless Router	22,400
Replacement-Police-Carpet and Paint at Admin Bldg	125,000
Replacement-Police-Monument Signs	50,000
Replacement-Police-Roof Design for Admin Bldg	823,509
Vehicle Replace.-Police-Fleet Vehicles	183,720
Total Budget Replacement Requests	\$ 1,446,894

Budget Change Request Title	Personnel	Operating	Capital	Net Rev-Cost
				Budget Amount
Laptop Computers (2)	\$ -	\$ 4,000	\$ -	\$ 4,000
Personnel Reclassification - Police Department	27,723	-	-	27,723
Pool Car	-	38,000	-	38,000
Traffic Reconstruction Equipment	-	11,500	-	11,500
Whelen Cloud Software for Patrol vehicles	-	12,240	-	12,240
Police Officers (2) with Vehicle (1)	233,622	53,220	96,440	383,282
Police Detective with Vehicle	131,124	69,576	-	200,700
Support Services Commander and Vehicle	164,443	47,161	-	211,604
Total Budget Change Requests	\$ 556,912	\$ 235,697	\$ 96,440	\$ 889,049

Budget Carryforward Request Title	Budget Amount
Original Carryforward - Police	\$ 537,706
Total Budget Carryforward Requests	\$ 537,706



Police Administration Division Budget

The Administration Division is commanded by the Chief of Police whose primary responsibility is to provide general management direction and control for the Administration Division. The Administration Division consists of the Chief of Police, Public Information Officer and Executive Assistant.

Objectives:

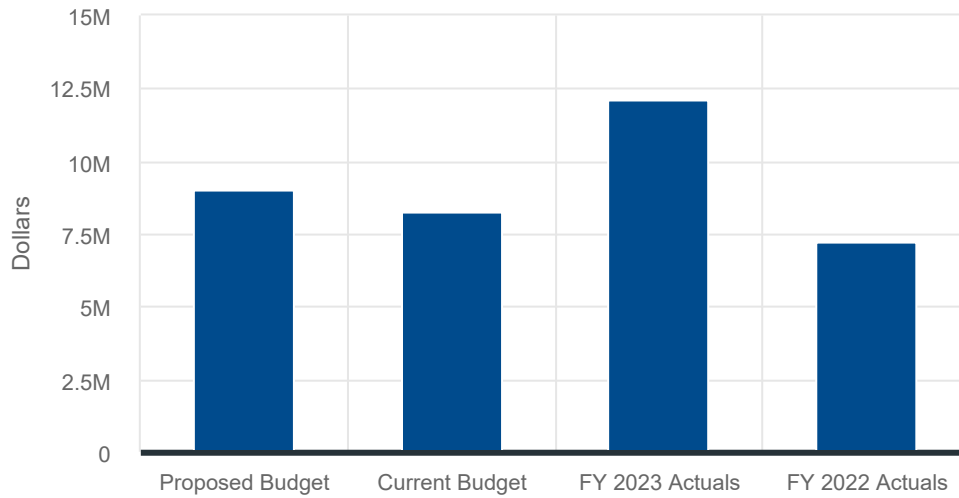
- ✓ The Chief of Police is responsible for administering and managing the Meridian Police Department.

Police Administration Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Percent		
Revenue	\$ 1,679,155	\$ 1,605,961	\$ 73,194	4.6%	\$ 1,803,448	\$ 1,349,045
Expenditures						
Personnel	2,741,525	2,310,673	430,852	18.6%	2,055,369	1,793,619
Operating	5,658,123	4,285,230	1,372,893	32.0%	4,041,827	3,349,608
Capital	593,453	1,646,475	(1,053,022)	(64.0)%	6,011,537	2,072,732
Total Expenditures	8,993,101	8,242,378	750,723	9.1%	12,108,733	7,215,959
Total Expenditures including Transfers	8,993,101	8,242,378	750,723	9.1%	12,108,733	7,215,959
Net Income (Loss)	\$ (7,313,946)	\$ (6,636,417)	\$ (677,529)	(10.2)%	\$ (10,305,285)	\$ (5,866,914)

Personnel		
Full-Time	15.00	13.00
Total Personnel	15.00	13.00

Total Expenditures



Police Administration Division Budget Request Detail

Budget Request Title: Laptop Computers (2)

Narrative: Need to add two (2) laptop computers to the police department for new hire testing, oral board use and training unit.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	4,000
Total Capital Outlay	-
Total Budget Request	\$ 4,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Police Administration Division Budget Request Detail

Budget Request Title: Personnel Reclassification - Police Department

Narrative: Human Resources receives requested for a review of general employee positions and applies the City’s Salary Administration Guidelines to establish proper salary placement in the new range.

This addresses 2 police department employees.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	27,723
Total Operating Expenses	-
Total Capital Outlay	-
Total Budget Request	\$ 27,723

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Police Administration Division Budget Request Detail

Budget Request Title: Pool Car

Narrative: We need to add a vehicle to our fleet that can be used daily by multiple employees. The vehicle will be used by the Fleet Manager and volunteers primarily to maintain the fleet and accomplish tasks at the North Station and get supplies for building maintenance. This will not be a take home vehicle but it may be checked out to PD staff for out of town training when a marked patrol car should not be used. It may also be used by Records and other Admin staff for in-town errands.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	38,000
Total Capital Outlay	-
Total Budget Request	\$ 38,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Police Administration Division Budget Request Detail

Budget Request Title: Traffic Reconstruction Equipment

Narrative: Emlid RTK Reach RS2 kit- \$2,800. This a GPS surveying tool that measures evidentiary scenes. We currently have one, an additional is necessary both for expansion of the unit as well as the fact that in instance where there is no cell coverage two units can be used in tandem to measure a scene.

Bosch CDR DLC Base Kit- \$5,000 This is hardware and software necessary to download onboard computer information from vehicles in crash reconstruction. We are pooling hardware with ACSO, which are the adapters necessary for different makes/years of vehicles so we don't just have duplicate kits but can expand our joint capability.

Bosch CDR software-\$1,500 yearly this an ongoing software cost for the above system

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	11,500
Total Capital Outlay	-
Total Budget Request	\$ 11,500

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Police Administration Division Budget Request Detail

Budget Request Title: Whelen Cloud Software for Patrol vehicles

Narrative: A couple years ago we started installing Whelen lights and siren controllers in our new and replacement Patrol vehicles. As with many current electronics, these vehicle's emergency lights, siren controls, and other systems are connected to an internet gateway in the vehicle that communicates with Whelen's Cloud. These systems sometimes require firmware updates that can be pushed out over the air. This connectivity also allows us to make other over the air configuration changes, see heat maps of vehicle activity, alert Officers if they are approaching the same intersection, alert public of a First Responder coming up behind them or on the side of the road ahead, pull reports of vehicle speeds and diagnostic information all without plugging in to the vehicle. This is becoming especially important as the size of the fleet grows because it allows us to push updates out to all vehicles at once. This service has been available to us at no charge for the last couple years but it will soon cost \$360.00 per vehicle per year starting in FY25. At the start of FY25 we will have 24 vehicles that we need to continue this service with. *From there this will become a standard cost added to new patrol vehicles and replacements not already equipped with Whelen.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	12,240
Total Capital Outlay	-
Total Budget Request	\$ 12,240

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	Yes

Uniform Patrol Division Budget

The Uniform Patrols Division is commanded by four (4) Lieutenants whose primary responsibility is to provide general management direction and control for the division. The Uniform Patrols Division consists of Uniformed Patrol Teams, which includes DRE/DUI Team, Bike Team, Traffic Team, Patrols, Canine Unit, SWAT/Hostage Negotiations, SRO/NCO's Team, CIT Team and Mobile Field Force Team.

Objectives:

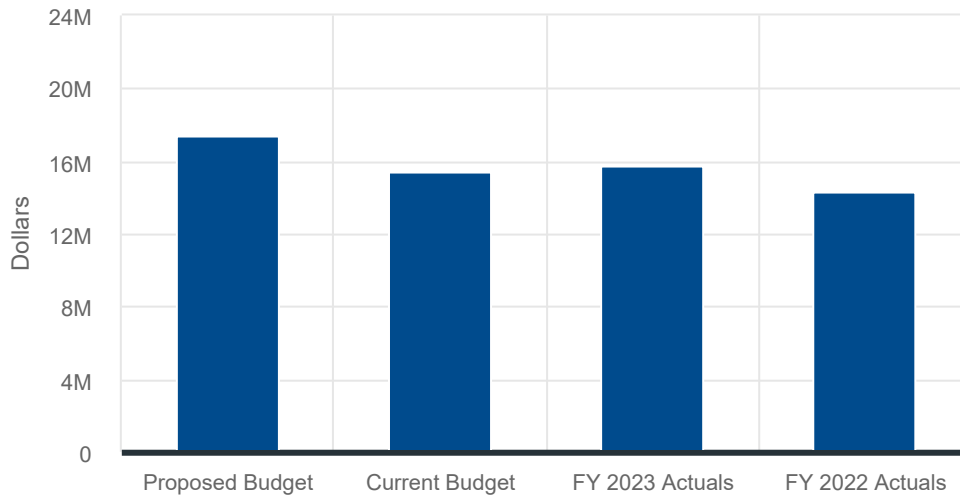
- ✓ The mission of the City's police department is to partner with our community in preserving the peace and reducing the incidence of crime for everyone who lives, works, and visits the City.

Uniform Patrol Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ -	\$ 82,539	\$ (82,539)	(100.0)%	\$ 71,992	\$ 74,835
Expenditures						
Personnel	16,898,686	14,875,646	2,023,040	13.6%	15,267,284	13,855,297
Operating	504,342	576,305	(71,963)	(12.5)%	519,466	483,281
Total Expenditures	17,403,028	15,451,951	1,951,077	12.6%	15,786,750	14,338,578
Total Expenditures including Transfers	17,403,028	15,451,951	1,951,077	12.6%	15,786,750	14,338,578
Net Income (Loss)	\$ (17,403,028)	\$ (15,369,412)	\$ (2,033,616)	(13.2)%	\$ (15,714,758)	\$ (14,263,743)

Personnel		
Full-Time	107.00	101.00
Total Personnel	107.00	101.00

Total Expenditures



Uniform Patrol Division Budget Request Detail

Budget Request Title: Police Officers (2) with Vehicle (1)

Narrative: PAM Model for FY 2025 plus 6 foregone positions from FY 2024.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	233,622
Total Operating Expenses	53,240
Total Capital Outlay	96,440
Total Budget Request	\$ 383,302

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Records Division Budget

The Records Division serves internal and external customers in person, over the phone, and electronically by assisting with filing police reports, public records requests, parking citations and payments, and answering a variety of general questions. Our unit processes incoming crime report documents, and completes data entry for non-NIBRS crime reports into our Records Management System. Stolen property and missing persons entries and maintenance is completed by the Records Unit according to the strict guidelines set forth by the Idaho State Police and FBI.

Our Public Records Request team processes information requests for police reports, associated audio and video recordings, background checks, and statistics, working diligently with the Prosecutor's office to ensure request are fulfilled according to Idaho Public Records Law. This team also assists the Office of Professional Standards and Training with the department's Body Worn Camera program.

Objectives:

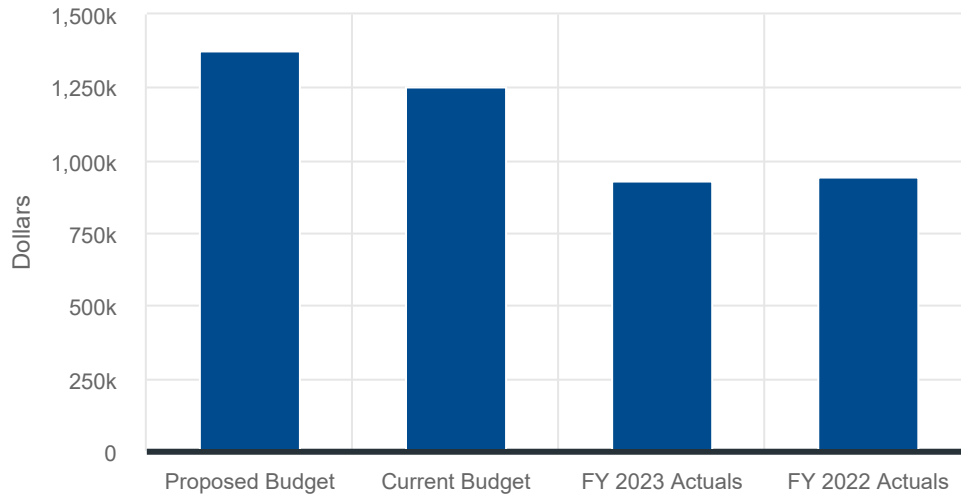
- ✓ The Records Unit is committed to providing courteous and timely customer service to both our internal and external customers, while also ensuring accurate information is delivered.

Records Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Budget Change Percent		
Expenditures						
Personnel	\$ 1,372,395	\$ 1,236,050	\$ 136,345	11.0%	\$ 910,048	\$ 936,502
Operating	3,600	17,583	(13,983)	(79.5)%	22,252	8,286
Total Expenditures	1,375,995	1,253,633	122,362	9.8%	932,300	944,788
Total Expenditures including Transfers	1,375,995	1,253,633	122,362	9.8%	932,300	944,788
Net Income (Loss)	\$ (1,375,995)	\$ (1,253,633)	\$ (122,362)	(9.8)%	\$ (932,300)	\$ (944,788)

Personnel		
Full-Time	15.00	14.00
Total Personnel	15.00	14.00

Total Expenditures



Criminal Investigations Division Budget

The Criminal Investigations Division, comprised of three specialized units is responsible for investigating and charging the majority of felony level crimes in the City of Meridian.

The Criminal Investigations Division is commanded by a Lieutenant whose primary responsibility is to provide general management direction and control for the Criminal Investigations Division. The Criminal Investigations Division consists of the Fraud Investigations, Property Investigations, Special Victims Investigations, Major Crime Investigations, Impact Team Unit, Narcotics & Violent Crime Task Force Members, ICAC Task Force, Victim/Witness Unit, Evidence/Crime Scene Unit and an Administrative Assistant.

Objectives:

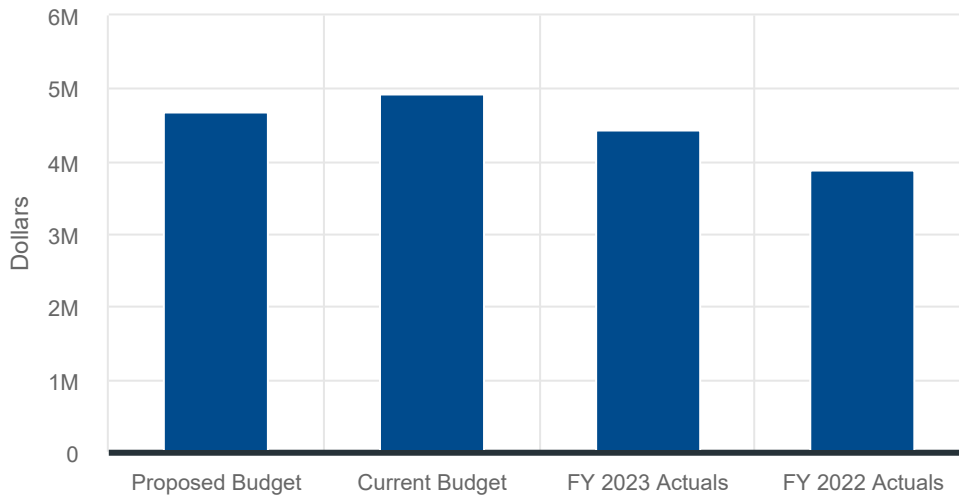
- ✓ The Criminal Investigations Division is committed to providing accurate, timely, and professional investigative support to the citizens of Meridian.
- ✓ The division will continue to improve capabilities and leverage technology to meet the challenges of a rapidly growing community.

Criminal Investigations Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ -	\$ -	\$ -	-%	\$ 38,504	\$ 24,524
Expenditures						
Personnel	4,619,938	4,857,913	(237,975)	(4.9)%	4,363,379	3,795,662
Operating	46,967	61,574	(14,607)	(23.7)%	54,171	86,761
Total Expenditures	4,666,905	4,919,487	(252,582)	(5.1)%	4,417,550	3,882,423
Total Expenditures including Transfers	4,666,905	4,919,487	(252,582)	(5.1)%	4,417,550	3,882,423
Net Income (Loss)	\$ (4,666,905)	\$ (4,919,487)	\$ 252,582	5.1%	\$ (4,379,046)	\$ (3,857,899)

Personnel		
Full-Time	29.00	33.00
Total Personnel	29.00	33.00

Total Expenditures



Criminal Investigations Division Budget Request Detail

Budget Request Title: Police Detective with Vehicle

Narrative: Property Crimes Staffing Analysis June 2023 results:

MPDs current authorized staffing of 5 investigators (1 corporal, 3 detectives and 1 CSO) does not fit the recommendations of the staffing models applied. The time-based model indicates that 3 additional investigators are needed to meet the workload demand of Meridian's property crime cases.

The property crimes team is responsible for investigations primarily relating to incidents of auto theft, residential, commercial and vehicle burglaries, embezzlement, counterfeiting, forgery, fraud, and grand theft of firearms, tools and precious metals. They also investigate extortion cases and felony malicious injury to property. The team is currently assigned 1 sergeant, 1 corporal, 3 detectives and 1 community service officer position although additional staff have been designated to the team for temporary assignments during some months.

Individual caseloads are relatively comparable among detectives with an average of 160-175 cases per detective per year. The industry benchmark is 12 to 15 active cases per month (144 to 180 per year) with lower caseloads of 10 to 12 for fraud (120 to 144 per year). More than a third of MPDs cases were categorized as fraud cases and would warrant the lower benchmark industry benchmark.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	131,124
Total Operating Expenses	69,586
Total Capital Outlay	-
Total Budget Request	\$ 200,710

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accommodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Community Services Division Budget

The Community Services Division consists of professional staff in Records, Code Enforcement, Crime Analysis, Crime Prevention, Drug Prevention as well as officers within the Crisis Intervention Team and School Resource Officer Program. The division is dedicated in its internal support and education, prevention and enforcement efforts for our community as a whole to maintain the city's commitment to being the West's premier community in which to live, work and raise a family.

The Drug Prevention Unit provides prevention education and resources through a comprehensive set of prevention strategies, defined by the Substance Abuse and Mental Health Services of Administration (SAMHSA).

The Analytical Services Unit is responsible for the management and execution of Criminal and Business Intelligence (BI), the management of numerous reporting and analytics for various State and Federal agencies, and leadership of the Department's Idaho Law Enforcement Telecommunications System (ILETS) & National Crime Information Center (NCIC) Programs.

Objectives:

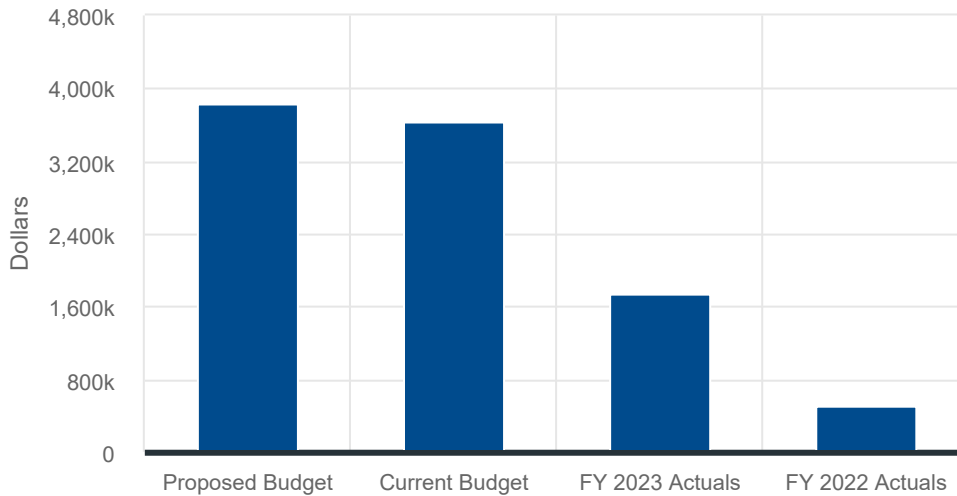
- ✓ The Community Services Division is committed to providing dedicated, friendly, fair and timely service to our external and internal customers while also being proactive in responding to the needs of our community.
- ✓ The Community Services Division strives for quality in our actions by setting the highest goals within the Meridian Police Department.
- ✓ The Drug Prevention Units mission is to strengthen our community through substance abuse prevention. This aligns with the prevention and education included in the mission of the Meridian Police Department.
- ✓ The Analytical Services Units mission is to generate reliable, accurate and timely Criminal and Business Intelligence (BI) that supports our internal and external customers and sustainable initiatives for use in administration, operation and management of Public Safety for Meridian Police Department, the City of Meridian, or our Community as a whole; Together, we are Meridian.

Community Services Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Percent		
Revenue	\$ 907,405	\$ 884,882	\$ 22,523	2.5%	\$ 705,294	\$ 615,432
Expenditures						
Personnel	3,798,946	3,615,742	183,204	5.1%	1,695,473	466,005
Operating	27,410	26,539	871	3.3%	34,108	31,382
Total Expenditures	3,826,356	3,642,281	184,075	5.1%	1,729,581	497,387
Total Expenditures including Transfers	3,826,356	3,642,281	184,075	5.1%	1,729,581	497,387
Net Income (Loss)	\$ (2,918,951)	\$ (2,757,399)	\$ (161,552)	(5.9)%	\$ (1,024,287)	\$ 118,045

Personnel		
Full-Time	24.00	25.00
Total Personnel	24.00	25.00

Total Expenditures



Community Services Division Budget Request Detail

Budget Request Title: Support Services Commander and Vehicle

Narrative: The Meridian Police Department continues to self-evaluate our staffing model and when possible leverage Non-Sworn positions in place of Sworn Positions. This Support Services Commander request is the latest example of (Community Service Officers being the other) this analysis. Historically, Professional Staff positions are easier to hire, training is quicker, needing less equipment and less salary. This position is currently occupied by a Lieutenant to run the Community Services Division which is comprised of all Professional Staff (Non-Sworn). Removing the Lieutenant in this position and re-allocating it to the Patrol Division where there is a huge need would provided greater benefit to the organization and the city.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	164,443
Total Operating Expenses	47,171
Total Capital Outlay	-
Total Budget Request	\$ 211,614

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

North West Police Station

This is a rapidly growing area of the City with several large commercial developments, housing, schools, and offices being built; a Police Station is necessary in order to maintain the level of quality currently offered by Meridian Police Department. This precinct will help provide and maintain existing response times support to this area. While having a positive impact on the community.

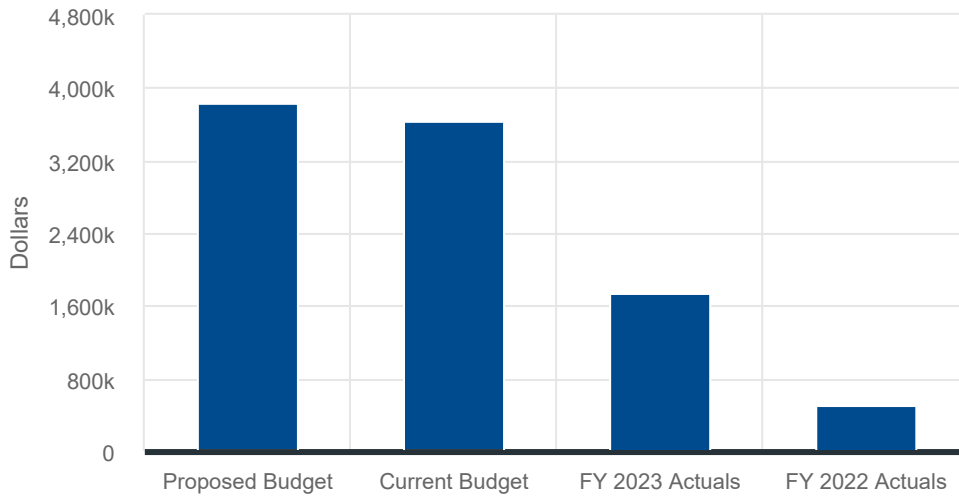
Objectives:

- ✓ The North West Station will help meet the challenges of a rapidly growing community and decrease response time to calls.
- ✓ The North West Station will provide additional support, education, prevention and enforcement efforts for this area of the City.
- ✓ Provide a positive impact to the community and provide more support to the growing community.

North West Police Station

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Operating	\$ 137,789	\$ 191,139	\$ (53,350)	(27.9)%	\$ -	\$ -
Capital	-	2,030,244	(2,030,244)	(100.0)%	-	-
Total Expenditures	137,789	2,221,383	(2,083,594)	(93.8)%	-	-
Total Expenditures including Transfers	137,789	2,221,383	(2,083,594)	(93.8)%	-	-
Net Income (Loss)	\$ (137,789)	\$ (2,221,383)	\$ 2,083,594	93.8%	\$ -	\$ -

Total Expenditures



Public Safety Training Center Budget

The Public Safety Training Center provides public safety employees training facilities for on-going training and support needs. The Public Safety Training Center provides services from traditional classroom settings, to monitored testing locations, self-defense/combat rooms, and scenario environment training locations.

The Professional Standards and Training Division is commanded by a Lieutenant whose primary responsibility is to provide general management direction and control for the Division. The Professional Standards and Training Division consists of Internal Investigations, Hiring, Back Ground Investigations, Joint Meridian/Nampa Academy, On-going staff training, policy/procedure development, body camera administration.

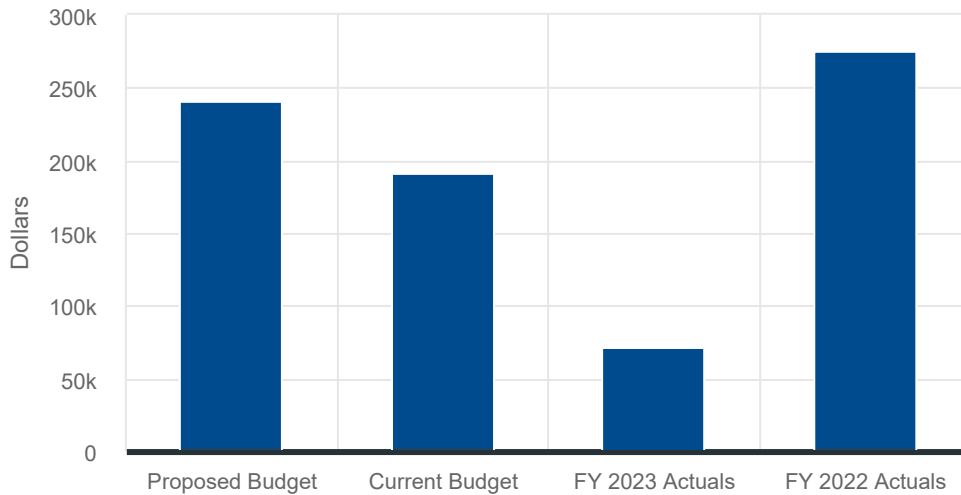
Objectives:

- ✓ The Professional Standards and Training Division is tasked with training new and existing staff to meet Peace Officer Standards Training standards.

Public Safety Training Center Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ -	\$ -	\$ -	-%	\$ 140	\$ -
Expenditures						
Operating	240,791	191,901	48,890	25.5%	71,086	96,355
Capital	-	-	-	-%	-	179,199
Total Expenditures	240,791	191,901	48,890	25.5%	71,086	275,554
Total Expenditures including Transfers	240,791	191,901	48,890	25.5%	71,086	275,554
Net Income (Loss)	\$ (240,791)	\$ (191,901)	\$ (48,890)	(25.5)%	\$ (70,946)	\$ (275,554)

Total Expenditures



Code Enforcement Division Budget

The Code Enforcement Division conducts field investigations concerning city ordinance violation complaints for residential and commercial properties. This is completed by conducting interviews, obtaining witness statements, taking photos, recording activity and documenting findings which are then maintained in a database. These cases can be used to support citations, legal proceedings and revocation of permits or licenses.

Code Enforcement Officers work to protect the community from public blight by removing abandoned vehicles from the roadway, perform nuisance abatements on private and commercial properties and enforce illegal commercial use in residential areas. Code Enforcement has built successful relationships with community partners who are able to provide abatement services free of charge to those in need.

Objectives:

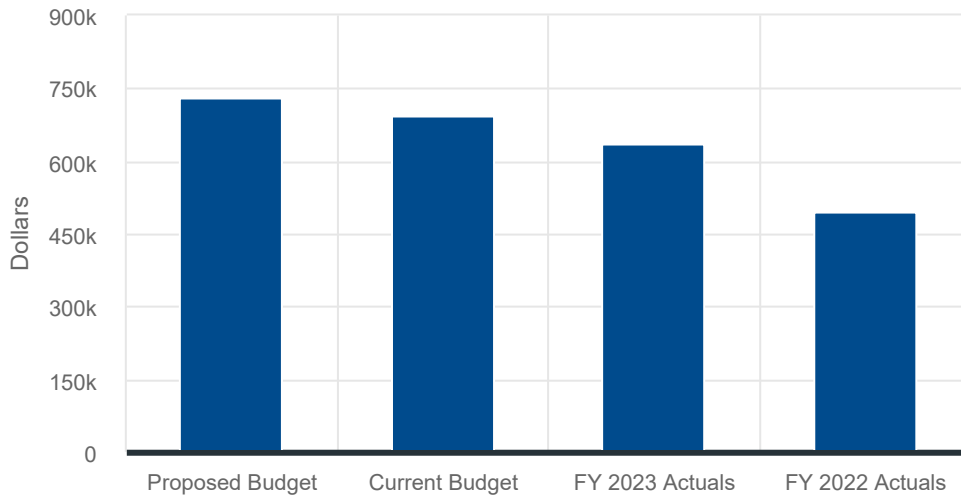
- ✓ The Code Enforcement Unit is committed to providing dedicated, friendly, fair and timely service to external and internal customers while also being proactive in responding to the needs of our community.
- ✓ The Code Enforcement Unit strives for quality in our actions by setting the highest goals and standards in order to maintain the beauty of Meridian.

Code Enforcement Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ -	\$ -	\$ -	-%	\$ 600	\$ -
Expenditures						
Personnel	729,699	691,534	38,165	5.5%	635,336	492,935
Operating	2,765	2,773	(8)	(0.3)%	1,651	3,872
Total Expenditures	732,464	694,307	38,157	5.5%	636,987	496,807
Total Expenditures including Transfers	732,464	694,307	38,157	5.5%	636,987	496,807
Net Income (Loss)	\$ (732,464)	\$ (694,307)	\$ (38,157)	(5.5)%	\$ (636,387)	\$ (496,807)

Personnel		
Full-Time	7.00	7.00
Total Personnel	7.00	7.00

Total Expenditures



FIRE DEPARTMENT

Fire Administration Division

Fire Station #1

Fire Station #2

Fire Station #3

Fire Station #4

Fire Station #5

Fire Station #6

Fire Station #7

Fire Station #8

Fire Health and Safety Division

Fire Training Division

Fire Logistics Division

Fire Prevention Division

Fire EMS Division

Fire Public Education Division

Fire Department Budget

The Meridian Fire Department's mission is to protect and enhance our community through professionalism and compassion.

The department provides the City with an all-hazards emergency response service. The core functions of the Department are fire suppression, emergency medical response, hazardous materials response, fire prevention, and education. Members of the Department respond to all major events such as ice storms, snow storms, major electrical outages, floods, and any other emergent need from homeowners in the community.

Members of the Department do much more than just respond to emergencies as well. Other programs offered by the Department include child passenger safety restraint installations, CPR and defibrillator training, along with fire extinguisher training.

Objectives:

- ✓ Provide property fire protection to reduce fire loss and to minimize the dollar amount of property value lost to fire damage in commercial and residential structures.
- ✓ Meet or exceed City Council adopted standards for alarm handling and response times.
- ✓ Maintain emergency response effectiveness.
- ✓ Reduce or eliminate the recurrence of fires and minimize arson.
- ✓ Provide proper tools, equipment, training and policy to reduce accidents and injuries to firefighters.

Justification:

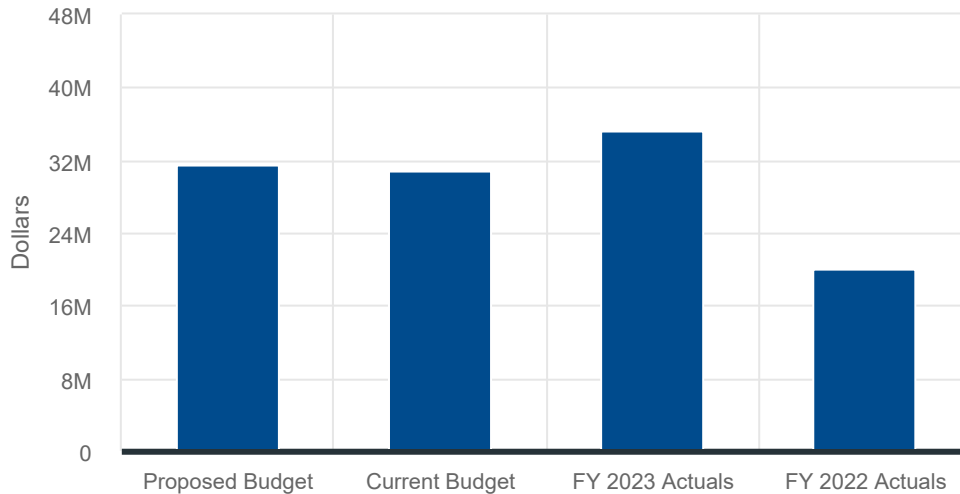
The proposed FY2025 budget for the Meridian Fire Department represents the Cities commitment to supporting and enhancing its service delivery and preparedness capabilities. As the City continues to experience healthy growth; developing and enhancing public safety through staffing and strategically located infrastructure will support effective emergency response models. This budget and those in the future will continue to give these initiatives paramount consideration. This budget proposal supports the Mission of City of Meridian and on behalf of the Meridian Fire Department we are pleased to present it for your consideration.

Fire Department Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 6,597,963	\$ 7,086,204	\$ (488,241)	(6.9)%	\$ 4,921,325	\$ 3,595,463
Expenditures						
Personnel	23,805,215	23,090,544	714,671	3.1%	16,257,560	13,302,630
Operating	4,911,247	3,546,857	1,364,390	38.5%	3,241,738	2,103,763
Capital	2,863,006	4,166,625	(1,303,619)	(31.3)%	15,731,444	4,548,441
Total Expenditures	31,579,468	30,804,026	775,442	2.5%	35,230,742	19,954,834
Transfers	144,107	87,259	56,848	65.1%	99,237	82,376
Total Expenditures including Transfers	31,723,575	30,891,285	832,290	2.7%	35,329,979	20,037,210
Net Income (Loss)	\$ (25,125,612)	\$ (23,805,081)	\$ (1,320,531)	(5.5)%	\$ (30,408,654)	\$ (16,441,747)

Personnel		
Full-Time	147.00	147.00
Total Personnel	147.00	147.00

Total Expenditures



Fire Department Budget Requests

Budget Replacement Request Title	Budget Amount
Equip. Replace.-Fire-Computers	\$ 30,300
Equip. Replace.-Fire-Radios	912,104
Equip. Replace.-Fire-Wireless Router	2,800
Total Budget Replacement Requests	\$ 945,204

Budget Change Request Title	Revenue	Personnel	Operating	Capital	Net Rev-Cost Budget Amount
Fire Department Wage Adjustment	\$ -	\$ 39,442	\$ -	\$ -	\$ 39,442
Fire Station Capital Improvement Plan	-	-	250,000	-	250,000
Mobile Air Unit - Up Fit	-	-	90,000	-	90,000
Personnel Reclassification - Fire Department	-	78,081	-	-	78,081
Video Laryngoscope	-	-	39,000	-	39,000
Total Budget Change Requests	\$ -	\$ 117,523	\$ 379,000	\$ -	\$ 496,523

Budget Carryforward Request Title	Budget Amount
Original Carryforward - Fire	\$ 3,749,706
Total Budget Carryforward Requests	\$ 3,749,706

Fire Administration Division Budget

The Fire Administration Division oversees the Operations, Administrative Services, Prevention, Public Education, Community Risk Reduction, Health and Safety, Training, EMS, and Logistics Divisions of the Fire Department as well as all Fire Stations (1-8) and other Fire facilities. The Fire Department is responsible for preparing for, responding to, and resolving fire, rescue, medical and environmental emergencies along with public assistance for non-emergency situations for our community.

Objectives:

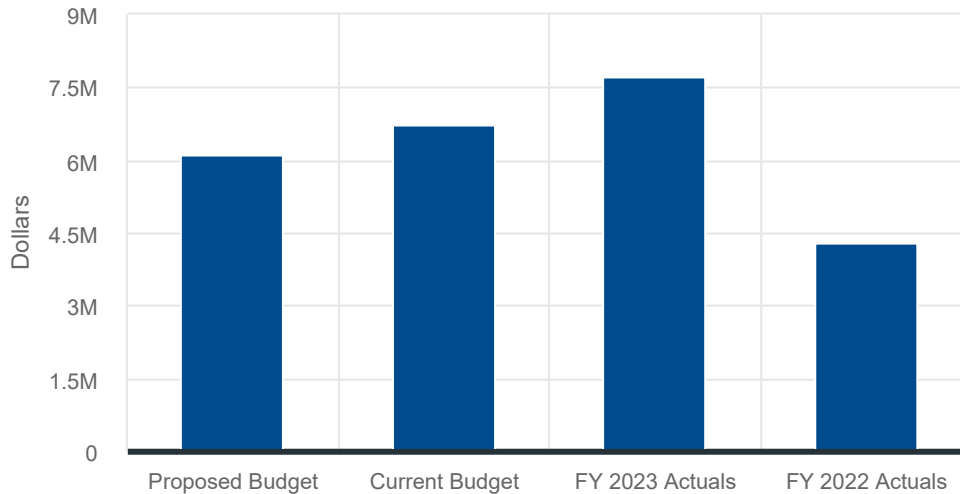
- ✓ Provide property fire protection to reduce fire loss and to minimize the dollar amount of property value lost to fire damage in commercial and residential structures.
- ✓ To be prepared for and respond to emergency medical incidents and provide exceptional care to those in need.
- ✓ Meet or exceed City Council adopted standards for alarm handling and response times.
- ✓ Maintain emergency response effectiveness.
- ✓ Reduce or eliminate the recurrence of fires and minimize arson.
- ✓ Provide proper tools, equipment, training and policy to reduce accidents and injuries to firefighters.

