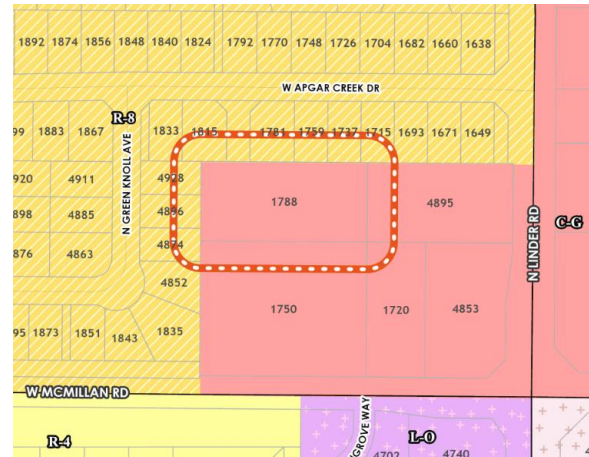


**COMMUNITY DEVELOPMENT
DEPARTMENT REPORT**



HEARING DATE: 7/14/2026
 TO: Mayor & City Council
 FROM: Sonya Allen, Associate Planner
 208-884-5533
 sallen@meridiancity.org
 APPLICANT: Travis Butterfield, McCarter-Moorhouse
 SUBJECT: SHP-2026-0006
 Treviso Subdivision



LOCATION: 1788 W. McMillan Rd., in the southeast 1/4 of Section 26, T.4N., R.1W. (Lot 2, Block 1, Northpointe Commercial Subdivision)

I. PROJECT OVERVIEW

A. Summary

Short plat consisting of a re-subdivision of 0.98 acre of land (i.e. Lot 2, Block 1 of Northpointe Commercial Subdivision) into two (2) building lots in the C-G zoning district.

B. Issues/Waivers

The Applicant requests City Council approval of a reduced buffer width from 25’ to 15’ to residential uses along the west boundary and 8’ along the north property line west of the access road (S. Abruzzo Way) to allow maneuverability around the tight s-turn into the site [see Section III.D.2(ii) below for more information].

C. Recommendation

Staff recommend approval of the proposed short plat per the provisions in Section IV in accord with the Findings in Section V.

D. Decision

Pending

II. COMMUNITY METRICS

Table 1: Land Use

Description	Details	Map Ref.
Existing Land Use(s)	Vacant undeveloped land	-
Proposed Land Use(s)	Office	-
Existing Zoning	C-G (General Retail & Service Commercial)	Error! Reference

Description	Details	Map Ref.
Adopted FLUM Designation	Commercial	source not found. Error! Reference source not found.

III. STAFF ANALYSIS

Comprehensive Plan and Unified Development Code (UDC)

A. History

This property was annexed (AZ-03-013) in 2003 with the requirement of a development agreement (DA) (Inst. #103181095). A preliminary plat (PP-03-014) and a conditional use permit/planned unit development (CUP/PUD) (CUP-03-028) was also approved for Kelly Creek Subdivision.

A final plat (FP-07-035) was approved in 2007 - this property is included in the final plat as Lot 2, Block 1, Northpointe Commercial Subdivision. An amendment to the DA was approved in 2014 (MDA-14-005 - Inst. #114036592 Northpointe Commercial).

The conceptual development plan approved with the CUP/PUD depicts a 14,100 square foot (s.f.) building on this lot.

B. General Overview

The subject property is designated Commercial on the Future Land Use Map (FLUM) included in the Comprehensive Plan.

The purpose of the Commercial designation is to provide a full range of commercial uses to serve area residents and visitors. Desired uses may include retail, restaurants, personal and professional services, and office uses, as well as appropriate public and quasi-public uses.

The proposed short plat will subdivide the existing 0.98-acre property into two (2) building lots for the development of two (2) commercial office buildings. The first building is proposed to be 2,550 s.f. and the second building is proposed to be 3,300 s.f.

Table 2: Project Overview

Description	Details
History	AZ-03-013 (DA Inst. #103181095); PP-03-014; CUP-03-028 (CUP/PUD); FP-07-035; MDA-14-005 (DA amendment Inst. #114036592)
Acreage	0.98-acres
Lots	2 building lots

C. Site Development and Use Analysis

1. Existing Structures/Site Improvements (UDC 11-1):

There are no existing structures on this property. A driveway (S. Abruzzo Way) exists through the site adjacent to the west boundary and along the south boundary that provides access to the properties to the south. An approximate 14' wide landscape buffer exists along the west boundary of the site to buffer the residential uses to the west from the future commercial uses on this site. *Note: The driveway is located on Lot 35, Block 24, Fulfer Subdivision No. 6 and is a private driveway to provide ingress/egress to the subject property. This lot is owned and maintained by the Fulfer Subdivision No. 6 homeowner's association.*

2. Proposed Use Analysis (*UDC 11-2*):

Professional services (i.e. Office) is listed in UDC Table 11-2B-2 as a principal permitted use in the C-G zoning district.

