

## City of Meridian FY2021 Budget Amendment Form



### Personnel Costs

Full Time Equivalent (FTE): \_\_\_\_\_

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2123	41200	5023	Wages	\$ 21,600
20	2123	41206	5023	PT/Seasonal Wages	
20	2123	41210	5023	Overtime	
20	2123	41304	5023	Uniform Allowance	
20	2123	42021	5023	FICA	\$ -
20	2123	42022	5023	PERSI	\$ -
20	2123	42023	5023	Worker's Comp	\$ -
20	2123	42025	5023	Employee Insurance	\$ -
<b>Total Personnel Costs</b>					<b>\$ 21,600</b>

Please only complete the fields highlighted in Orange.

### Amendment Details

Title: Police Dept - Alive @ 25 Grant Funding  
 Department Name: Police  
 Presenting Department Name: Police  
 Department #: 2123  
 Primary Funding Source: 20  
 CIP#: n/a  
 Project #: 5023

Is this for an Emergency?  Yes  No  
 New Level of Service?  Yes  No

Clerks Office Stamp

Date of Council Approval \_\_\_\_\_

### Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
20	2123		5023				\$ -
20	2123		5023				\$ -
20	2123		5023				\$ -
20	2123		5023				\$ -
20	2123		5023				\$ -
20	2123		5023				\$ -
20	2123		5023				\$ -
20	2123		5023				\$ -
20	2123		5023				\$ -
20	2123		5023				\$ -
20	2123		5023				\$ -
20	2123		5023				\$ -
20	2123		5023				\$ -
20	2123		5023				\$ -
<b>Total Operating Expenditures</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2123		5023		
20	2123		5023		
20	2123		5023		
20	2123		5023		
20	2123		5023		
20	2123		5023		
<b>Total Capital Outlay</b>					<b>\$ -</b>

### Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2123	33100	5023	Grant Revenue	\$ 21,600
20	2123		5023		
20	2123		5023		
<b>Total Revenue/Donations</b>					<b>\$ 21,600</b>

Acknowledgement \_\_\_\_\_ Date \_\_\_\_\_

*Joseph H. Lavoie* 11-12-2020  
 Department Director

**APPROVED**  
 By Todd Lavoie at 3:33 pm, Nov 12, 2020

APPROVED  
 By Brad Purser 11/12/2020

Chief Financial Officer  
**APPROVED**  
 By Joe Borton at 2:12 p.m. 11/13/2020

Council Liaison  
*Joe Borton* 11-13-20  
 Mayor

**Total Amendment Request \$ -**

### Total Amendment Cost - Lifetime

## City of Meridian FY2021 Budget Amendment Form

Prior Year(s) Funding	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Title:	Department Name:
Personnel	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	<b>Police Dept - Alive @ 25 Grant Funding</b> <i>Instructions for Submitting Budget Amendments:</i> > Department will send Amendment with Directors signature to Finance (Budget Analyst) for review > Finance will send Amendment to Council Liaison for signature > Council Liaison will send signed Amendment to Mayor > Mayor will send signed Amendment to Finance (Budget Analyst) > Finance (Budget Analyst) will send approved copy of Amendment to Department > Department will add copy of Amendment to Council Agenda using Novus Agenda Manager	Police
Operating	\$ -	\$ -	\$ -	\$ -	\$ -		
Capital	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Total</b>	<b>\$ -</b>	<b>\$ 21,600</b>	<b>\$ 21,600</b>	<b>\$ 21,600</b>	<b>\$ 21,600</b>		
<b>Total Estimated Project Cost:</b>							<b>\$ 108,000</b>

### Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

<b>1. Describe what is being requested?</b>	Spend Authority of \$21,600 wages to instruct Alive at 25 classes to Meridian area youth/young adults. This is annual grant funding by the Office of Highway Safety.
<b>2. Why was this budget request not submitted during the current fiscal year budget cycle?</b>	The grant award occurred after the FY21 budget cycle was completed.
<b>3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?</b>	Grant funding is for FY 2021 Oct 1 - Sep 30 2021 and cannot wait until the next budget cycle without losing the grant funding.
<b>4. Describe the proposed method of funding? If funding is split between Funds (i.e. General, Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.</b>	Grant funding from Office of Highway Safety through ITD. Revenue neutral budget request
<b>5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?</b>	yes, continue to provide public safety via dedicated instruction of the Alive st 25 class to Meridian youth/young adults.
<b>6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.</b>	No.
<b>7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)</b>	No
<b>8. Is the amendment going to result in the disposal of an asset? (Yes or No)</b>	No
<b>9. Any additional comments?</b>	

**Total Amendment Request \$ -**

*Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.*