Fire Administration Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Budget Change Percent		
Revenue	\$ 4,502,580	\$ 5,282,802	\$ (780,222)	(14.8)%	\$ 4,905,075	\$ 3,581,556
Expenditures						
Personnel	1,287,724	1,644,035	(356,311)	(21.7)%	1,625,804	1,342,392
Operating	2,881,247	3,029,752	(148,505)	(4.9)%	2,733,571	1,623,978
Capital	1,955,394	2,036,588	(81,194)	(4.0)%	3,374,134	1,311,372
Total Expenditures	6,124,365	6,710,375	(586,010)	(8.7)%	7,733,509	4,277,742
Transfers	144,107	87,259	56,848	65.1%	99,237	82,376
Total Expenditures including Transfers	6,268,472	6,797,634	(529,162)	(7.8)%	7,832,746	4,360,118
Net Income (Loss)	\$ (1,765,892)	\$ (1,514,832)	\$ (251,060)	(16.6)%	\$ (2,927,671)	\$ (778,562)

Personnel		
Full-Time	8.00	11.00
Total Personnel	8.00	11.00

Total Expenditures



Fire Administration Division Budget Request Detail

Budget Request Title: Fire Department Wage Adjustment

Narrative: This budget request is to provide compensation to the Fire Admin Chiefs following the Compensation guidelines.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	39,442
Total Operating Expenses	-
Total Capital Outlay	-
Total Budget Request	\$ 39,442

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	No
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Fire Administration Division Budget Request Detail

Budget Request Title: Fire Station Capital Improvement Plan

Narrative: In 2023, Meridian Fire Department completed a self-assessment manual (SAM) as well as a peer review and site visit of the Meridian Fire Department. This thorough review illustrated for us that our fire stations are inadequate. Specifically, the technical review report called out 15. It is recommended that the department advocate for building or renovating five fire stations to ensure bunker gear and workout equipment are separated from the apparatus bays to avoid carcinogens, (11A.9). To that end, MFD would like to create a ten-year plan, that addresses significant remodels in the five identified stations. To do this, MFD will need to create a compressive fire station capital improvement plan by hiring an architectural firm to provide the necessary plan and best course of action.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	250,000
Total Capital Outlay	-
Total Budget Request	\$ 250,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	Yes

Fire Administration Division Budget Request Detail

Budget Request Title: Mobile Air Unit - Up Fit

Narrative: The physical and mental demands associated with firefighting and other emergency operations, coupled with the environmental dangers of extreme heat and humidity or extreme cold, create conditions that can have an adverse impact on the safety and health of emergency responders.

The department should outfit the recently donated mobile air unit to improve organizational capability to support firefighter rehydration and recovery during emergency operations or training exercises to help reduce the risk for illness or injury when emergency responders may become fatigued and their ability to make critical decisions diminishes.

Rehabilitation is an essential element on the incident scene to prevent more serious conditions such as cardiovascular events, dehydration, heat exhaustion or heat stroke from occurring.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	90,000
Total Capital Outlay	-
Total Budget Request	\$ 90,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accommodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	Yes

Fire Administration Division Budget Request Detail

Budget Request Title: Personnel Reclassification - Fire Department

Narrative: A reclassification request occurs when duties and responsibilities change substantially in the degree of difficulty, level of accountability, and/or qualification requirements. Per the Annual Budget Development Calendar Human Resources receives requests for position reclassification and applies the City’s Step Compensation Plan to establish proper placement in the plan.

This addresses 3 Fire positions reclassifying to a higher grade.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	78,081
Total Operating Expenses	-
Total Capital Outlay	-
Total Budget Request	\$ 78,081

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Fire Station #1 Budget

The Fire Department provides fire suppression, first response emergency medical services and fire safety education to our residents and visitors. The Fire Department's main mission is to save lives and protect property from the effects of fires, medical emergencies and hazards. There are Fire Stations strategically located throughout the city to serve you.

Fire Station 1 is located at 540 E Franklin Rd. It houses a training room, conference room, and state of the art Training Tower.

Objectives:

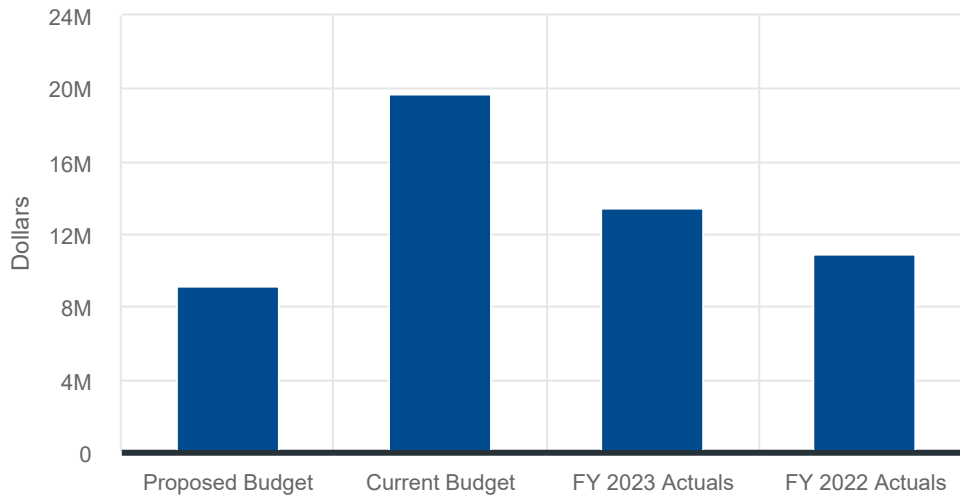
- ✓ Provide property fire protection to reduce fire loss and to minimize the dollar amount of property value lost to fire damage in commercial and residential structures.
- ✓ Provide advanced life support services (ALS) for medical emergency incidents.
- ✓ Meet or exceed City Council adopted standards for alarm handling and response times.
- ✓ Maintain emergency response effectiveness.
- ✓ Reduce or eliminate the recurrence of fires and minimize arson.
- ✓ Provide proper tools, equipment, adequate training and policy to reduce accidents and injuries to firefighters.

Fire Station #1 Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ 2,095,383	\$ 1,803,402	\$ 291,981	16.2%	\$ -	\$ -
Expenditures						
Personnel	9,060,108	19,653,710	(10,593,602)	(53.9)%	13,390,028	10,816,365
Operating	107,823	16,402	91,421	557.4%	17,803	21,496
Capital	-	-	-	-%	70,836	22,162
Total Expenditures	9,167,931	19,670,112	(10,502,181)	(53.4)%	13,478,667	10,860,023
Total Expenditures including Transfers	9,167,931	19,670,112	(10,502,181)	(53.4)%	13,478,667	10,860,023
Net Income (Loss)	\$ (7,072,548)	\$ (17,866,710)	\$ 10,794,162	60.4%	\$ (13,478,667)	\$ (10,860,023)

Personnel		
Full-Time	59.00	125.00
Total Personnel	59.00	125.00

Total Expenditures



Fire Station #2 Budget

The Fire Department provides fire suppression, first response emergency medical services and fire safety education to our residents and visitors. The Fire Department's main mission is to save lives and protect property from the effects of fires, medical emergencies and hazards. There are Fire Stations strategically located throughout the city to serve you.

Fire Station 2 is located at 2401 N Ten Mile Road, Meridian.

Objectives:

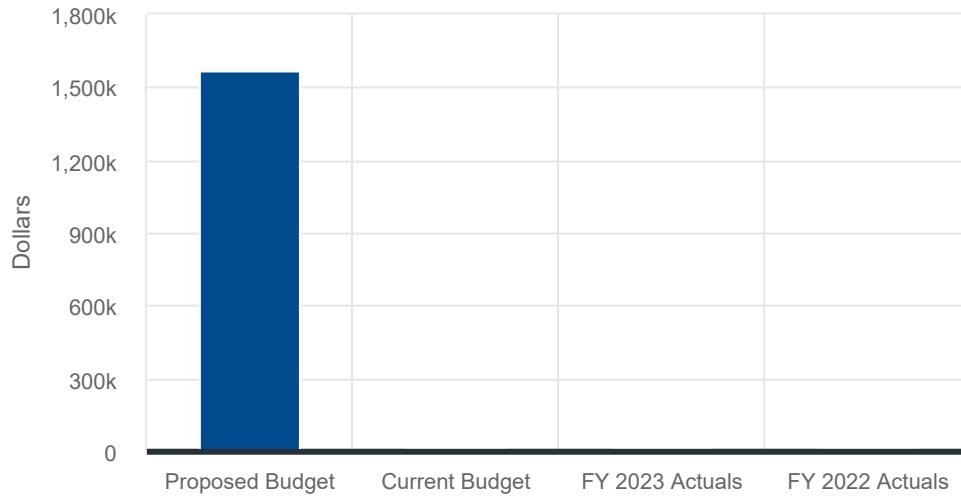
- ✓ Provide property fire protection to reduce fire loss and to minimize the dollar amount of property value lost to fire damage in commercial and residential structures.
- ✓ Provide advanced life support services (ALS) for medical emergency incidents.
- ✓ Meet or exceed City Council adopted standards for alarm handling and response times.
- ✓ Maintain emergency response effectiveness.
- ✓ Reduce or eliminate the recurrence of fires and minimize arson.
- ✓ Provide proper tools, equipment, adequate training and policy to reduce accidents and injuries to firefighters.

Fire Station #2 Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 1,519,709	\$ -	\$ 1,519,709	100.0%	\$ -	\$ -
Operating	48,270	11,722	36,548	311.8%	11,566	11,178
Total Expenditures	1,567,979	11,722	1,556,257	13,276.4%	11,566	11,178
Total Expenditures including Transfers	1,567,979	11,722	1,556,257	13,276.4%	11,566	11,178
Net Income (Loss)	\$ (1,567,979)	\$ (11,722)	\$ (1,556,257)	(13,276.4)%	\$ (11,566)	\$ (11,178)

Personnel		
Full-Time	9.00	0.00
Total Personnel	9.00	0.00

Total Expenditures



Fire Station #3 Budget

The Fire Department provides fire suppression, first response emergency medical services and fire safety education to our residents and visitors. The Fire Department's main mission is to save lives and protect property from the effects of fires, medical emergencies and hazards. There are Fire Stations strategically located throughout the city to serve you.

Fire Station 3 is located at 3545 N Locust Grove Rd.

Objectives:

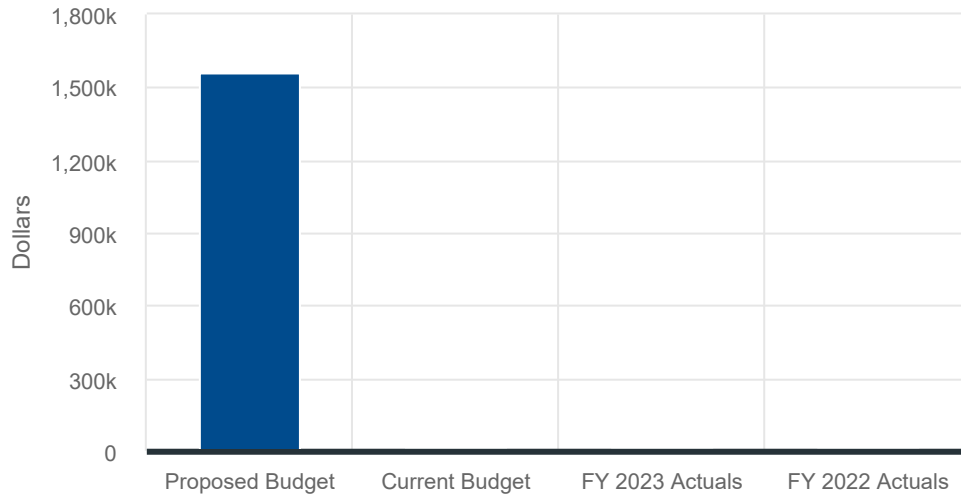
- ✓ Provide property fire protection to reduce fire loss and to minimize the dollar amount of property value lost to fire damage in commercial and residential structures.
- ✓ Provide advanced life support services (ALS) for medical emergency incidents.
- ✓ Meet or exceed City Council adopted standards for alarm handling and response times.
- ✓ Maintain emergency response effectiveness.
- ✓ Reduce or eliminate the recurrence of fires and minimize arson.
- ✓ Provide proper tools, equipment, adequate training and policy to reduce accidents and injuries to firefighters.

Fire Station #3 Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Budget Change Percent		
Expenditures						
Personnel	\$ 1,512,579	\$ -	\$ 1,512,579	100.0%	\$ -	\$ -
Operating	45,507	10,943	34,564	315.9%	10,586	10,110
Total Expenditures	1,558,086	10,943	1,547,143	14,138.2%	10,586	10,110
Total Expenditures including Transfers	1,558,086	10,943	1,547,143	14,138.2%	10,586	10,110
Net Income (Loss)	\$ (1,558,086)	\$ (10,943)	\$ (1,547,143)	(14,138.2)%	\$ (10,586)	\$ (10,110)

Personnel		
Full-Time	9.00	0.00
Total Personnel	9.00	0.00

Total Expenditures



Fire Station #4 Budget

The Fire Department provides fire suppression, first response emergency medical services and fire safety education to our residents and visitors. The Fire Department's main mission is to save lives and protect property from the effects of fires, medical emergencies and hazards. There are Fire Stations strategically located throughout the city to serve you.

Fire Station 4 is located at 2515 S. Eagle Rd.

Objectives:

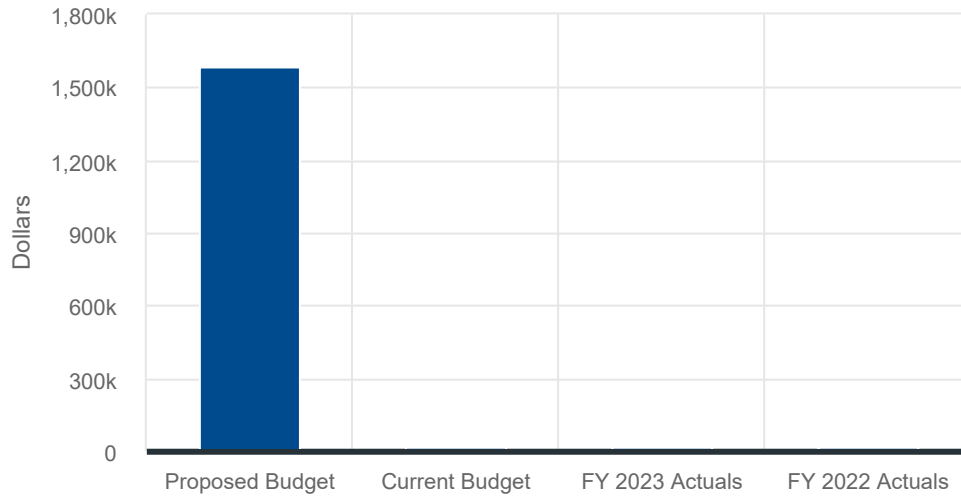
- ✓ Provide property fire protection to reduce fire loss and to minimize the dollar amount of property value lost to fire damage in commercial and residential structures.
- ✓ Provide advanced life support services (ALS) for medical emergency incidents.
- ✓ Meet or exceed City Council adopted standards for alarm handling and response times.
- ✓ Maintain emergency response effectiveness.
- ✓ Reduce or eliminate the recurrence of fires and minimize arson.
- ✓ Provide proper tools, equipment, adequate training and policy to reduce accidents and injuries to firefighters.

Fire Station #4 Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Budget Change Percent		
Expenditures						
Personnel	\$ 1,537,401	\$ -	\$ 1,537,401	100.0%	\$ -	\$ -
Operating	48,921	12,454	36,467	292.8%	12,829	13,820
Total Expenditures	1,586,322	12,454	1,573,868	12,637.4%	12,829	13,820
Total Expenditures including Transfers	1,586,322	12,454	1,573,868	12,637.4%	12,829	13,820
Net Income (Loss)	\$ (1,586,322)	\$ (12,454)	\$ (1,573,868)	(12,637.4)%	\$ (12,829)	\$ (13,820)

Personnel		
Full-Time	9.00	0.00
Total Personnel	9.00	0.00

Total Expenditures



Fire Station #5 Budget

The Fire Department provides fire suppression, first response emergency medical services and fire safety education to our residents and visitors. The Fire Department's main mission is to save lives and protect property from the effects of fires, medical emergencies and hazards. There are Fire Stations strategically located throughout the city to serve you.

Fire Station 5 is located at 6001 N Linder Rd..

Objectives:

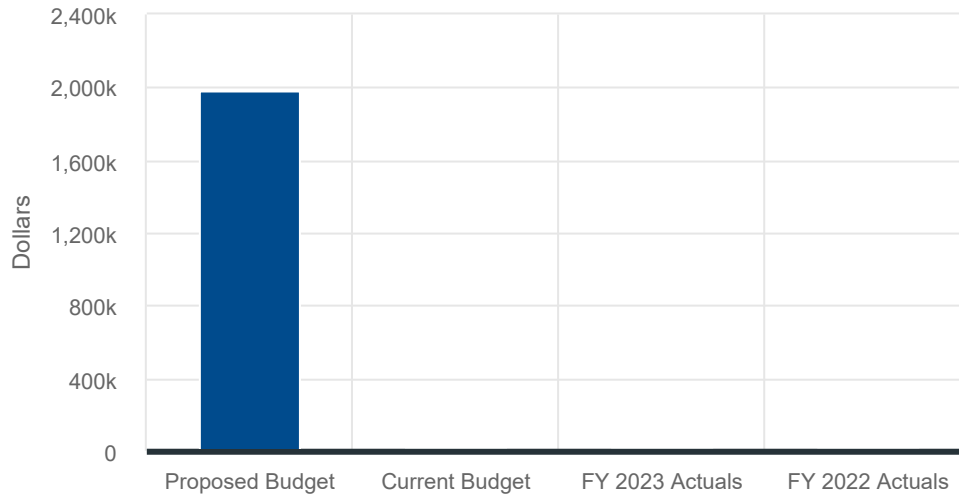
- ✓ Provide property fire protection to reduce fire loss and to minimize the dollar amount of property value lost to fire damage in commercial and residential structures.
- ✓ Provide advanced life support services (ALS) for medical emergency incidents.
- ✓ Meet or exceed City Council adopted standards for alarm handling and response times.
- ✓ Maintain emergency response effectiveness.
- ✓ Reduce or eliminate the recurrence of fires and minimize arson.
- ✓ Provide proper tools, equipment, adequate training and policy to reduce accidents and injuries to firefighters.

Fire Station #5 Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 1,934,716	\$ -	\$ 1,934,716	100.0%	\$ -	\$ -
Operating	50,980	11,340	39,640	349.6%	11,055	9,656
Total Expenditures	1,985,696	11,340	1,974,356	17,410.5%	11,055	9,656
Total Expenditures including Transfers	1,985,696	11,340	1,974,356	17,410.5%	11,055	9,656
Net Income (Loss)	\$ (1,985,696)	\$ (11,340)	\$ (1,974,356)	(17,410.5)%	\$ (11,055)	\$ (9,656)

Personnel		
Full-Time	12.00	0.00
Total Personnel	12.00	0.00

Total Expenditures



Fire Station #6 Budget

The Fire Department provides fire suppression, first response emergency medical services and fire safety education to our residents and visitors. The Fire Department's main mission is to save lives and protect property from the effects of fires, medical emergencies and hazards. There are Fire Stations strategically located throughout the city to serve you.

Fire Station 6 is located at 1435 W Overland Rd

Objectives:

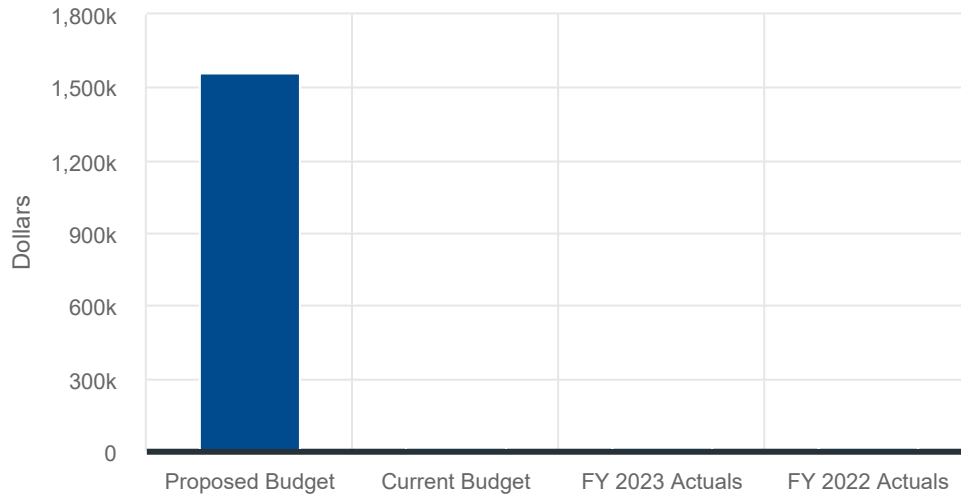
- ✓ Provide property fire protection to reduce fire loss and to minimize the dollar amount of property value lost to fire damage in commercial and residential structures.
- ✓ Provide advanced life support services (ALS) for medical emergency incidents.
- ✓ Meet or exceed City Council adopted standards for alarm handling and response times.
- ✓ Maintain emergency response effectiveness.
- ✓ Reduce or eliminate the recurrence of fires and minimize arson.
- ✓ Provide proper tools, equipment, adequate training and policy to reduce accidents and injuries to firefighters.

Fire Station #6 Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 1,510,030	\$ -	\$ 1,510,030	100.0%	\$ -	\$ -
Operating	49,963	17,306	32,657	188.7%	15,768	15,398
Total Expenditures	1,559,993	17,306	1,542,687	8,914.2%	15,768	15,398
Total Expenditures including Transfers	1,559,993	17,306	1,542,687	8,914.2%	15,768	15,398
Net Income (Loss)	\$ (1,559,993)	\$ (17,306)	\$ (1,542,687)	(8,914.2)%	\$ (15,768)	\$ (15,398)

Personnel		
Full-Time	9.00	0.00
Total Personnel	9.00	0.00

Total Expenditures



Fire Station #7 Budget

The Fire Department provides fire suppression, first response emergency medical services and fire safety education to our residents and visitors. The Fire Department's main mission is to save lives and protect property from the effects of fires, medical emergencies and hazards. There are Fire Stations strategically located throughout the city to serve you.

Fire Station 7 is located at 6343 E. Lake Hazel Rd.

Objectives:

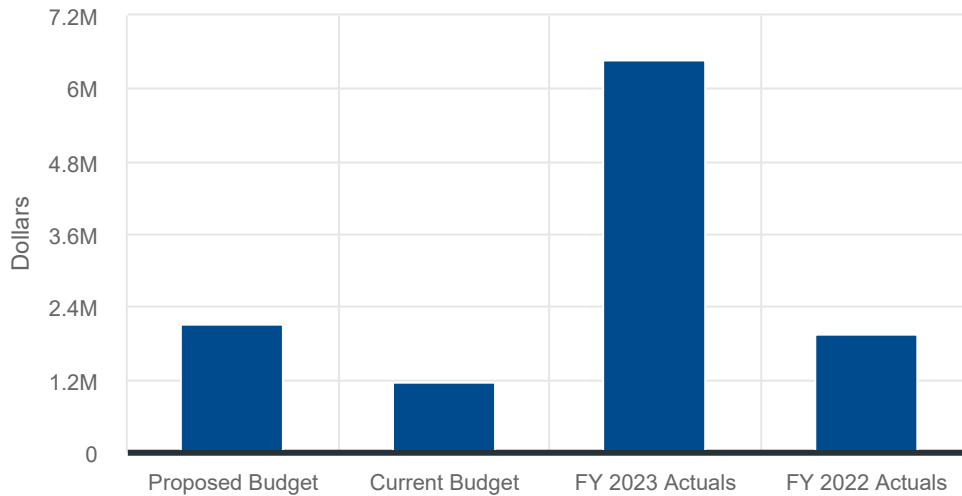
- ✓ Provide property fire protection to reduce fire loss and to minimize the dollar amount of property value lost to fire damage in commercial and residential structures.
- ✓ Provide advanced life support services (ALS) for medical emergency incidents.
- ✓ Meet or exceed City Council adopted standards for alarm handling and response times.
- ✓ Maintain emergency response effectiveness.
- ✓ Reduce or eliminate the recurrence of fires and minimize arson.
- ✓ Provide proper tools, equipment, adequate training and policy to reduce accidents and injuries to firefighters.

Fire Station #7 Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Expenditures						
Personnel	\$ 1,522,447	\$ -	\$ 1,522,447	100.0%	\$ -	\$ -
Operating	52,682	17,306	35,376	204.4%	93,578	139,971
Capital	539,173	1,145,315	(606,142)	(52.9)%	6,388,649	1,792,683
Total Expenditures	2,114,302	1,162,621	951,681	81.9%	6,482,227	1,932,654
Total Expenditures including Transfers	2,114,302	1,162,621	951,681	81.9%	6,482,227	1,932,654
Net Income (Loss)	\$ (2,114,302)	\$ (1,162,621)	\$ (951,681)	(81.9)%	\$ (6,482,227)	\$ (1,932,654)

Personnel		
Full-Time	9.00	0.00
Total Personnel	9.00	0.00

Total Expenditures



Fire Station #8 Budget

The Fire Department provides fire suppression, first response emergency medical services and fire safety education to our residents and visitors. The Fire Department's main mission is to save lives and protect property from the effects of fires, medical emergencies and hazards. There are Fire Stations strategically located throughout the city to serve you.

Fire Station 8 is located at 4250 N. Owyhee Storm Avenue.

Objectives:

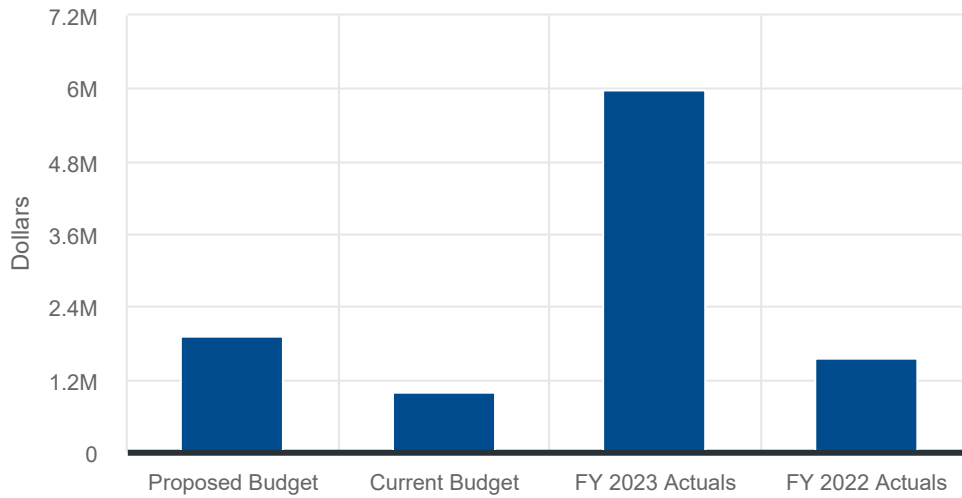
- ✓ Provide property fire protection to reduce fire loss and to minimize the dollar amount of property value lost to fire damage in commercial and residential structures.
- ✓ Provide advanced life support services (ALS) for medical emergency incidents.
- ✓ Meet or exceed City Council adopted standards for alarm handling and response times.
- ✓ Maintain emergency response effectiveness.
- ✓ Reduce or eliminate the recurrence of fires and minimize arson.
- ✓ Provide proper tools, equipment, adequate training and policy to reduce accidents and injuries to firefighters.

Fire Station #8 Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ -	\$ -	\$ -	-%	\$ -	\$ 10,167
Expenditures						
Personnel	1,499,247	-	1,499,247	100.0%	-	-
Operating	52,762	17,306	35,456	204.9%	84,388	139,508
Capital	368,439	984,722	(616,283)	(62.6)%	5,897,825	1,422,224
Total Expenditures	1,920,448	1,002,028	918,420	91.7%	5,982,213	1,561,732
Total Expenditures including Transfers	1,920,448	1,002,028	918,420	91.7%	5,982,213	1,561,732
Net Income (Loss)	\$ (1,920,448)	\$ (1,002,028)	\$ (918,420)	(91.7)%	\$ (5,982,213)	\$ (1,551,565)

Personnel		
Full-Time	9.00	0.00
Total Personnel	9.00	0.00

Total Expenditures



Fire Health and Safety Division

The Health and Safety Division focuses on the health, wellness and safety of the department’s employees to ensure that the department complies with laws and industry standards pertaining to workplace safety, provides tools and equipment necessary to protect staff against job related health hazards, and promotes employee well-being in an effort to reduce the incidence and cost of illness and injury. This program includes a comprehensive physical fitness program designed to reduce the likelihood of cardiac related illnesses and ensure that staff maintains a level of fitness commensurate with the physical demands of their job.

Objectives:

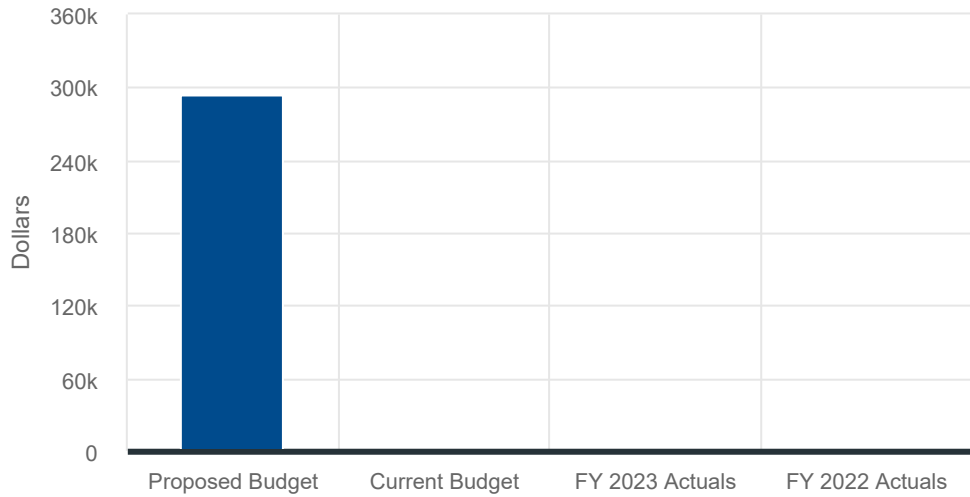
- ✓ NFPA 1581 annual standards for first responders including employee vaccinations, flu shots, and medical testing.
- ✓ Per NFPA 1582, all firefighters engaged in emergency operations should be medically examined on an annual base.
- ✓ The fitness evaluation is based on the Wellness Fitness Initiative. This expense supports the District’s emphasis on promoting employee wellness and physical fitness.
- ✓ This account supports the District’s Behavioral Health Program that includes Behavioral Health Site Clinician Visits, Personal Services, Family Sessions, and Peer Support Training.
- ✓ Expenses related to incident decontamination and infection control personal protective equipment.
- ✓ Peer Fitness Trainers support member’s needs for improvement, continuing education is required to maintain certification.
- ✓ Regular professional maintenance and replacement of parts no longer covered by warranty will help maximize the useful life of the District’s fitness equipment.

Fire Health and Safety Division

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 194,077	\$ -	\$ 194,077	100.0%	\$ -	\$ -
Operating	100,030	-	100,030	100.0%	-	-
Total Expenditures	294,107	-	294,107	100.0%	-	-
Total Expenditures including Transfers	294,107	-	294,107	100.0%	-	-
Net Income (Loss)	\$ (294,107)	\$ -	\$ (294,107)	(100.0%)	\$ -	\$ -

Personnel		
Full-Time	1.00	0.00
Total Personnel	1.00	0.00

Total Expenditures



Fire Training Division Budget

The Fire Training Division ensures that all employees of the fire department meet or exceed required training standards and best practices. The Training Division coordinates the training of department personnel in the areas of fire suppression, EMS, hazardous materials, special operations, leadership and other operational areas. The Training Division consists of the Training Division Chief and two Training Captains and works under the Operations Division. The Training Division also conducts recruit academies for incoming personnel and conducts promotional exams for current personnel.

Objectives:

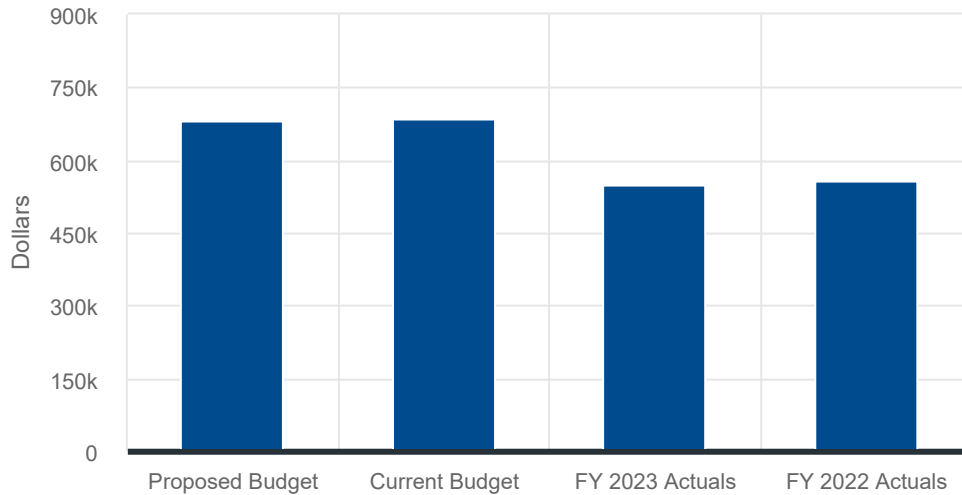
- ✓ Provide current and best practice training on firefighting, emergency medical and special operations along with professional development to all fire personnel.
- ✓ Provide the training and resources needed to properly train new incoming personnel.
- ✓ Provide a robust and fair promotional process for advancement and retention.
- ✓ Provide proper training and policy to reduce accident and injury to firefighters and to ensure a safe work environment.

Fire Training Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 573,795	\$ 581,301	\$ (7,506)	(1.3)%	\$ 456,001	\$ 480,011
Operating	106,023	104,776	1,247	1.2%	94,529	75,513
Total Expenditures	679,818	686,077	(6,259)	(0.9)%	550,530	555,524
Total Expenditures including Transfers	679,818	686,077	(6,259)	(0.9)%	550,530	555,524
Net Income (Loss)	\$ (679,818)	\$ (686,077)	\$ 6,259	0.9%	\$ (550,530)	\$ (555,524)

Personnel		
Full-Time	3.00	3.00
Total Personnel	3.00	3.00

Total Expenditures



Fire Logistics Division

The Logistics Division manages the procurement, maintenance and oversight of all apparatus, vehicles, equipment, uniforms and personnel protective equipment (PPE) for the Meridian Fire Department. The division develops comprehensive planning and future budgeting projections utilizing the comprehensive financial plan (CFP) for replacement of fire apparatus, staff vehicles, firefighting equipment, and PPE. The division schedules maintenance and repairs for all apparatus, vehicles and firefighting equipment including annual required testing on all hose, ladders, self-contained breathing apparatus (SCBA) fit testing and apparatus.

Objectives:

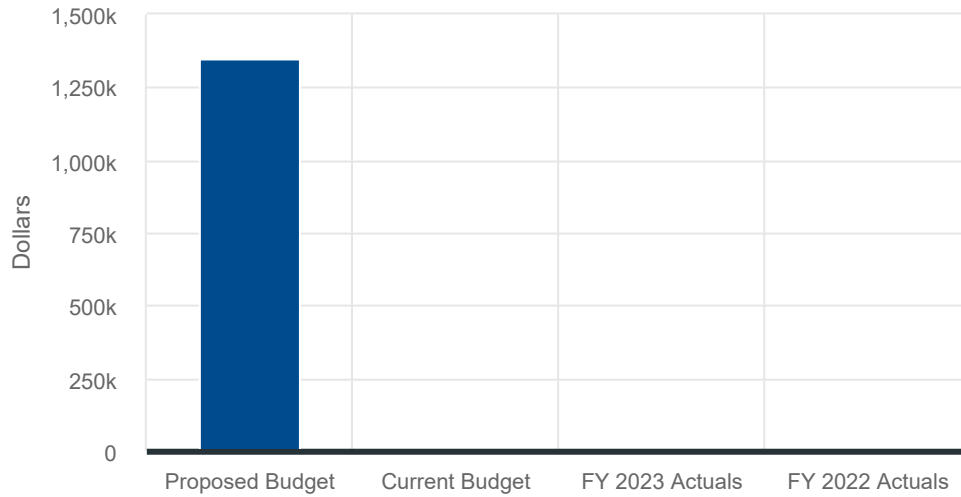
- ✓ Strategic Planning for all fire apparatus, staff vehicles, uniforms and equipment
- ✓ Budget development and forecasting for fire apparatus, staff vehicles, uniforms and equipment
- ✓ Annual testing programs for hose, ladders, aerial devices, mask fit testing and apparatus pump testing
- ✓ Managing inventory for all PPE and uniforms
- ✓ Maintenance and repair of all firefighting equipment, apparatus, and staff vehicles
- ✓ Managing procurement of all apparatus, staff vehicles, uniforms and equipment
- ✓ Assists with building maintenance of eight fire stations, training tower and training center

Fire Logistics Division

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 354,041	\$ -	\$ 354,041	100.0%	\$ -	\$ -
Operating	994,392	-	994,392	100.0%	-	-
Total Expenditures	1,348,433	-	1,348,433	100.0%	-	-
Total Expenditures including Transfers	1,348,433	-	1,348,433	100.0%	-	-
Net Income (Loss)	\$ (1,348,433)	\$ -	\$ (1,348,433)	(100.0%)	\$ -	-

Personnel		
Full-Time	2.00	0.00
Total Personnel	2.00	0.00

Total Expenditures



Fire Prevention Division Budget

The Prevention Division consists of the Fire Marshal/ Deputy Chief of Prevention and three Fire Inspectors. The Fire Prevention Division also directs and works with other personnel who do plan reviews for the city in other departments. The Fire Prevention Division serves our community by inspecting new commercial construction, existing commercial and public buildings for fire and life safety hazards. The Division also tracks hood systems, hood extinguishing systems, fire sprinkler systems and fire alarm systems in the city. Our fire inspectors are trained to do fire investigations. These include fires of suspicious origin, fires that involve fatalities and those that result in large dollar loss. Our Division's goal is to prevent fires by pre-planning, ensuring code compliance and finding the cause of fires to help others from suffering the same loss.

Objectives:

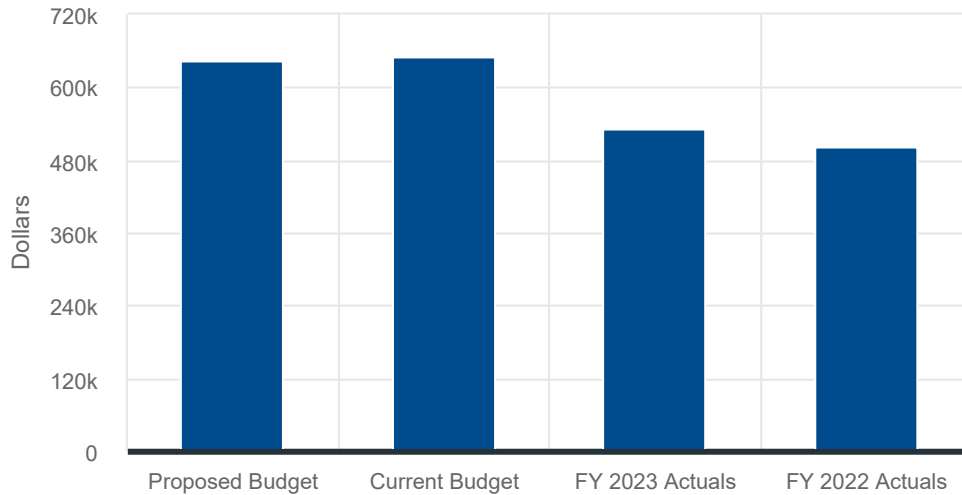
- ✓ Fire and Life Safety through comprehensive inspection programs.
- ✓ Build fire safe buildings through plan review and fire code implementation.
- ✓ Learn causes of fire to prevent future fires.

