



MEMORANDUM FOR RECORD

DATE: March 28, 2022

FROM: Crystal Campbell, Community Development Program Coordinator

TO: Robert Simison, Mayor
Treg Bernt, Council Member
Joe Borton, Council Member
Luke Cavener, Council Member
Brad Hoaglun, Council Member
Jessica Perreault, Council Member
Liz Strader, Council Member

CC: David Miles, Chief of Staff; Emily Kane, Deputy City Attorney; Chris Johnson, City Clerk

RE: CDBG Housing, Public Facility, and Infrastructure Notice of Intent Recommendations - Revised

1. Background

The Meridian Community Development Block Grant (CDBG) Program opens two competitive applications each year.

- Public Service Application – available from April 1 to April 30.
- Housing, Public Facility, and Infrastructure Application – requires a higher level of review to ensure projects are eligible and viable, so it has an added Notice of Intent (NOI) to apply requirement. If the project appears to be a good fit, the organization will be invited to complete the full application. The NOI is available from March 1 to March 15 and the complete application is available from April 6 to May 6.

2. Housing, Public Facility, and Infrastructure Applicants

The Program Year 2022 NOI's have been received and evaluated using: 1) Project Eligibility Determination to ensure the project meets the basic federal guidelines; 2) Pre-Award Risk Assessment to determine the level of risk associated with the project; and, 3) Notice of Intent Evaluation to determine if the project falls within the guidelines of the Consolidated Plan.

Applications are divided into separate categories for those addressing housing and those addressing public facility and infrastructure needs. The funds for each category are separate, so projects are only competing for funds in the same category.

Housing Projects

NeighborWorks Boise

Homebuyer Assistance

- Provide down payment, closing costs, and principle buy down assistance for low income, first time homebuyers, purchasing affordable homes within Meridian city limits.
- Eligibility Determination: Eligible
- Pre-Award Risk Assessment: 25 (Medium Risk = 21-30)
- Notice of Intent Evaluation: 175 points

NeighborWorks Boise

Homeowner Repair

- Provide funding to rehabilitate owner-occupied homes for households within Meridian City limits that meet the eligibility requirements.
- Eligibility Determination: Eligible
- Pre-Award Risk Assessment: 29 (Medium Risk = 21-30)
- Notice of Intent Evaluation: 161 points

Public Facility/Infrastructure Projects

Meridian Public Works

Franklin Road and SW 5th Streetlights

- Add streetlights where lighting doesn't currently exist.
- Eligibility Determination: Eligible
- Pre-Award Risk Assessment: 29 (Medium Risk = 21-30)
- Notice of Intent Evaluation: 161 points

Meridian Public Works

Landing Subdivision Streetlights

- Install/modernize streetlights where the existing lighting is insufficient.
- Eligibility Determination: Eligible
- Pre-Award Risk Assessment: 29 (Medium Risk = 21-30)
- Notice of Intent Evaluation: 161 points

Meridian Food Bank

Roof Repair

- Replace current roof that has water and wind damage
- Eligibility Determination: Eligible
- Pre-Award Risk Assessment: 44 (High Risk = 31+)
- Notice of Intent Evaluation: 146 points

3. Staff Recommendation

Staff recommends the following projects be invited to complete the application:

- NeighborWorks Boise Homebuyer Assistance
- NeighborWorks Boise Homeowner Repair
- Meridian Public Works Streetlights (two separate projects)
- Meridian Food Bank Roof Repair

Completed applications will be scored and ranked by a Scoring Committee and included in the PY22 Action Plan, which will then be presented to Council for approval. If there is not enough funding for all of the projects, those that are ranked lower will be included in the PY22 Action Plan as backup projects.

4. Council Decision

Staff is asking Council to approve the recommendations above when this memo is submitted on the consent agenda at the April 5, 2022 Council Work Session meeting. All projects that are invited to complete the full application will be included in the PY22 Action Plan unless there are extenuating circumstances.

5. Next Steps

Below is the timeline for projects included in the PY22 Action Plan:

