



MEMO TO CITY COUNCIL

Request to Include Topic on the City Council Agenda

From:	Sandra Ramirez, Procurement Div.	Meeting Date:	September 24, 2024
Presenter:	N/A	Estimated Time:	0.00
Topic:	Accela SaaS Migration Subscription		

Recommended Council Action:

Approve Subscription Agreement for Accela SaaS Migration Services and multi-year subscription for the Not-to-Exceed amount of \$734,905 to begin October 1, 2024 through September 30, 2027.

Background:

FY25 budget has been approved and allocated for these services. The agreement includes contingency language regarding additional budget years based on council approval. Year one (FY25) total Not-to-Exceed amount is \$334,800 for Migration Services and Year 1 Subscription.