Fire Prevention Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 618,669	\$ 620,749	\$ (2,080)	(0.3)%	\$ 514,295	\$ 492,928
Operating	24,116	30,115	(5,999)	(19.9)%	17,400	9,606
Total Expenditures	642,785	650,864	(8,079)	(1.2)%	531,695	502,534
Total Expenditures including Transfers	642,785	650,864	(8,079)	(1.2)%	531,695	502,534
Net Income (Loss)	\$ (642,785)	\$ (650,864)	\$ 8,079	1.2%	\$ (531,695)	\$ (502,534)

Personnel		
Full-Time	3.00	3.00
Total Personnel	3.00	3.00

Total Expenditures



Fire EMS Division Budget

The EMS Division oversees all of the Emergency Medical Services within the Fire Department. More than 70% of the calls our crews respond to, are medical related. Calls ranging from simple slips, trips and falls, to complicated medical calls, to highly sensitive mass casualty incidents. An active member of the ACCESS (Ada County City Emergency Services System) JPA that incorporates all Ada County Fire and EMS departments for joint oversight, purchasing, etc. The EMS division also supports all the state licensure and certifications required for our personnel to work in the field. This includes making sure all appropriate training is accomplished as laid out from the Idaho EMS Bureau. Along with overseeing EMS responses, the EMS Division oversees the City of Meridian's Heart Safe Initiative by managing more than 128 strategically placed AED's (and their maintenance) throughout the city. These AED's are placed in all the City Buildings, parks, police vehicles, and Fire Admin vehicles. EMS Division also oversees the EMS Bike Team/Special Events team that provides EMS standby coverage for city sponsored events.

Objectives:

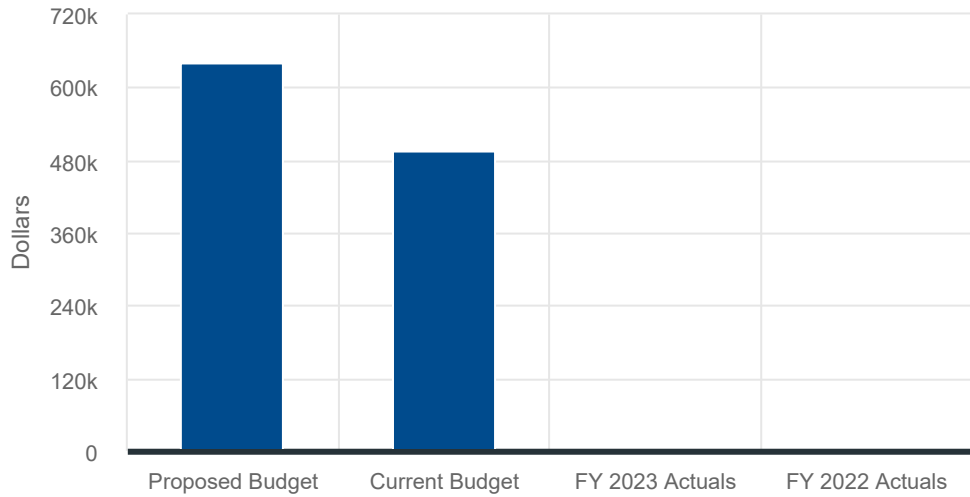
- ✓ To provide the best quality emergency medical care to the citizens of Meridian
- ✓ To be as prepared as possible for any type of emergency medical call that happens in Meridian and Ada County.
- ✓ Collaborate with our ACCESS partners to provide the best EMS system available.
- ✓ Collaborate with our Hospitals and other allied health agencies, so that the continuum of patient care is seamless.
- ✓ Provide appropriate classes and training for our personnel, so they feel confident, comfortable, and are well trained.
- ✓ Maintain appropriate training to meet or exceed required certification hours as set forth by the Idaho EMS Bureau.
- ✓ Train and equip our responders so that out of hospital cardiac arrest in the city of Meridian increases a patient's chance of survival.
- ✓ Provide our members with the best possible equipment to do their job appropriately.

Fire EMS Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 366,649	\$ 279,162	\$ 87,487	31.3%	\$ -	\$ -
Operating	274,633	217,247	57,386	26.4%	-	-
Total Expenditures	641,282	496,409	144,873	29.2%	-	-
Total Expenditures including Transfers	641,282	496,409	144,873	29.2%	-	-
Net Income (Loss)	\$ (641,282)	\$ (496,409)	\$ (144,873)	(29.2)%	\$ -	\$ -

Personnel		
Full-Time	2.00	2.00
Total Personnel	2.00	2.00

Total Expenditures



Fire EMS Division Budget Request Detail

Budget Request Title: Video Laryngoscope

Narrative: As a member of A.C.C.E.S.S., we are trying to remain cutting edge. In the fall of 2023, Ada County Paramedics added video Laryngoscopes to their compliment of Advanced Life Support equipment. Currently our paramedics are able to assist patients who are not breathing, or are struggling to breathe, by directly visualizing the patients airway and placing a tube in the airway for direct access to the lungs.

Video laryngoscope allows for us to indirectly visualize the vocal cords and other related airway structures, without a direct line of sight. Often times direct line of sight can be blocked by obstructions in the airway, or can be a health hazard for our paramedics, who have to be directly over a patients airway. The health hazard stems from the proximity to the patients airway. Video Laryngoscopes are the standard for use in operating rooms. We would like to increase our capabilities in the field along with our first pass success of placing advanced airways. This new device has already shown to improve first pass success in the data since fall of 2023 as noted by Ada County Paramedics. Not all paramedic programs in the country utilize this tool, but it is rapidly becoming the norm for EMS agencies.

Attached is a quote for cost of the device along with batteries that will need to be replaced regularly. We have also added annually the purchase of one device as an ongoing expense in case we have a failure of a device etc.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	39,000
Total Capital Outlay	-
Total Budget Request	\$ 39,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accomodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	No
Is this request for a new activity, program, or service not currently provided by the City?	Yes

Fire Community Risk Reduction Division Budget

The Community Risk Reduction (CRR) Division promotes safer communities through community outreach, education and the promotion of hazard mitigation. CRR uses a risk assessment process to identify and prioritize local risks, followed by the integrated and strategic investment of department resources to reduce their occurrence and impact. In addition to ongoing identification and assessment of city-wide risks, the CRR Division collaborates with local, state and federal agencies to ensure the Department's ability to appropriately assist communities in the mitigation, preparedness, response, and recovery phases of hazards to communities it serves. The division also provides key fire and life safety programs to Meridian City and Meridian Rural Fire District businesses, schools and residences. The Division's goals are to reach those who live, work, and play in Meridian with key educational programs that train our public to prevent, respond, and react to fire and life safety emergencies.

Objectives:

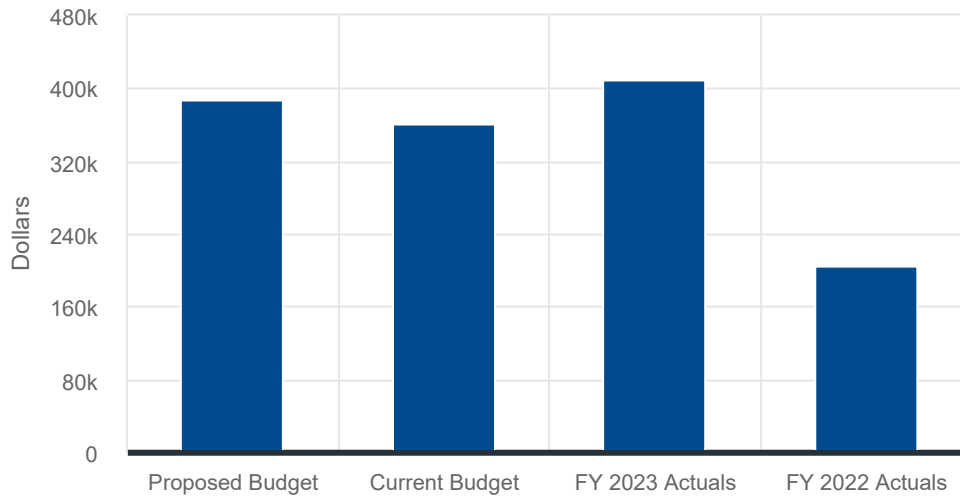
- ✓ Reducing incidents of fire loss through city-wide public fire education programs.
- ✓ Reducing incidents of death by Cardiac Arrest through Heart-Safe CPR/First Aid Classes.
- ✓ Reducing incidents of death by fire/CO by managing smoke/carbon monoxide education and maintenance programs.
- ✓ Reducing incidents of automotive collision injuries by managing child passenger seat education programs.
- ✓ Reducing incidents of older adult loss by managing older adult fire and fall programs.
- ✓ Reducing emergency responses through community risk reduction efforts..

Fire Community Risk Reduction Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ -	\$ -	\$ -	-%	\$ 16,250	\$ 3,740
Expenditures						
Personnel	314,023	311,587	2,436	0.8%	271,432	170,934
Operating	73,898	50,188	23,710	47.2%	138,665	33,529
Total Expenditures	387,921	361,775	26,146	7.2%	410,097	204,463
Total Expenditures including Transfers	387,921	361,775	26,146	7.2%	410,097	204,463
Net Income (Loss)	\$ (387,921)	\$ (361,775)	\$ (26,146)	(7.2)%	\$ (393,847)	\$ (200,723)

Personnel		
Full-Time	3.00	3.00
Total Personnel	3.00	3.00

Total Expenditures





PARKS AND RECREATION DEPARTMENT

Administration Division

Recreation Sports Division

Recreation Community Events Division

Recreation Camps and Classes Division

Homecourt Division

Recreation Division

Parks Division

Construction Division

Lakeview Golf Course Division

Lakeview Cart Rental Division

Lakeview Pro Shop Division

Lakeview Golfing and Grounds Maintenance Division

Lakeview Food and Beverage Division

Lakeview Capital Projects Division

Community Pool Division

Parks and Recreation Department Budget

The Meridian Parks and Recreation Department's mission is to enhance the community's quality of life by providing innovatively designed parks, connected pathways, and diverse recreational opportunities for all citizens.

Quality: We provide quality parks, pathways and recreational opportunities that are beautifully designed, exceptionally maintained, safe, and create memories for the citizens and visitors to Meridian.

Community: We build the sense of community in Meridian by connecting people through parks, pathways, programs, and events that bring enjoyment to individuals and families of all ages and abilities.

Fun: We provide places and opportunities that create quality of life experiences, bring balance to working individuals and families, and are fun and enjoyable. At the end of the day, this is what it's all about!

Objectives:

- ✓ To invest in facilities, programs, and partnerships to establish itself as an active and vibrant community that fulfills the diverse recreational needs of the City's population.
- ✓ To provide recreational facilities for sports enthusiasts to play a variety of popular sports throughout the week.
- ✓ To coordinate with community groups who provide scheduling and maintenance of various parks and leisure areas.
- ✓ To provide an affordable and accessible golf facility for the City's residents.
- ✓ To provide safe and enjoyable aquatics programming at the Meridian Pool.

Justification:

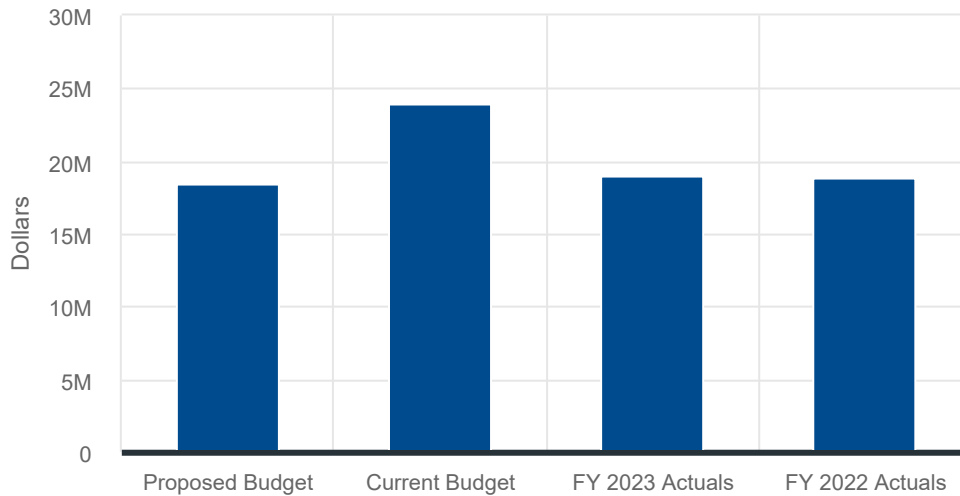
The proposed FY2025 budget for Parks & Recreation reflects the priorities of the community and department. Pathways continue to rank as a top priority in community surveys. The existing community center will be demolished next year to make way for downtown redevelopment and we need to press forward with planning and design for the new community center. The expansion of Discovery Park and our entire park system over the years require additional park staff, along with necessary equipment, supplies, maintenance, and amenity upgrades for our growing park system.

Parks and Recreation Department Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ 11,698,744	\$ 13,123,411	\$ (1,424,667)	(10.9)%	\$ 10,976,163	\$ 8,607,358
Expenditures						
Personnel	6,239,586	5,606,865	632,721	11.3%	5,090,477	4,279,764
Operating	5,181,289	5,046,665	134,624	2.7%	4,811,336	4,692,609
Capital	7,070,994	13,231,166	(6,160,172)	(46.6)%	9,083,497	9,920,067
Total Expenditures	18,491,869	23,884,696	(5,392,827)	(22.6)%	18,985,310	18,892,440
Transfers	96,969	39,510	57,459	145.4%	66,652	55,327
Total Expenditures including Transfers	18,588,838	23,924,206	(5,335,368)	(22.3)%	19,051,962	18,947,767
Net Income (Loss)	\$ (6,890,094)	\$ (10,800,795)	\$ 3,910,701	36.2%	\$ (8,075,799)	\$ (10,340,409)

Personnel		
Full-Time	51.00	51.00
Part-Time	1.00	1.00
Total Personnel	52.00	52.00

Total Expenditures



Parks and Recreation Department Budget Requests

Budget Replacement Request Title	Budget Amount
Equip. Replace.-Parks-Computers	\$ 10,800
Park Facility Life Cycle Replacements	823,540
Vehicle & Equipment Replacements	364,000
Total Budget Replacement Requests	\$ 1,198,340

Budget Change Request Title	Personnel	Operating	Capital	Net Rev-Cost Budget Amount
Personnel Reclassification - Parks Department	\$ 62,065	\$ -	\$ -	\$ 62,065
Fuller Park Sidewalk Connection	-	85,000	-	85,000
MPR Maintenance Equipment & Vehicle Purchases	-	117,690	-	117,690
Roundabout Landscaping - Locust Grove/Victory	-	3,000	42,000	45,000
Shade Structure in Existing Parks	-	-	80,000	80,000
Community Center - Construction	-	-	350,000	350,000
Greenup of Donated Land at Hillsdale Park	-	-	175,000	175,000
Pathway Connections	1,500	4,275	658,000	663,775
Lakeview Golf Course Improvements	-	-	805,230	805,230
Total Budget Change Requests	\$ 63,565	\$ 209,965	\$ 2,110,230	\$ 2,383,760

Budget Carryforward Request Title	Budget Amount
Original Carryforward - Parks & Rec	\$ 4,405,712
Total Budget Carryforward Requests	\$ 4,405,712

Recreation Administration Division Budget

The Recreation Administration Division enhances the quality of life for the community by providing diverse recreational opportunities for the citizens of Meridian.

Objectives:

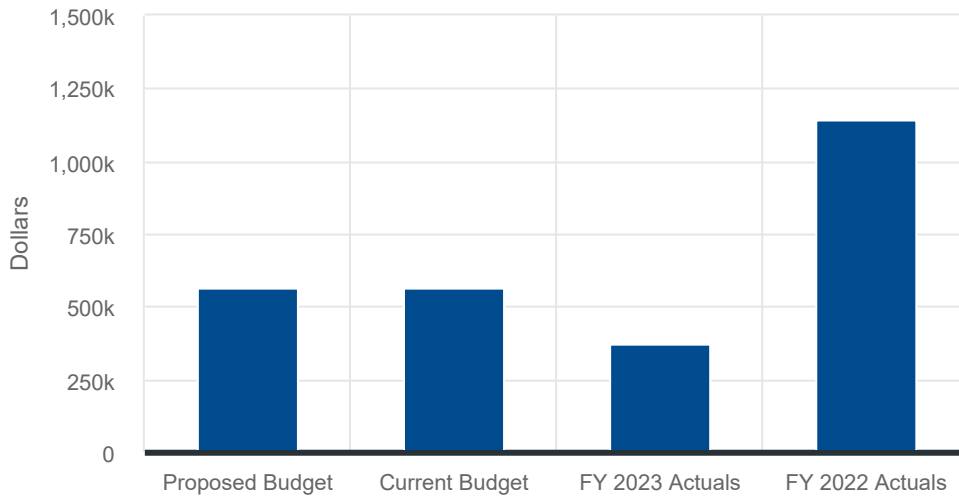
- ✓ To offer diverse classes, camps, activities, and excursions for all ages.
- ✓ To host quality special events that are fun for the whole family.
- ✓ To provide robust adult sports leagues.
- ✓ To offer ways for volunteers to connect and serve.
- ✓ To enrich the community with arts and culture.
- ✓ To identify desired uses, location, and develop a new Meridian Community Center.

Recreation Administration Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ 19,777	\$ 7,000	\$ 12,777	182.5%	\$ 42,000	\$ 699,157
Expenditures						
Personnel	506,263	485,314	20,949	4.3%	319,654	691,727
Operating	60,376	77,208	(16,832)	(21.8)%	49,766	453,858
Total Expenditures	566,639	562,522	4,117	0.7%	369,420	1,145,585
Total Expenditures including Transfers	566,639	562,522	4,117	0.7%	369,420	1,145,585
Net Income (Loss)	\$ (546,862)	\$ (555,522)	\$ 8,660	1.6%	\$ (327,420)	\$ (446,428)

Personnel		
Full-Time	3.00	3.00
Total Personnel	3.00	3.00

Total Expenditures





Recreation Sports Division Budget

The Recreation Sports Division enhances the quality of life for the community by providing diverse recreational adult sports leagues and tournaments for the citizens of Meridian.

Objectives:

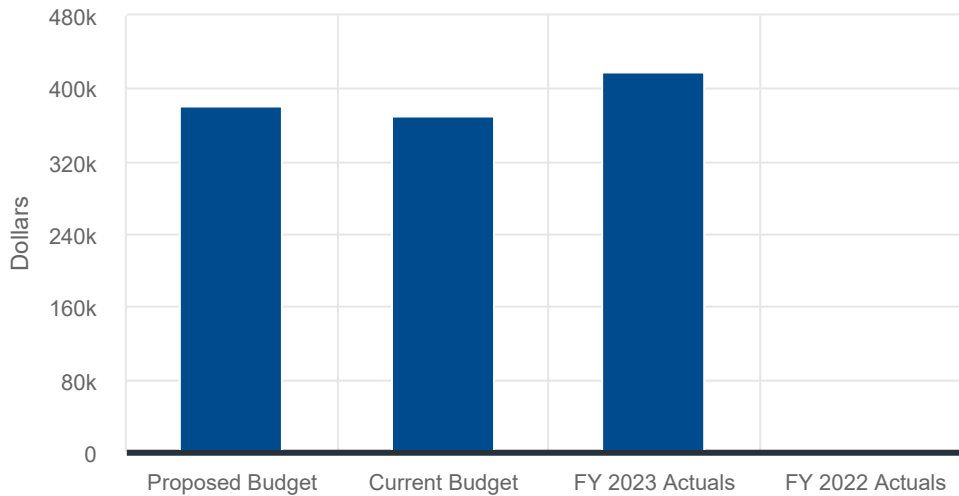
- ✓ To provide robust adult sports leagues.

Recreation Sports Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 383,977	\$ 288,906	\$ 95,071	32.9%	\$ 373,655	\$ -
Expenditures						
Personnel	196,720	185,083	11,637	6.3%	234,012	-
Operating	184,550	184,550	-	-%	184,363	-
Total Expenditures	381,270	369,633	11,637	3.1%	418,375	-
Total Expenditures including Transfers	381,270	369,633	11,637	3.1%	418,375	-
Net Income (Loss)	\$ 2,707	\$ (80,727)	\$ 83,434	103.4%	\$ (44,720)	\$ -

Personnel		
Full-Time	2.00	2.00
Total Personnel	2.00	2.00

Total Expenditures



Recreation Community Events Division Budget

The Recreation Community Events Division enhances the quality of life for the community by providing diverse recreational opportunities for the citizens of Meridian.

Objectives:

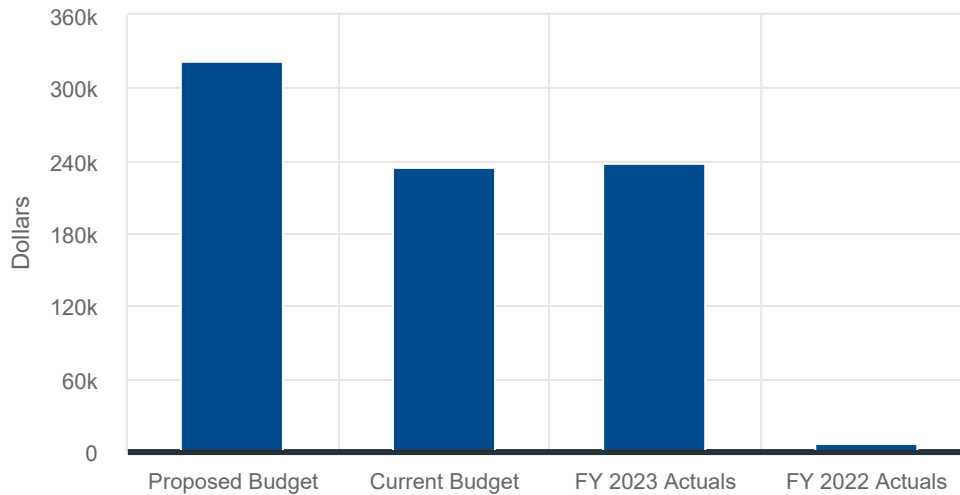
- ✓ To host quality special events that are fun for the whole family.
- ✓ To provide robust adult sports leagues.
- ✓ To offer ways for volunteers to connect and serve.
- ✓ To enrich the community with arts and culture.
- ✓ To identify desired uses, location, and develop a new Meridian Community Center.

Recreation Community Events Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 30,825	\$ 30,320	\$ 505	1.7%	\$ 31,811	\$ -
Expenditures						
Personnel	212,646	115,255	97,391	84.5%	174,780	6,382
Operating	110,000	119,000	(9,000)	(7.6)%	63,600	-
Total Expenditures	322,646	234,255	88,391	37.7%	238,380	6,382
Total Expenditures including Transfers	322,646	234,255	88,391	37.7%	238,380	6,382
Net Income (Loss)	\$ (291,821)	\$ (203,935)	\$ (87,886)	(43.1)%	\$ (206,569)	\$ (6,382)

Personnel		
Full-Time	2.00	1.00
Total Personnel	2.00	1.00

Total Expenditures



Recreation Camps and Classes Division Budget

The Recreation Camps and Classes Division is responsible for providing a wide variety of community education classes, activities, and programs for our community. It also provides week-long summer camps to keep kids engaged throughout the summer months.

Objectives:

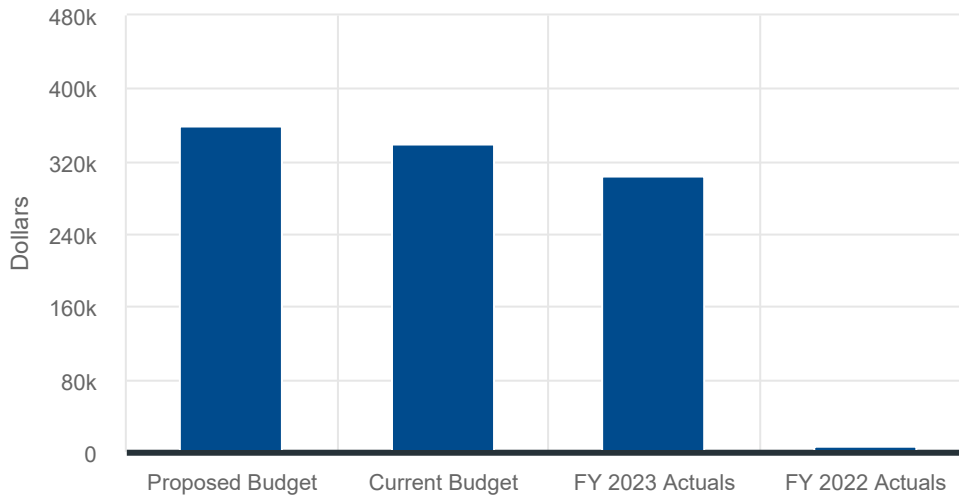
- ✓ To offer diverse classes, camps, activities, and excursions for all ages.

Recreation Camps and Classes Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ 320,770	\$ 313,313	\$ 7,457	2.4%	\$ 311,427	\$ -
Expenditures						
Personnel	118,190	111,519	6,671	6.0%	97,618	6,824
Operating	240,017	226,864	13,153	5.8%	207,074	-
Total Expenditures	358,207	338,383	19,824	5.9%	304,692	6,824
Total Expenditures including Transfers	358,207	338,383	19,824	5.9%	304,692	6,824
Net Income (Loss)	\$ (37,437)	\$ (25,070)	\$ (12,367)	(49.3)%	\$ 6,735	\$ (6,824)

Personnel		
Full-Time	1.00	1.00
Total Personnel	1.00	1.00

Total Expenditures



Homecourt Division Budget

The Meridian Homecourt serves as an indoor sports facility for the citizens of the City of Meridian and the Treasure Valley as a whole. It is the goal of Meridian Parks and Recreation to create and provide a fair and equal opportunity for community members to maximize facility usage.

Objectives:

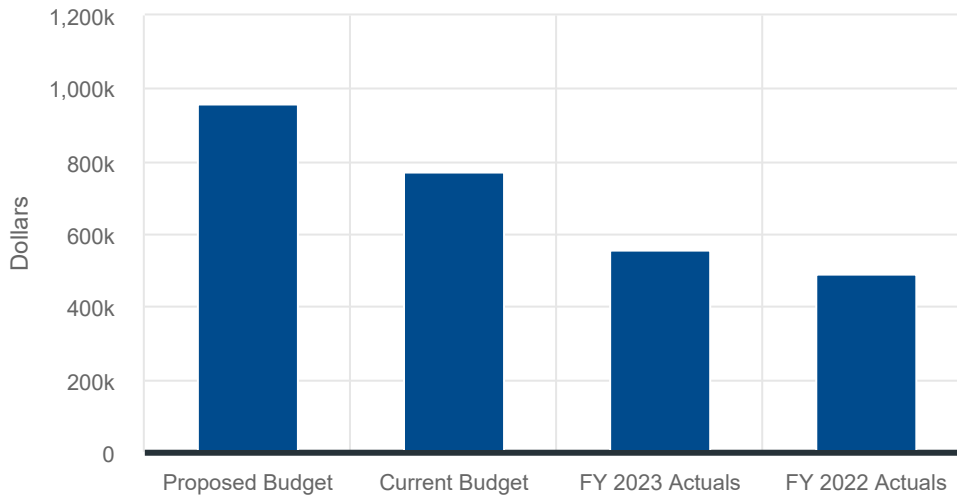
- ✓ To coordinate community recreation programs, such as Pickleball, Basketball, and Volleyball, as well as special event tournaments, and to host a wide variety of other community education classes.
- ✓ To schedule the facility for community user groups, including sport courts and class instruction areas.
- ✓ To manage and coordinate the maintenance and upkeep of the facility.

Homecourt Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ 238,226	\$ 168,502	\$ 69,724	41.4%	\$ 273,360	\$ 248,425
Expenditures						
Personnel	443,243	420,158	23,085	5.5%	372,640	323,615
Operating	516,765	351,970	164,795	46.8%	184,126	168,368
Total Expenditures	960,008	772,128	187,880	24.3%	556,766	491,983
Total Expenditures including Transfers	960,008	772,128	187,880	24.3%	556,766	491,983
Net Income (Loss)	\$ (721,782)	\$ (603,626)	\$ (118,156)	(19.6)%	\$ (283,406)	\$ (243,558)

Personnel		
Full-Time	4.00	4.00
Part-Time	1.00	1.00
Total Personnel	5.00	5.00

Total Expenditures



Parks and Recreation Administration Division Budget

The Parks and Recreation Administration Division provides management direction of the day-to-day operations for the entire Department, including the Recreation, Community Events, Homecourt, Sports, Parks, Construction, Pool, and Lakeview Golf Course Divisions.

Objectives:

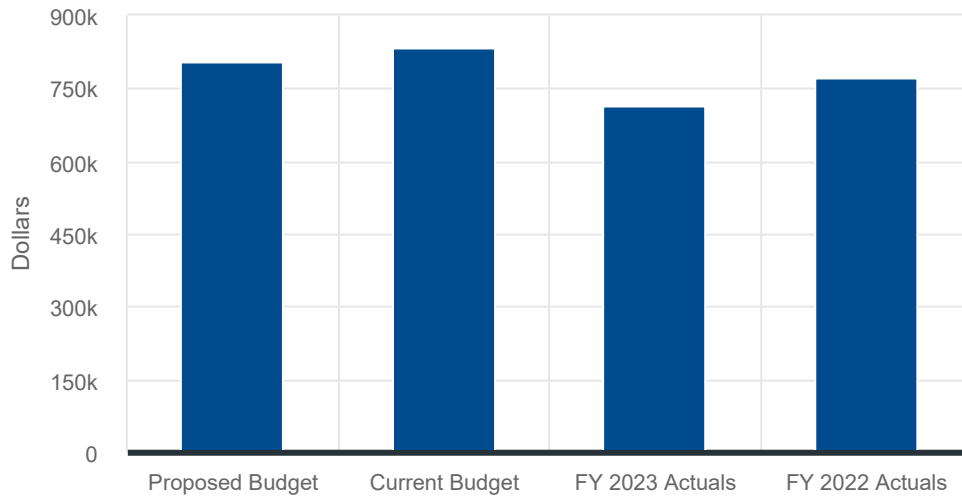
- ✓ To invest in facilities, programs, and partnerships to establish Meridian as an active and vibrant community that fulfills the diverse recreational needs of the City's population and helps our citizens build lasting, positive memories.
- ✓ To prepare short- and long-range plans for innovatively designed parks, pathway development and a variety of recreation programs.

Parks and Recreation Administration Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 8,551,636	\$ 9,799,989	\$ (1,248,353)	(12.7)%	\$ 7,181,776	\$ 3,886,033
Expenditures						
Personnel	659,507	664,228	(4,721)	(0.7)%	547,660	554,038
Operating	146,926	170,764	(23,838)	(14.0)%	167,133	219,653
Total Expenditures	806,433	834,992	(28,559)	(3.4)%	714,793	773,691
Transfers	96,969	39,510	57,459	145.4%	66,652	55,327
Total Expenditures including Transfers	903,402	874,502	28,900	3.3%	781,445	829,018
Net Income (Loss)	\$ 7,648,234	\$ 8,925,487	\$ (1,277,253)	(14.3)%	\$ 6,400,331	\$ 3,057,015

Personnel		
Full-Time	5.00	6.00
Total Personnel	5.00	6.00

Total Expenditures



Parks and Recreation Administration Division Budget Request Detail

Budget Request Title: Personnel Reclassification - Parks Department

Narrative: A reclassification request occurs when duties and responsibilities change substantially in the degree of difficulty, level of accountability, and/or qualification requirements. Per the Annual Budget Development Calendar Human Resources receives requests for position reclassification and applies the City’s Step Compensation Plan to establish proper placement in the plan.

This addresses 3 Parks & Recreation positions reclassifying to a higher grade.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	62,065
Total Operating Expenses	-
Total Capital Outlay	-
Total Budget Request	\$ 62,065

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No



Parks Division Budget

The Parks Division is responsible for the management and maintenance of our urban forest, parks, pathways, and facilities that meet and exceed the community's need for open spaces that keep up with a growing demand.

Objectives:

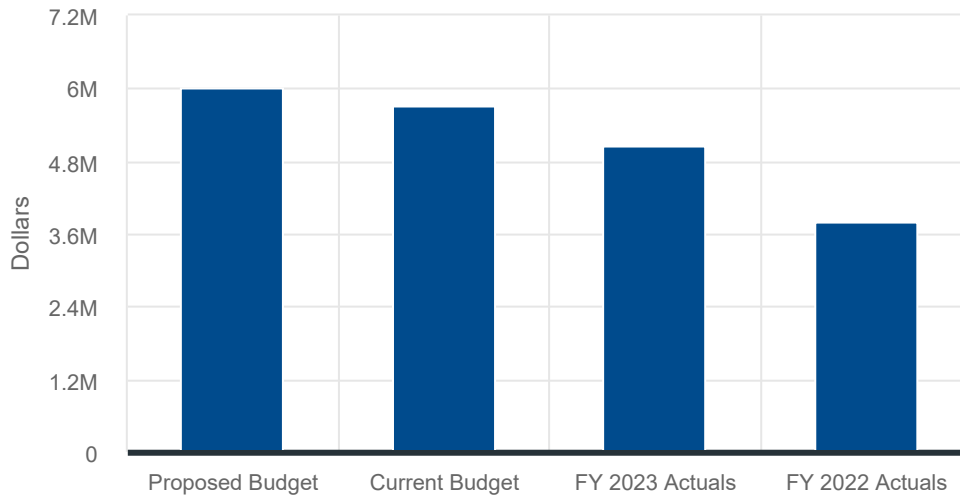
- ✓ To gain the public's trust by providing parks and pathways that are safe and well maintained.

Parks Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Percent		
Revenue	\$ -	\$ -	\$ -	-%	\$ 8,927	\$ 21,438
Expenditures						
Personnel	2,891,004	2,517,768	373,236	14.8%	2,366,476	1,814,036
Operating	2,463,608	2,222,834	240,774	10.8%	2,457,563	1,953,403
Capital	653,255	968,089	(314,834)	(32.5)%	240,831	46,353
Total Expenditures	6,007,867	5,708,691	299,176	5.2%	5,064,870	3,813,792
Total Expenditures including Transfers	6,007,867	5,708,691	299,176	5.2%	5,064,870	3,813,792
Net Income (Loss)	\$ (6,007,867)	\$ (5,708,691)	\$ (299,176)	(5.2)%	\$ (5,055,943)	\$ (3,792,354)

Personnel		
Full-Time	24.00	24.00
Total Personnel	24.00	24.00

Total Expenditures



Parks Division Budget Request Detail

Budget Request Title: Fuller Park Sidewalk Connection

Narrative: This request is to fund the installation of a sidewalk connection from the subdivision to the existing multi-use pathway. Currently, school-aged children walking to school use the parking lot to access the multi-use pathway, which is unsafe, given the amount of traffic in the mornings and afternoons during school pickup.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	85,000
Total Capital Outlay	-
Total Budget Request	\$ 85,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accommodate and support growth?	No
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Parks Division Budget Request Detail

Budget Request Title: MPR Maintenance Equipment & Vehicle Purchases

Narrative: Service Bodies: Currently, we are working out of pickups with minimal storage space and very tall boxes to reach into. Service bodies allow us to stock tools and supplies more efficiently. Two Trailers: Need is to haul longer heavier loads with tractors and turf equipment. Current trailers are not heavy duty enough and have too steep of a load angle for tractors with a PTO attached to a piece of equipment. Currently, we are roading tractors and equipment with speed restrictions to 15 MPH. The desire is to get equipment from park to park and golf course in a more timely manner and avoid turf tires on roads.*22,000 lb rated pintel hitch trailer - \$25,000*22,000 lb rated gooseneck trailer - \$25,000Used Truck for Lakeview Golf Course Maintenance Division: We need a used F250 pickup truck to conduct LGC operations, including parts purchases and hauling equipment.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	117,690
Total Capital Outlay	-
Total Budget Request	\$ 117,690

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	Yes

Parks Division Budget Request Detail

Budget Request Title: Roundabout Landscaping - Locust Grove/Victory

Narrative: The newly constructed roundabout at the intersection of Locust Grove Road and Victory Road currently has ground cover rock and boulders that were provided by ACHD. To enhance the appearance of this roundabout and to create consistency with other corridors, this request would fund the installation of low water consumptive plant material and an inexpensive irrigation system for plant establishment. This also includes the ongoing maintenance of the plants and landscaping.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	3,000
Total Capital Outlay	42,000
Total Budget Request	\$ 45,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	No
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Parks Division Budget Request Detail

Budget Request Title: Shade Structure in Existing Parks

Narrative: This request would fund the shade structure requested for the Kleiner Park Community Garden.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	80,000
Total Budget Request	\$ 80,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	No
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	Yes

Parks and Recreation Construction Division Budget

The Parks and Recreation Construction Division is responsible for the planning and implementation of new park/pathway construction, roadway beautification, and the life cycle replacements in existing parks and facilities..

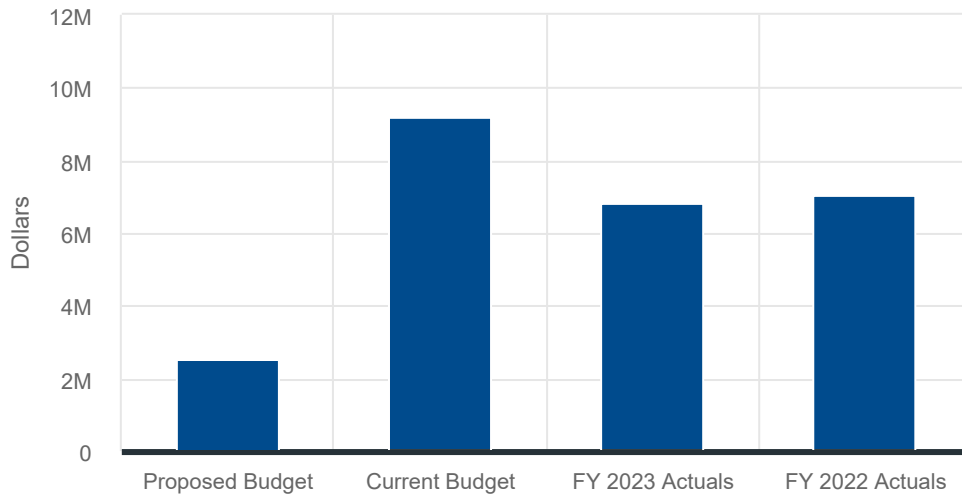
Objectives:

- ✓ To meet and exceed the community's need for new and well-maintained parks, pathways, and facilities through the wise use of available resources.

