

City of Meridian FY2021 Budget Amendment Form

Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3520	41200	11198	Wages	
60	3520	41206	11198	PT/Seasonal Wages	
60	3520	41210	11198	Overtime	
60	3520	41304	11198	Uniform Allowance	
60	3520	42021	11198	FICA	\$ -
60	3520	42022	11198	PERSI	\$ -
60	3520	42023	11198	Worker's Comp	\$ -
60	3520	42025	11198	Employee Insurance	\$ -

Total Personnel Costs \$ -

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -
60	3520		11198				\$ -

Total Operating Expenditures \$ - \$ - \$ -

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3520	53351	11198	Line Water/Sewer Repair	\$ 100,000
60	3520		11198		
60	3520		11198		
60	3520		11198		
60	3520		11198		
60	3520		11198		

Total Capital Outlay \$ 100,000

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3520	33120	11198	Reimbursement Revenues	\$ 100,000
60	3520		11198		
60	3520		11198		

Total Revenue/Donations \$ 100,000



Please only complete the fields highlighted in Orange.

Amendment Details

Title: **Ten Mile Bore Strike Sewer Repair**

Department Name: **Public Works**

Presenting Department Name: **Public Works**

Department #: **3520**

Primary Funding Source: **60**

CIP#:

Project #: **11198**

Is this for an Emergency? ☐ Yes ☒ No

New Level of Service? ☐ Yes ☒ No

Clerks Office Stamp

Date of Council Approval

Acknowledgement

Date

Department Director

APPROVED

By Todd Lavoie at 8:16 am, Jan 11, 2021

Chief Financial Officer

Council Liaison

Mayor

AAF 1-8-21

BP 1/8/21

Total Amendment Request \$ -

Total Amendment Cost - Lifetime

City of Meridian FY2021 Budget Amendment Form

Prior Year(s) Funding	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Department Name: <u>Public Works</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	Instructions for Submitting Budget Amendments: > Department will send Amendment with Directors signature to Finance (Budget Analyst) for review > Finance will send Amendment to Council Liaison for signature > Council Liaison will send signed Amendment to Mayor > Mayor will send signed Amendment to Finance (Budget Analyst)
Operating	\$ -	\$ -	\$ -	\$ -	\$ -	
Capital	\$ 100,000					
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	
Total Estimated Project Cost: \$ 100,000						

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

- ### Instructions for Submitting Budget Amendments:
- Department will send Amendment with Directors signature to Finance (Budget Analyst) for review
 - Finance will send Amendment to Council Liaison for signature
 - Council Liaison will send signed Amendment to Mayor
 - Mayor will send signed Amendment to Finance (Budget Analyst)
 - Finance (Budget Analyst) will send approved copy of Amendment to Department
 - Department will add copy of Amendment to Council Agenda using Novus Agenda Manager

1. Describe what is being requested?		
It was discovered that a CenturyLink fiber optics line had been bored through the 36" Ten Mile Sewer Trunk. This amendment is to repair the line. It should be mentioned that the City has an agreement with CenturyLink to manage the project. CenturyLink will reimburse the City to cover the full cost of the repairs and project management.		
2. Why was this budget request not submitted during the current fiscal year budget cycle?		
Originally, CenturyLink was going to handle all repairs directly. After further discussion, it was decided that it would be best for the City to manage the project and CenturyLink would provide a \$100,000 deposit to cover construction and project management costs. By the time this was determined, budgeting for the 2021 fiscal year was already complete.		
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?		
The bore strike has created holes on both sides of the sewer line which need to be addressed as soon as possible. The sewer penetration is allowing ground water inflow into the line and, under the right circumstances, could cause sewage leakage into the soil.		
4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.		
Enterprise Fund		
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?		
Yes		
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.		
Yes. Purchasing will be needed for bidding and contract documents.		
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	No	
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No	
9. Any additional comments?		

Total Amendment Request \$ -

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.