

Meeting Minutes

Meridian Transportation Commission

December 06, 2021

Council Chambers – Meridian City Hall • 33 East Broadway Ave., Meridian, Idaho

Virtual Meeting Information

<https://us02web.zoom.us/j/83904096009>

Or join by phone: Dial 669-900-6833 and enter Webinar ID: 83904096009

Roll Call

(Meeting called to order at 3:32 p.m.; YouTube started and roll taken)

<u>x</u> David Ballard (zoom)	<u>x</u> Stephen Lewis	<u>x</u> Shawn Martin (ex-officio- ACHD)
<u>x</u> Zachary Shoemaker	<u>x</u> Jared Smith (zoom)	<u>x</u> Toni Tisdale (ex-officio- COMPASS) (zoom)
<u>x</u> Ryan Lancaster	<u>x</u> Tom LeClaire	<u>x</u> RD Huntley (ex-officio-WASD)
<u>x</u> Walter Steed	<u>x</u> Joseph Leckie	<u>x</u> Alissa Taysom (ex-officio-VRT)
<u>x</u> Tracy Hopkins	<u>o</u> Luke Cavener (ex-officio- City Council)	<u>x</u> Justin Price (ex-officio-ITD)

Others Present: Ted Baird, Miranda Carson

Adoption of the Agenda

Chairman Steed called for a motion to adopt the agenda. Commissioner Hopkins motioned to adopt; second by Commissioner Lewis - all-ayes – motion carried.

I. Approval of November 1st, 2021 meeting minutes.

Chairman Steed asked for any corrections to the November 1st meeting minutes. Several corrections were noted as follows:

- On page 3, under approval of October 4th, 2021 meeting minutes paragraph 3 to correct Mr. Baird's audible response that was not captured on the recording to read research/visits are allowed, but discussion outside of the meeting is not.
- Alissa Taysom was noted absent, but was present.
- On page 4, under the Transportation Project Update $\frac{3}{4}$ of the way down the page between paragraph 1 and 2, additional clarity was noted that the Prioritization subcommittee was authorized to discuss and make recommendations to City Council.
- On item 6, under New Business in paragraphs 3 and 4 there are 3 incidences of the word 'markers' should be changed to 'intersections.'
- On page 7, item 8 regarding the CICAC committee item that was vacated from last month's meeting; Chairman Steed noted that he will be the 1 representative from the

City of Meridian to that committee, others are allowed to attend but there will be only 1 City representative.

Commissioner Lewis motioned to approve the meeting minutes with the noted changes; second by Commissioner Hopkins – all ayes - motion carried.

Old Business Items

2. Transportation Projects Update (M. Carson)

Ms. Carson noted that new updates are in bold and she will highlight a few of the items from the Memo in the packet, but not all. If the Commission has questions regarding any of the information in the packet Ms. Carson will stand for questions at the end of the update.

Ms. Carson began on page 9 with the ACHD Integrated Five-Year Work Plan and highlighted that the Prioritization Subcommittee meet and provided some recommendations to the Mayor and a letter was sent to ACHD by the deadline. The letter is included in the packet.

The next item Ms. Carson noted was the Linder, Overland to Franklin project and that the RFQ for design is now closed. Once a design consultant is selected, the Commission will be informed. Design is estimated to begin in February 2022 and run for approximately 18 months.

Ms. Carson concluded her review on page 13 and noted that the South Meridian Neighborhood Bicycle & Pedestrian Plan was adopted by ACHD at their October 27th Commission meeting.

Ms. Carson stood for questions; none took place.

New Business Items

3. Staff Communications (M. Carson)

Ms. Carson will highlight a few of the items in the Memo that starts on page 13 and will stand for questions at the end of the update.

Ms. Carson noted the inquiry from Senator Lori Den Hartog regarding the availability of accessible parking downtown. Ms. Carson provided a response to the Senator, citing Idaho Code section 49-410(7), received from Meridian Deputy Attorney Emily Kane. Ms. Carson is working with ACHD to identify if there are adequate ADA designated spots in downtown.

Chairman Steed inquired what triggered the question from the Senator to the City. Ms. Carson responded and provided some clarifying details. The inquiry from the constituent was not include in the Memo update, since it was sent directly to the Senator.

Ms. Carson concluded and stood for any additional questions; none took place.

4. Transportation Construction Updates (M. Carson)

Ms. Carson noted that the Memo on the Transportation Construction Updates is in response to last month's conversation regarding construction project updates that are not part of the Transportation update memo. Staff does not have the capacity to gather project updates on all road construction projects, but has provided links to resources for the Commissioners that may have interests in gathering additional information for themselves. Ms. Carson shared her screen and gave a tutorial on how to use the links/tools provided.

Future Meeting Topics

Chairman Steed reviewed the Future Meeting Topics and asked for any additional items or any needed changes to the list.

- 5. Election of Officers (January)**
- 6. Fields Subarea Plan (February)**
- 7. I-84, Eastbound Off-ramp at Eagle Road**
- 8. Field Trip 2022**
- 9. Valley Regional Transit Service Update**

Next Meeting Date: January 3, 2022

Adjourn

A motion by Commissioner Hopkins to adjourn; second Commissioner LeClaire – (consent).

Meeting adjourned at 4:03 p.m.

(AUDIO RECORDING AVAILABLE UPON REQUEST)

APPROVED:

WALTER STEED, CHAIR

DATE

ATTEST:

CHRIS JOHNSON (City Clerk)

DATE