Parks and Recreation Construction Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ -	\$ 722,192	\$ (722,192)	(100.0)%	\$ 130,698	\$ 295,123
Expenditures						
Operating	-	323,600	(323,600)	(100.0)%	-	90,574
Capital	2,547,592	8,866,492	(6,318,900)	(71.3)%	6,811,028	6,957,210
Total Expenditures	2,547,592	9,190,092	(6,642,500)	(72.3)%	6,811,028	7,047,784
Total Expenditures including Transfers	2,547,592	9,190,092	(6,642,500)	(72.3)%	6,811,028	7,047,784
Net Income (Loss)	\$ (2,547,592)	\$ (8,467,900)	\$ 5,920,308	69.9%	\$ (6,680,330)	\$ (6,752,661)

Total Expenditures



Parks and Recreation Construction Division Budget Request Detail

Budget Request Title: Community Center - Construction

Narrative: This budget request would allow us to develop construction documents for the future Community Center.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	350,000
Total Budget Request	\$ 350,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	Yes

Parks and Recreation Construction Division Budget Request Detail

Budget Request Title: Greenup of Donated Land at Hillsdale Park

Narrative: The land that was donated by Marti Hill needs to be greened up and made part of Hillsdale Park.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	175,000
Total Budget Request	\$ 175,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Parks and Recreation Construction Division Budget Request Detail

Budget Request Title: Pathway Connections

Narrative: Ten Mile Trailhead Restroom Construction: This request would fund the construction of a small restroom facility at the Trailhead on Ten Mile Road. \$350,000

Five Mile Creek Pathway: This request will fund an infill section of Five Mile Creek Pathway in North Meridian from McDermott Road under the new Highway 16 to N. Glassford Way. \$308,000

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	1,500
Total Operating Expenses	4,275
Total Capital Outlay	658,000
Total Budget Request	\$ 663,775

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Lakeview Golf Course Administration Division Budget

The City's only public golf course, Lakeview Golf Course, is an 18-hole par 72 golf course. It is equipped with a full-service clubhouse for community gatherings, pro shop, golf cart rentals, driving range, and practice area. It offers men's and women's golf associations, junior golf programs, golf lessons and packages, and can host tournaments and special events.

Objectives:

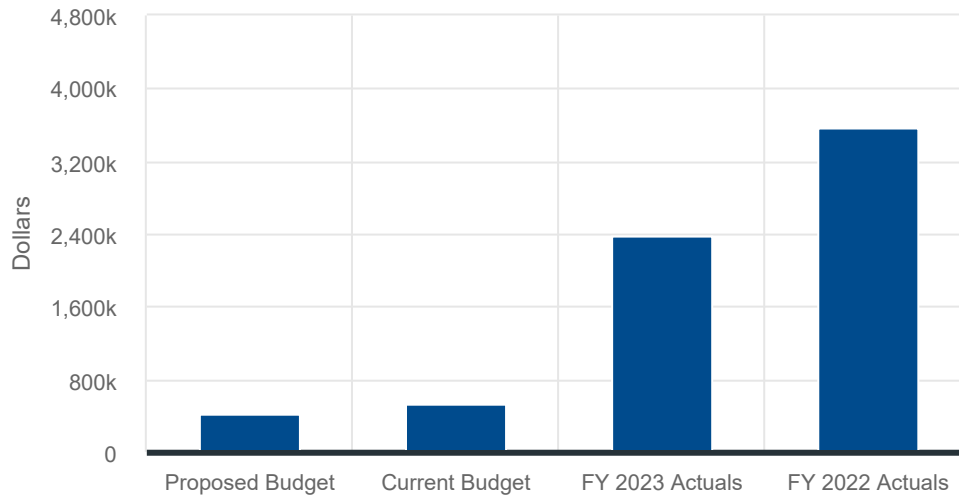
- ✓ To provide an affordable and accessible golf facility that is well maintained and a source of pride for our residents.

Lakeview Golf Course Administration Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ -	\$ -	\$ -	-%	\$ 7,298	\$ 735,937
Expenditures						
Personnel	158,054	139,396	18,658	13.4%	189,596	103,012
Operating	209,502	234,165	(24,663)	(10.5)%	285,445	553,259
Capital	55,000	162,222	(107,222)	(66.1)%	1,892,981	2,904,304
Total Expenditures	422,556	535,783	(113,227)	(21.1)%	2,368,022	3,560,575
Total Expenditures including Transfers	422,556	535,783	(113,227)	(21.1)%	2,368,022	3,560,575
Net Income (Loss)	\$ (422,556)	\$ (535,783)	\$ 113,227	21.1%	\$ (2,360,724)	\$ (2,824,638)

Personnel		
Full-Time	1.00	1.00
Total Personnel	1.00	1.00

Total Expenditures



Lakeview Cart Rental Division Budget

The City's only public golf course, Lakeview Golf Course, is an 18-hole par 72 golf course. It is equipped with a full-service clubhouse for community gatherings, golf shop, golf cart rentals, driving range, and practice area. It offers men's and women's golf associations, junior golf programs, golf lessons and packages, and can host tournaments and special events.

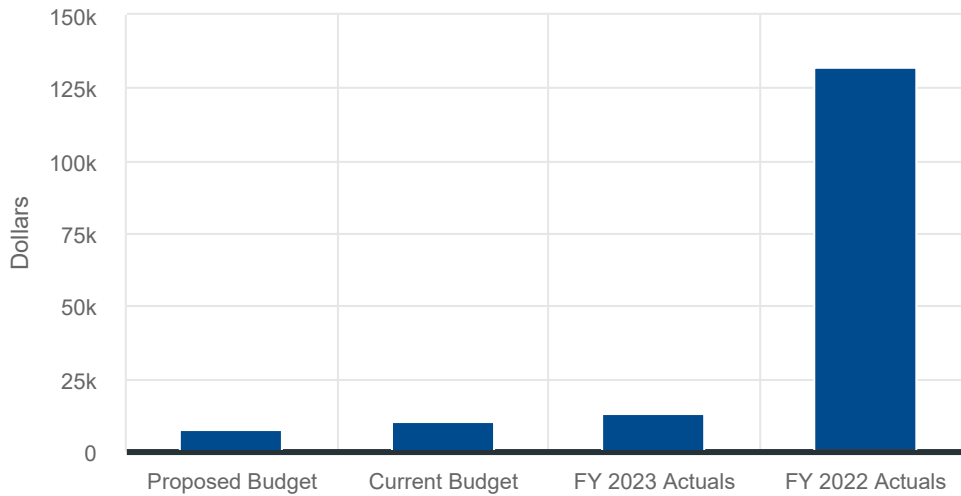
Objectives:

- ✓ To provide affordable access to a clean, well maintained fleet of golf carts for our residents.

Lakeview Cart Rental Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ 353,461	\$ 300,493	\$ 52,968	17.6%	\$ 328,874	\$ 340,728
Expenditures						
Operating	7,880	10,100	(2,220)	(22.0)%	7,685	10,576
Total Expenditures	7,880	10,100	(2,220)	(22.0)%	12,837	132,306
Total Expenditures including Transfers	7,880	10,100	(2,220)	(22.0)%	12,837	132,306
Net Income (Loss)	\$ 345,581	\$ 290,393	\$ 55,188	19.0%	\$ 316,037	\$ 208,422

Total Expenditures



Lakeview Pro Shop Division Budget

The City's only public golf course, Lakeview Golf Course, is an 18-hole par 72 golf course. It is equipped with a full-service clubhouse for community gatherings, golf shop, golf cart rentals, driving range, and practice area. It offers men's and women's golf associations, junior golf programs, golf lessons and packages, and can host tournaments and special events.

Objectives:

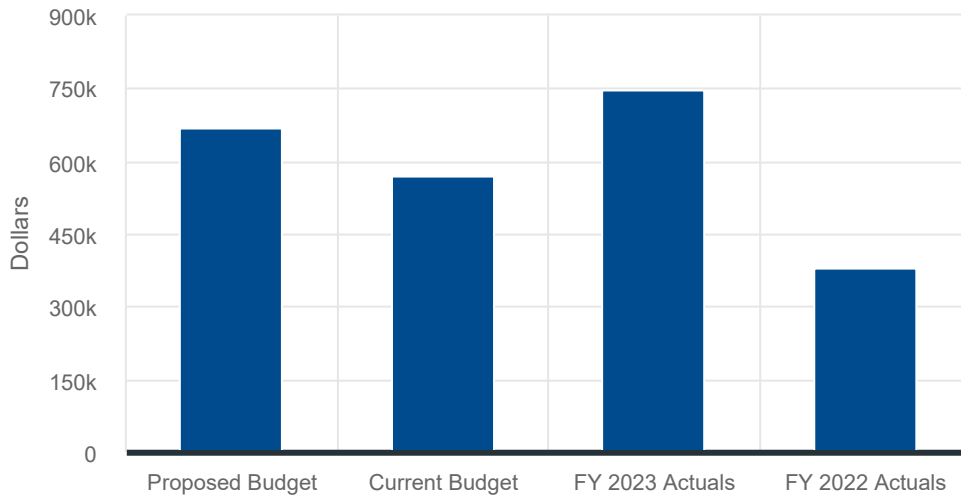
- ✓ To provide golf services and a wide variety of merchandise in a friendly setting that promotes the game to our residents.

Lakeview Pro Shop Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 435,146	\$ 234,700	\$ 200,446	85.4%	\$ 356,698	\$ 286,093
Expenditures						
Personnel	478,309	423,711	54,598	12.9%	484,144	222,347
Operating	190,388	147,727	42,661	28.9%	261,219	156,979
Total Expenditures	668,697	571,438	97,259	17.0%	745,363	379,326
Total Expenditures including Transfers	668,697	571,438	97,259	17.0%	745,363	379,326
Net Income (Loss)	\$ (233,551)	\$ (336,738)	\$ 103,187	30.6%	\$ (388,665)	\$ (93,233)

Personnel		
Full-Time	4.00	4.00
Total Personnel	4.00	4.00

Total Expenditures



Lakeview Golfing and Grounds Maintenance Division Budget

The City's only public golf course, Lakeview Golf Course, is an 18-hole par 72 golf course. It is equipped with a full-service clubhouse for community gatherings, golf shop, golf cart rentals, driving range, and practice area. It offers men's and women's golf associations, junior golf programs, golf lessons and packages, and can host tournaments and special events.

Objectives:

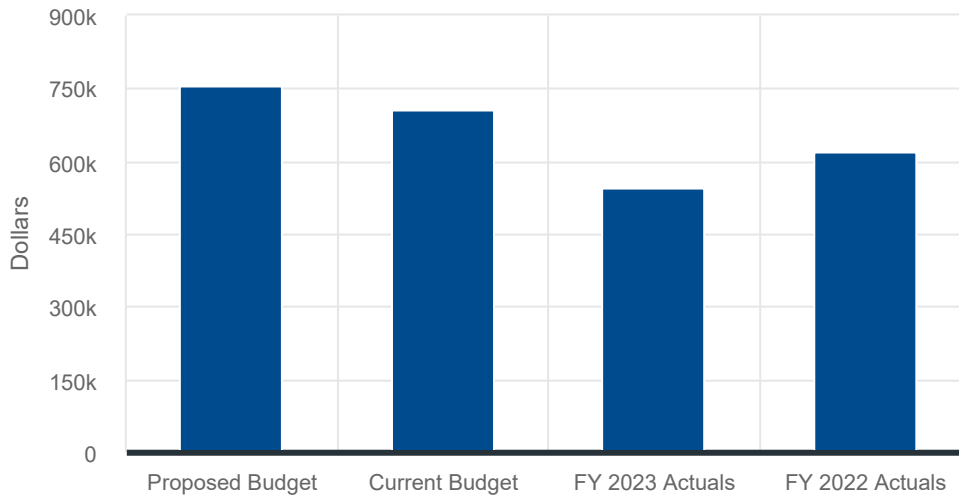
- ✓ To provide an affordable and accessible golf facility in a comfortable setting that is up to date, well maintained and a source of pride for our residents.

Lakeview Golfing and Grounds Maintenance Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 1,231,000	\$ 993,996	\$ 237,004	23.8%	\$ 1,213,428	\$ 993,997
Expenditures						
Personnel	451,490	434,335	17,155	3.9%	192,636	288,688
Operating	305,213	271,644	33,569	12.4%	350,338	331,240
Total Expenditures	756,703	705,979	50,724	7.2%	542,974	619,928
Total Expenditures including Transfers	756,703	705,979	50,724	7.2%	542,974	619,928
Net Income (Loss)	\$ 474,297	\$ 288,017	\$ 186,280	64.7%	\$ 670,454	\$ 374,069

Personnel		
Full-Time	4.00	4.00
Total Personnel	4.00	4.00

Total Expenditures



Lakeview Food and Beverage Division Budget

The City's only public golf course, Lakeview Golf Course, is an 18-hole par 72 golf course. It is equipped with full-service food and beverage offerings operated by a contractor that caters to golfers and the general public.

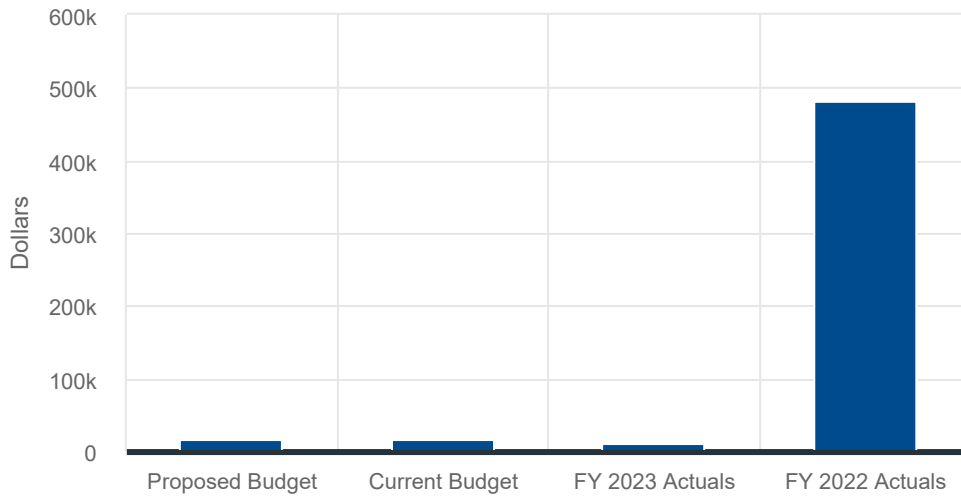
Objectives:

- ✓ To provide quality food and beverage options in a comfortable environment for golfers and general public at an affordable price.

Lakeview Food and Beverage Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 13,926	\$ -	\$ 13,926	100.0%	\$ 1,849	\$ 512,607
Expenditures						
Operating	16,827	17,323	(496)	(2.9)%	12,116	382,938
Total Expenditures	16,827	17,323	(496)	(2.9)%	12,116	480,315
Total Expenditures including Transfers	16,827	17,323	(496)	(2.9)%	12,116	480,315
Net Income (Loss)	\$ (2,901)	\$ (17,323)	\$ 14,422	83.3%	\$ (10,267)	\$ 32,292

Total Expenditures



Lakeview Capital Projects Division Budget

The Lakeview Capital Project Division is responsible for the planning and implementation of improvements at Lakeview Golf Course and the existing life cycle replacements.

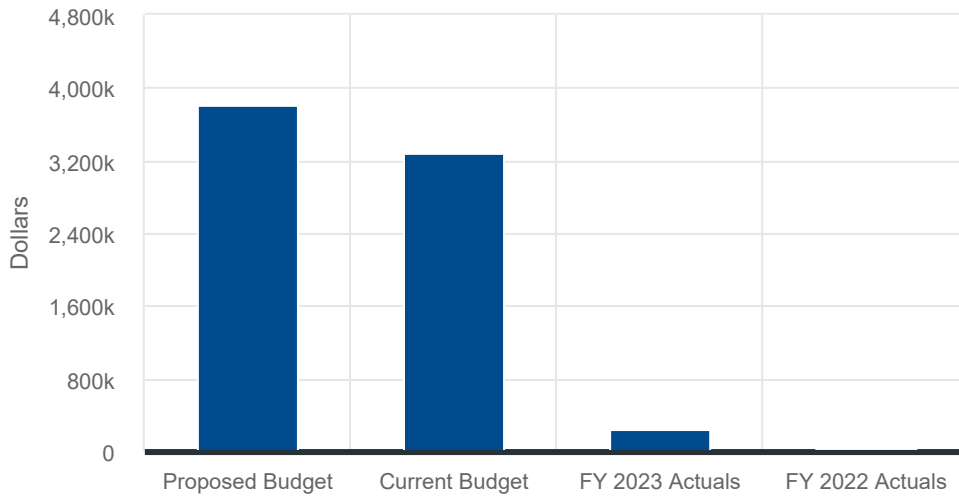
Objectives:

- ✓ To provide an affordable and accessible golf facility that is well maintained and a source of pride for our residents.

Lakeview Capital Projects Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Expenditures						
Operating	\$ -	\$ 44,475	\$ (44,475)	(100.0)%	\$ 105,525	\$ -
Capital	3,815,147	3,234,363	580,784	18.0%	138,657	12,200
Total Expenditures	3,815,147	3,278,838	536,309	16.4%	244,182	12,200
Total Expenditures including Transfers	3,815,147	3,278,838	536,309	16.4%	244,182	12,200
Net Income (Loss)	\$ (3,815,147)	\$ (3,278,838)	\$ (536,309)	(16.4)%	\$ (244,182)	\$ (12,200)

Total Expenditures



Lakeview Capital Projects Division Budget Request Detail

Budget Request Title: Lakeview Golf Course Improvements

Narrative: This budget would fund two restrooms; one on #11 and the other between #15 and #16.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	805,230
Total Budget Request	\$ 805,230

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	No
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Community Pool Division Budget

The Community Pool Division is responsible for providing quality aquatics programming at the Meridian Pool, with a focus on affordable public swim lessons and open public swim to meet the public demands.

Objectives:

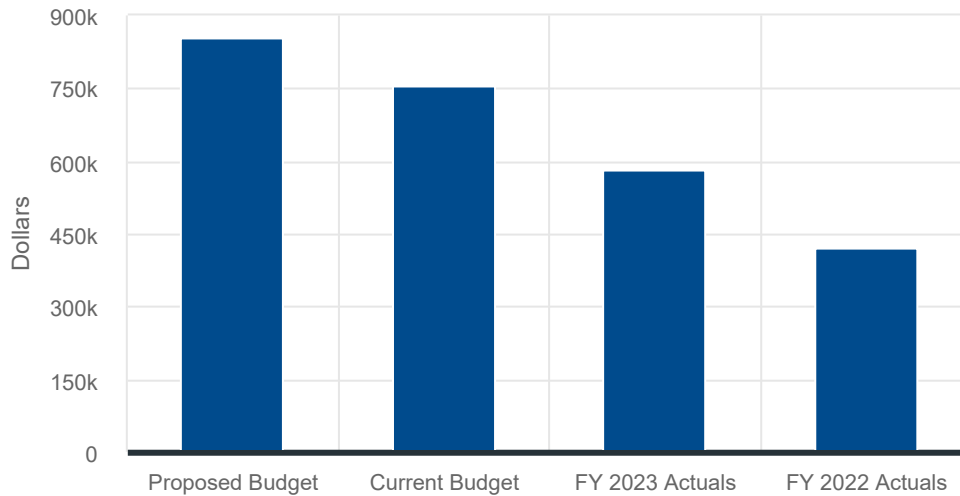
- ✓ To offer safe and quality aquatics programs with a balance of public swim lessons and open public swim in a clean and improved Meridian pool facility.

Community Pool Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 120,000	\$ 264,000	\$ (144,000)	(54.5)%	\$ 714,362	\$ 587,820
Expenditures						
Personnel	124,160	110,098	14,062	12.8%	106,109	49,988
Operating	729,237	644,441	84,796	13.2%	475,383	371,761
Total Expenditures	853,397	754,539	98,858	13.1%	581,492	421,749
Total Expenditures including Transfers	853,397	754,539	98,858	13.1%	581,492	421,749
Net Income (Loss)	\$ (733,397)	\$ (490,539)	\$ (242,858)	(49.5)%	\$ 132,870	\$ 166,071

Personnel		
Full-Time	1.00	1.00
Total Personnel	1.00	1.00

Total Expenditures





BUDGET SUMMARY ENTERPRISE FUND



Enterprise Fund Budget

The Enterprise Fund includes the water and sewer operations fund of the City financed and operated in a manner similar to private business. The intent of the Enterprise Fund is that costs (expenses, including depreciation) of providing goods or services to users on a continuing basis be financed or recovered primarily through user charges.

Objectives:

- ✓ Assist in the engineering design standards and construction criteria for many programs required by state and federal law.
- ✓ Promote a positive relationship between the community's constructed environment and the community's natural environment.
- ✓ To guide long-range growth and development, as well as, assisting with the preparation of functional plans for transportation, utilities, and public safety to support planned growth.
- ✓ Efficiently direct, plan, and coordinate all water operations.
- ✓ Efficiently direct, plan, and coordinate all drinking water operations to meet regulatory and community expectations.
- ✓ Efficiently direct, plan, and coordinate all sewer operations to meet regulatory and community expectations.

Justification:

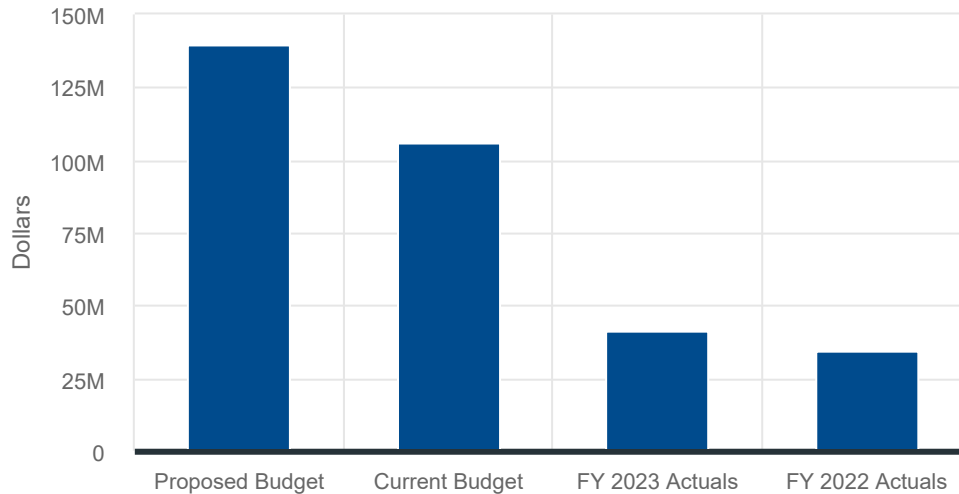
The Enterprise Fund FY2025 Budget represents the operational and capital needs to continue to provide the Meridian community with safe, high quality drinking water and wastewater services. The primary drivers for Enterprise fund services include meeting stringent state and federal regulations and providing premiere customer service to our growing community. Notable FY2025 projects include continued upgrades at the Wastewater Resource Recovery Facility to meet the impending phosphorus and ammonia requirements of our 2027 state issued discharge permit, installing additional drinking water treatment facilities, and building new sewer lines and a lift station to serve the Fields District area in Northwest Meridian.

Enterprise Fund Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Budget Change Percent		
Revenue	\$ 52,293,363	\$ 54,141,116	\$ (1,847,753)	(3.4)%	\$ 58,214,580	\$ 48,991,376
Expenditures						
Personnel	15,043,822	14,082,371	961,451	6.8%	12,210,907	10,682,559
Operating	12,543,371	11,479,903	1,063,468	9.3%	9,916,420	8,562,022
Capital	112,431,129	80,143,926	32,287,203	40.3%	19,338,438	14,877,301
Total Expenditures	140,018,322	105,706,200	34,312,122	32.5%	41,465,765	34,121,882
Transfers	4,443,944	4,330,620	113,324	2.6%	3,369,331	2,974,272
Total Expenditures including Transfers	144,462,266	110,036,820	34,425,446	31.3%	44,835,096	37,096,154
Net Income (Loss)	\$ (92,168,903)	\$ (55,895,704)	\$ (36,273,199)	(64.9)%	\$ 13,379,484	\$ 11,895,222

Personnel		
Full-Time	136.00	134.00
Total Personnel	136.00	134.00

Total Expenditures





Enterprise Fund Budget Requests

Budget Replacement Request Title	Budget Amount
Equip. Replace.-Land Dev.-Computers	\$ 3,600
Equip. Replace.-PW-Computers	35,100
Vehicle Replace.-PW-1998 Ford 1/2 Ton Ranger	55,000
Equip. Replace.-MUBS-Computers	1,800
Equip. Replace.-Water-Computers	12,300
Replacement-Water-SCADA	100,000
Replacement-Water-Water Main(s)	1,600,000
Vehicle Replace.-Water-2007 Ford 1/2 Ton	55,000
Equip. Replace.-WRRF-CCTV Camera / Transporter	73,000
Equip. Replace.-WRRF-Centrifugal Bypass Pump	100,000
Equip. Replace.-WRRF-Computers	29,700
Replacement-WRRF-DAFT HVAC	40,000
Replacement-WRRF-SCADA	120,000
Replacement-WRRF-Sewer Main(s)	1,300,000
Vehicle Replace.-WRRF-2001 UTV	9,000
Vehicle Replace.-WRRF-2002 GMC Sonoma - SCADA	55,000
Total Budget Replacement Requests	\$ 3,589,500

Enterprise Fund Budget Requests

Budget Change Request Title	Personnel	Operating	Capital	Net Rev-Cost
				Budget Amount
Personnel Reclassification - Land Dev.	\$ 7,166	\$ -	\$ -	\$ 7,166
Personnel Reclassification - PW Department	29,318	-	-	29,318
Personnel Reclassification - Water Department	76,996	-	-	76,996
Water Main Extensions / Adjustments	-	-	3,000,000	3,000,000
Well 24 Water Treatment	-	-	1,400,000	1,400,000
Personnel Reclassification - WRRF Department	6,097	-	-	6,097
Critical WRRF Equipment	-	130,000	-	130,000
Mechanic II	84,419	9,627	-	94,046
Operator III	180,677	8,814	-	189,491
Re-use Tank Recoat	-	300,000	-	300,000
Variable Frequency Drive - Blower	-	-	550,000	550,000
WRRF Second Access	-	125,000	-	125,000
WRRF South Junction Box Repairs	-	450,000	-	450,000
CCTV Van	-	7,500	350,000	357,500
Can-Ada Lift Station	-	-	6,200,000	6,200,000
Sewer Line Extensions / Adjustments	-	-	1,265,000	1,265,000
Tertiary Filter Expansion	-	-	21,000,000	21,000,000
WRRF Aeration Basin 9 and 10	-	-	12,200,000	12,200,000
WRRF Power System Improvements	-	-	350,000	350,000
Total Budget Change Requests	\$ 384,673	\$ 1,030,941	\$ 46,315,000	\$ 47,730,614

Budget Carryforward Request Title	Budget Amount
Original Carryforward - Public Works	\$ 377,641
Original Carryforward - Water	16,444,904
Original Carryforward - Wastewater	47,625,596
Total Budget Carryforward Requests	\$ 64,448,141



UTILITY BILLING
DEPARTMENT



Utility Billing Department Budget

The Meridian Utility Billing Division is responsible for the assessment of user charges to customer utility accounts, providing City utility accounts with invoices, and processing payments for water, sewer, trash and other fees as assessed. The Division also processes requests for various payment options, utility billing directives, renters' addendums, and billing adjustments.

Objectives:

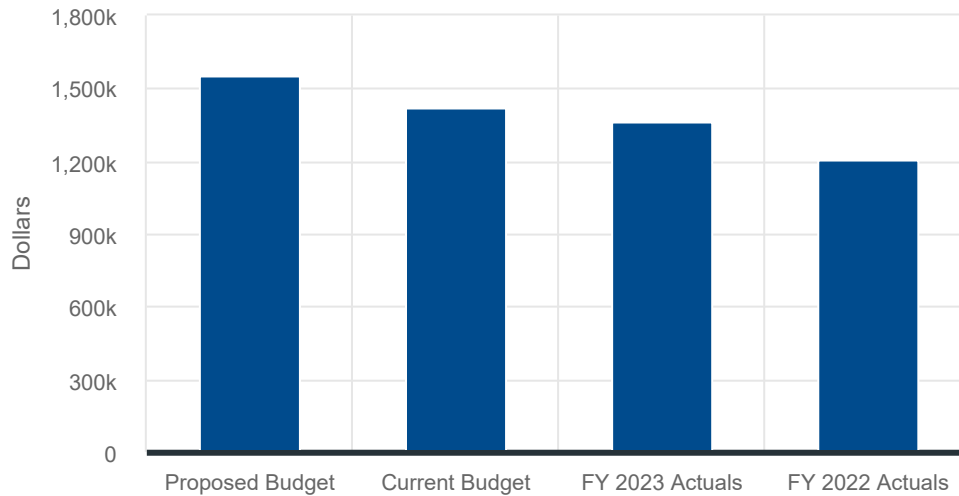
- ✓ Ensure accuracy in the assessment of utility user charges.
- ✓ Maintain professional and responsive service and provide accurate and timely utility billings.
- ✓ Efficiently collect and accurately post revenue from water sales and sewer charges.

Utility Billing Department Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Percent		
Revenue	\$ 1,414,850	\$ 1,278,771	\$ 136,079	10.6%	\$ 1,400,480	\$ 1,261,516
Expenditures						
Personnel	700,443	660,539	39,904	6.0%	572,539	491,960
Operating	850,436	760,102	90,334	11.9%	792,467	713,307
Total Expenditures	1,550,879	1,420,641	130,238	9.2%	1,365,006	1,205,267
Total Expenditures including Transfers	1,550,879	1,420,641	130,238	9.2%	1,365,006	1,205,267
Net Income (Loss)	\$ (136,029)	\$ (141,870)	\$ 5,841	4.1%	\$ 35,474	\$ 56,249

Personnel		
Full-Time	7.00	7.00
Total Personnel	7.00	7.00

Total Expenditures





Utility Billing Department Budget Requests

Budget Replacement Request Title	Budget Amount
Equip. Replace.-MUBS-Computers	\$ 1,800
Total Budget Replacement Requests	\$ 1,800

PUBLIC WORKS DEPARTMENT

Administration Division

Engineering Division

Environmental Administration Division

Land Development Division

Public Works Department Budget

The Public Works Department provides Engineering services, Environmental Programs, and Land Development services for the City. The department also provides support to the Water and Wastewater services with engineering and business management services..

Objectives:

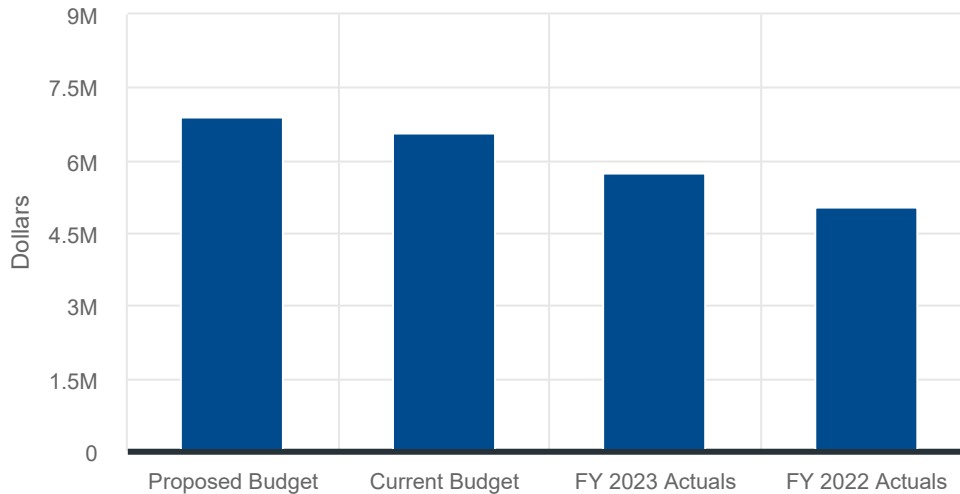
- ✓ Manage current resources dedicated to the provision of water and sewer utilities while always planning for the future.
- ✓ Assist in the engineering design standards and construction criteria for many programs required by state and federal law.
- ✓ Emergency response planning and recovery along with continuity of operations.
- ✓ Ensure the safety of the City infrastructure by reviewing building plans and conducting inspections.

Public Works Department Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 180,066	\$ 215,000	\$ (34,934)	(16.2)%	\$ 293,544	\$ 641,658
Expenditures						
Personnel	5,726,446	5,427,642	298,804	5.5%	4,771,835	4,224,104
Operating	1,118,592	1,124,326	(5,734)	(0.5)%	972,380	795,621
Capital	55,000	-	55,000	100.0%	-	27,750
Total Expenditures	6,900,038	6,551,968	348,070	5.3%	5,744,215	5,047,475
Transfers	269,358	307,920	(38,562)	(12.5)%	185,792	171,057
Total Expenditures including Transfers	7,169,396	6,859,888	309,508	4.5%	5,930,007	5,218,532
Net Income (Loss)	\$ (6,989,330)	\$ (6,644,888)	\$ (344,442)	(5.2)%	\$ (5,636,463)	\$ (4,576,874)

Personnel		
Full-Time	46.00	47.00
Total Personnel	46.00	47.00

Total Expenditures





Public Works Department Budget Requests

Budget Replacement Request Title	Budget Amount
Equip. Replace.-Land Dev.-Computers	\$ 3,600
Equip. Replace.-PW-Computers	35,100
Vehicle Replace.-PW-1998 Ford 1/2 Ton Ranger	55,000
Total Budget Replacement Requests	\$ 93,700

Budget Change Request Title	Personnel	Operating	Capital	Net Rev-Cost Budget Amount
Personnel Reclassification - Land Dev.	\$ 7,166	\$ -	\$ -	\$ 7,166
Personnel Reclassification - PW Department	29,318	-	-	29,318
Total Budget Change Requests	\$ 36,484	\$ -	\$ -	\$ 36,484

Budget Carryforward Request Title	Budget Amount
Original Carryforward - Public Works	\$ 377,641
Total Budget Carryforward Requests	\$ 377,641

Public Works Administration Division Budget

Public Works Administration facilitates the development and maintenance of processes and models that enable organizational excellence and customer satisfaction. The group houses the support staff for the Utilities including administrative, business, safety and leadership personnel. Areas of focus include: leadership, financial, asset management, GIS oversight, environmental and solid waste programs, work-force development, strategic planning, performance management and continuous improvement.

Objectives:

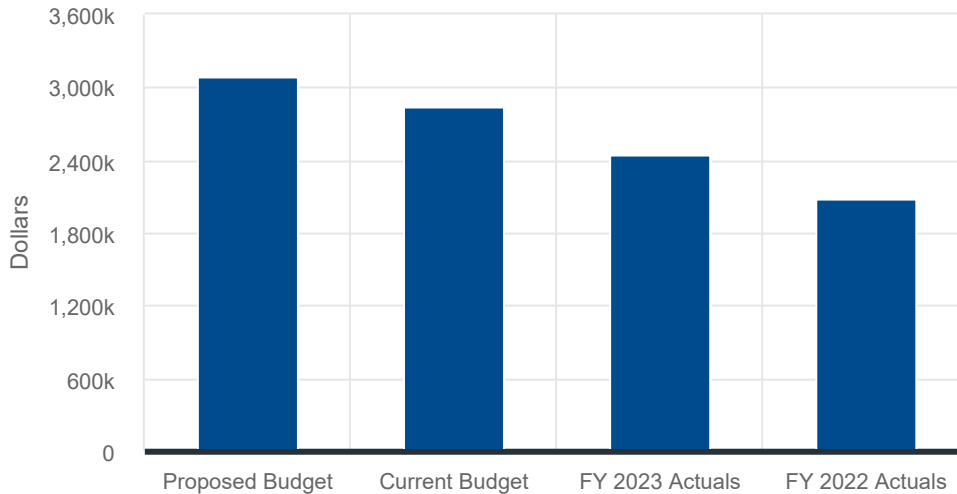
- ✓ Provide Public Works departmental direction and oversight in their mission to operate the utilities and serve the utility customers.
- ✓ Provide business unit functions including: financial support, asset management, administrative support, analytics and rate & fee development.
- ✓ Identify strategies to increase efficiencies and reduce costs around the PW department's operations, policies and procedures.
- ✓ Provide environmental and solid waste program oversight in the form of contract management, program development and customer service.
- ✓ Provide support and oversight to GIS and SCADA services.

Public Works Administration Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 180,066	\$ 215,000	\$ (34,934)	(16.2)%	\$ 285,713	\$ 631,566
Expenditures						
Personnel	2,646,285	2,474,946	171,339	6.9%	2,044,246	1,802,675
Operating	392,146	369,800	22,346	6.0%	407,208	270,317
Capital	55,000	-	55,000	100.0%	-	-
Total Expenditures	3,093,431	2,844,746	248,685	8.7%	2,451,454	2,072,992
Transfers	269,358	307,920	(38,562)	(12.5)%	185,792	171,057
Total Expenditures including Transfers	3,362,789	3,152,666	210,123	6.7%	2,637,246	2,244,049
Net Income (Loss)	\$ (3,182,723)	\$ (2,937,666)	\$ (245,057)	(8.3)%	\$ (2,351,533)	\$ (1,612,483)

Personnel		
Full-Time	21.00	21.00
Total Personnel	21.00	21.00

Total Expenditures



Public Works Administration Division Budget Request Detail

Budget Request Title: Personnel Reclassification - Land Dev.

Narrative: This request will address employee / position reclassifications for the fiscal year 2025. A reclassification occurs when duties and responsibilities change substantially in the degree of difficulty, level of accountability, and /or qualification requirements. Per the Annual Budget Development Calendar Human Resources receives requested for a review of general employee positions and applies the City’s Salary Administration Guideline to establish proper salary placement in the new range.

This addresses 2 Community Development Employees

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	7,166
Total Operating Expenses	-
Total Capital Outlay	-
Total Budget Request	\$ 7,166

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Public Works Administration Division Budget Request Detail

Budget Request Title: Personnel Reclassification - PW Department

Narrative: A reclassification request occurs when duties and responsibilities change substantially in the degree of difficulty, level of accountability, and/or qualification requirements. Per the Annual Budget Development Calendar Human Resources receives requests for position reclassification and applies the City’s Step Compensation Plan to establish proper placement in the plan.

This addresses 3 Public Works position reclassifying to a higher grade.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	29,318
Total Operating Expenses	-
Total Capital Outlay	-
Total Budget Request	\$ 29,318

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Engineering Division Budget

Public Works Engineering Division is responsible to plan, design and construct Wastewater, Water, and recycled water infrastructure. In addition, the division lends assistance to the maintenance and operation of the city's street lights and inspects the Public Works infrastructure described above.

Objectives:

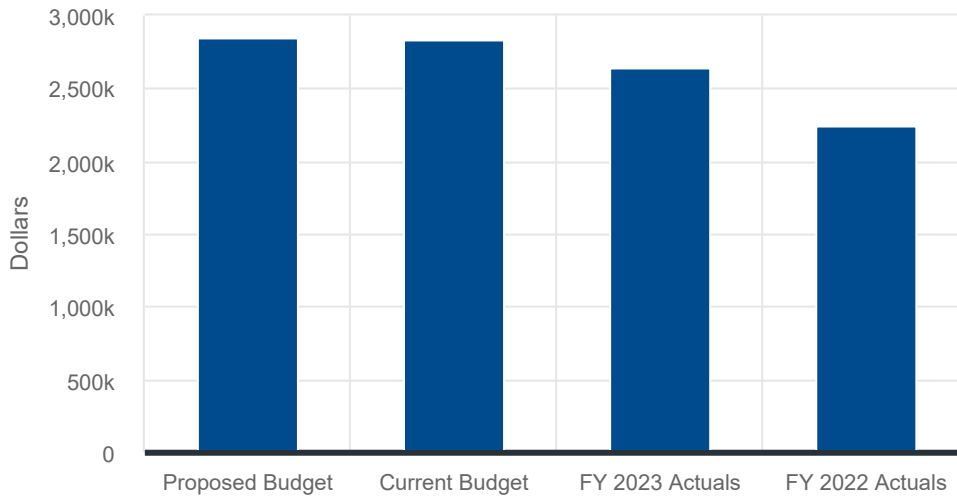
- ✓ Deliver completed projects as assigned on schedule, within budget and scope to the best of their ability.
- ✓ Provide planning and modeling to satisfy the water and sewer service demands of the City of Meridian.
- ✓ Provide inspection services for various City infrastructure projects.
- ✓ Provide transportation and utility coordination efforts with outside organizations.