A conceptual site plan is shown on the landscape plan, included below in Section VII.B. The site plan depicts two (2) buildings totaling 5,835 s.f. Because the total square footage is lower (less intensive) than the 14,100 s.f. originally proposed with the CUP/PUD, Staff doesn't recommend a modification to the previously approved development plan.

3. Dimensional Standards (*UDC 11-2*):

The proposed plat and subsequent development is required to comply with the dimensional standards listed in UDC Table 11-2B-3 for the C-G district.

D. Design Standards Analysis

1. Structure and Site Design Standards (*Comp Plan, UDC 11-3A-19*):

Future development is required to comply with the structure and site design standards listed in UDC 11-3A-19 and the design standards in the Architectural Standards Manual.

2. Landscaping (*UDC 11-3B*):

i. Landscape buffers along streets

There are no streets that abut this site; therefore, no street buffers are required.

ii. Landscape buffer to adjoining residential uses

There is an existing 15' wide landscape buffer along the west boundary of the site to existing residential uses. A 25' wide buffer is required by UDC Table 11-2B-3 adjacent to residential uses in the C-G district. Residential uses exist along the north and west boundaries of this site.

The Applicant requests approval of a reduced buffer width of 15' to residential uses along the west boundary and 8' along the north property line west of the access road (S. Abruzzo Way) to allow maneuverability around the tight s-turn. The proposed structure will be 76' away from the west property line providing a large separation between it and the back fence of the residential lots.

The reason for the request is that due to the configuration of this lot and the s-turn access road that runs through it, they are unable to meet the minimum 25' wide buffer requirement in those areas. Additionally, there is an 8" sewer main that runs along the 25' mark which would put a curb over the sewer main.

The UDC (11-3B-9C.2) states the width of the buffer is determined by the district in which the property is located, unless such width is otherwise modified by City Council at a public hearing with notice to surrounding property owners. A reduction to the buffer width shall not affect building setbacks; all structures shall be set back from the property line a minimum of the buffer width required in the applicable zoning district.

As a provision of granting a reduced buffer width if determined appropriate by City Council, Staff recommends additional landscaping is provided in the buffer if necessary to result in a barrier that allows trees to touch within 5 years of planting in accord with UDC 11-3B-9C.1b. The landscape plan submitted with the Certificate of Zoning Compliance application (A-2026-0061) should be revised to reflect compliance with this requirement.

A 25' wide landscape buffer should be provided along the north boundary east of the access road and landscaped in accord with the standards listed in UDC 11-3B-

9C. The landscape plan submitted with the Certificate of Zoning Compliance application should be revised to depict landscaping consistent with this standard.

iii. Landscaping along pathways

No pathways are proposed or required on this site; therefore, no landscaping is required.

iv. Storm integration

Per UDC 11-3B-11, the applicant shall meet the intent to improve water quality and provide a natural, effective form of flood and water pollution control through the integration of vegetated, well designed stormwater filtration swales and other green stormwater facilities into required landscape areas, where topography and hydrologic features allow if part of the development.

Note: Landscaping within buffers to residential uses and parking lots will be reviewed for consistency with UDC standards with the Certificate of Zoning Compliance application as landscaping within those areas is not required to be installed with the subdivision improvements.

E. Transportation Analysis

Per the ACHD report, there are no improvements required to the adjacent streets. The proposed preliminary plat is approved without conditions, as this site is taking access from a private drive constructed with Fulfur Subdivision, located directly adjacent to the north.

1. Access (*Comp Plan 6.01.02C, UDC 11-3A-3, UDC 11-3H-4*):

Access is proposed via a private drive (S. Abruzzo Way) at the north boundary across Lot 35, Block 24, Fulfer Subdivision No. 6, which provides access to the site via W. Apgar Creek Dr. A cross-access/ingress/egress easement is noted on the Northpointe Commercial Subdivision plat for all lots in the subdivision.

A cross-access easement is graphically depicted on the proposed plat along the west and south boundary of Lots 1 and 2, Block 1 for access between the proposed lots and those to the south and east. **A note should be included on the plat stating a cross-access/ingress-egress easement is provided to the property to the east at 4895 N. Linder Rd. and to the south at 1750 W. McMillan Rd.**

2. Multiuse Pathways (*UDC 11-3A-5*):

There are no multi-use pathways depicted on the Pathways Master Plan across this site. No pathways are proposed or required with development.

3. Sidewalks (*UDC 11-3A-17*):

A 5' wide attached sidewalk exists along both sides of the private drive to this site from W. Apgar Creek Dr. No sidewalks are required with the proposed subdivision improvements.

