



MEMORANDUM FOR RECORD

DATE: April 7, 2021

FROM: Crystal Campbell, Community Development Program Coordinator

TO: Robert Simison, Mayor
Treg Bernt, Council Member
Joe Borton, Council Member
Luke Cavener, Council Member
Brad Hoaglund, Council Member
Jessica Perreault, Council Member
Liz Strader, Council Member

CC: David Miles, Chief of Staff; Victoria Cleary, Economic Development Administrator; Cameron Arial, Community Development Director; Emily Kane, Deputy City Attorney; Chris Johnson, City Clerk

RE: CDBG Housing, Public Facility, and Improvement Notice of Intent Recommendations

1. Background

The City of Meridian's Community Development Block Grant (CDBG) award for Program Year 2021, which runs from October 1, 2021 to September 30, 2022, is \$494,275. Below is a breakdown of the funding categories:

CATEGORY	REGULATORY CAP	PROPOSED FUNDING	COMMENTS
ADMINISTRATION	20%	\$98,855	Includes required assessments for the upcoming Consolidated Plan.
PUBLIC SERVICES	15%	\$74,141	Application open April 1, 2021 to May 1, 2021.
HOUSING	n/a	\$185,067	The NOI's submitted total \$236,000.
PUBLIC FACILITIES AND IMPROVEMENTS	n/a	\$185,067	The NOI's submitted total \$590,000.

The Notice of Intent (NOI) was open to the public from March 14, 2021 to March 30, 2021 for all Housing, Public Facility, and Infrastructure projects. The public service application is separate. All submitted NOIs were evaluated using: 1) Project Eligibility Determination to ensure the project meets the basic federal guidelines; 2) Pre-Award Risk Assessment to determine the level of risk associated with the project; and, 3) Notice of Intent Evaluation to determine if the project falls within the guidelines of the 2017-2021 Consolidated Plan.

Below are the agencies and projects that submitted NOI's to apply for funding along with the results of the evaluations:

Housing Projects

NeighborWorks Boise

Homeownership Assistance

- Provide down payment, closing costs, and principle buy down assistance for low income, first time homebuyers, purchasing affordable homes within Meridian city limits.
- Eligibility Determination: Eligible
- Pre-Award Risk Assessment: 27 (Medium Risk = 21-30)
- Notice of Intent Evaluation: 183 points

NeighborWorks Boise

Homeowner Repair

- Provide funding to rehabilitate owner occupied homes for households within Meridian City limits that meet the eligibility requirements.
- Eligibility Determination: Eligible
- Pre-Award Risk Assessment: 35 (High Risk = 31+)
- Notice of Intent Evaluation: 185 points

Public Facility/Improvement Projects

Meridian Parks and Recreation

Chateau Park Playground

- Replace the playground with an all abilities playground and rubber surfacing.
- Eligibility Determination: Eligible
- Pre-Award Risk Assessment: 35 (High Risk = 31+)
- Notice of Intent Evaluation: 125 points

Meridian Public Works

Streetlights

- Improve access in subdivisions and walking routes to Peregrine Elementary.
- Eligibility Determination: Eligible
- Pre-Award Risk Assessment: 27 (Medium Risk = 21-30)
- Notice of Intent Evaluation: 153 points

Meridian Public Works

Streetlights Backup

- Second phase to add additional streetlights in the Meridian Middle School vicinity between Meridian Road and Linder road
- Eligibility Determination: Eligible
- Pre-Award Risk Assessment: 27 (Medium Risk = 21-30)
- Notice of Intent Evaluation: 153 points

The next step in the Housing, Public Facility, and Improvements application is this submission of the projects and recommendations to Council. If Council agrees with staff recommendations, staff will invite the accepted projects to complete the full application. Applications will then be scored and ranked by a Scoring Committee and included in the PY21 Action Plan, which will then be presented to Council for approval. If there is not enough funding for all of the projects, those that are ranked lower will be included in the PY21 Action Plan as backup projects.

2. Staff Recommendation

Staff recommends the following projects be invited to complete the application and included in the PY21 Action Plan as either a primary or backup project, depending on the ranking and available funding:

- NeighborWorks Boise Homeownership Assistance
- NeighborWorks Boise Owner-Occupied Home Repair
- Meridian Parks and Recreation Chateau Park Playground
- Meridian Public Works Streetlights (two separate projects)

3. Council Decision

Staff is asking Council to approve the recommendations above when they are submitted in the consent agenda at the April 13, 2021 Council Work Session meeting. All projects that are invited to apply will be included in the PY21 Action Plan unless there are extenuating circumstances.

4. Next Steps

Below is the timeline for projects included in the PY21 Action Plan:



Thank you,

Crystal Campbell
Community Development Program Coordinator