Engineering Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Percent		
Revenue	\$ -	\$ -	\$ -	-%	\$ 10	\$ -
Expenditures						
Personnel	2,284,489	2,238,649	45,840	2.0%	2,172,605	1,816,725
Operating	564,840	602,788	(37,948)	(6.3)%	475,021	427,130
Total Expenditures	2,849,329	2,841,437	7,892	0.3%	2,647,626	2,243,855
Total Expenditures including Transfers	2,849,329	2,841,437	7,892	0.3%	2,647,626	2,243,855
Net Income (Loss)	\$ (2,849,329)	\$ (2,841,437)	\$ (7,892)	(0.3)%	\$ (2,647,616)	\$ (2,243,855)

Personnel		
Full-Time	17.00	18.00
Total Personnel	17.00	18.00

Total Expenditures



Environmental Administration Division Budget

The Environmental Administration Division consists of the Environmental Programs Coordinator. The Environmental Programs Coordinator is responsible for coordinating the environmental programs and activities of the Public Works Department, and assists with environmental clearances and compliance for capital projects of the Department. Programs include, but are not limited to Floodplain, Stormwater, Surface Water, Water Conservation, Energy Efficiency & Conservation.

Objectives:

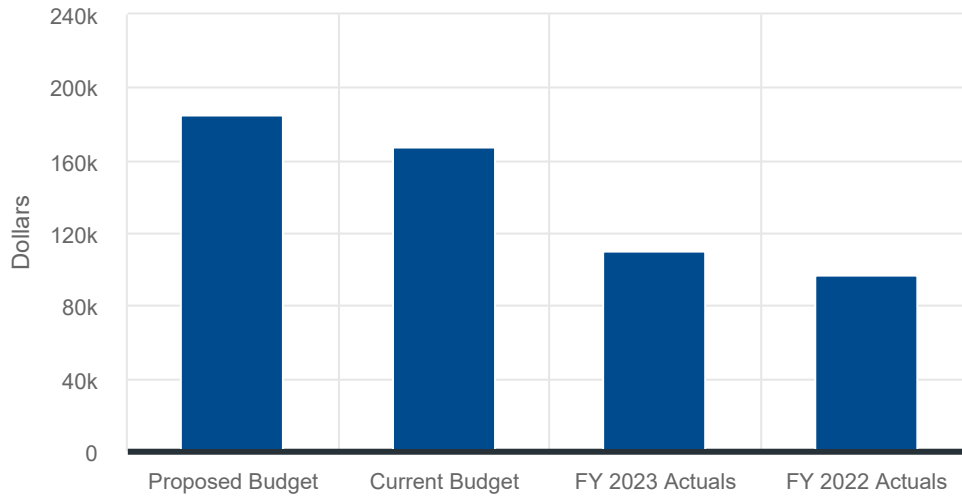
- ✓ Coordinate the Department's planning, development and implementation of relevant environmental programs, plans, projects and services.
- ✓ Maintain floodplain maps and flood data, monitor floodplain activity, review and approve floodplain development applications.
- ✓ Administer the Stormwater Program which includes the Construction General Permit (CGP) for storm water discharges from City construction activities and the City of Meridian Construction Storm Water Management Plan (CSWMP).
- ✓ Review Construction Stormwater Pollution Prevention Plans (SWPPPs) and Erosion Sediment Control Plans for City Capital Improvement Projects to assure compliance.

Environmental Administration Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 131,138	\$ 124,164	\$ 6,974	5.6%	\$ 106,665	\$ 93,031
Operating	53,758	42,756	11,002	25.7%	3,684	3,904
Total Expenditures	184,896	166,920	17,976	10.8%	110,349	96,935
Total Expenditures including Transfers	184,896	166,920	17,976	10.8%	110,349	96,935
Net Income (Loss)	\$ (184,896)	\$ (166,920)	\$ (17,976)	(10.8)%	\$ (110,349)	\$ (96,935)

Personnel		
Full-Time	1.00	1.00
Total Personnel	1.00	1.00

Total Expenditures



Land Development Division Budget

The Land Development Division ensures that future development can be serviced by utilities and verifies construction of new utilities conform to City, State, and Federal standards.

Objectives:

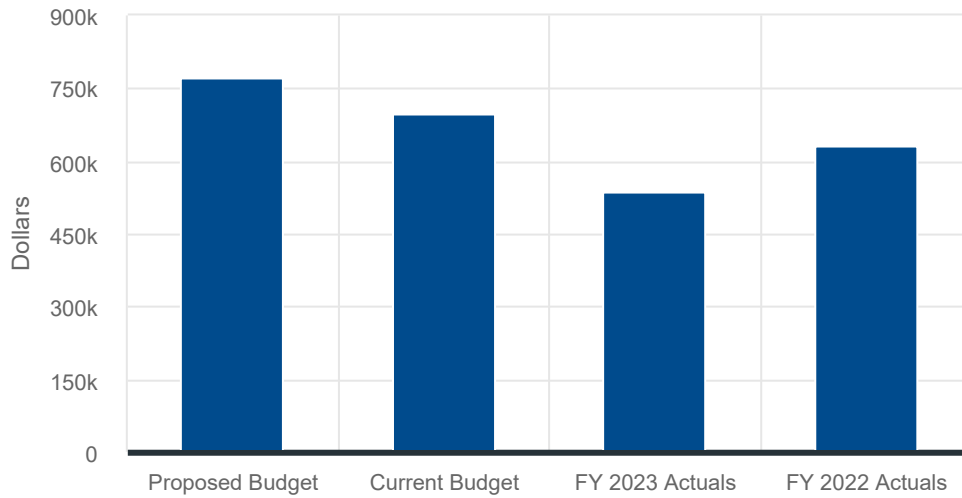
- ✓ Ensure new public utilities are built in a way that grants future developments access to City services.
- ✓ Verify new public infrastructure is designed to protect clean drinking water and promote the conveyance and treatment of wastewater.
- ✓ Administer the collection of sewer and water assessment fees, and ensure that newly constructed sewer and water infrastructure is warranted against defects in materials and poor workmanship by collecting warranty sureties.

Land Development Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ -	\$ -	\$ -	-%	\$ 7,821	\$ 10,092
Expenditures						
Personnel	664,534	589,883	74,651	12.7%	448,319	511,673
Operating	107,848	108,982	(1,134)	(1.0)%	86,467	94,270
Capital	-	-	-	-%	-	27,750
Total Expenditures	772,382	698,865	73,517	10.5%	534,786	633,693
Total Expenditures including Transfers	772,382	698,865	73,517	10.5%	534,786	633,693
Net Income (Loss)	\$ (772,382)	\$ (698,865)	\$ (73,517)	(10.5)%	\$ (526,965)	\$ (623,601)

Personnel		
Full-Time	7.00	7.00
Total Personnel	7.00	7.00

Total Expenditures



WATER DEPARTMENT

Administration Division

Operations Division

Distribution Division

Production Division

Backflow Division

Construction Projects

Water Department Budget

The Water Division provides customers of the City Water Utility system with clean, safe drinking water. The Division ensures that water necessary for firefighting is available on demand through the maintenance of our integrated well field and storage reservoirs.

Objectives:

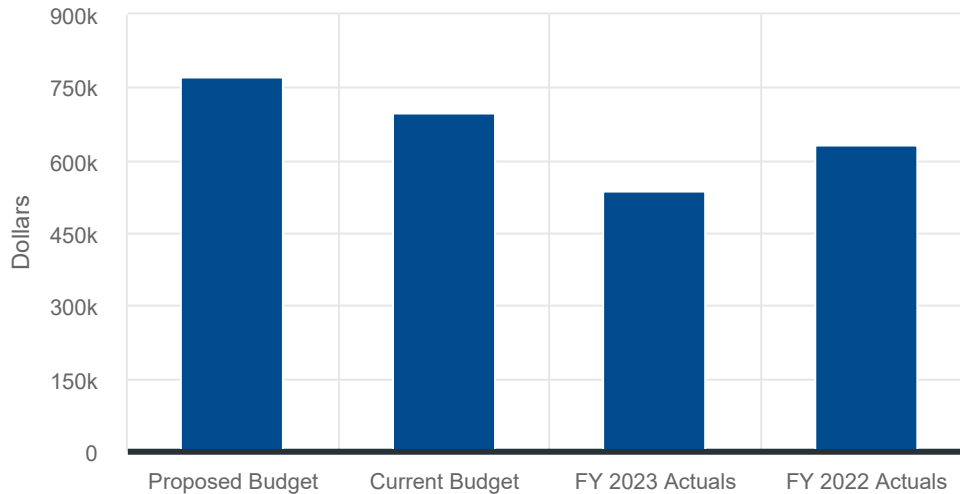
- ✓ Efficiently direct, plan, and coordinate all drinking water operations to meet regulatory and community expectations.
- ✓ Expand the City's water supply as needed to accommodate planned and responsible growth.
- ✓ Continually improve water quality aesthetics through the installation of filter treatment systems to remove the iron and manganese that naturally exists in the aquifer.

Water Department Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 16,759,469	\$ 16,217,425	\$ 542,044	3.3%	\$ 18,048,798	\$ 15,944,983
Expenditures						
Personnel	3,328,371	3,138,361	190,010	6.1%	2,681,305	2,390,044
Operating	4,275,191	4,047,435	227,756	5.6%	3,627,037	3,450,983
Capital	22,317,095	20,251,645	2,065,450	10.2%	6,468,442	5,373,498
Total Expenditures	29,920,657	27,437,441	2,483,216	9.1%	12,776,784	11,214,525
Transfers	2,087,293	2,011,350	75,943	3.8%	1,580,892	1,393,338
Total Expenditures including Transfers	32,007,950	29,448,791	2,559,159	8.7%	14,357,676	12,607,863
Net Income (Loss)	\$ (15,248,481)	\$ (13,231,366)	\$ (2,017,115)	(15.2)%	\$ 3,691,122	\$ 3,337,120

Personnel		
Full-Time	32.00	32.00
Total Personnel	32.00	32.00

Total Expenditures



Water Department Budget Replacement Requests

Budget Replacement Request Title	Budget Amount
Equip. Replace.-Water-Computers	\$ 12,300
Replacement-Water-SCADA	100,000
Replacement-Water-Water Main(s)	1,600,000
Vehicle Replace.-Water-2007 Ford 1/2 Ton	55,000
Total Budget Replacement Requests	\$ 1,767,300

Budget Change Request Title	Personnel	Operating	Capital	Net Rev-Cost Budget Amount
Personnel Reclassification - Water Department	\$ 76,996	\$ -	\$ -	\$ 76,996
Water Main Extensions / Adjustments	-	-	3,000,000	3,000,000
Well 24 Water Treatment	-	-	1,400,000	1,400,000
Total Budget Change Requests	\$ 76,996	\$ -	\$ 4,400,000	\$ 4,476,996

Budget Carryforward Request Title	Budget Amount
Original Carryforward - Water	\$ 16,444,904
Total Budget Carryforward Requests	\$ 16,444,904

Water Administration Division Budget

The Water Administration Division is responsible for directing and overseeing all operations within the City's water utility including personnel, budget, operations, and regulatory compliance activities. The division oversees all aspects of the operation and maintenance of the City's Water system including operations, distribution, production and backflow.

Objectives:

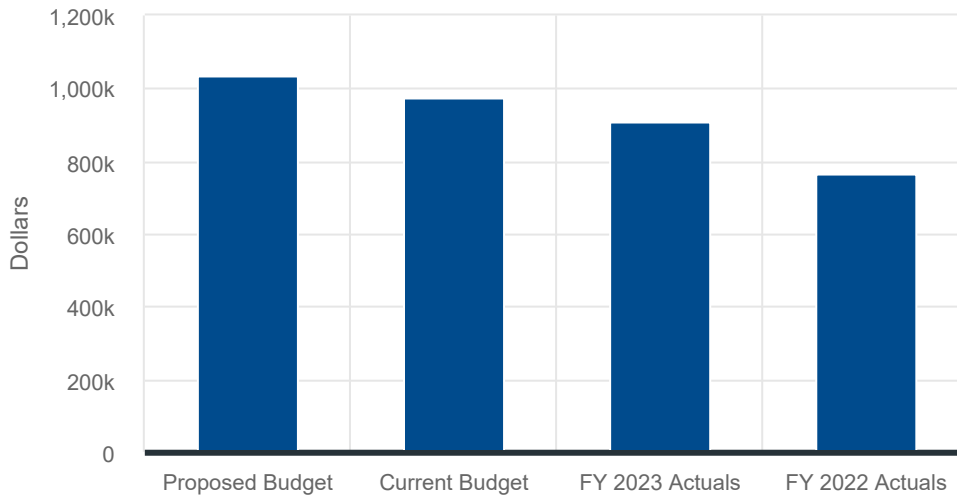
- ✓ Direct, plan, coordinate, and manage all water utility operations and customer service needs.
- ✓ Direct, oversee, maintain regulatory compliance of drinking water quality, utility line locating, water discharges, reclaimed water, backflow prevention, and jobsite safety.
- ✓ Identify operational strategies to increase efficiencies, reduce costs, and enhance customer service.
- ✓ Ensure the reliability and emergency preparedness of the City's water system.
- ✓ Identify upcoming legislative and regulatory changes that will affect the Water Division and adapt operations and capital budget plans accordingly.

Water Administration Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024		FY 2023 Actuals	FY 2022 Actuals
			Budget Change Amount	Percent		
Revenue	\$ 12,226,103	\$ 11,725,107	\$ 500,996	4.3%	\$ 11,794,688	\$ 11,395,260
Expenditures						
Personnel	359,833	342,463	17,370	5.1%	422,057	312,125
Operating	675,894	631,796	44,098	7.0%	485,519	451,974
Total Expenditures	1,035,727	974,259	61,468	6.3%	907,576	764,099
Transfers	2,087,293	2,011,350	75,943	3.8%	1,580,892	1,393,338
Total Expenditures including Transfers	3,123,020	2,985,609	137,411	4.6%	2,488,468	2,157,437
Net Income (Loss)	\$ 9,103,083	\$ 8,739,498	\$ 363,585	4.2%	\$ 9,306,220	\$ 9,237,823

Personnel		
Full-Time	3.00	3.00
Total Personnel	3.00	3.00

Total Expenditures



Water Administration Division Budget Request Detail

Budget Request Title: Personnel Reclassification - Water Department

Narrative: A reclassification request occurs when duties and responsibilities change substantially in the degree of difficulty, level of accountability, and/or qualification requirements. Per the Annual Budget Development Calendar Human Resources receives requests for position reclassification and applies the City’s Step Compensation Plan to establish proper placement in the plan.

This addresses 6 Water position reclassifying to a higher grade.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	76,996
Total Operating Expenses	-
Total Capital Outlay	-
Total Budget Request	\$ 76,996

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Water Operations Division Budget

The water operations division is responsible for maintaining the water systems' meter-related infrastructure to ensure accurate usage and billing for the City's customers.

Objectives:

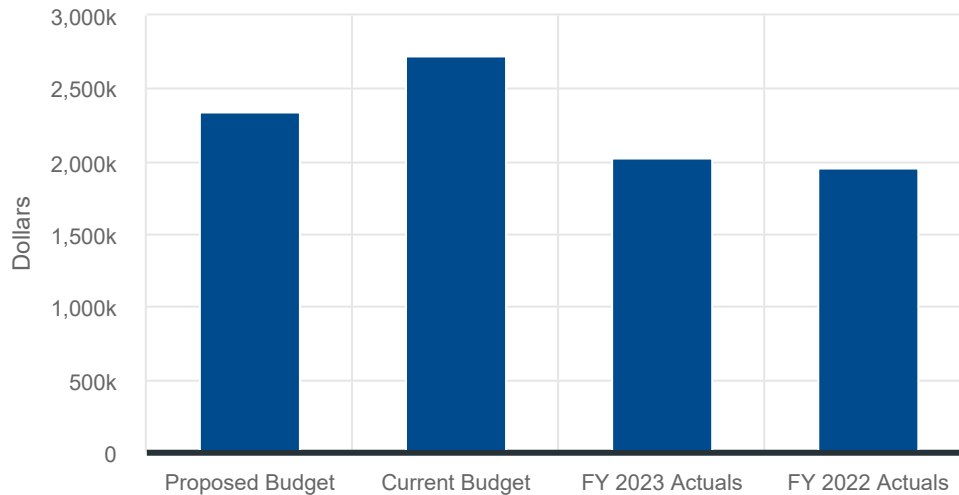
- ✓ Ensure timely, accurate, and consistent capture of water usage data for monthly billing; audit/verify data for anomalies and correct.
- ✓ Direct, plan, and coordinate installation and activation of new water service connections. Develop, plan, and execute strategy for replacement of meters and transmitting units to maintain measuring accuracy and communication reliability.
- ✓ Employ strategies to provide customers with education and data to better manage water usage and provide early alerting to potential water-related issues.
- ✓ Test and replace meters to maintain operational service and accuracy within American Water Work Association (AWWA) standards.
- ✓ Maintaining and ensuring the integrity of existing meters and associated equipment.

Water Operations Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ -	\$ -	\$ -	-%	\$ -	\$ 1,523
Expenditures						
Personnel	1,019,144	958,729	60,415	6.3%	775,836	852,483
Operating	1,253,651	1,244,629	9,022	0.7%	1,243,361	1,096,733
Capital	61,503	523,734	(462,231)	(88.3)%	9,667	4,255
Total Expenditures	2,334,298	2,727,092	(392,794)	(14.4)%	2,028,864	1,953,471
Total Expenditures including Transfers	2,334,298	2,727,092	(392,794)	(14.4)%	2,028,864	1,953,471
Net Income (Loss)	\$ (2,334,298)	\$ (2,727,092)	\$ 392,794	14.4%	\$ (2,028,864)	\$ (1,951,948)

Personnel		
Full-Time	9.00	9.00
Total Personnel	9.00	9.00

Total Expenditures



Water Distribution Division Budget

The Water Distribution Division is responsible for all underground water and reclaimed water system infrastructure maintenance, repair and replacement along with various utility locating services.

Objectives:

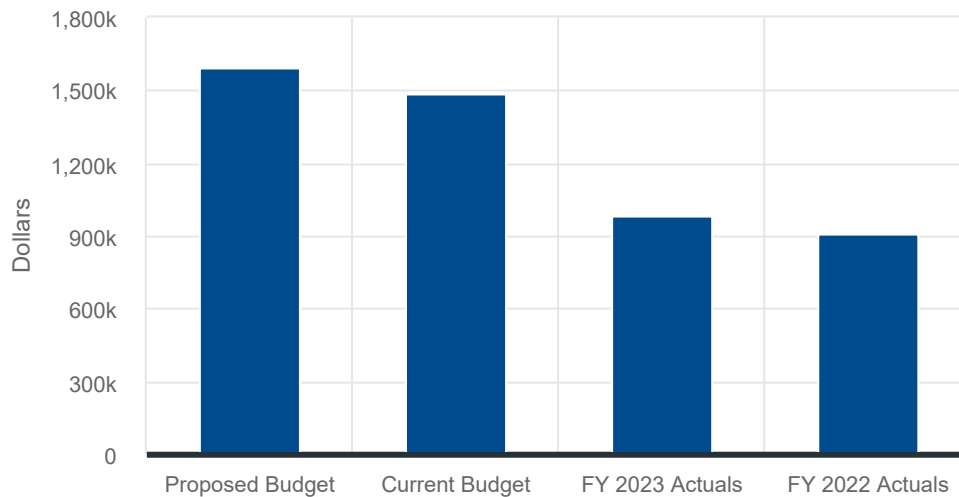
- ✓ Operate water distribution system for normal operations and ensure operational readiness for emergency use.
- ✓ Perform routine maintenance, replacements, installations, and emergency repairs to water and reclaimed water systems.
- ✓ Perform utility locates within the regulatory requirements of Idaho Digline rules for City owned water, reclaimed, wastewater, fiber optic, and streetlight utilities.
- ✓ Routinely perform mainline flushing activities in accordance with Idaho Department of Environmental Quality (IDEQ) to maintain and improve water quality.

Water Distribution Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ -	\$ -	\$ -	-%	\$ 2,391	\$ -
Expenditures						
Personnel	1,019,000	964,116	54,884	5.7%	763,565	582,986
Operating	277,014	281,976	(4,962)	(1.8)%	220,774	329,399
Capital	295,000	240,000	55,000	22.9%	-	-
Total Expenditures	1,591,014	1,486,092	104,922	7.1%	984,339	912,385
Total Expenditures including Transfers	1,591,014	1,486,092	104,922	7.1%	984,339	912,385
Net Income (Loss)	\$ (1,591,014)	\$ (1,486,092)	\$ (104,922)	(7.1)%	\$ (981,948)	\$ (912,385)

Personnel		
Full-Time	11.00	11.00
Total Personnel	11.00	11.00

Total Expenditures



Water Production Division Budget

The Water Production Division maintains, operates, and oversees groundwater production wells, storage reservoirs, and treatment facilities ensuring safe, clean drinking water is produced and distributed to the Citizens of Meridian within regulatory requirements.

Objectives:

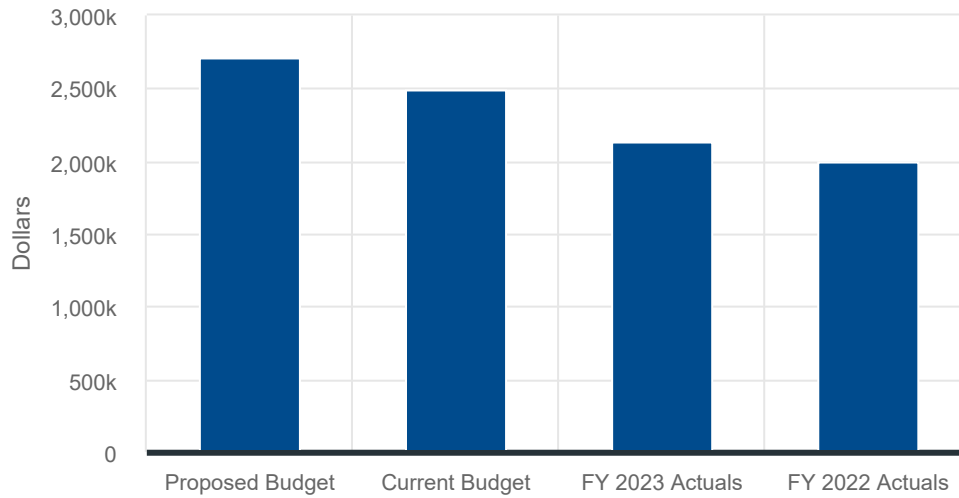
- ✓ Maintain, repair, operate, and improve upon City drinking water related production and treatment facilities.
- ✓ Monitor and sample source and system water to ensure drinking water standards and regulatory compliance.
- ✓ Maintain and improve drinking water quality by reducing and or removing regulated and aesthetic constituents from groundwater.
- ✓ Develop and incorporate strategies to reduce energy and operational costs for the production and treatment of drinking water.
- ✓ Educate and assist customers with water quality and chemistry related questions and concerns.

Water Production Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ -	\$ -	\$ -	-%	\$ -	\$ 6,504
Expenditures						
Personnel	717,894	677,087	40,807	6.0%	534,472	496,367
Operating	1,988,910	1,812,590	176,320	9.7%	1,596,773	1,492,726
Total Expenditures	2,706,804	2,489,677	217,127	8.7%	2,131,245	1,989,093
Total Expenditures including Transfers	2,706,804	2,489,677	217,127	8.7%	2,131,245	1,989,093
Net Income (Loss)	\$ (2,706,804)	\$ (2,489,677)	\$ (217,127)	(8.7)%	\$ (2,131,245)	\$ (1,982,589)

Personnel		
Full-Time	7.00	7.00
Total Personnel	7.00	7.00

Total Expenditures



Water Backflow Prevention Division Budget

The Water Backflow Prevention Division proactively educates, inspects, and enforces backflow prevention rules and standards for commercial and residential properties in accordance with regulatory requirements to protect the City's drinking water supply.

Objectives:

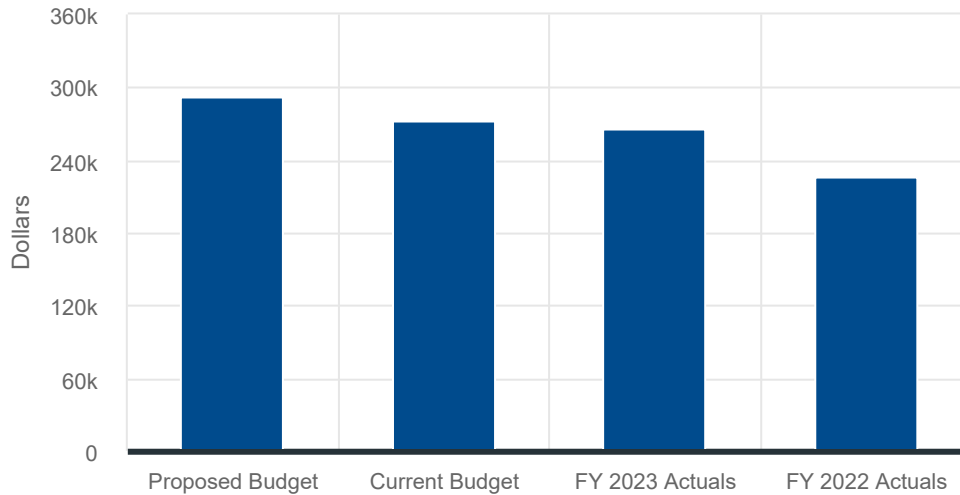
- ✓ Administer the City's backflow program to protect the City's drinking water system.
- ✓ Manage, oversee, and enforce backflow assembly testing requirements and ensure compliance with Federal and local rules and regulations.
- ✓ Provide customers and development with education and assistance to comply with the backflow program.
- ✓ Review and approve plans of new and existing customer projects for adherence to the backflow program.

Water Backflow Prevention Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 212,500	\$ 195,966	\$ 16,534	8.4%	\$ 185,375	\$ 146,083
Operating	79,722	76,444	3,278	4.3%	80,610	80,151
Total Expenditures	292,222	272,410	19,812	7.3%	265,985	226,234
Total Expenditures including Transfers	292,222	272,410	19,812	7.3%	265,985	226,234
Net Income (Loss)	\$ (292,222)	\$ (272,410)	\$ (19,812)	(7.3)%	\$ (265,985)	\$ (226,234)

Personnel		
Full-Time	2.00	2.00
Total Personnel	2.00	2.00

Total Expenditures



Water Construction Projects Division Budget

Water capital construction is the result of the engineering division's efforts in planning, budgeting, designing and constructing new and replacement water infrastructure projects to meet operational requirements, system demands, regulatory compliance and water quality standards.

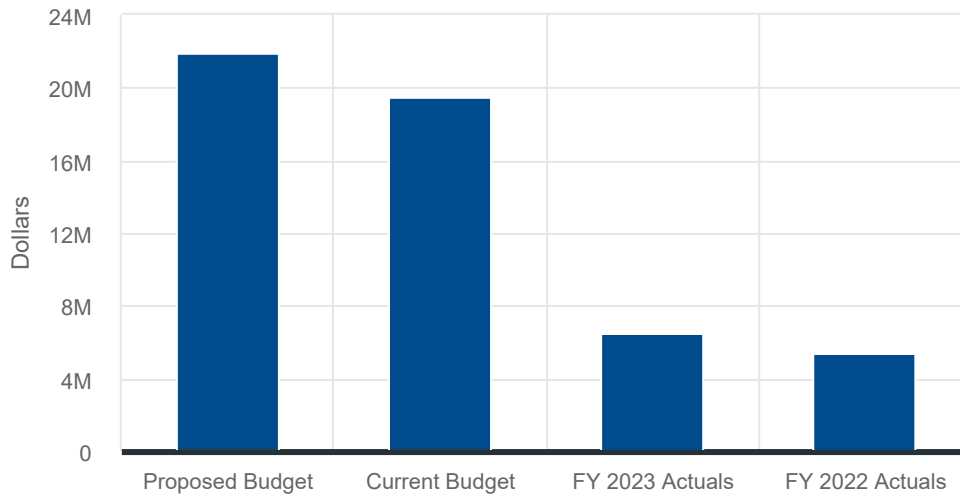
Objectives:

- ✓ Replace failing, aging, or undersized water infrastructure, such as water pipelines, booster stations or well components throughout the production and distribution system.
- ✓ Expand the City's water production capacity to accommodate increased flows that accompany growth.
- ✓ Ensure sufficient well treatment capacity to maintain compliance with State and Federal regulations and improve customer satisfaction.
- ✓ Plan for the addition of new production and treatment components to comply with evolving and expanding environmental regulations.

Water Construction Projects Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ 4,533,366	\$ 4,492,318	\$ 41,048	0.9%	\$ 6,251,719	\$ 4,541,696
Expenditures						
Capital	21,960,592	19,487,911	2,472,681	12.7%	6,458,775	5,369,243
Total Expenditures	21,960,592	19,487,911	2,472,681	12.7%	6,458,775	5,369,243
Total Expenditures including Transfers	21,960,592	19,487,911	2,472,681	12.7%	6,458,775	5,369,243
Net Income (Loss)	\$ (17,427,226)	\$ (14,995,593)	\$ (2,431,633)	(16.2)%	\$ (207,056)	\$ (827,547)

Total Expenditures



Water Construction Projects Division Budget Request Detail

Budget Request Title: Water Main Extensions / Adjustments

Narrative: This request is for the design and construction of water main extension projects to continue expansion and improvement of the distribution system or to maintain service by adjustment of existing infrastructure as needed for road construction projects. This also includes the design and construction of system flush lines and pressure reducing valves. These projects build and improve water delivery infrastructure. This can be done as system needs are identified and as road construction projects are completed. When executed in conjunction with ACHD and ITD roadway projects, the City saves money on pipe installation by removing the need to restore pavement and pay for traffic control. Cooperative projects with ACHD and ITD also minimize inconvenience to the traveling public. FY25 projects include ACHD-FY25 Residential Capital Maintenance, ACHD-FY25 Cul-de-sac Reconstruction, ACHD-FY25 Cul-de-sac Repair, ACHD-Intersection - Ten Mile Rd. and Cherry Lane, ACHD-Linder Road - Cherry Lane to Ustick, ACHD-Linder Road - Overland to Franklin Rd (Overpass), ACHD-Meridian Road - McMillan to Chinden, ACHD-Meridian Road - Ustick to McMillan, ACHD-Overland and Eagle Intersection, ACHD-Stoddard Rd-Overland to Victory, ACHD-Ustick Rd-Black Cat to Ten Mile, ACHD-Ustick Rd-Ten Mile to Linder, ACHD-Victory Rd-Meridian Rd to Locust Grove, project in conjunction with City of Nampa-Ustick Rd Widening - Can Ada to Owyhee Storm, Well 17 & Well 25 Water Blending.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	3,000,000
Total Budget Request	\$ 3,000,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Water Construction Projects Division Budget Request Detail

Budget Request Title: Well 24 Water Treatment

Narrative: This project will fund the design, equipment procurement, and construction of a water supply treatment facility to improve the water quality supplied by Well 24. Iron and manganese, which are naturally occurring elements in our water supply, can be removed through filtration treatment units which will improve water aesthetic issues.

This is the 2nd year of a three year project and includes the design of the treatment equipment and building. Well 24 serves pressure Zone 2, near Linder and Ustick.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	1,400,000
Total Budget Request	\$ 1,400,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	No
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No



WASTEWATER DEPARTMENT

Administration Division

Treatment Plant Division

Collection Lines Division

Pretreatment Division

Laboratory Division

Construction Projects



Wastewater Department Budget

The Wastewater Department operates and maintains a centralized wastewater treatment facility and a significant network of sewer lines and lift stations located throughout the City. The primary objective of the Wastewater Division is the protection of public health and the environment.

Objectives:

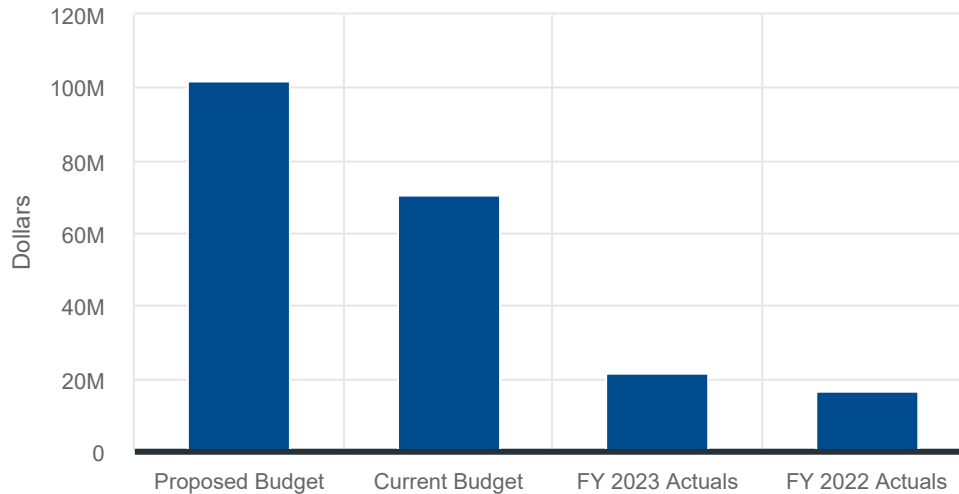
- ✓ Efficiently direct, plan, and coordinate all sewer operations to meet regulatory and community expectations.
- ✓ Meet all regulatory requirements while also increasing treatment capacity to support continued growth in the City.

Wastewater Department Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ 33,938,978	\$ 36,429,920	\$ (2,490,942)	(6.8)%	\$ 38,471,758	\$ 31,143,219
Expenditures						
Personnel	5,288,562	4,855,829	432,733	8.9%	4,185,228	3,576,451
Operating	6,299,152	5,548,040	751,112	13.5%	4,524,536	3,602,111
Capital	90,059,034	59,892,281	30,166,753	50.4%	12,869,996	9,476,053
Total Expenditures	101,646,748	70,296,150	31,350,598	44.6%	21,579,760	16,654,615
Transfers	2,087,293	2,011,350	75,943	3.8%	1,602,647	1,409,877
Total Expenditures including Transfers	103,734,041	72,307,500	31,426,541	43.5%	23,182,407	18,064,492
Net Income (Loss)	\$ (69,795,063)	\$ (35,877,580)	\$ (33,917,483)	(94.5)%	\$ 15,289,351	\$ 13,078,727

Personnel		
Full-Time	51.00	48.00
Total Personnel	51.00	48.00

Total Expenditures



Wastewater Department Budget Requests

Budget Replacement Request Title	Budget Amount
Equip. Replace.-WRRF-CCTV Camera / Transporter	\$ 73,000
Equip. Replace.-WRRF-Centrifugal Bypass Pump	100,000
Equip. Replace.-WRRF-Computers	29,700
Replacement-WRRF-DAFT HVAC	40,000
Replacement-WRRF-SCADA	120,000
Replacement-WRRF-Sewer Main(s)	1,300,000
Vehicle Replace.-WRRF-2001 UTV	9,000
Vehicle Replace.-WRRF-2002 GMC Sonoma - SCADA	55,000
Total Budget Replacement Requests	\$ 1,726,700

Budget Change Request Title	Personnel	Operating	Capital	Net Rev-Cost Budget Amount
Personnel Reclassification - WRRF Department	\$ 6,097	\$ -	\$ -	\$ 6,097
Critical WRRF Equipment	-	130,000	-	130,000
Mechanic II	84,419	9,627	-	94,046
Operator III	180,677	8,814	-	189,491
Re-use Tank Recoat	-	300,000	-	300,000
Variable Frequency Drive - Blower	-	-	550,000	550,000
WRRF Second Access	-	125,000	-	125,000
WRRF South Junction Box Repairs	-	450,000	-	450,000
CCTV Van	-	7,500	350,000	357,500
Can-Ada Lift Station	-	-	6,200,000	6,200,000
Sewer Line Extensions / Adjustments	-	-	1,265,000	1,265,000
Tertiary Filter Expansion	-	-	21,000,000	21,000,000
WRRF Aeration Basin 9 and 10	-	-	12,200,000	12,200,000
WRRF Power System Improvements	-	-	350,000	350,000
Total Budget Change Requests	\$ 271,193	\$ 1,030,941	\$ 41,915,000	\$ 43,217,134

Budget Carryforward Request Title	Budget Amount
Original Carryforward - Wastewater	\$ 47,625,596
Total Budget Carryforward Requests	\$ 47,625,596

Wastewater Administration Division Budget

The Wastewater Administration Division is responsible for directing and overseeing all operations within the City's wastewater utility including personnel, budget, operations, and regulatory compliance activities. The division oversees all aspects of the operation and maintenance of the Wastewater Resource Recovery Facility (treatment plant), the sewer collection system, the analytical testing laboratory, and the pretreatment program.

Objectives:

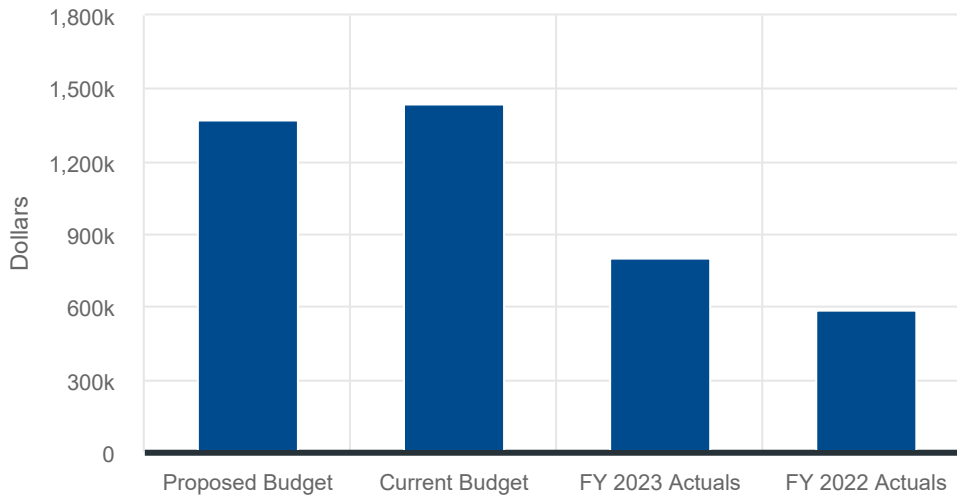
- ✓ Efficiently direct, plan, manage and coordinate all sewer operations.
- ✓ Direct, oversee, and maintain regulatory compliance with IPDES discharge, reclaimed water, and state air permits.
- ✓ Identify operational strategies to increase efficiencies, reduce costs, and improve treatment effectiveness
- ✓ Ensure the reliability and emergency preparedness of sewer collection services and sewage treatment processes.
- ✓ Identify upcoming legislative and regulatory changes that will affect the Wastewater Division and adapt operations and capital budget plans accordingly.