F. Services Analysis

1. Waterways (*UDC 11-3A-6*)

There are no known waterways that cross this site.

2. Pressurized Irrigation (*UDC 11-3A-15*):

The City of Meridian requires that pressurized irrigation systems be supplied by a year-round source of water (UDC 11-3B-6). The applicant should be required to use any existing surface or well water for the primary source. If a surface or well source is not available, a single-point connection to the culinary water system shall be required. If a single-point connection is utilized, the developer will be responsible for the payment of assessments for the common areas prior to receiving development plan approval.

3. Storm Drainage (*UDC 11-3A-18*):

An adequate drainage system is required in all developments by the City's adopted standards, specifications, and ordinances. Design and construction shall follow best management practices as adopted by the City as outlined in UDC 11-3A-18.

4. Utilities (*Comp Plan 3.03.03G, UDC 11-3A-21*):

Ensure development is connected to City of Meridian water and sanitary sewer systems and the extension to and through said developments are constructed in conformance with the City of Meridian Water and Sewer System Master Plans in effect at the time of development.

Water main, fire hydrant and water service require a twenty-foot (20) wide easement that extends ten (10) feet past the end of main, hydrant, or water meter. No permanent structures, including trees are allowed inside the easement.

Comprehensive Plan policy 3.03.03G requires urban infrastructure be provided for all new developments, including curb and gutter, sidewalks, water and sewer utilities (as applicable).

IV. CITY/AGENCY COMMENTS & CONDITIONS

A. Meridian Planning Division

1. Future development shall be consistent with the minimum dimensional standards listed in UDC Tables 11-2B-3 for the C-G zoning district.
2. The plat submitted for City Engineer signature shall include the following revisions:
 - a. A note shall be included on the plat stating a cross-access/ingress-egress easement is provided to the property to the east at 4895 N. Linder Rd. and to the south at 1750 W. McMillan Rd.
3. The landscape plan is approved as submitted.
4. A reduced buffer width of 15' is allowed adjacent to residential uses along the west boundary of Lot 1, Block 1 and a reduced buffer width of 8' is allowed adjacent to residential uses along the north boundary of Lot 1, Block 1, west of the access drive (S. Abruzzo Way), *if* approved by City Council. The full 25' wide buffer shall be provided adjacent to residential uses along the north boundary of Lots 1 and 2, east of the entry drive. The landscape plan submitted with the Certificate of Zoning Compliance application shall be revised to reflect compliance with City Council's action and the standards listed in UDC 11-3B-9C. The required buffer areas shall result in a barrier that allows trees to touch five (5) years after planting.
5. Approval of the short plat shall become null and void if the applicant fails to obtain the City Engineer's signature on the final plat within two (2) years of the approval of the short plat, as set forth in UDC 11-6B-7A. Upon written request prior to the expiration of the final plat, the Applicant may request an extension of time to obtain the City Engineer's signature on the final plat as set forth in UDC 11-6B-7C.

B. Meridian Public Works

Water and sewer is available at the site.

<https://weblink.meridiancity.org/WebLink/DocView.aspx?id=447155&dbid=0&repo=MeridianCity>

C. Meridian Fire Department

<https://weblink.meridiancity.org/WebLink/DocView.aspx?id=447159&dbid=0&repo=MeridianCity>

D. Idaho Department of Environmental Quality (DEQ)

<https://weblink.meridiancity.org/WebLink/DocView.aspx?id=448973&dbid=0&repo=MeridianCity>

E. Ada County Highway District (ACHD)

<https://weblink.meridiancity.org/WebLink/DocView.aspx?id=447161&dbid=0&repo=MeridianCity>

V. FINDINGS

A. Short Plat (UDC-6B-6)

In consideration of a preliminary plat, combined preliminary and final plat, or short plat, the decision-making body shall make the following findings:

1. The plat is in conformance with the comprehensive plan and is consistent with this unified development code;
Staff finds the proposed plat is generally in conformance with the UDC with the conditions noted in Section IV and with the guidelines in the Comprehensive Plan.
2. Public services are available or can be made available and are adequate to accommodate the proposed development;
Staff finds public water and sewer services are available to the subject property and will be adequate to accommodate the proposed development.
3. The plat is in conformance with scheduled public improvements in accord with the city's capital improvement program;
Staff finds the plat is in conformance with scheduled public improvements for this area in accord with the City's CIP.
4. There is public financial capability of supporting services for the proposed development;
Staff finds there is public financial capability of supporting services for the proposed development.
5. The development will not be detrimental to the public health, safety or general welfare; and
Staff finds the proposed development will not be detrimental to the public health, safety or general welfare.
6. The development preserves significant natural, scenic or historic features.
Staff is unaware of any significant natural, scenic or historic features that need to be preserved with this development.

