



Mayor Robert E. Simison

**City Council Members:**

John Overton, President

Anne Little Roberts, Vice President

Brian Whitlock

Liz Strader

Doug Taylor

Luke Cavener

**May 26, 2026**

**MEMORANDUM**

**From:** Crystal Campbell, Community Development Program Coordinator

**To:** Mayor Robert Simison and City Council

**CC:** Kendall Nagy, Curtis Calder

**RE:** Amendment to PY25 Subrecipient Agreement – Indirect Cost Rate

---

## Amendment Overview

The attached amendment and revised Attachment 1 update the PY25 Subrecipient Agreement (SRA) to allow the Subrecipient to charge indirect costs to the grant using the federally authorized de minimis indirect cost rate pursuant to 2 CFR 200.414(f).

During preparation of the original PY25 SRA, Attachment 1 incorrectly indicated that grant funds would not be utilized for staffing and related indirect costs. The Subrecipient has since requested that the agreement be revised to accurately reflect the intended administration of the grant and permit reimbursement of eligible indirect costs.

The proposed amendment does not increase the total grant award amount or expand the approved scope of work. Rather, it revises the budget structure within the existing award to allow eligible indirect costs to be charged in accordance with federal grant regulations. The revised Attachment 1 reflects these updates.

## Council Action

Council action is requested to approve the amendment to the PY25 Subrecipient Agreement and revised Attachment 1. Approval will allow the Subrecipient to apply the de minimis indirect cost rate to eligible grant activities consistent with federal requirements and the intended administration of the program.