Wastewater Administration Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ 20,425,417	\$ 19,601,346	\$ 824,071	4.2%	\$ 19,682,177	\$ 18,523,779
Expenditures						
Personnel	414,097	392,598	21,499	5.5%	223,129	244,846
Operating	953,672	1,042,322	(88,650)	(8.5)%	575,371	345,332
Total Expenditures	1,367,769	1,434,920	(67,151)	(4.7)%	798,500	590,178
Transfers	2,087,293	2,011,350	75,943	3.8%	1,602,647	1,409,877
Total Expenditures including Transfers	3,455,062	3,446,270	8,792	0.3%	2,401,147	2,000,055
Net Income (Loss)	\$ 16,970,355	\$ 16,155,076	\$ 815,279	5.0%	\$ 17,281,030	\$ 16,523,724

Personnel		
Full-Time	3.00	3.00
Total Personnel	3.00	3.00

Total Expenditures



Wastewater Administration Division Budget Request Detail

Budget Request Title: Personnel Reclassification - WRRF Department

Narrative: A reclassification request occurs when duties and responsibilities change substantially in the degree of difficulty, level of accountability, and/or qualification requirements. Per the Annual Budget Development Calendar Human Resources receives requests for position reclassification and applies the City’s Step Compensation Plan to establish proper placement in the plan.

This addresses 1 Wastewater position reclassifying to a higher grade.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	6,097
Total Operating Expenses	-
Total Capital Outlay	-
Total Budget Request	\$ 6,097

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Treatment Plant Budget

The Wastewater Resource Recovery Facility receives all sewage from the City of Meridian residences and businesses. The facility is tasked with treating the wastewater to specified permit levels. It utilizes a variety of processes to reduce or remove unacceptable content, such as solids, organic matter, and other pollutants, before discharging the treated water to the environment.

Objectives:

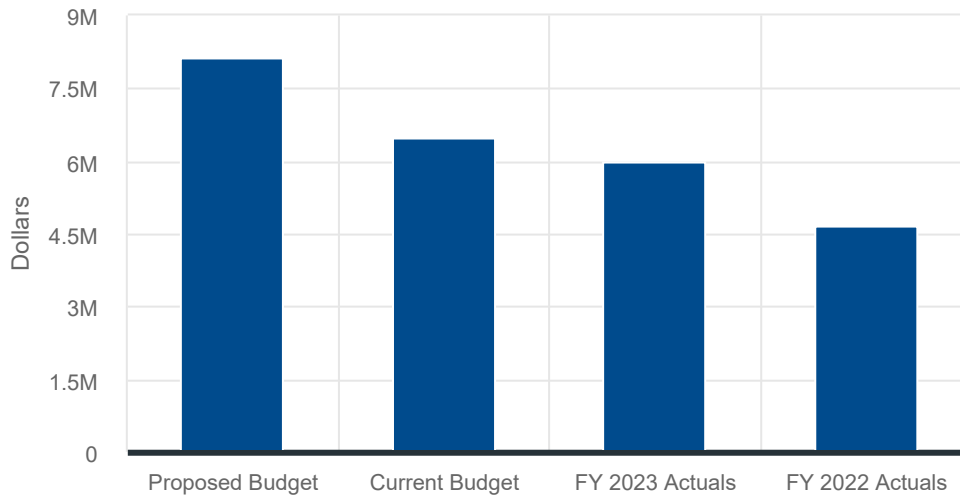
- ✓ Consistently receive and treat the perpetual flow of wastewater generated by the community.
- ✓ Ensure that treated sewage effluent discharged to the environment meets limitations for pollutant concentrations and other limits dictated by Federal regulations.
- ✓ Efficiently operate and maintain all treatment components comprising the wastewater treatment plant, ensuring that equipment maintenance schedules are maintained and that equipment repair is performed promptly, efficiently, and safely, without interruption to treatment quality.

Wastewater Treatment Plant Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ -	\$ -	\$ -	-%	\$ 1,042	\$ 1,601
Expenditures						
Personnel	2,900,310	2,550,422	349,888	13.7%	2,441,219	2,060,063
Operating	4,632,703	3,595,429	1,037,274	28.8%	3,364,926	2,616,012
Capital	605,000	347,942	257,058	73.9%	190,939	-
Total Expenditures	8,138,013	6,493,793	1,644,220	25.3%	5,997,084	4,676,075
Total Expenditures including Transfers	8,138,013	6,493,793	1,644,220	25.3%	5,997,084	4,676,075
Net Income (Loss)	\$ (8,138,013)	\$ (6,493,793)	\$ (1,644,220)	(25.3)%	\$ (5,996,042)	\$ (4,674,474)

Personnel		
Full-Time	29.00	26.00
Total Personnel	29.00	26.00

Total Expenditures



Wastewater Treatment Plant Budget Request Detail

Budget Request Title: Critical WRRF Equipment

Narrative: This request is for critical equipment needed for the WRRF plant. The FY25 request provides funding to purchase 3 primary sludge grinders, a 700 HP blower motor and a Headworks grinder. The ability to purchase, store and rapidly repair this equipment is essential to maintain plant operations and compliance.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	130,000
Total Capital Outlay	-
Total Budget Request	\$ 130,000

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	No
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Treatment Plant Budget Request Detail

Budget Request Title: Mechanic II

Narrative: This request is to hire a full-time Mechanic II for the Wastewater Resource Recovery Facility. IPDES Compliance Schedule mandated projects are currently underway for Aeration Basin 1-4 retrofit, Blower Building upgrade, Aeration Basins 9 & 10, and Tertiary Membrane Filters with accompanying chemical addition facilities. All of these projects add in new processes and components that require skilled mechanics for ongoing maintenance and repairs.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	84,419
Total Operating Expenses	9,637
Total Capital Outlay	-
Total Budget Request	\$ 94,056

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Treatment Plant Budget Request Detail

Budget Request Title: Operator III

Narrative: This request is to hire a full-time Wastewater Treatment Operator III for the Wastewater Resource Recovery Facility. IPDES Compliance Schedule mandated projects are currently underway for Aeration Basin 1-4 retrofit, Blower Building upgrade, Aeration Basins 9 & 10, and Tertiary Membrane Filters with accompanying chemical addition facilities. All of these projects add in new processes and components that must be operated, controlled, and monitored by skilled operators to ensure proper function and achieve mandated effluent water quality limits.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	90,339
Total Operating Expenses	4,417
Total Capital Outlay	-
Total Budget Request	\$ 94,756

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Treatment Plant Budget Request Detail

Budget Request Title: Operator III

Narrative: This request is to hire a full-time Wastewater Treatment Operator III for the Wastewater Resource Recovery Facility. IPDES Compliance Schedule mandated projects are currently underway for Aeration Basin 1-4 retrofit, Blower Building upgrade, Aeration Basins 9 & 10, and Tertiary Membrane Filters with accompanying chemical addition facilities. All of these projects add in new processes and components that must be operated, controlled, and monitored by skilled operators to ensure proper function and achieve mandated effluent water quality limits.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	90,339
Total Operating Expenses	4,417
Total Capital Outlay	-
Total Budget Request	\$ 94,756

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Treatment Plant Budget Request Detail

Budget Request Title: Re-use Tank Recoat

Narrative: The City intends to repurpose two 500,000 gallon bolted steel tanks to now serve as flow equalization for the Tertiary filtration project. By re-using these tanks (formerly used in the Reclaimed Water Program), the City will defer the need to install additional filtration equipment, saving close to \$3M in expense. These tanks, originally constructed in 2009, need to be re-coated to continue to extend their lives.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	300,000
Total Capital Outlay	-
Total Budget Request	\$ 300,000

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	No
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Treatment Plant Budget Request Detail

Budget Request Title: Variable Frequency Drive - Blower

Narrative: This enhancement will fund the purchase of a variable frequency drive for the 700 horsepower wastewater resource recovery facility blower. Currently, the plant is experiencing issues starting up the 700 horsepower blowers with the generators when there is a power outage. The addition of the variable frequency drive would help to solve this problem and allow the blowers to start up properly when the generators are in use during a power outage. Blowers are critical pieces of equipment that must be operational due to permit compliance.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	550,000
Total Budget Request	\$ 550,000

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Treatment Plant Budget Request Detail

Budget Request Title: WRRF Second Access

Narrative: This project will fund construction of an all-weather road to provide secondary access to the WRRF in compliance with the Fire Code.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	125,000
Total Capital Outlay	-
Total Budget Request	\$ 125,000

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Treatment Plant Budget Request Detail

Budget Request Title: WRRF South Junction Box Repairs

Narrative: This request is for the design and completion of repairs necessary to maintain the WRRF South Junction Box, which receives incoming flow from large, major lift stations. This includes addition of bypass capabilities necessary for future structure maintenance and repairs.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	450,000
Total Capital Outlay	-
Total Budget Request	\$ 450,000

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	Yes
Is the request needed to accommodate and support growth?	No
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Collection Lines Division Budget

The Wastewater Collections Division is tasked with inspecting, maintaining, and repairing the system which conveys raw sewage to the Wastewater Resource Recovery Facility for treatment. This system is comprised of gravity lines, pressure lines, and lift stations.

Objectives:

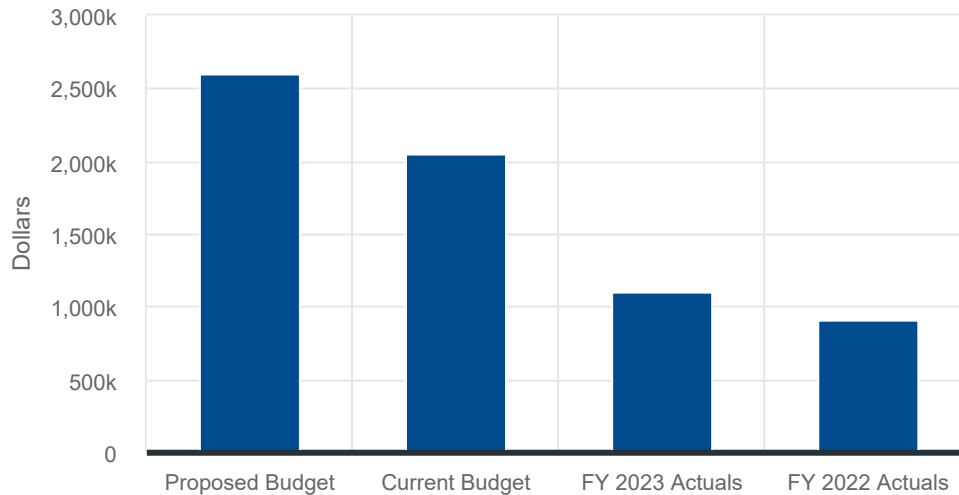
- ✓ Ensure that the sewer collection system operates effectively at all times, conveying sewage to the treatment facility, and preventing system overflows or spills into the community.
- ✓ Characterize the condition of the sewer collection system through systematic televised and documented video inspection, which is scored using a national standard system of comparison.
- ✓ Efficiently maintain the sewer system through systematic scheduled cleaning activities.
- ✓ Provide excellent customer service by promptly responding onsite to call-outs and working to quickly and efficiently resolve any sewer related issues that may be affecting customers.

Wastewater Collection Lines Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ -	\$ -	\$ -	-%	\$ 1,444	\$ -
Expenditures						
Personnel	985,628	969,820	15,808	1.6%	723,043	578,357
Operating	514,362	423,947	90,415	21.3%	374,237	334,967
Capital	1,100,000	650,000	450,000	69.2%	-	-
Total Expenditures	2,599,990	2,043,767	556,223	27.2%	1,097,280	913,324
Total Expenditures including Transfers	2,599,990	2,043,767	556,223	27.2%	1,097,280	913,324
Net Income (Loss)	\$ (2,599,990)	\$ (2,043,767)	\$ (556,223)	(27.2)%	\$ (1,095,836)	\$ (913,324)

Personnel		
Full-Time	10.00	10.00
Total Personnel	10.00	10.00

Total Expenditures



Wastewater Collection Lines Division Budget Request Detail

Budget Request Title: CCTV Van

Narrative: As the City continues to grow, hundreds of miles of sewer lines have been added. These lines require periodic televising to validate conditions and lifespans. The televising of the sewer lines also serves an important purpose to find issues and defects that may cause blockages and sewer overflows. This van will bring our total count to 3 vehicles providing important operational redundancy.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	7,500
Total Capital Outlay	350,000
Total Budget Request	\$ 357,500

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Pretreatment Division Budget

The Wastewater Pretreatment Division objectives are to ensure that the City's sewer lines and wastewater treatment facility are protected from restricted discharges, such as fats, oils, and grease or industrial wastes, that could create sewer blockages, damage the infrastructure, or cause noncompliance with IPDES permit restrictions.

Objectives:

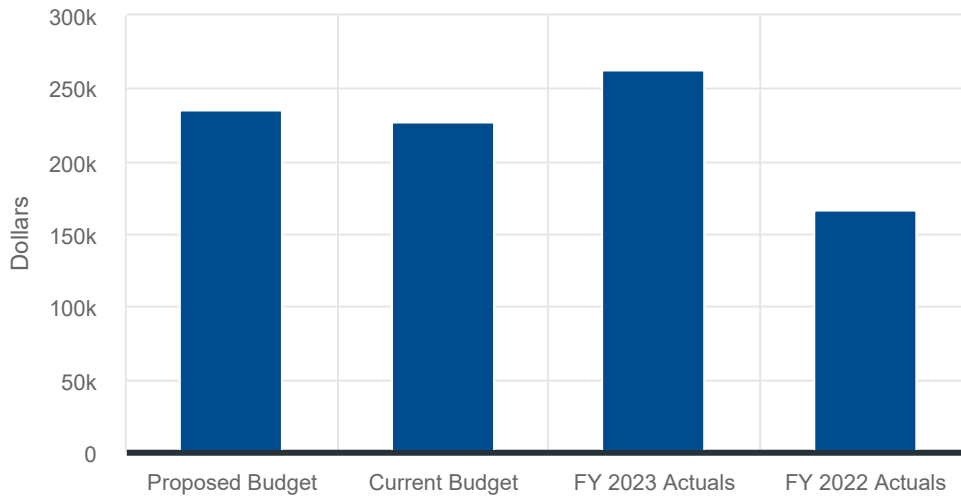
- ✓ Review construction plans for new construction and tenant improvements to ensure that appropriate pretreatment equipment is included in design plans.
- ✓ Perform field inspections to ensure that pretreatment equipment is correctly installed and appropriately maintained.
- ✓ Help local businesses understand their pretreatment responsibilities defined in the Meridian City Code and the Federal Pretreatment Rules and provide best management practices.
- ✓ Incorporate pollution prevention strategies to reduce untreatable solids or trash entering the sewer collection system and wastewater treatment facility.

Wastewater Pretreatment Division Budget

	FY 2025	FY 2024	2025 to 2024		FY 2023	FY 2022
	Proposed Budget	Current Budget	Budget Change Amount	Budget Change Percent	Actuals	Actuals
Revenue	\$ -	\$ -	\$ -	-%	\$ 24,375	\$ 27,675
Expenditures						
Personnel	225,138	212,940	12,198	5.7%	209,446	159,054
Operating	9,696	13,592	(3,896)	(28.7)%	53,311	7,488
Total Expenditures	234,834	226,532	8,302	3.7%	262,757	166,542
Total Expenditures including Transfers	234,834	226,532	8,302	3.7%	262,757	166,542
Net Income (Loss)	\$ (234,834)	\$ (226,532)	\$ (8,302)	(3.7)%	\$ (238,382)	\$ (138,867)

Personnel		
Full-Time	2.00	2.00
Total Personnel	2.00	2.00

Total Expenditures



Wastewater Laboratory Division Budget

The Wastewater Laboratory provides analytical sampling and testing of wastewater to support compliance with the IPDES discharge permit. The laboratory ensures that data is generated following methods prescribed in the Federal Clean Water Act and protocols established in the Quality Assurance Project Plan. These efforts are to provide accurate, ethical, and defensible analytical results used to demonstrate compliance with State and Federal regulations.

Objectives:

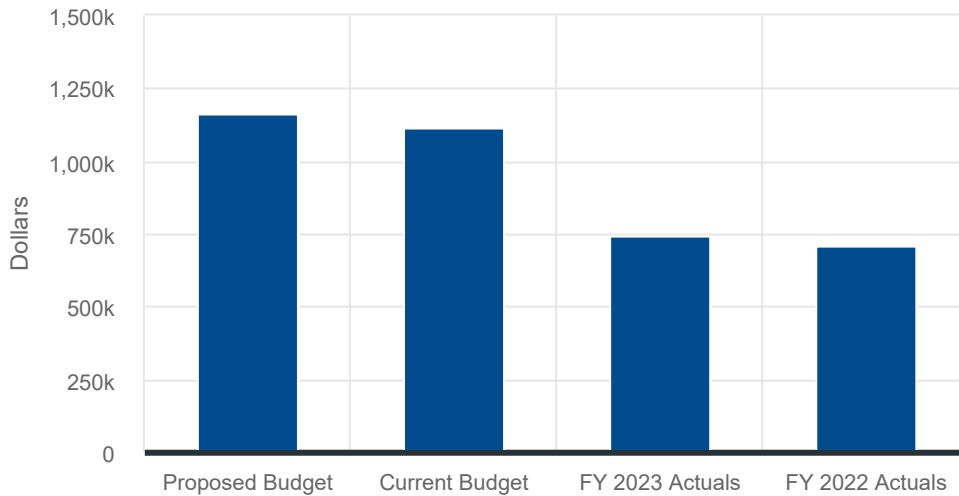
- ✓ The laboratory manages analytical data handling, sampling records, and reporting of analytical results, including the discharge monitoring report.
- ✓ Ensure that data is provided to end users in clear, accurate, and complete reports.
- ✓ Provide data to WRRF staff in a prompt manner to facilitate operational control decisions in support of effluent quality.
- ✓ Provide analytical testing for non-regulatory projects, such as construction project design, pilot studies, and treatment process control optimization.
- ✓ Provide analytical testing in support of the City's reclaimed water permit.

Wastewater Laboratory Division Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Expenditures						
Personnel	\$ 763,389	\$ 730,049	\$ 33,340	4.6%	\$ 588,391	\$ 534,131
Operating	188,719	170,138	18,581	10.9%	156,691	172,712
Capital	212,000	212,000	-	-%	-	-
Total Expenditures	1,164,108	1,112,187	51,921	4.7%	745,082	706,843
Total Expenditures including Transfers	1,164,108	1,112,187	51,921	4.7%	745,082	706,843
Net Income (Loss)	\$ (1,164,108)	\$ (1,112,187)	\$ (51,921)	(4.7)%	\$ (745,082)	\$ (706,843)

Personnel		
Full-Time	7.00	7.00
Total Personnel	7.00	7.00

Total Expenditures



Wastewater Construction Projects Budget

Wastewater capital construction is the result of the engineering division's efforts in planning, budgeting, designing and constructing new and replacement wastewater infrastructure projects to meet operational requirements, system demands and regulatory compliance.

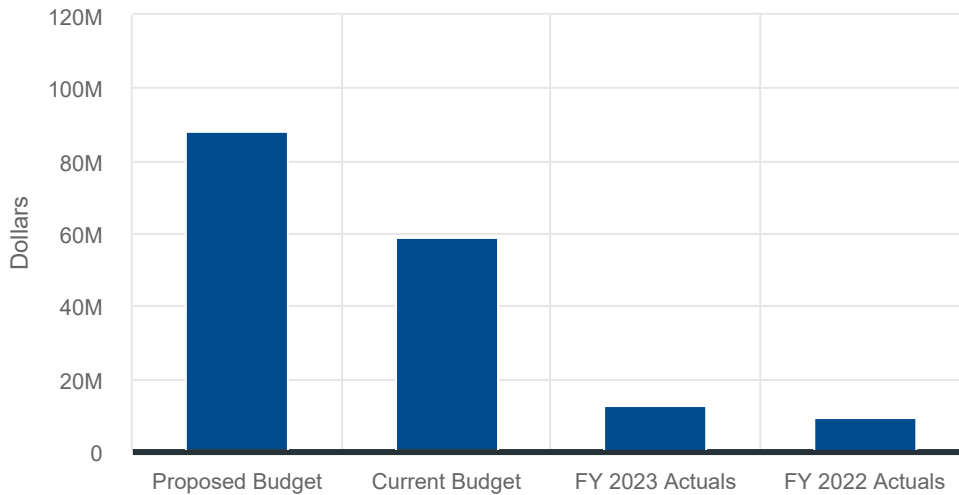
Objectives:

- ✓ Expand the City's wastewater treatment capacity to accommodate increased flows that accompany growth. Ensure sufficient treatment capacity at the Wastewater Resource Recovery Facility (WRRF) to maintain compliance with State and Federal regulations.
- ✓ Expand the City's sewage collection system to accommodate increased flows that accompany growth. Ensure sufficient capacity in the collection system to prevent sewer overflows.
- ✓ Replace failing, aging, or undersized sewage infrastructure, such as sewer pipelines or treatment components at the WRRF.
- ✓ Plan for the addition of new treatment components at the WRRF to comply with evolving and expanding environmental regulations.

Wastewater Construction Projects Budget

	FY 2025 Proposed Budget	FY 2024 Current Budget	2025 to 2024 Budget Change		FY 2023 Actuals	FY 2022 Actuals
			Amount	Percent		
Revenue	\$ 13,513,561	\$ 16,828,574	\$ (3,315,013)	(19.7)%	\$ 18,762,720	\$ 12,590,164
Expenditures						
Operating	-	302,612	(302,612)	(100.0)%	-	125,600
Capital	88,142,034	58,682,339	29,459,695	50.2%	12,679,057	9,476,053
Total Expenditures	88,142,034	58,984,951	29,157,083	49.4%	12,679,057	9,601,653
Total Expenditures including Transfers	88,142,034	58,984,951	29,157,083	49.4%	12,679,057	9,601,653
Net Income (Loss)	\$ (74,628,473)	\$ (42,156,377)	\$ (32,472,096)	(77.0)%	\$ 6,083,663	\$ 2,988,511

Total Expenditures



Wastewater Construction Projects Budget Request Detail

Budget Request Title: Can-Ada Lift Station

Narrative: This project provides the construction of a lift station, sewer pressure main, and gravity sewer line in the NW area of Meridian. Installing this infrastructure will support the 4 square mile Fields District priority growth area. This is the final year of a four year project.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	6,200,000
Total Budget Request	\$ 6,200,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Construction Projects Budget Request Detail

Budget Request Title: Sewer Line Extensions / Adjustments

Narrative: This project builds and improves sewer collection system infrastructure and provides funding necessary to construct new sewer infrastructure and improvements throughout the City. One major driver for these types of projects is Ada County Highway District (ACHD) road reconstruction. As ACHD projects are scheduled, City staff looks for deficiencies in capacity or improved operational opportunities that can be completed in conjunction with ACHD projects. By designing improvements in coordination with road construction, the City saves money on pipe installation by removing the need to restore pavement and provide traffic control. This also minimizes inconvenience to the traveling public. FY25 projects include ACHD-FY25 Cul-de-sac Repair, ACHD-Intersection - Ten Mile Rd. and Cherry Lane, ACHD-Linder Road - Cherry Lane to Ustick, ACHD-Linder Road - Overland to Franklin Rd (Overpass), ACHD-Meridian Road - McMillan to Chinden, ACHD-Meridian Road - Ustick to McMillan, ACHD-Overland and Eagle Intersection, ACHD-Stoddard Rd-Overland to Victory, ACHD-Ustick Rd-Black Cat to Ten Mile, ACHD-Ustick Rd-Ten Mile to Linder, ACHD-Victory Rd-Meridian Rd to Locust Grove, ACHD-Locust Grove Rd - Fairview to Ustick.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	1,265,000
Total Budget Request	\$ 1,265,000

Is the request required to meet legal, compliance, or regulatory mandates?	No
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Construction Projects Budget Request Detail

Budget Request Title: Tertiary Filter Expansion

Narrative: This project is required to meet IPDES permit requirements. This request will fund the design and construction of membrane filters. The project will include membranes with associated pumps, compressed air system, backwash tank and pumps, and scour air blowers, along with inlet strainers and chemical day tanks/totes for cleaning with a building for equipment, and install covers on the membrane basins and feed channel. Tertiary membrane filters will allow the WRRF to meet stringent IPDES effluent Phosphorus limits, along with some potential future limits on emerging contaminants. This is the fourth year of the current five-year project. The funding in FY29 and 34 is required to expand the system to meet increasing flow demands of the City.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	21,000,000
Total Budget Request	\$ 21,000,000

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accomodate and support growth?	No
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Construction Projects Budget Request Detail

Budget Request Title: WRRF Aeration Basin 9 and 10

Narrative: This project is required to meet NPDES permit requirements and supports future growth. This request will fund year five of a six year project that includes the retrofit of the existing plant and addition of aeration basins 9 and 10 at the WRRF. Retrofitting Aeration Basins 14 will allow the basins to operate in a 5-Stage Bardenpho configuration, matching the configuration of new Aeration Basins 58 and providing the most efficient process for biological nutrient removal. By upgrading existing infrastructure, the City will be able to delay construction of future Aeration Basins 11 and 12, saving capital expense. Operators will benefit from having a consistent plant process configuration for treatment. Aeration Basins 9 and 10 are necessary because additional treatment volume is required to achieve compliance with final effluent limitations in the City's NPDES permit. The stringent ammonia-nitrogen limits are the primary driver for expansion, which would create enough nitrification volume for the remainder of the facility planning window.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	12,200,000
Total Budget Request	\$ 12,200,000

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	Yes
Does the request align with either the City's or Department's Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No

Wastewater Construction Projects Budget Request Detail

Budget Request Title: WRRF Power System Improvements

Narrative: This project replaces the control system for the WRRF’s back-up emergency generators. The current control system is outdated and no longer serviceable. The emergency generators are essential components for plant reliability and in maintaining permit compliance.

	Budget Amount
Total Revenue	\$ -
Total Personnel Costs	-
Total Operating Expenses	-
Total Capital Outlay	350,000
Total Budget Request	\$ 350,000

Is the request required to meet legal, compliance, or regulatory mandates?	Yes
Does the request address a safety concern for employees or citizens?	No
Is the request needed to accommodate and support growth?	No
Does the request align with either the City’s or Department’s Strategic Plan?	Yes
Is this request for a new activity, program, or service not currently provided by the City?	No



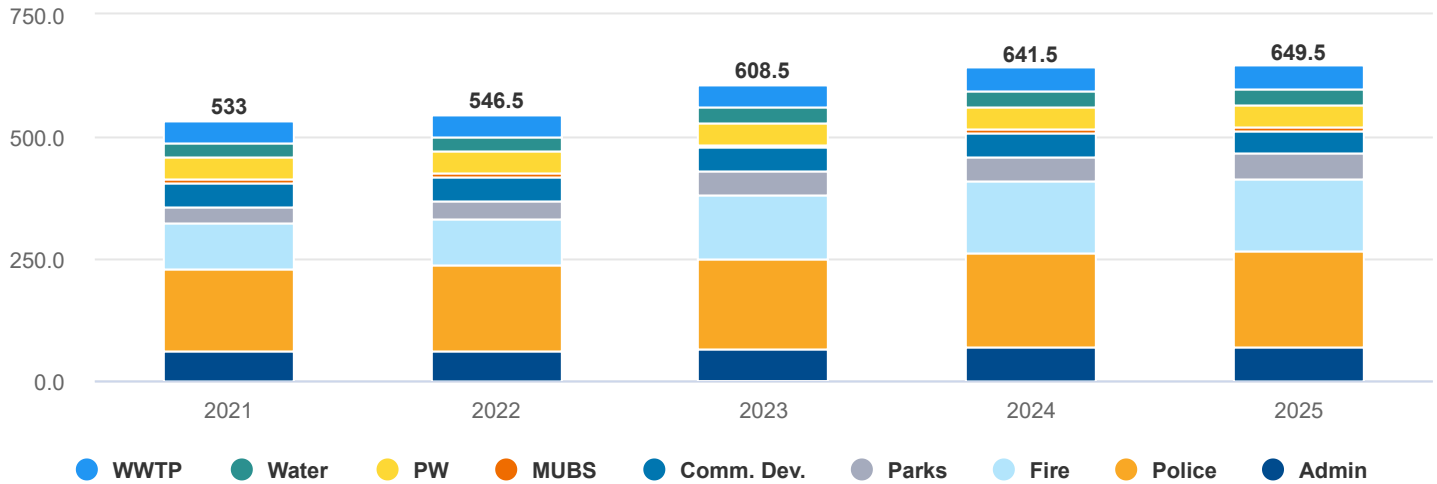
APPENDIX

PROPOSED BUDGET
CITY OF MERIDIAN



Department Staffing Report

Total City of Meridian FTE Count



Significant Changes in Staffing:

- FY2025:
 - Legal added 1 position.
 - Police added 4 positions.
 - Wastewater added 3 positions.
- FY2024:
 - Fire added 18 new Firefighter positions.
 - Parks & Rec added 3 positions and the Administration Departments added 3 positions.
 - Police added 6 FTEs.
 - Water and Wastewater Departments added 3 FTEs..
- FY2023:
 - Fire added 35 FTEs, of which 30 were Firefighter positions for new Fire Stations
 - Parks & Rec added 9 FTEs for Lakeview Golf Course.
 - Police added 9 Officers, 1 Detective and a Victim Witness Coordinator position.
- FY2022:
 - Staffing in the City increased by 13.5 FTEs.
- FY2021:
 - Police added 1 Corporal, 1 Community Service Office and 1 Records Specialist position.
 - Wastewater added 2 FTEs to assist in staffing as the treatment plant moved to 24 hour operations.

Cost of Living Analysis

	General Fund	Police Step	Enterprise Fund	Total City
Base Personnel Costs	\$ 20,538,864.09	\$ 19,830,875.78	\$ 11,545,642.51	\$ 51,915,382.38
0.50%	\$ 102,694.32	\$ 99,154.38	\$ 57,728.21	\$ 259,576.91
1.00%	\$ 205,388.64	\$ 198,308.76	\$ 115,456.43	\$ 519,153.83
1.50%	\$ 308,082.96	\$ 297,463.14	\$ 173,184.64	\$ 778,730.74
2.00%	\$ 410,777.28	\$ 396,617.52	\$ 230,912.85	\$ 1,038,307.65
2.50%	\$ 513,471.60	\$ 495,771.89	\$ 288,641.06	\$ 1,297,884.55
3.00%	\$ 616,165.92	\$ 594,926.27	\$ 346,369.28	\$ 1,557,461.47
3.50%	\$ 718,860.24	\$ 694,080.65	\$ 404,097.49	\$ 1,817,038.38
4.00%	\$ 821,554.56	\$ 793,235.03	\$ 461,825.70	\$ 2,076,615.29
4.50%	\$ 924,248.88	\$ 892,389.41	\$ 519,553.91	\$ 2,336,192.20
5.00%	\$ 1,026,943.20	\$ 991,543.79	\$ 577,282.13	\$ 2,595,769.12
5.50%	\$ 1,129,637.52	\$ 1,090,698.17	\$ 635,010.34	\$ 2,855,346.03
6.00%	\$ 1,232,331.85	\$ 1,189,852.55	\$ 692,738.55	\$ 3,114,922.95
6.50%	\$ 1,335,026.17	\$ 1,289,006.93	\$ 750,466.76	\$ 3,374,499.86
7.00%	\$ 1,437,720.49	\$ 1,388,161.30	\$ 808,194.98	\$ 3,634,076.77
7.50%	\$ 1,540,414.81	\$ 1,487,315.68	\$ 865,923.19	\$ 3,893,653.68
8.30%	\$ 1,704,725.72	\$ 1,645,962.69	\$ 958,288.33	\$ 4,308,976.74
8.50%	\$ 1,745,803.45	\$ 1,685,624.44	\$ 981,379.61	\$ 4,412,807.50
9.00%	\$ 1,848,497.77	\$ 1,784,778.82	\$ 1,039,107.83	\$ 4,672,384.42
9.50%	\$ 1,951,192.09	\$ 1,883,933.20	\$ 1,096,836.04	\$ 4,931,961.33
10.00%	\$ 2,053,886.41	\$ 1,983,087.58	\$ 1,154,564.25	\$ 5,191,538.24

General Fund does not include Fire Union or Police Step employee costs
 Above data is best estimates and are not actuals

Fire Department Salary Step Plan

	Step #1	Step #2	Step #3	Step #4	Step #5	Step #6
Firefighter	\$ 24.65	\$ 26.62	\$ 28.75	\$ 30.18	\$ 30.79	\$ 31.40
Engineer	\$ 31.64	\$ 32.27	\$ 32.93	\$ 33.58	\$ 34.26	\$ 34.94
Captain of Suppression	\$ 36.19	\$ 36.92	\$ 37.67	\$ 38.42	\$ 39.19	\$ 39.96
40-Hour Captain	\$ 53.36	\$ 54.43	\$ 55.52	\$ 56.62	\$ 57.76	\$ 58.92
Battalion Chief	\$ 40.29	\$ 41.11	\$ 41.92	\$ 42.77	\$ 43.62	\$ 44.50

Longevity Pay	24 Hour FTE	40 Hour FTE
5 Years	\$ 0.73	\$ 1.03
10 Years	\$ 1.48	\$ 2.08
15 Years	\$ 2.21	\$ 3.11
20 Years	\$ 2.95	\$ 4.14

General Employee Salary Step Plan

DBM Rating	Market Target Min	Market Target Max
A11	\$16.85	\$17.69
A12	\$19.19	\$20.71
A13	\$21.53	\$23.74
B21	\$23.88	\$26.78
B22	\$26.22	\$29.80
B23	\$28.56	\$32.83
B24	\$31.49	\$36.62
B25	\$35.01	\$41.17
B31	\$31.49	\$36.62
B32	\$35.01	\$41.17
C41	\$37.94	\$44.96
C42	\$40.28	\$47.98
C43	\$42.62	\$51.01
C44	\$45.55	\$54.80
C45	\$49.06	\$59.35
C51	\$45.55	\$54.80
C52	\$49.06	\$59.35
D61	\$51.99	\$63.14
D62	\$54.34	\$66.16
D63	\$56.68	\$69.19
D64	\$59.61	\$72.98
D65	\$63.12	\$77.53
D71	\$59.61	\$72.98
D72	\$63.12	\$77.53
E81	\$66.05	\$81.32
E82	\$68.39	\$84.34
E83	\$70.73	\$87.37

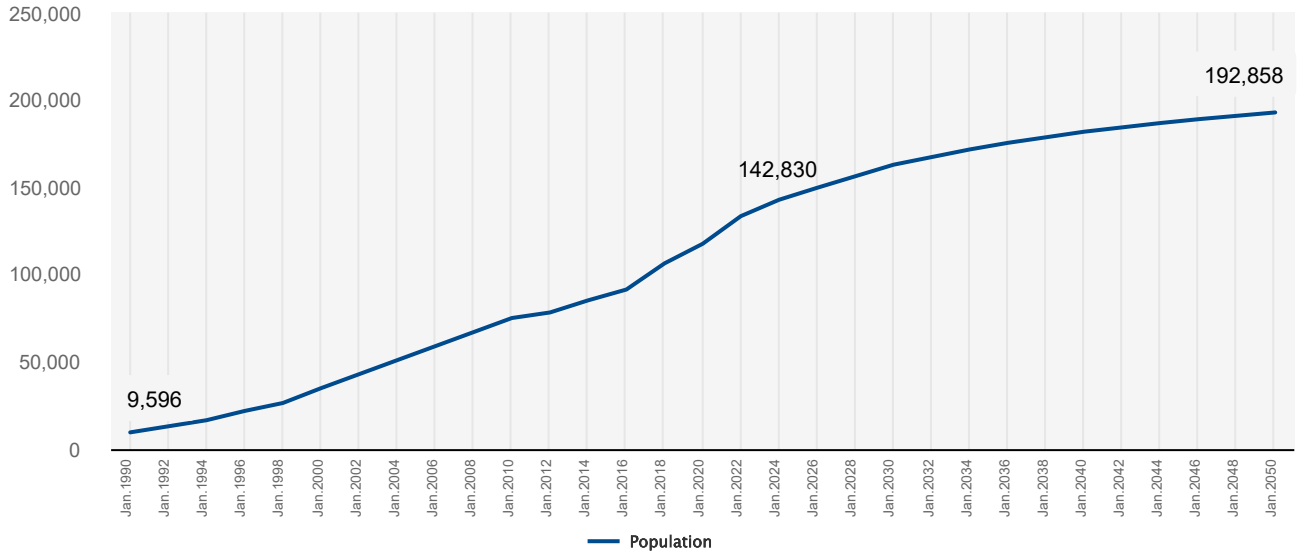
Police Department Salary Step Plan (Hourly Rates)