VI. ACTION

A. Staff:

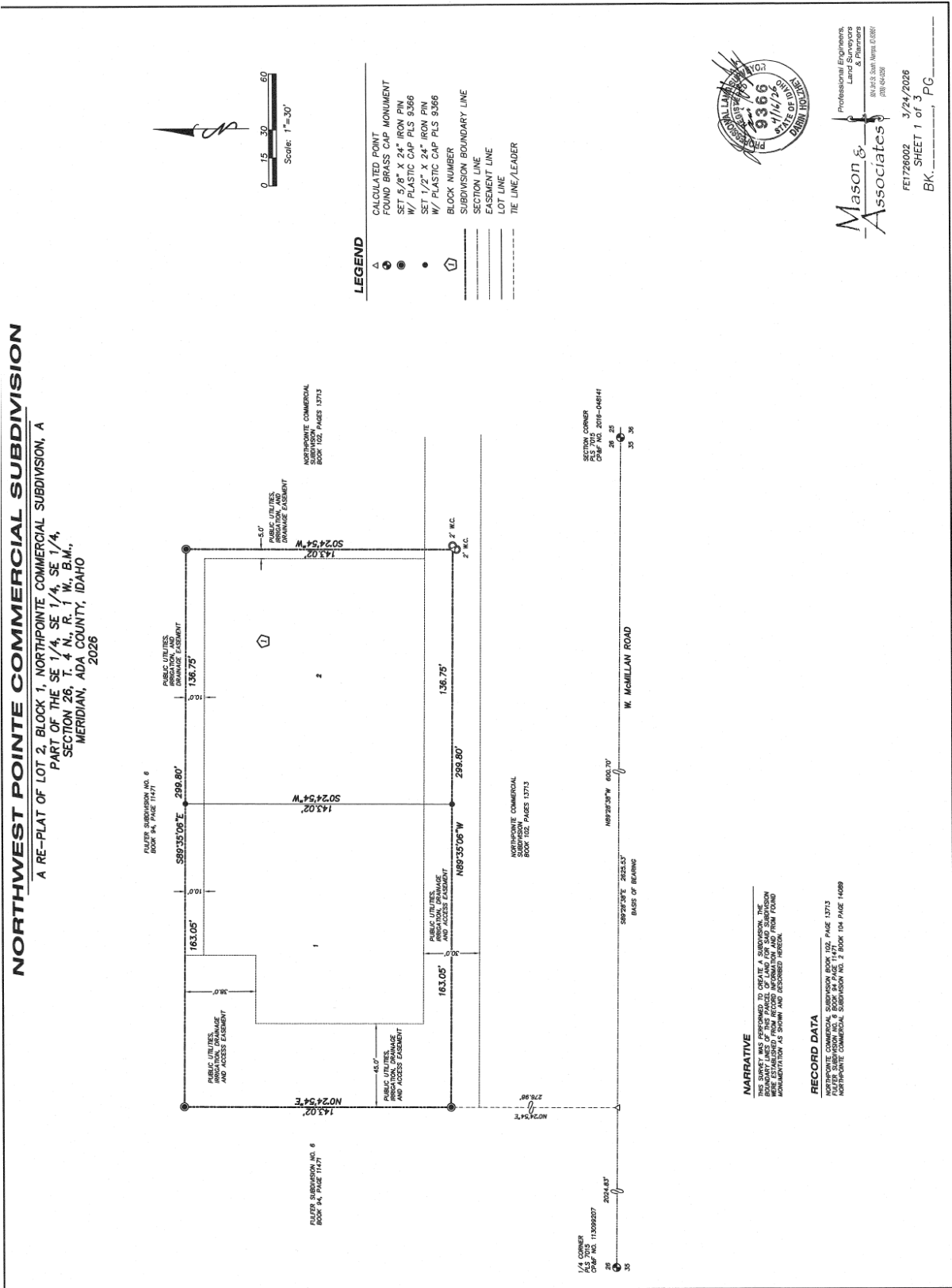
Staff recommend approval of the proposed short plat per the provisions in Section IV in accord with the Findings in Section V.

B. City Council:

Pending

VII. EXHIBITS

A. Short Plat (date: 4/16/2026)



Mason & Associates
Professional Engineers,
Land Surveyors,
& Planners
800 N.W. 35th Street, Suite 1000
Portland, OR 97208
(503) 944-5555

FE1726002 3/24/2026
SHEET 1 of 3 PG
BK. _____

C. Fire Access Plan (dated: 4/21/26)

NORTHPOINTE COMMERCIAL SUB
1728 W MAULAN ROAD
MERIDIAN, IDAHO 83646

PRELIMINARY - NOT FOR CONSTRUCTION

04.21.2026

REVISIONS	
NO.	REMARKS

DESIGNER	TRAVIS
DRAWN	TRAVIS
CHECKED	TRAVIS
JOB NO.	
SHEET NUMBER	A2.1

