

City of Meridian FY2021 Budget Amendment Form

Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5300	41200	0	Wages	\$
01	5300	41206	0	PT/Seasonal Wages	
01	5300	41210	0	Overtime	
01	5300	41304	0	Uniform Allowance	
01	5300	42021	0	FICA	\$
01	5300	42022	0	PERSI	\$
01	5300	42023	0	Worker's Comp	\$
01	5300	42025	0	Employee Insurance	\$
Total Personnel Costs					\$

Operating Expenditures 55104

CONTRACTED SERVICES

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	5300	-55000	0	Professional Services	\$ 700,000	\$	\$ 700,000
Total Operating Expenditures					\$ 700,000	\$	\$ 700,000

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5300		0		
Total Capital Outlay					\$

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01			0		
Total Revenue/Donations					\$

Total Amendment Cost - Lifetime

Prior Year(s)	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
Funding	2021	2022	2023	2024	2025
Personnel	\$	\$	\$	\$	\$
Operating	\$ 700,000	\$	\$	\$	\$
Capital	\$	\$	\$	\$	\$
Total	\$ -	\$ 700,000	\$	\$	\$
Total Estimated Project Cost:					\$ 700,000



Please only complete the fields highlighted in Orange.

Amendment Details

Title: Lakeview Golf Course Operations
 Department Name: Parks and Recreation
 Presenting Department Name: Parks and Recreation
 Department #: 5300
 Primary Funding Source: 1
 CIP#:
 Project #:
 Clerk's Office Stamp:

Acknowledgement

Date

Department Director: [Signature] 9/21/20

Chief Financial Officer: [Signature] 9.21.20

Council Liaison: [Signature] 9-22-20

Mayor: [Signature] 9/21/20

Title: Lakeview Golf Course Operations

Instructions for Submitting Budget Amendments

- > Department will send Amendment with Directors signature to Finance (Budget Analyst) for review
- > Finance will send Amendment to Council Liaison for signature
- > Council Liaison will send signed Amendment to Mayor
- > Mayor will send signed Amendment to Finance (Budget Analyst)
- > Finance (Budget Analyst) will send approved copy of Amendment to Department
- > Department will add copy of Amendment to Council Agenda using Novus Agenda Manager

9/21/2020 3:21 PM

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Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?

This request provides spending authority to place funds in our management company's operating account to keep Lakeview Golf Course fully functional during the initial transition and lower volume time of year. A full accounting of revenue and expenses will be provided to the City for review each month. It's our goal to offset all expenses with revenue for each fiscal year.

2. Why was this budget request not submitted during the current fiscal year budget cycle?

The asset purchase agreement between WARD and the current operator was not in place until 9-24-2020.

3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?

The public has an expectation to keep Lakeview Golf Course open.

4. Describe the proposed method of funding? If funding is split between Funds (i.e., General, Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.

General Fund

5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?

Yes

6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.

No

7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)

No

8. Is the amendment going to result in the disposal of an asset? (Yes or No)

No

9. Any additional comments?

NO REVENUE BUDGET ENTRY NEEDED AT THIS TIME. CITY WILL EVALUATE FINANCIAL SITUATION IN FEB/MAR TO DETERMINE NECESSARY FINAL BUDGET AMENDMENT. ISND

Total Amendment Request \$ 700,000

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.