Position		FY2021	FY2022	FY2023	FY2024	FY2025
CHIEF AND DEPUTY CHIEF						
Police Chief		\$ 76.53	\$ 82.04	\$ 88.85	\$ 91.07	\$ 91.98
Deputy Chief		\$ 69.58	\$ 74.59	\$ 80.78	\$ 82.80	\$ 83.63
CAPTAIN						
Captain		\$ 65.87	\$ 68.44	\$ 74.12	\$ 75.97	\$ 76.73
LIEUTENANTS						
Lieutenant III	Mgt.	\$ 63.25	\$ 65.72	\$ 71.17	\$ 72.95	\$ 73.68
	Supv.	\$ 62.01	\$ 64.43	\$ 69.78	\$ 71.52	\$ 72.24
Lieutenant II	Mgt.	\$ 60.80	\$ 63.17	\$ 68.41	\$ 70.12	\$ 70.83
	Supv.	\$ 59.60	\$ 61.92	\$ 67.06	\$ 68.74	\$ 69.43
Lieutenant I	Mgt.	\$ 58.43	\$ 60.71	\$ 65.75	\$ 67.39	\$ 68.07
	Supv.	\$ 57.29	\$ 59.52	\$ 64.46	\$ 66.08	\$ 66.74
SERGEANTS						
Sergeant III	Supv.	\$ 54.97	\$ 57.11	\$ 61.85	\$ 63.40	\$ 64.03
	Adv.	\$ 53.37	\$ 55.45	\$ 60.05	\$ 61.56	\$ 62.17
	Interm.	\$ 49.64	\$ 51.58	\$ 55.86	\$ 57.25	\$ 57.83
Sergeant II	Supv.	\$ 52.15	\$ 54.18	\$ 58.68	\$ 60.15	\$ 60.75
	Adv.	\$ 50.64	\$ 52.61	\$ 56.98	\$ 58.41	\$ 58.99
	Interm.	\$ 49.16	\$ 51.08	\$ 55.32	\$ 56.70	\$ 57.27
Sergeant I	Supv.	\$ 50.64	\$ 52.61	\$ 56.98	\$ 58.41	\$ 58.99
	Adv.	\$ 49.16	\$ 51.08	\$ 55.32	\$ 56.71	\$ 57.27
	Interm.	\$ 47.73	\$ 49.59	\$ 53.71	\$ 55.05	\$ 55.60
CORPORALS						
Corporal III	Adv.	\$ 46.63	\$ 48.45	\$ 52.47	\$ 53.78	\$ 54.32
	Interm.	\$ 45.28	\$ 47.05	\$ 50.95	\$ 52.22	\$ 52.75
Corporal II	Adv.	\$ 45.27	\$ 47.04	\$ 50.94	\$ 52.21	\$ 52.74
	Interm.	\$ 43.95	\$ 45.66	\$ 49.45	\$ 50.69	\$ 51.20
Corporal I	Adv.	\$ 43.96	\$ 45.67	\$ 49.47	\$ 50.70	\$ 51.21
	Interm.	\$ 42.68	\$ 44.34	\$ 48.03	\$ 49.23	\$ 49.72
UNIFORM POLICE OFFICERS						
Senior PO III 20 Years	Masters	\$	\$ 46.15	\$ 49.98	\$ 51.23	\$ 51.74
	Adv.	\$	\$ 44.80	\$ 48.52	\$ 49.73	\$ 50.23
	Interm.	\$	\$ 43.50	\$ 47.11	\$ 48.29	\$ 48.77
Senior PO II 15 Years	Masters	\$ 43.12	\$ 44.80	\$ 48.52	\$ 49.73	\$ 50.23
	Adv.	\$ 41.86	\$ 43.49	\$ 47.10	\$ 48.28	\$ 48.76
	Interm.	\$ 40.65	\$ 42.24	\$ 45.74	\$ 46.88	\$ 47.35
Senior PO I 10 Years	Masters	\$ 41.25	\$ 42.86	\$ 46.42	\$ 47.58	\$ 48.05
	Adv.	\$ 40.05	\$ 41.61	\$ 45.07	\$ 46.19	\$ 46.65
	Interm.	\$ 38.88	\$ 40.40	\$ 43.75	\$ 44.84	\$ 45.29
Senior PO	Masters	\$ 40.18	\$ 41.75	\$ 45.21	\$ 46.34	\$ 46.81
	Adv.	\$ 39.01	\$ 40.53	\$ 43.90	\$ 44.99	\$ 45.44
	Interm.	\$ 37.87	\$ 39.35	\$ 42.61	\$ 43.68	\$ 44.11
	Basic	\$ 36.77	\$ 38.20	\$ 41.37	\$ 42.41	\$ 42.83
Police Officer IV or lateral entry 8+ yrs.	Adv.	\$ 37.15	\$ 38.60	\$ 41.80	\$ 42.85	\$ 43.28
	Interm.	\$ 36.07	\$ 37.48	\$ 40.59	\$ 41.60	\$ 42.02
	Basic	\$ 35.02	\$ 36.39	\$ 39.41	\$ 40.39	\$ 40.79
Police Officer III or lateral entry 5+ yrs.	Adv.	\$ 33.46	\$ 34.76	\$ 37.65	\$ 38.59	\$ 38.98
	Interm.	\$ 32.48	\$ 33.75	\$ 36.55	\$ 37.46	\$ 37.84
	Basic	\$ 31.54	\$ 32.77	\$ 35.49	\$ 36.38	\$ 36.74
Police Officer III or lateral entry 3-5 yrs.	Adv.	\$ 29.52	\$ 30.67	\$ 33.22	\$ 34.05	\$ 34.39
	Interm.	\$ 28.66	\$ 29.78	\$ 32.25	\$ 33.06	\$ 33.39
	Basic	\$ 27.82	\$ 28.90	\$ 31.30	\$ 32.09	\$ 32.41
Police Officer I or lateral entry 1-3 yrs.	Adv.	\$ 28.62	\$ 29.74	\$ 32.20	\$ 33.01	\$ 33.34
	Interm.	\$ 27.79	\$ 28.87	\$ 31.27	\$ 32.05	\$ 32.37
	Basic	\$ 26.98	\$ 28.03	\$ 30.36	\$ 31.12	\$ 31.43

City Dues and Memberships

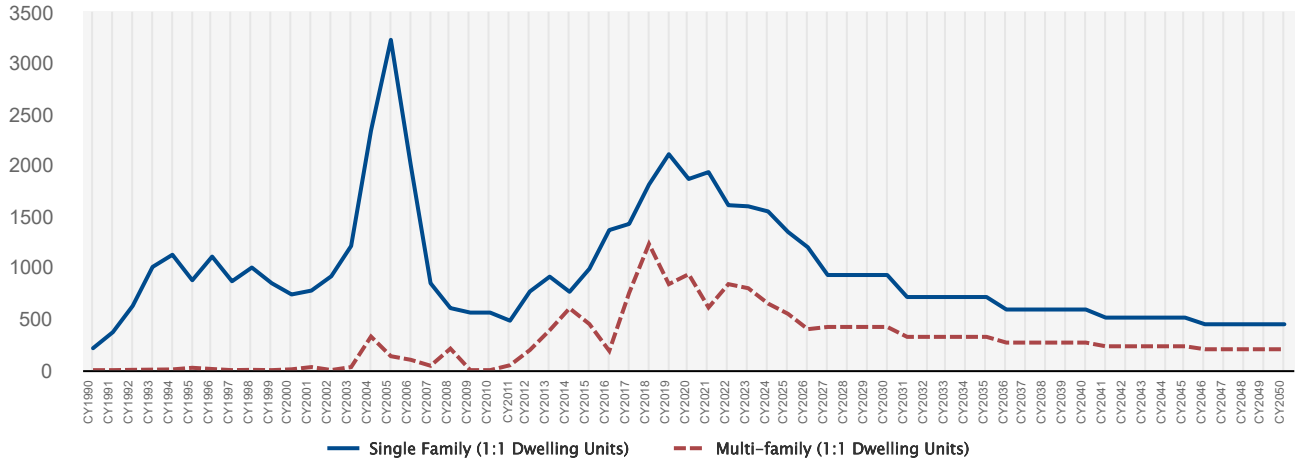
Description of Dues	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Budget FY2025
Annual Assessment	\$ 62,941.00	\$ 67,526.00	\$ 79,491.00	\$ 83,360.00	\$ 82,019.00
Capital	-	12,869.00	25,804.00	22,361.00	12,514.00
Local / Service Assessment	119,172.00	255,211.23	539,582.25	585,634.00	525,837.00
Limited Special Services	260,593.00	240,040.75	240,040.75	179,700.00	259,923.00
Valley Regional Transit Dues	442,706.00	575,646.98	884,918.00	871,055.00	880,293.00
Ada City/County Emergency Mgmt.	39,386.00	42,204.00	44,045.00	56,022.00	56,034.00
AIC Membership dues	47,740.00	51,156.00	51,156.00	54,225.36	56,027.00
Allumbaugh House	67,053.36	67,053.36	67,053.36	67,053.36	67,053.36
Associated Taxpayers of Idaho	1,000.00	-	-	-	-
Compass	52,622.00	56,388.00	58,848.00	61,119.00	62,975.00
Downtown Business Association	250.00	250.00	250.00	250.00	250.00
Meridian Chamber of Commerce	675.00	675.00	675.00	675.00	675.00
Treasure Valley Partnership	10,044.10	10,044.10	11,764.00	18,853.64	11,764.00
	218,770.46	227,770.46	233,791.36	251,295.48	254,778.36
Total	\$ 661,476.46	\$ 803,417.44	\$ 1,118,709.36	\$ 1,122,350.48	\$ 1,135,071.36

Population History and Forecast



Dwelling Unit History and Forecast

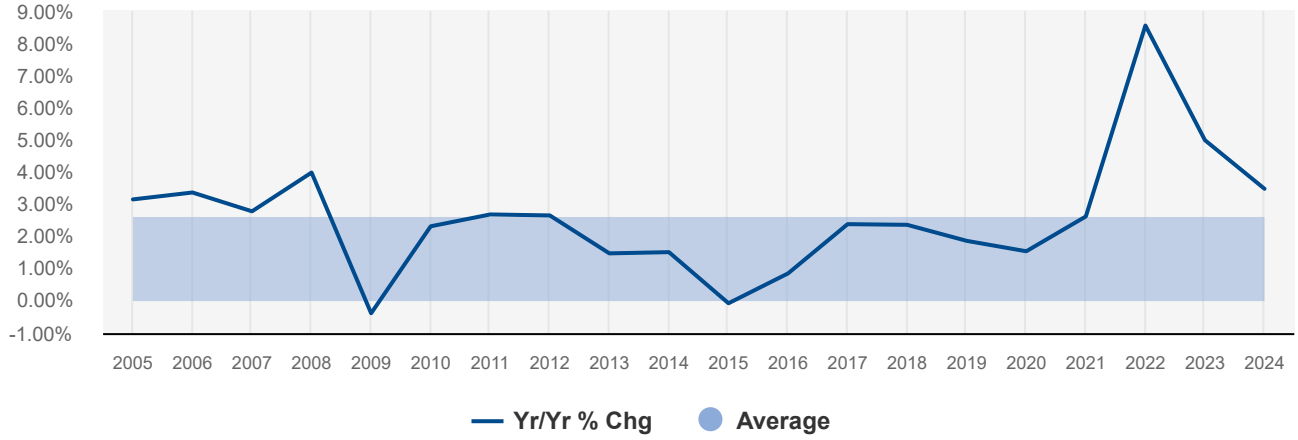
Dwelling Units Added by Year
(Historical and Projection)



Consumer Price Index History

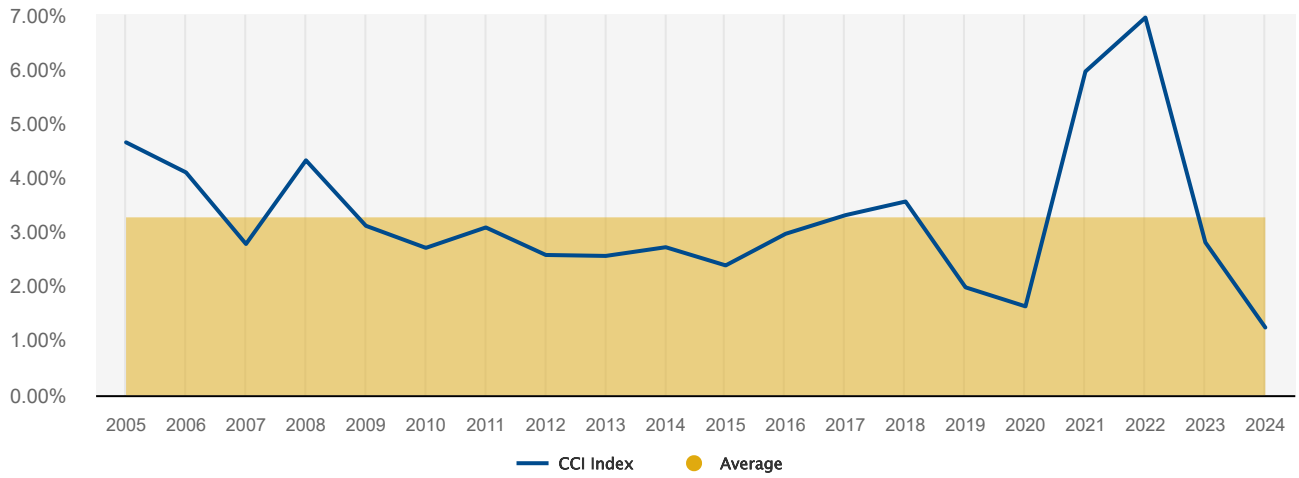
Annual (March) year over year % Change

Source: Bureau of Labor



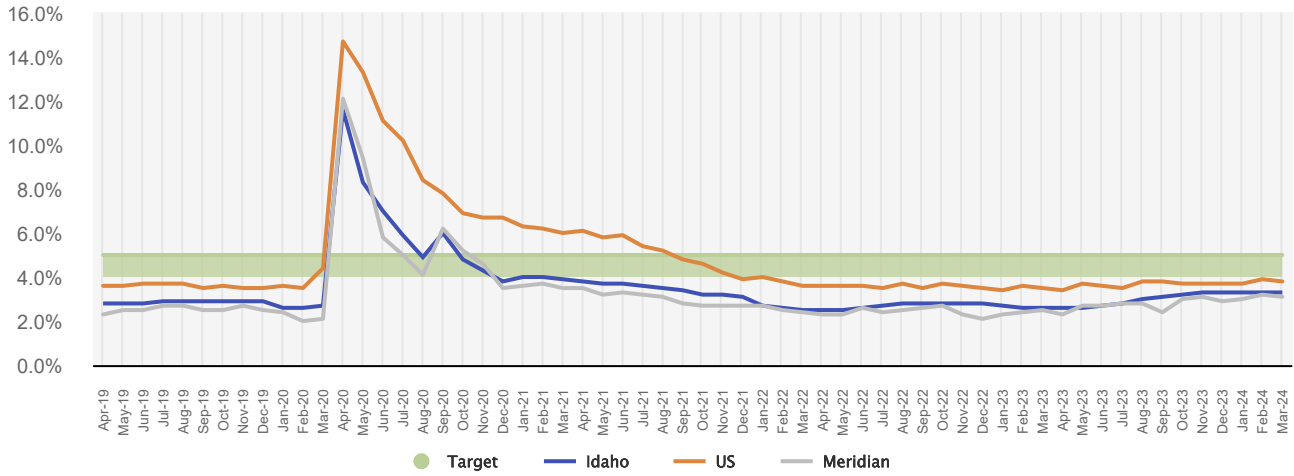
Construction Cost Index History

Annual y/y % Change



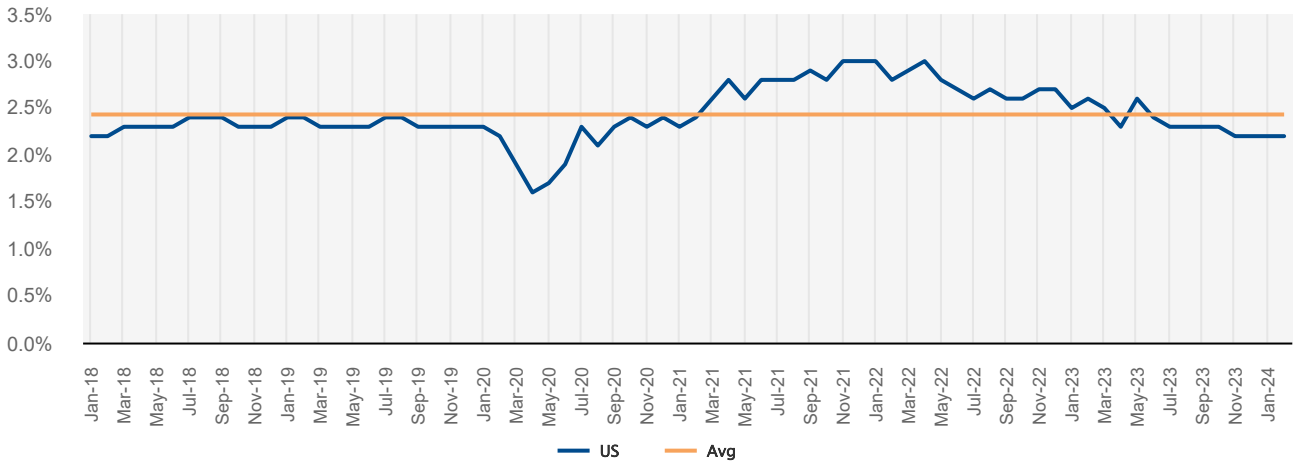
Unemployment and Quit Rate History

Unemployment Rates – Monthly Rate % Change



US Quit Rate - Monthly year over % Change

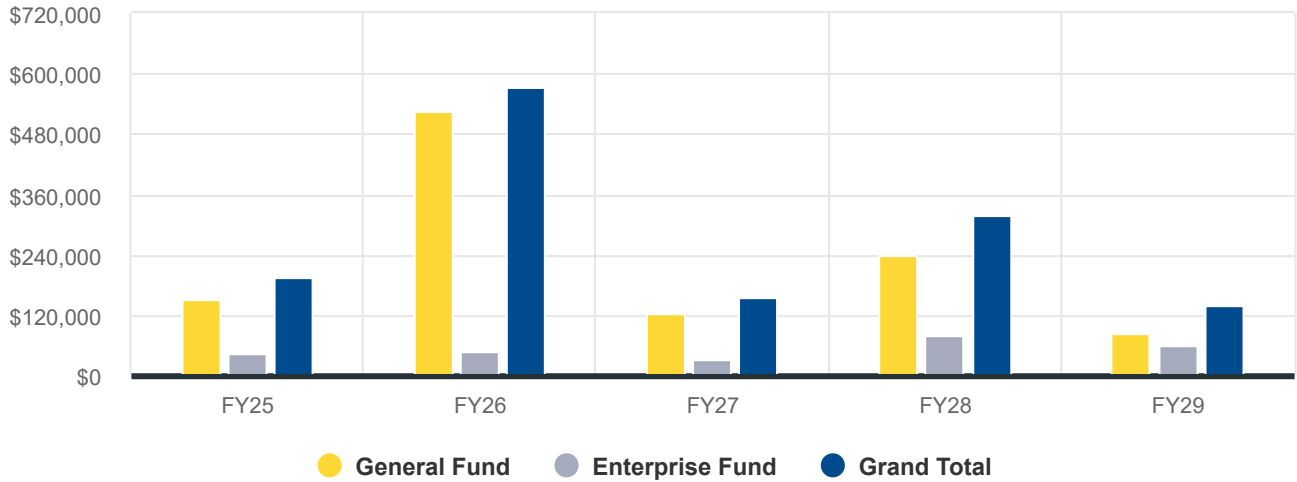
Source : Bureau of Labor



Total Computer Replacements Cost

Funds	FY25		FY26		FY27		FY28		FY29		Total Count of UID	Total Sum of Value
	Count of UID	Sum of Value	Count of UID	Sum of Value	Count of UID	Sum of Value	Count of UID	Sum of Value	Count of UID	Sum of Value		
General Fund	89	\$ 152,100	189	\$ 525,100	74	\$ 124,900	134	\$ 240,500	57	\$ 81,600	543	\$ 1,124,200
Enterprise Fund	33	\$ 42,600	27	\$ 49,700	19	\$ 31,400	45	\$ 78,600	35	\$ 58,600	159	\$ 260,900
Grand Total	122	\$ 194,700	216	\$ 574,800	93	\$ 156,300	179	\$ 319,100	92	\$ 140,200	702	\$ 1,385,100

Total Computer Replacements Cost



VEHICLE REPLACEMENT REQUEST FORMS

PROPOSED BUDGET
CITY OF MERIDIAN

MERIDIAN POLICE
NORTHWEST STATION





REPLACEMENTS VEHICLES: PUBLIC WORKS



VEHICLE REPLACEMENT REQUEST

Section 1: Request Type

Replacement Unscheduled Replacement Do you need a temporary replacement?

Replacement Request Information

Department Public Works Year 1998 Make Ford Model Ranger

Vehicle ID WAP04 VIN 1FTYR10C7WUB8241 License # C9479

Acquisition Date 1/31/1998 Age 26

Purchase Cost (Vehicle Only) \$ 12,307.00 Kelley Blue Book Value \$ 2,780.00

Current Mileage 63,979 Estimated Mileage at End of FY 65,870

Total Maintenance and Repair Costs (not including body work) \$ 2,337.54

Should the vehicle be considered for cascade? Yes

Based on the EV/Hybrid Evaluation, which fuel type(s) do you recommend?

Fuel Hybrid Electric

Section 2: Vehicle Mission Form

Is the VMF for the requested vehicle attached? Yes

Does the VMF accurately reflect the needs of the requested vehicle? Yes

Section 3: Replacement Justification

Please explain/justify why the replacement is being requested.

This vehicle has surpassed the MFAC age requirement by 14 years and is unlikely to ever meet the MFAC mileage requirement. The vehicle has accumulated over \$2,000 in maintenance and repair costs in the 8 years those costs have been tracked. It has likely exceeded its current estimated value.


 Department Director Approval for Request

2/27/24
 Date

Section 4: Fleet Advisory Committee Review

Comments:

The Parks and Recreation Department has requested that the '98 Ford Ranger be transferred to their Parks Maintenance fleet to be repurposed as a trail maintenance vehicle. MFAC views this as appropriate as it will save the initial purchase of a used truck.

Advisory Committee: Approved Denied Date 2/21/24

VEHICLE MISSION FORM

Section 2: Vehicle Requirements

This section should describe the optimal vehicle and add-ons required to fulfill its mission and does not necessarily match the current vehicle used. Definitions for drop down items are available in the "Definitions" tab.

Vehicle Job Description

Provide a description of the duties provided by this vehicle. The description should justify the characteristics and add-ons described below. A summary of main driving destinations and what equipment is being stored/hailed should be included.

Transportation between Water Admin, WRRF, and other Public Works infrastructure sites. Hauls a wide array of light equipment. Picks up maintenance equipment from storage areas. Operates during normal business hours. Drives on typical street conditions. This vehicle is used specifically by the Asset Management Tech.

Vehicle Type Pickup **Cab Size** Regular **Towing Capacity** 1/2-ton
Drivetrain RWD **Bed Size** Shortbed **Emergency Vehicle?** No
Hours of Operation 8am-5pm **Vehicle Operation** Assigned

Road Conditions

100 % **Clear Road Conditions**
0 % **Off-Road Conditions**

Please describe all required lighting add-ons for this vehicle.

Lightbar

Please describe all required storage add-ons for this vehicle.

Storage box in truck bed

Please describe all required technology add-ons for this vehicle.

None

Please describe all additional required add-ons for this vehicle.

Lettering and striping

Note: Please provide photos of vehicle and add-on equipment.

EV/HYBRID EVALUATION

Section 1: Replacement Description(s)

Department Public Works Vehicle ID WAP04
 Year 1998 Make Ford Model Ranger
 Department _____ Vehicle ID _____
 Year _____ Make _____ Model _____
 Department _____ Vehicle ID _____
 Year _____ Make _____ Model _____
 Department _____ Vehicle ID _____
 Year _____ Make _____ Model _____

Section 2: Mission Appropriate

Please respond if a hybrid or electric vehicle model exists that can fit the needs of the vehicle's mission. If none exists, please provide a brief explanation of why no alternative is feasible.

Hybrid No Electric No

Explanation, if none.

No suitable hybrid or EV model for the vehicle mission and no infrastructure available or planned at parking sites.

Section 3: Return on Investment

Category	Electric	Hybrid	Fuel
Charging Station	\$ 4,682.22	\$ -	\$ -
Vehicle Purchase	\$ -	\$ -	\$ -
Charge/Fuel Costs	\$ -	#N/A	#N/A
Maintenance Costs	\$ -	\$ -	\$ -
Total	\$ 4,682.22	#N/A	#N/A
Delta	#N/A	#N/A	NA
10-Year BCR	#N/A	#N/A	NA

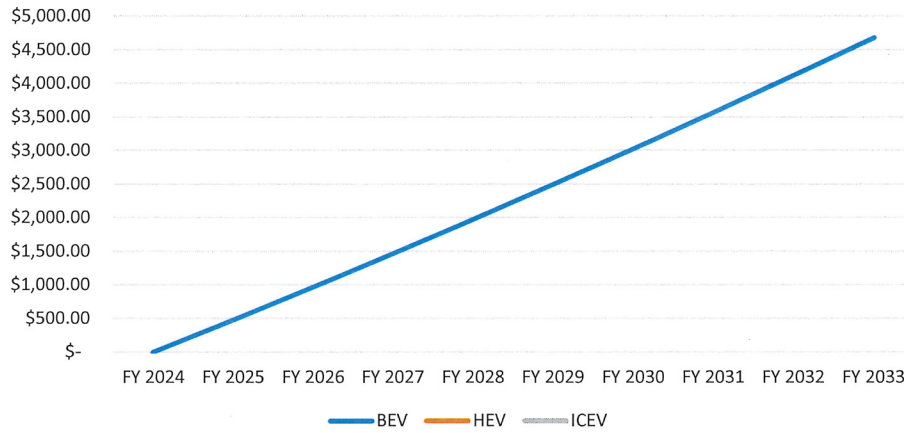
Should a hybrid vehicle be considered? #N/A

Should an electric vehicle be considered? #N/A

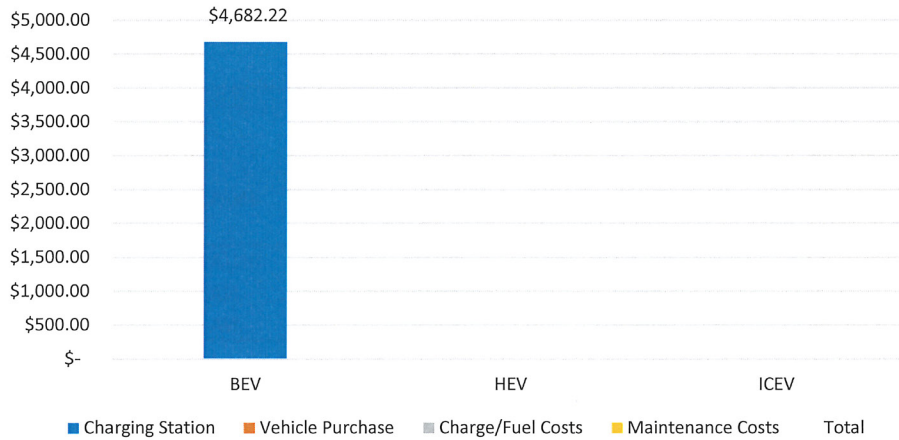
EV/HYBRID EVALUATION

Section 4: Analysis

10-Year Running Total of Expenses (\$)

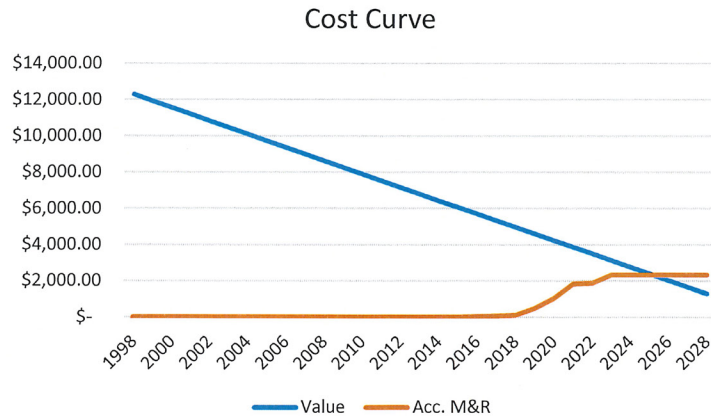


10-Year Cost Comparisons by Category



COST CURVE ANALYSIS

Year	1998
Make/Model	Ford
Asset ID	Ranger
Cost	\$ 12,307.00
KBB Value	\$ 2,780.00



Year	Age	Depreciation	Value	FY M&R	Acc. M&R
1998	0	\$ -	\$ 12,307.00		\$ -
1999	1	\$ 366.42	\$ 11,940.58		\$ -
2000	2	\$ 366.42	\$ 11,574.15		\$ -
2001	3	\$ 366.42	\$ 11,207.73		\$ -
2002	4	\$ 366.42	\$ 10,841.31		\$ -
2003	5	\$ 366.42	\$ 10,474.88		\$ -
2004	6	\$ 366.42	\$ 10,108.46		\$ -
2005	7	\$ 366.42	\$ 9,742.04		\$ -
2006	8	\$ 366.42	\$ 9,375.62		\$ -
2007	9	\$ 366.42	\$ 9,009.19		\$ -
2008	10	\$ 366.42	\$ 8,642.77		\$ -
2009	11	\$ 366.42	\$ 8,276.35		\$ -
2010	12	\$ 366.42	\$ 7,909.92		\$ -
2011	13	\$ 366.42	\$ 7,543.50		\$ -
2012	14	\$ 366.42	\$ 7,177.08		\$ -
2013	15	\$ 366.42	\$ 6,810.65		\$ -
2014	16	\$ 366.42	\$ 6,444.23		\$ -
2015	17	\$ 366.42	\$ 6,077.81		\$ -
2016	18	\$ 366.42	\$ 5,711.38	\$35.18	\$ 35.18
2017	19	\$ 366.42	\$ 5,344.96	\$29.59	\$ 64.77
2018	20	\$ 366.42	\$ 4,978.54	\$38.47	\$ 103.24
2019	21	\$ 366.42	\$ 4,612.12	\$379.63	\$ 482.87
2020	22	\$ 366.42	\$ 4,245.69	\$544.41	\$ 1,027.28
2021	23	\$ 366.42	\$ 3,879.27	\$801.75	\$ 1,829.03
2022	24	\$ 366.42	\$ 3,512.85	\$39.99	\$ 1,869.02
2023	25	\$ 366.42	\$ 3,146.42	\$468.52	\$ 2,337.54
2024	26	\$ 366.42	\$ 2,780.00		\$ 2,337.54
2025	27	\$ 366.42	\$ 2,413.58		\$ 2,337.54
2026	28	\$ 366.42	\$ 2,047.15		\$ 2,337.54
2027	29	\$ 366.42	\$ 1,680.73		\$ 2,337.54
2028	30	\$ 366.42	\$ 1,314.31		\$ 2,337.54



REPLACEMENTS VEHICLES: WATER



VEHICLE REPLACEMENT REQUEST

Section 1: Request Type

Replacement Unscheduled Replacement Do you need a temporary replacement?

Replacement Request Information

Department Public Works Year 2007 Make Ford Model F-150

Vehicle ID C15281 VIN 1FTRF12237KD62607 License # C15281

Acquisition Date 9/19/2007 Age 17

Purchase Cost (Vehicle Only) \$ 12,617.15 Kelley Blue Book Value \$ 2,856.00

Current Mileage 154,428 Estimated Mileage at End of FY 160,800

Total Maintenance and Repair Costs (not including body work) \$ 13,647.48

Should the vehicle be considered for cascade? No

Based on the EV/Hybrid Evaluation, which fuel type(s) do you recommend?

Fuel Hybrid Electric

Section 2: Vehicle Mission Form

Is the VMF for the requested vehicle attached? Yes

Does the VMF accurately reflect the needs of the requested vehicle? Yes

Section 3: Replacement Justification

Please explain/justify why the replacement is being requested.

This vehicle has met the age (12) and mileage (150,000) requirements for MFAC. Additionally, maintenance and repair costs have continually increased for this vehicle over the years. In the eight years with recorded maintenance and repair history, this vehicle has received over \$13,000 in work. This exceeds the estimated value of the vehicle.


Department Director Approval for Request

3/7/24
Date

Section 4: Fleet Advisory Committee Review

Comments:

Advisory Committee: Approved Denied Date 2/21/24

VEHICLE MISSION FORM

Section 2: Vehicle Requirements

This section should describe the optimal vehicle and add-ons required to fulfill its mission and does not necessarily match the current vehicle used. Definitions for drop down items are available in the "Definitions" tab.

Vehicle Job Description

Provide a description of the duties provided by this vehicle. The description should justify the characteristics and add-ons described below. A summary of main driving destinations and what equipment is being stored/hailed should be included.

Taking samples, pouring residuals; hauling coolers, parts, materials for treatment facility maintenance. Every day maintenance and repairs. Lots of tool storage required. Travel mainly to and from treatment sites.

Vehicle Type Pickup **Cab Size** Regular **Towing Capacity** 3/4 ton

Drivetrain RWD **Bed Size** Shortbed **Emergency Vehicle?** No

Hours of Operation 8-5 **Vehicle Operation** Assigned

Road Conditions

100 % **Clear Road Conditions**
0 % **Off-Road Conditions**

Please describe all required lighting add-ons for this vehicle.

Light bar

Please describe all required storage add-ons for this vehicle.

Utility Body

Please describe all required technology add-ons for this vehicle.

Cradlepoint

Please describe all additional required add-ons for this vehicle.

Lettering and striping

Note: Please provide photos of vehicle and add-on equipment.

EV/HYBRID EVALUATION

Section 1: Replacement Description(s)

Department Public Works Vehicle ID WP21
 Year 2007 Make Ford Model F-150
 Department _____ Vehicle ID _____
 Year _____ Make _____ Model _____
 Department _____ Vehicle ID _____
 Year _____ Make _____ Model _____
 Department _____ Vehicle ID _____
 Year _____ Make _____ Model _____

Section 2: Mission Appropriate

Please respond if a hybrid or electric vehicle model exists that can fit the needs of the vehicle's mission. If none exists, please provide a brief explanation of why no alternative is feasible.

Hybrid No Electric No

Explanation, if none.

The vehicle being replaced does not have any hybrid or electric models which would fit the vehicle mission. The Water Admin building also has no infrastructure currently or scheduled for EV charging.

Section 3: Return on Investment

Category	Electric	Hybrid	Fuel
Charging Station	\$ 4,682.22	\$ -	\$ -
Vehicle Purchase	\$ -	\$ -	\$ -
Charge/Fuel Costs	\$ -	#N/A	#N/A
Maintenance Costs	\$ -	\$ -	\$ -
Total	\$ 4,682.22	#N/A	#N/A
Delta	#N/A	#N/A	NA
10-Year BCR	#N/A	#N/A	NA

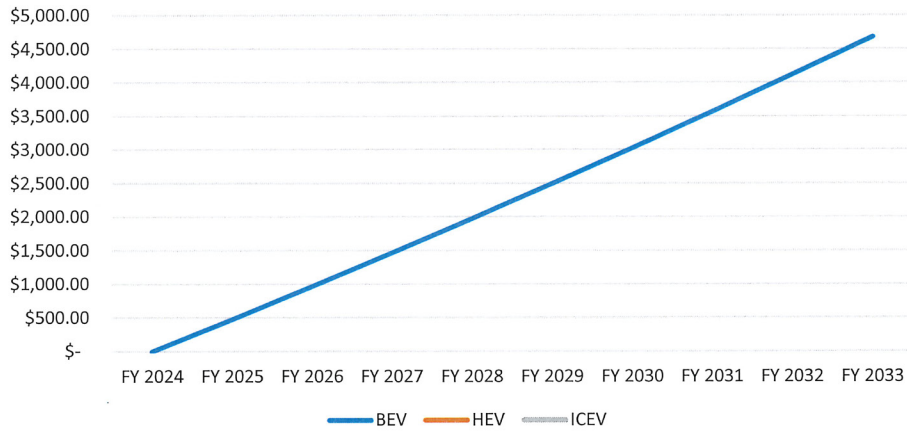
Should a hybrid vehicle be considered? #N/A

Should an electric vehicle be considered? #N/A

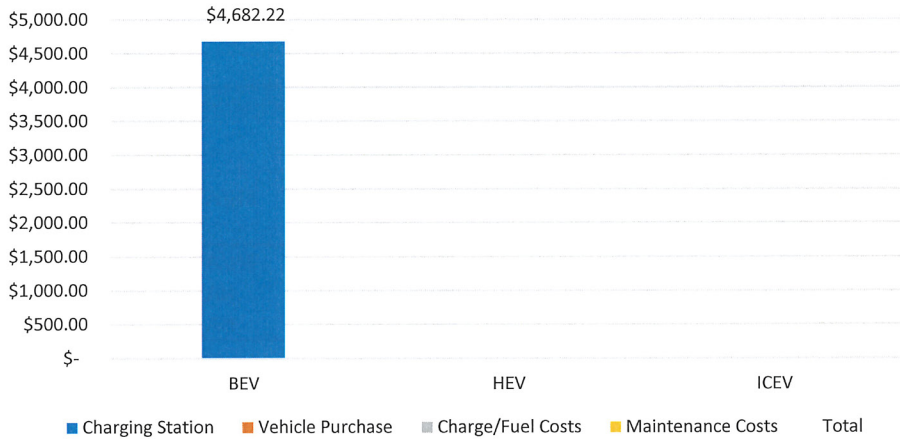
EV/HYBRID EVALUATION

Section 4: Analysis

10-Year Running Total of Expenses (\$)

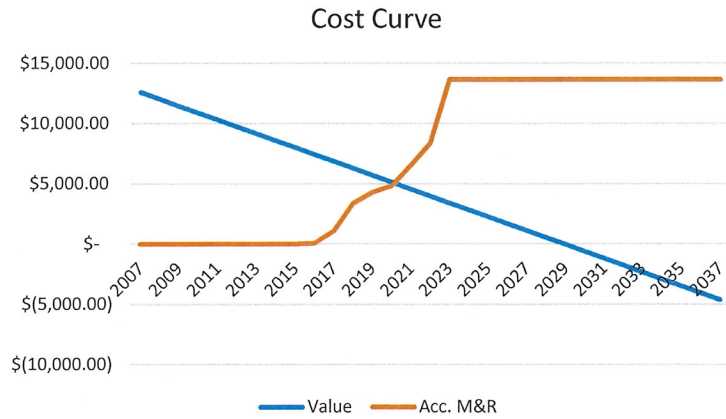


10-Year Cost Comparisons by Category



COST CURVE ANALYSIS

Year	2007
Make/Model	Ford F-150
Asset ID	WP21
Cost	\$ 12,617.15
KBB Value	\$ 2,856.00



Year	Age	Depreciation	Value	FY M&R	Acc. M&R
2007	0	\$ -	\$ 12,617.15		\$ -
2008	1	\$ 574.19	\$ 12,042.96		\$ -
2009	2	\$ 574.19	\$ 11,468.78		\$ -
2010	3	\$ 574.19	\$ 10,894.59		\$ -
2011	4	\$ 574.19	\$ 10,320.41		\$ -
2012	5	\$ 574.19	\$ 9,746.22		\$ -
2013	6	\$ 574.19	\$ 9,172.04		\$ -
2014	7	\$ 574.19	\$ 8,597.85		\$ -
2015	8	\$ 574.19	\$ 8,023.67		\$ -
2016	9	\$ 574.19	\$ 7,449.48	\$63.78	\$ 63.78
2017	10	\$ 574.19	\$ 6,875.30	\$1,002.45	\$ 1,066.23
2018	11	\$ 574.19	\$ 6,301.11	\$2,307.49	\$ 3,373.72
2019	12	\$ 574.19	\$ 5,726.93	\$927.38	\$ 4,301.10
2020	13	\$ 574.19	\$ 5,152.74	\$521.88	\$ 4,822.98
2021	14	\$ 574.19	\$ 4,578.56	\$1,726.24	\$ 6,549.22
2022	15	\$ 574.19	\$ 4,004.37	\$1,813.16	\$ 8,362.38
2023	16	\$ 574.19	\$ 3,430.19	\$5,285.10	\$ 13,647.48
2024	17	\$ 574.19	\$ 2,856.00		\$ 13,647.48
2025	18	\$ 574.19	\$ 2,281.81		\$ 13,647.48
2026	19	\$ 574.19	\$ 1,707.63		\$ 13,647.48
2027	20	\$ 574.19	\$ 1,133.44		\$ 13,647.48
2028	21	\$ 574.19	\$ 559.26		\$ 13,647.48
2029	22	\$ 574.19	\$ (14.93)		\$ 13,647.48
2030	23	\$ 574.19	\$ (589.11)		\$ 13,647.48
2031	24	\$ 574.19	\$ (1,163.30)		\$ 13,647.48
2032	25	\$ 574.19	\$ (1,737.48)		\$ 13,647.48
2033	26	\$ 574.19	\$ (2,311.67)		\$ 13,647.48
2034	27	\$ 574.19	\$ (2,885.85)		\$ 13,647.48
2035	28	\$ 574.19	\$ (3,460.04)		\$ 13,647.48
2036	29	\$ 574.19	\$ (4,034.22)		\$ 13,647.48
2037	30	\$ 574.19	\$ (4,608.41)		\$ 13,647.48



REPLACEMENTS VEHICLES: WASTEWATER



VEHICLE REPLACEMENT REQUEST

Section 1: Request Type

Replacement Unscheduled Replacement Do you need a temporary replacement?

Replacement Request Information

Department Public Works Year 2002 Make GMC Model Sonoma

Vehicle ID SIP01 VIN 1GTCS145328212608 License # C12104

Acquisition Date 4/30/2002 Age 22

Purchase Cost (Vehicle Only) \$ 11,767.14 Kelley Blue Book Value \$ 2,439.00

Current Mileage 72,850 Estimated Mileage at End of FY 75,890

Total Maintenance and Repair Costs (not including body work) \$ 8,080.80

Should the vehicle be considered for cascade? Yes

Based on the EV/Hybrid Evaluation, which fuel type(s) do you recommend?

Fuel Hybrid Electric

Section 2: Vehicle Mission Form

Is the VMF for the requested vehicle attached? Yes

Does the VMF accurately reflect the needs of the requested vehicle? Yes

Section 3: Replacement Justification

Please explain/justify why the replacement is being requested.

This vehicle has surpassed the MFAC age requirement by 10 years and is unlikely to ever meet the MFAC mileage requirement. The vehicle has accumulated over \$8,000 in maintenance and repair costs in the 8 years those costs have been tracked, exceeding its current estimated value.


Department Director Approval for Request

2/27/24
Date

Section 4: Fleet Advisory Committee Review

Comments:

Advisory Committee: Approved Denied Date 2/21/24

VEHICLE MISSION FORM

Section 2: Vehicle Requirements

This section should describe the optimal vehicle and add-ons required to fulfill its mission and does not necessarily match the current vehicle used. Definitions for drop down items are available in the "Definitions" tab.

Vehicle Job Description

Provide a description of the duties provided by this vehicle. The description should justify the characteristics and add-ons described below. A summary of main driving destinations and what equipment is being stored/hailed should be included.

Travel to lift stations, PRVs, well sites for servicing. Usually out once a day. Hauling tools and equipment.

Vehicle Type Pickup or Crossover **Cab Size** Regular **Towing Capacity** _____
Drivetrain RWD **Bed Size** Shortbed **Emergency Vehicle?** No
Hours of Operation 7-4 **Vehicle Operation** Pool Vehicle

Road Conditions

100 % **Clear Road Conditions**
0 % **Off-Road Conditions**

Please describe all required lighting add-ons for this vehicle.

Light bar

Please describe all required storage add-ons for this vehicle.

Storage box in truck bed (optional)

Please describe all required technology add-ons for this vehicle.

None

Please describe all additional required add-ons for this vehicle.

Lettering and striping

Note: Please provide photos of vehicle and add-on equipment.

EV/HYBRID EVALUATION

Section 1: Replacement Description(s)

Department Public Works Vehicle ID SIP01
 Year 2002 Make GMC Model Sonoma
 Department _____ Vehicle ID _____
 Year _____ Make _____ Model _____
 Department _____ Vehicle ID _____
 Year _____ Make _____ Model _____
 Department _____ Vehicle ID _____
 Year _____ Make _____ Model _____

Section 2: Mission Appropriate

Please respond if a hybrid or electric vehicle model exists that can fit the needs of the vehicle's mission. If none exists, please provide a brief explanation of why no alternative is feasible.

Hybrid Yes Electric No

Explanation, if none.

A suitable EV alternative is available; however no infrastructure exists or is planned for the WRRF.

Section 3: Return on Investment

Category	Electric	Hybrid	Fuel
Charging Station	\$ 4,682.22	\$ -	\$ -
Vehicle Purchase	\$ -	\$ 22,195.00	\$ 26,300.00
Charge/Fuel Costs	#VALUE!	\$ 4,815.94	\$ 8,427.89
Maintenance Costs	\$ 3,084.54	\$ 4,753.23	\$ 5,107.19
Total	#VALUE!	\$ 31,764.17	\$ 39,835.09
Delta	#VALUE!	\$ 8,070.92	NA
10-Year BCR	#VALUE!	1.25	NA

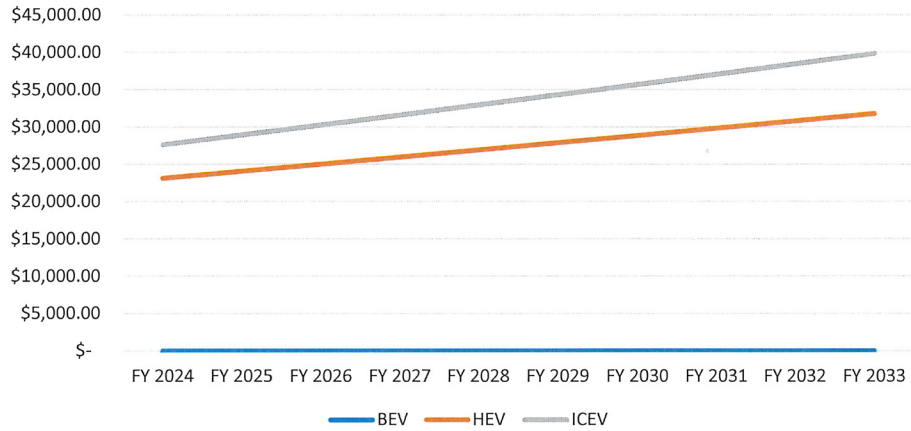
Should a hybrid vehicle be considered? Yes

Should an electric vehicle be considered? No

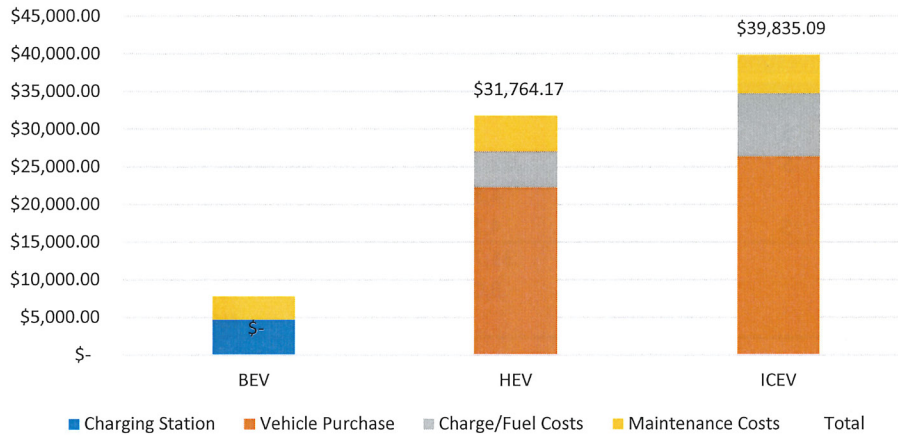
EV/HYBRID EVALUATION

Section 4: Analysis

10-Year Running Total of Expenses (\$)

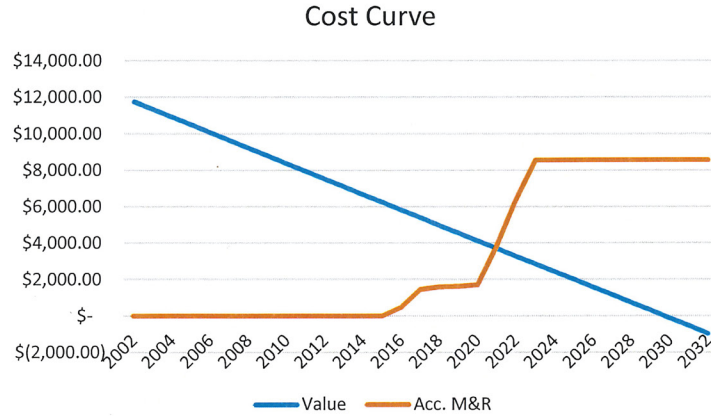


10-Year Cost Comparisons by Category



COST CURVE ANALYSIS

Year	2002
Make/Model	GMC Sonoma
Asset ID	SIP01
Cost	\$ 11,767.14
KBB Value	\$ 2,439.00



Year	Age	Depreciation	Value	FY M&R	Acc. M&R
2002	0	\$ -	\$ 11,767.14		\$ -
2003	1	\$ 424.01	\$ 11,343.13		\$ -
2004	2	\$ 424.01	\$ 10,919.13		\$ -
2005	3	\$ 424.01	\$ 10,495.12		\$ -
2006	4	\$ 424.01	\$ 10,071.11		\$ -
2007	5	\$ 424.01	\$ 9,647.11		\$ -
2008	6	\$ 424.01	\$ 9,223.10		\$ -
2009	7	\$ 424.01	\$ 8,799.10		\$ -
2010	8	\$ 424.01	\$ 8,375.09		\$ -
2011	9	\$ 424.01	\$ 7,951.08		\$ -
2012	10	\$ 424.01	\$ 7,527.08		\$ -
2013	11	\$ 424.01	\$ 7,103.07		\$ -
2014	12	\$ 424.01	\$ 6,679.06		\$ -
2015	13	\$ 424.01	\$ 6,255.06		\$ -
2016	14	\$ 424.01	\$ 5,831.05	\$476.04	\$ 476.04
2017	15	\$ 424.01	\$ 5,407.04	\$964.40	\$ 1,440.44
2018	16	\$ 424.01	\$ 4,983.04	\$145.27	\$ 1,585.71
2019	17	\$ 424.01	\$ 4,559.03	\$33.59	\$ 1,619.30
2020	18	\$ 424.01	\$ 4,135.03	\$85.15	\$ 1,704.45
2021	19	\$ 424.01	\$ 3,711.02	\$2,141.12	\$ 3,845.57
2022	20	\$ 424.01	\$ 3,287.01	\$2,561.80	\$ 6,407.37
2023	21	\$ 424.01	\$ 2,863.01	\$2,140.59	\$ 8,547.96
2024	22	\$ 424.01	\$ 2,439.00		\$ 8,547.96
2025	23	\$ 424.01	\$ 2,014.99		\$ 8,547.96
2026	24	\$ 424.01	\$ 1,590.99		\$ 8,547.96
2027	25	\$ 424.01	\$ 1,166.98		\$ 8,547.96
2028	26	\$ 424.01	\$ 742.97		\$ 8,547.96
2029	27	\$ 424.01	\$ 318.97		\$ 8,547.96
2030	28	\$ 424.01	\$ (105.04)		\$ 8,547.96
2031	29	\$ 424.01	\$ (529.04)		\$ 8,547.96
2032	30	\$ 424.01	\$ (953.05)		\$ 8,547.96



REPLACEMENTS VEHICLES: POLICE



VEHICLE REPLACEMENT REQUEST

Section 1: Request Type

Replacement Unscheduled Replacement Do you need a temporary replacement?

Replacement Request Information

Department Police Year 2018 Make Chevrolet Model Police Pursuit Tahoe

Vehicle ID UNIT #104 VIN 1GNSKDEC8JR228331 License # P991

Acquisition Date 2/6/2018 Age will be 7 ye

Purchase Cost (Vehicle Only) 37136.32 Kelley Blue Book Value NA

Current Mileage 92258 Estimated Mileage at End of FY 107634

Total Maintenance and Repair Costs (not including body work) \$22,475

Should the vehicle be considered for cascade? No

Based on the EV/Hybrid Evaluation, which fuel type(s) do you recommend?

Fuel Hybrid Electric

Section 2: Vehicle Mission Form

Is the VMF for the requested vehicle attached? Yes

Does the VMF accurately reflect the needs of the requested vehicle? Yes

Section 3: Replacement Justification

Please explain/justify why the replacement is being requested.

This is a standard patrol vehicle that will have very high miles by the time the replacement vehicles arrive in and get built in FY25.


Department Director Approval for Request

2-15-24
Date

Section 4: Fleet Advisory Committee Review

Comments:

Advisory Committee: Approved Denied Date 2/21/24

VEHICLE REPLACEMENT REQUEST

Section 1: Request Type

Replacement Unscheduled Replacement Do you need a temporary replacement?

Replacement Request Information

Department Police Year 2017 Make Ford Model Police Pursuit Expl

Vehicle ID UNIT #160 VIN 1FM5K8AR9HGB55589 License # p1725

Acquisition Date 1/12/2017 Age will be 8 ye

Purchase Cost (Vehicle Only) 28463.4 Kelley Blue Book Value NA

Current Mileage 108673 Estimated Mileage at End of FY 123000

Total Maintenance and Repair Costs (not including body work) \$13,999

Should the vehicle be considered for cascade? No

Based on the EV/Hybrid Evaluation, which fuel type(s) do you recommend?

Fuel Hybrid Electric

Section 2: Vehicle Mission Form

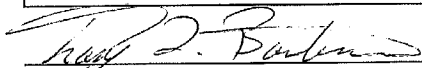
Is the VMF for the requested vehicle attached? Yes

Does the VMF accurately reflect the needs of the requested vehicle? Yes

Section 3: Replacement Justification

Please explain/justify why the replacement is being requested.

This is a K9 vehicle and it will have high miles for the engine hours when the replacement finally comes in. We need these vehicles to be even more reliable than standard patrol cars for the dog's safety. If a vehicle suffers an AC failure or fuel pump failure in the middle of the summer while the dog is in the car it could be tragic so we try to replace these vehicles by 110K miles. The mileage on this one snuck up on me so I am going to turn one of our FY24 Explorers in to a K9 Unit and likely replace this one with a standard patrol unit in FY25.


 Department Director Approval for Request

2-15-24
 Date

Section 4: Fleet Advisory Committee Review

Comments:

Advisory Committee: Approved Denied Date 2/21/24



DEFINITIONS



Definitions

1. **Accounts Payable (A/P)**
 - a. An account within the general ledger that represents a company's obligation to pay off a short-term debt to its creditors or suppliers.
 - b. Division that is responsible for making payments owed by the company to suppliers and other creditors.
2. **Accounts Receivable (A/R)**
 - a. Accounts receivable is a legally enforceable claim for payment held by a business against its customer/clients for goods supplied and/or services rendered in execution of the customer's order.
3. **Accounting System**
 - a. See Financial Accounting System
4. **Automatic Clearing House (ACH)**
 - a. An electronic network for financial transactions in the United States.
5. **Appeal**
 - a. An objection to a specification, process, procedure or award.
6. **Arbitrage**
 - a. The simultaneous buying and selling of securities, currency, or commodities in different markets or in derivative forms in order to take advantage of differing prices for the same asset.
 - b. Arbitrage is the interest earned on the investment of the bond proceeds above the interest paid on debt.
7. **Asset Disposal Form**
 - a. An internal City of Meridian form utilized to request the approval to dispose of City owned inventory.
8. **Asset Tag**
 - a. An internal City of Meridian identification tag affixed to City owned property for the management and tracking of inventory.
9. **Award**
 - a. The City's acceptance and approval of a bid or proposal.
10. **Bad Debt**
 - a. Payment for actual costs incurred on any given accounts receivable that is deemed uncollectible.
11. **Bid**
 - a. A competitive price offer submitted by a prospective vendor in response to a formal or informal invitation issued by the City.
12. **Bid Documents**
 - a. Formal and Semi-Formal:
 - i. A set of documents, made available to bidders that may include an invitation to bid, instructions to bidders, bid form, general conditions, supplemental general conditions, special provisions, technical specifications, drawings, or other information necessary to adequately convey the characteristics of the item or service being sought.
13. **Budget**
 - a. The budget is a document that informs and educates the public and elected officials about the City's structure, achievements, challenges and direction.
 - b. A budget document should ideally be a policy document, an operations guide, a financial plan and a communication device.
14. **Budget Basis**
 - a. The City of Meridian uses a combination of line item budgeting, program based budgeting, incremental, project based, and zero-based budgeting.
15. **Budget Calendar**
 - a. The budget calendar will provide the annual due dates for specified budget items for the annual budget process.

Definitions

- b. The Finance department will be responsible for the development and distribution of the annual budget calendar to all employees.

16. Capital Improvement Plan (CIP)

- a. A capital improvement plan is a short-range plan, usually ten years long, which identifies capital projects and equipment purchases, provides a planning schedule, and identifies options for financing the plan.

17. Capital Infrastructure

- a. The physical components of interrelated systems providing commodities and services essential to enable, sustain, or enhance societal living conditions

18. Capital Investment

- a. A capital expense should be a major, nonrecurring budget item that results in a fixed asset with an anticipated life of at least three years.
- b. Capital investments eligible for inclusion into the CIP must have a minimum cost of \$25,000.

19. Capital Lease

- a. That transfers substantially all the benefits and risks inherent in the ownership of property to the City. A lease must meet one or more of the following four criteria to qualify as a capital lease:
 - i. Ownership of the leased property is transferred to the state by the end of the lease term; or
 - ii. The lease contains a bargain purchase option; or
 - iii. The lease term is equal to 75 percent or more of the estimated useful life of the leased property; or
 - iv. If, at the inception of the lease, the present value of the future minimum lease payments, excluding executory costs (usually insurance, maintenance, and taxes paid in connection with the leased property, including any profit thereof) is 90 percent or more of the fair value of the leased property.

20. Capital Outlay

- a. Is the outlay of funds for capital equipment purchases over a certain dollar threshold amount and useful life that have been approved through the budget process by Council.

21. Cash Receipts

- a. Receipt of coin, currency, checks, warrants, money orders, cashier checks, or EFT wire transfers.

22. Change Order (CO)

- a. A written alteration that is issued to modify a Contract or Purchase Order. A bilateral request that directs the Contractor to make changes to the contracted Scope of Work or Specifications. The modification may include time and/or costs changes. In reference to construction contracts, it relates primarily to changes caused by unanticipated conditions encountered during construction not covered by the drawings, plans, or Specifications of the project.

23. Community Development Departments

- a. Community Development Administration (1900)
- b. Planning Department (1910)
- c. Economic Development (1930)
- d. Building Department (1940)

24. Comprehensive Financial Plan (CFP)

- a. A comprehensive financial plan is both a short-term and long-term guide for capital, operating, and personnel expenditures.
- b. The CFP includes a list of capital (obtained from CIP), operating, and personnel requests that a City and its community envisions for the future, and a plan that integrates timing of expenditures with the City's annual budget.
- c. The CFP identifies future needs that will benefit the City and its community.
- d. The CFP also indicates the priorities assigned to each requests and presents a target construction/implementation schedule.

25. Construction in Progress

Definitions

- a. A long-term capital asset that records costs associated directly with the building of the asset. Once the capital asset is substantially complete, the capital asset is recognized by the City as a fixed asset.
26. **Consultant**
- a. A person or firm that possesses unique qualifications that allow them to perform specialized advisory services usually for a fee. Serves in an advisory capacity.
27. **Contract**
- a. Contract types include, Professional Services Agreements, Master Agreements, Task Orders, Contracted Services Agreements and Purchase Orders.
28. **Contracted Services**
- a. Janitorial services, landscape services etc.
29. **Contractor**
- a. An individual or firm who has been awarded a contract to provide goods and/or services to the City.
30. **Delinquent Account**
- a. Are accounts that are 90 days or more past the date payment was due.
31. **Disbursement**
- a. The payment of money from a fund.
32. **Discretionary Revenues**
- a. Revenues available to the City after all personnel and operating expenses have been accounted for.
33. **Electronic Funds Transfer (EFT)**
- a. a system of transferring money from one bank account directly to another without any paper money changing hands.
34. **Emergency Purchase**
- a. A purchase made without a solicitation to safeguard life, health or property in response to a disaster, public calamity, or other unforeseen situation. Emergency purchases MUST be approved by Council.
35. **Financial Accounting System**
- a. Is a computer program that assists bookkeepers and accountants in recording and reporting a firm's financial transactions.
 - i. Currently the City uses a program called ABILA MIP Fund Accounting (as of Dec. 2018).
36. **Fiscal Year**
- a. The City follows [State Code Section : 50-1001 "Fiscal Year"](#) to establish the beginning and ending of a fiscal year.
 - b. The City begins its annual fiscal year on October 1st.
37. **Fixed Assets**
- a. Tangible (also known as property, plant, and equipment (PP&E)) or intangible property item of a relatively permanent nature (useful life of at least 3 years) of significant value used in conducting the City's activities.
 - b. Assets are capitalized when it is determined that the costs provide probable future benefits.
 - c. The full acquisition cost, including directly related expenses (i.e. freight, handling fees, installation charges, etc.) must meet the current minimum threshold set by Finance and approved by Council.
 - i. Types of fixed assets:
 - 1. Land, buildings, machinery, furniture, equipment, software, improvements, water and sewer lines, wells and easements.
 - ii. Capitalization Thresholds (see [Fixed Asset Capitalization Status](#))
38. **Full Accrual Accounting Basis**
- a. An accounting system which incorporates accrual accounting with expense basis and periodic allocation of expenses between accounts. Accrual accounting recognizes assets and liabilities at the time they are accrued and not at the time payment changes hands.
39. **Full Cost Recovery**

Definitions

- a. 100% of all costs associated with a service will be collected from users of said services via a user fee.
- 40. **Generally Accepted Accounting Principles (GAAP)**
 - a. GAAP is a common set of accounting principles, standards and procedures that companies must follow when they compile their financial statements.
- 41. **Governmental Accounting Standards Board (GASB)**
 - a. GASB is the source of generally accepted accounting principles (GAAP) used by state and local governments in the United States.
 - b. As with most of the entities involved in creating GAAP in the United States, it is a private, non-governmental organization.
- 42. **Grant Committee**
 - a. Select employees under the direction of the Grant Committee Administrator (Finance employee) to provide oversight and coordination for all potential grant submissions and to ensure that all relevant personnel are made aware of award notices in a timely manner.
 - i. For more information on the [Grant Committee, please click link.](#)
- 43. **Idaho Code (I.C.)**
 - a. Legal code of Idaho found in the Idaho State Statutes. (This policy refers to several Idaho Statutes. See Appendix A for a list of all statutes that impact public purchasing).
- 44. **Incremental Based Budgeting**
 - a. A budget prepared using a previous year's budget or actual performance as a basis with incremental amounts added for the new budget year.
- 45. **Intangible Asset**
 - a. Either purchased or internally developed such as land use rights not acquired with the purchase of land, software, patents, land easements, and trademarks. The asset is capable of being separated or divided and sold, transferred, licensed, rented or exchanged.
- 46. **Internal Controls**
 - a. Measures employed for the purpose of safeguarding resources against waste, fraud, and inefficiency: promoting accuracy and reliability in accounting and operating data: encouraging and measuring compliance with policy and judging the efficiency of operations.
- 47. **Inventory**
 - a. Tangible property with a significant value used in conducting City business.
 - b. Assets classified as inventory (and not as fixed assets) will not be capitalized or depreciated for accounting purposes.
- 48. **Legal Tender**
 - a. United States currency, coins, checks, money orders, cashier's checks, credit and debit cards, or any other payment media declared by the United States Federal Government to be legal tender.
- 49. **Line Item Based Budgeting**
 - a. Each general ledger line item is discussed and reviewed for budget consideration.
- 50. **Minimal Cost Recovery**
 - a. 1% - 59% of all costs associated with a service will be collected from users of said services via a user fee.
- 51. **Modified Accrual Accounting Basis**
 - a. Modified accrual accounting is an accounting method commonly used by government agencies that combines accrual-basis accounting with cash-basis accounting. Modified accrual accounting recognizes revenues when they become available and measurable. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting.
- 52. **Notice of Intent to Award**

Definitions

- a. A formal notice sent to the respondents to a bid or RFP stating the low bidder/highest ranked proposer and the City's intent to enter into contract with the successful bidder/proposer.

53. One-Time Revenue

- a. Revenue sources that the City cannot reasonably expect to receive from operating activities on an on-going basis for more than 12 months.

54. Partial Cost Recovery

- a. 60% - 99% of all costs associated with a service will be collected from users of said services via a user fee.

55. Payment Bond

- a. A financial or contractual instrument, issued by a surety that guarantees that subcontractors and material providers to contractors will be paid for labor and materials expended by the subcontractor. Acceptable forms of payment bonds may include cashier's check, certified check, or a surety bond. Also known as Labor and Materials Bond.

56. Performance Bond

- a. An instrument executed, subsequent to award, by a successful bidder that protects the public entity from loss due to the bidder's inability to complete the contract as agreed.

57. Petty Cash Box

- a. Petty cash boxes are used for making and reimbursing small purchases within the City.

58. Piggyback

- a. A form of intergovernmental cooperative purchasing in which an entity will extend the pricing and terms of a contract entered into by a separate entity.

59. Project Manager (PM)

- a. The City employee responsible for a purchasing of goods, services, equipment or a construction project. They are accountable for accomplishing the stated project objectives and have the responsibility of the planning, execution, and closing of a project, including processing of payment requests.

60. Professional Services

- a. Services rendered by members of a recognized profession or a person possessing a special skill. Such Professional Services are generally acquired to obtain information, advice, training, or direct assistance. This includes but is not limited to accounting and auditing, legal, education, engineering, architecture, construction management and research.

61. Program Based Budgeting

- a. A program is a broad category of similar services (WHAT) for an identifiable group (WHO) and for a specific purpose (WHY). A program has specified goals and objectives.

62. Project Based Budgeting

- a. A project budget is developed at the project level as opposed to Line Item budgeting.

63. Property

- a. Tangible ownership of something that can be disposed of.
- b. Something to which a person or business has a legal title.

64. Proposal

- a. A document submitted by a firm or individual in response to a Request for Proposals (RFP).

65. Proposer

- a. A person or entity who submits a proposal in response to a Request for Proposals (RFP).

66. Prudent Person Standard

- a. A standard of care that holds that investments shall be made with judgment and care, under circumstances then prevailing which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

67. Public Hearings

Definitions

- a. A public hearing is typically held when a government, government agency, or organization is making a decision on a course of action, such as a law or plan for construction.

68. Public Purchasing

- a. The purchasing or purchasing of an item or a service for a Public Entity using public funds.

69. Public Works Construction

- a. Public works construction includes any or all of the following branches:
 - i. Heavy construction
 - 1. which is defined as constructing substantially in its entirety any fixed works and structures (not including “building construction”), without limitation, for any or all of the following divisions of subjects: irrigation, drainage, sanitation, sewage, water power, water supply, reservoirs, flood control, reclamation, inland waterways, railroads, grade separations, track elevation, elevated highways, hydroelectric developments, aqueducts, transmission lines, duct lines, pipelines, locks, dams, dikes, levees, revetments, channels, channel cutoffs, intakes, drainage, excavation and disposal of earth and rocks, foundations, piers, abutments, retaining walls, viaducts, shafts, tunnels, airports, air bases and airways, and other facilities incidental to the same;
 - ii. Highway construction
 - 1. which is defined as all work included in highway construction contracts, including, without limitation, highways, roads, streets, bridges, tunnels, sewer and street grading, street paving, curb setting, surfacing and other facilities incidental to any of the same;
 - iii. Building construction
 - 1. which is defined as all work in connection with any structure now built, being built, or hereafter built, for the support, shelter and enclosure of persons, chattels, personal and movable property of any kind, requiring in its construction the use of more than two (2) unrelated building trades or crafts.
 - iv. Specialty construction
 - 1. which is defined as any work in connection with any public works construction, requiring special skill and the use of specially skilled trades or crafts.
- b. Statute and this policy cover any construction, repair or reconstruction of any public work (including, but not limited to, buildings, pipelines, irrigation, drainage facilities, curbing, and numerous “specialty construction” types of work). See I.C. §54-1901 for further definition and types of work subject to the requirements of this policy.

70. Purchase Order (PO)

- a. A short form of contract. PO includes goods and services to be purchased, amount and payment terms.

71. Purchasing

- a. The process of ordering and receiving goods and services. A subset of the wider purchasing process.

72. Purchasing Manager

- a. The professional within the City who is responsible for procuring or approving the acquisition of goods and services needed by the company. A Purchasing Manager oversees the acquisition of materials needed for production, general supplies for offices and facilities, equipment, or construction contracts.

73. Qualified Bidder

- a. A bidder, determined by the Purchasing Division, that;
- b. meets the minimum standards of business competence, reputation, financial ability, and product quality for placement on the bidders List, and/or;
- c. has met the requirements of a solicitation.

74. Request for Proposal (RFP)

- a. A method for acquiring services, equipment and supplies that permits the negotiation of all terms, including scope and price, prior to the award.
- b. RFP’s are typically utilized where the need is known but the solution is not.

Definitions

- c. An RFP describes a problem or need in general terms and seeks a written proposal. RFP's are evaluated and awarded on criteria listed in the solicitation.
- d. Price is often one of the evaluation factors, however it is typically not the predominate basis for contract award.

75. Request for Qualification(RFQ)

- a. A Request for Qualification is a form of solicitation used to obtain statements of qualifications for professional services.
- b. The basis for award shall be established in the solicitation. RFQ's may not consider pricing in the evaluation and award of solicitations.

76. Responsive Bidder

- a. A contractor, business entity, or individual who has submitted a bid or proposal that fully conforms in all material respects to the Invitation for Bids (IFB)/Request for Proposals (RFP) and all of its requirements, including all form and substance.

77. Scope of Work/Services

- a. A detailed, written description of the requirements for a procurement contained within an Invitation for Bids or Request for Proposals and/or contract.
- b. The scope of work should establish a clear understanding of what the City requires.

78. Specialized Repair

- a. Specialized repair refers to repair of rolling stock (vehicles, trailers and equipment) where the repairs cannot be determined without tearing down the vehicle/equipment.

79. Specification

- a. A precise description of the physical characteristics, quality, or desired outcomes of good or services to be procured, which a supplier must be able to produce or deliver for consideration of award of a contract.
- b. Specifications are written not to restrict bidding but to encourage open competition.
- c. The goal is to attract maximum reasonable competition.

80. Statement of Work (SOW)

- a. Describes the work necessary to complete the required tasks. Used most commonly to procure services.

81. Statutes

- a. The written laws approved by legislatures, also known as legislation.

82. Straight Line Depreciation

- a. The straight line depreciation method is used to calculate the annual depreciation expense of a fixed asset.
- b. The straight line method is the simplest and most generally used method of calculating depreciation, and is given by the straight line method formula as follows:
 - i. $\text{Straight Line Depreciation} = (\text{Cost} - \text{Salvage Value}) / \text{Useful Life}$

83. Surety

- a. A pledge or guarantee by an insurance company, bank, individual, or corporation on behalf of the bidder/proposer that protects against default or failure of the contracted bidder/proposer to satisfy the contractual obligations.

84. Surplus Property

- a. Personal property owned by the City that is of no further use to the City, obsolete and/or where the cost of maintenance, transportation, storage, or other costs exceed the economic or useful life of the property.

85. Tangible Asset

- a. Tangible property in law is, literally, anything which can be touched, and includes both real property and personal property (or moveable property), and stands in distinction to intangible property.
- b. In English law and some Commonwealth legal systems, items of tangible property are referred to as choses in possession (or a chose in possession in the singular).

86. Terms and Conditions

Definitions

- a. Standard boilerplate language that includes standard clauses and rules that apply to bids and proposals formally solicited that may become incorporated into the final contract.
- 87. **Threshold**
 - a. Is a dollar amount set by Finance that will be the minimum amount that will be regarded as a fixed asset that will be capitalized and depreciated.
- 88. **Transparency**
 - a. In an ethical context, the idea that the more information disclosed about a business, financial, or economic activity, the better.
 - b. Transparency improves ethical conduct. Maximum disclosure is for the betterment of the public and will help to discourage more regulation.
- 89. **Use Tax**
 - a. A tax imposed on contractors when they install City owned and/or pre-purchased goods, materials or equipment.
- 90. **Vendor**
 - a. A vendor is a party in the supply chain that makes goods and services available to companies or consumers.
 - b. The term “vendor” is typically used to describe the entity that is paid for goods that are provided.
- 91. **Zero-Based Budgeting**
 - a. Zero-based budgeting requires the budget request be re-evaluated thoroughly, starting from zero.
- 92. **Zero Cost Recovery**
 - a. 0% of all costs associated with a service will be collected from users of said services via a user fee.

Fund Identification

- 1. **General Fund (01)**
 - a. The primary operating fund of the City.
 - b. The general fund derives most of its income from property tax and funds the general operations of the City.
 - c. The fund uses the accounting approach known as the modified accrual accounting basis.
- 2. **Impact Fee Fund (07)**
 - a. A general fund used to account for and report the proceeds of impact fee revenue sources that are associated to expenditures for impact fee purposes.
 - b. The fund uses the accounting approach known as the modified accrual accounting basis.
- 3. **Public Safety Fund (08)**
 - a. A general fund used to account for and report the proceeds of public safety fund revenue sources that are associated to expenditures for public safety purposes.
 - i. Primary revenue source is derived from transfers from the General Fund.
 - b. The fund uses the accounting approach known as the modified accrual accounting basis.
- 4. **Grants Fund (20)**
 - a. A general fund used to account for and report the proceeds of grant revenue sources (federal, state, local) that are associated to expenditures for grant purposes.
 - b. The fund uses the accounting approach known as the modified accrual accounting basis.
- 5. **Capital Improvement Fund (55)**
 - a. A capital projects fund used to account for and report the proceeds of capital improvement fund revenue sources that are restricted or committed to expenditures for capital improvement purposes within the general fund.
 - i. Primary revenue source is derived from transfers from the General Fund.
 - 1. Primary revenue source is derived from excess revenues generated by the Community Development Department.

Definitions

- b. The fund uses the accounting approach known as the modified accrual accounting basis.
- 6. **Enterprise Fund (60)**
 - a. A government-owned self-sustaining fund that accounts for any activity for which a fee is charged to external users for goods or services.
 - b. User fees finance activities in these funds.
 - c. The primary goods and services in this fund would be Public Works and utility billing administration.
 - d. The fund uses the accounting approach known as the economic resources measurement focus and the accrual basis of accounting.
- 7. **Enterprise Fund - Grants (61)**
 - a. An enterprise fund used to account for and report the proceeds of grant revenue sources that are associated for grant purposes and associated to Enterprise Fund assets.
 - b. The fund uses the accounting approach known as the economic resources measurement focus and the accrual basis of accounting.
- 8. **Enterprise Fund - Water (62)**
 - a. A government-owned self-sustaining fund that accounts for any activity for which a fee is charged to external users for goods or services.
 - b. User fees finance activities in these funds.
 - c. The primary goods and services sold in this fund would be water utilities.
 - d. The fund uses the accounting approach known as the economic resources measurement focus and the accrual basis of accounting.
- 9. **Enterprise Fund - Wastwater (65)**
 - a. A government-owned self-sustaining fund that accounts for any activity for which a fee is charged to external users for goods or services.
 - b. User fees finance activities in these funds.
 - c. The primary goods and services sold in this fund would be sewer utilities.
 - d. The fund uses the accounting approach known as the economic resources measurement focus and the accrual basis of accounting.
- 10. **Enterprise Fund FAAG (68)**
 - a. A clearing fund used to account for and report the transactions associated to the annual closing process to track assets.
 - i. Fund is based on accrual accounting.
 - ii. Fund will never have actual cash transaction.
 - b. The fund uses the accounting approach known as the full accrual accounting basis.
- 11. **Enterprise Fund LTDG (69)**
 - a. A clearing fund used to account for and report the transactions associated to the annual closing process to track accruals for debt/liability transactions.
 - i. Fund is based on accrual accounting.
 - ii. Fund will never have actual cash transaction.
 - b. The fund uses the accounting approach known as the full accrual accounting basis.
- 12. **General Fund FAAG (90)**
 - a. A clearing fund used to account for and report the transactions associated to the annual closing process to track assets.
 - i. Fund is based on accrual accounting.
 - ii. Fund will never have actual cash transaction.
 - b. The fund uses the accounting approach known as the full accrual accounting basis.
- 13. **General Fund LTDG (91)**

Definitions

- a. A clearing fund used to account for and report the transactions associated to the annual closing process to track accruals for debt/liability transactions.
 - i. Fund is based on accrual accounting.
 - ii. Fund will never have actual cash transaction.
- b. The fund uses the accounting approach known as the full accrual accounting basis.

Fund Type Classifications

1. **General Fund**
 - a. A general fund is the primary operating fund for the entire government. It slightly serves as a catch-all fund for resources that aren't required or designated for another fund.
2. **Special Revenue Funds**
 - a. These are used to track the revenue from specific sources restricted to certain purposes.
 - b. Special revenue funds provide an extra level of accountability and transparency to taxpayers/ratepayers that their dollars will go toward an intended purpose.
3. **Debit Service Fund**
 - a. A debt service fund is used to pay back long-term debt issued in order to finance specific government projects. This includes both the principal and interest amounts paid out.
4. **Capital Projects Fund**
 - a. This accounts for financial resources related to the construction of major capital projects or facilities. Capital projects tend to include work on long-lived facilities like libraries or government buildings.
5. **Permanent Fund**
 - a. This is a restricted endowment fund that generates and disburses money for those that are entitled to receive it.

Fund Balance Classifications

1. **Nonspendable**
 - a. This fund balance is for those assets that are non cash or legally or contractually required to be maintained intact. Amounts that are not in a spendable form.
 - i. Examples would include inventory, long term loans receivable, property held for sale, endowment or permanent fund principal and prepaid items.
2. **Restricted**
 - a. This fund balance is constrained for a specific purpose and legally restricted by external parties, such as state or federal agencies.
 - i. Examples would include grants.
3. **Committed**
 - a. This fund balance constraint is self-imposed by the City Council. Formal action is required by City Council to commit funds and must occur prior to year-end; however, the actual dollar amount may be determined in the subsequent period.
 - i. Examples would include contractual agreements and fund balance reserves approved by City Council.
4. **Assigned**
 - a. This fund balance is intended for a specific purpose and the authority to "assign" is delegated to the Chief Financial Officer/City Treasurer or City Council. Formal action is not necessary to impose, remove, or modify any assigned fund balance.
 - i. Examples would be Carryforward amounts.
 - ii. Examples would be Reserves (Operating and Emergency)
5. **Unassigned**
 - a. This fund balance is the residual classification of the Fund and the includes all amounts not contained in other classifications. Unassigned amounts are available for any purposes.

Definitions

User Fees and Charges - Cost Recovery Criteria

1. The following criteria are used to determine if a service is Full, Partial, Minimal or No Cost recovery.
 2. The service does not have to meet every criterion.
1. **Full Cost Recovery**
 - a. Individuals or groups benefit from the service and there is little community benefit.
 - b. There is excess demand for the service; therefore, allocation of limited services is required.
 - c. Administrative costs of imposing and collecting the fee are not excessive.
 - d. The service is provided at market price by the private sector.
 2. **Partial Cost Recovery**
 - a. The individual or group using the service is the primary beneficiary.
 - b. Administrative costs of imposing and collecting the fee are not excessive.
 - c. Imposing a substantial cost fee would not place the agency at a competitive disadvantage.
 - d. The service is usually provided by the private sector, but may also be provided by the public sector.
 - e. User fees should recover the substantial cost of services benefiting specific groups or individuals.
 3. **Minimal Cost Recovery**
 - a. Services benefit those who participate but the community at large also benefits.
 - b. Administrative costs of imposing and collecting the fee are not excessive.
 - c. Imposing a full cost fee would place the agency at a competitive disadvantage.
 - d. The services may be provided by the public sector, but may also be provided by the private sector.
 - e. There is considerable community and balanced community/ individual benefits
 4. **No Cost Recovery**
 - a. The service is equally available to everyone in the community and should benefit everyone.
 - b. Because the service is basic, it is difficult to determine benefits received by one user.
 - c. The level of service attributable to a user is not known.
 - d. Administrative costs of imposing and collecting a fee exceed revenue expected from the fee.
 - e. Imposing the fee would place the agency at a serious disadvantage.
 - f. The service is primarily provided by the public sector.



