



UTILITY BOARD MINUTES SPECIAL VIDEO MEETING NOVEMBER 10, 2020

CALL TO ORDER & ROLL CALL

Chair O'Connell called the meeting to order at 5:04 pm from a remote location.

Vice Chair DeBoer and Board Members Stephen Majewski, George Marshall, Stephen Milton, William Pokorny, and Brian Thomas participated remotely using a video teleconferencing platform by Zoom.

Council Liaison Lisa Anderl was absent.

Public Works Director Jason Kintner and several staff members participated remotely.

REGULAR BUSINESS

Review and consider approving the October 14, 2020 Minutes

It was moved by Thomas; seconded by Marshall to:

Approve the minutes.

A roll call vote was conducted, and the results were as follows:

Passed 7-0

FOR: 7 (DeBoer, Majewski, Marshall, Milton, O'Connell, Pokorny, and Thomas)

SCADA Project Update

Public Works Director Kintner introduced the SCADA project topic and members of the Brown and Caldwell Team. Brown and Caldwell provided a presentation that addressed the following:

- Project Background:
 - Sewer Collection System – 18 Pump Stations
 - Water Distribution System – 5 sites currently monitored
 - SCADA Criticality to Utility Operations
 - Drivers for SCADA Project
 - Project Objectives & Timeline
 - Engineer's Construction Cost Estimate - \$329K to \$465K
- Water Sites Design Review:
 - Project Scope of Work
 - Design Package Structure
 - Pump Stations at First Hill, SPU Station 171, South Fire, North Fire, and Reservoir
 - Construction Sequencing and Constraints
- Update on SCADA Replacement at Sewer Sites:
 - Ventilation Study
 - Sewer Site SCADA Construction
 - Anticipated Bid – Mid 2022
 - Anticipated Construction – 2022-2023
- Next Steps:
 - Finalize water bid documents
 - Bid Authorization – December 1 City Council Meeting
 - Bid Award – January 2021
 - Construction – May to September 2021
 - Sewer Site SCADA Design – Mid-2021

The Utility Board discussed the project and presentation; no formal motion was taken.

Director Kintner noted that the City is applying for FEMA Grants and that the SCADA project will be part of the application package. Director Kintner will report back to the Utility Board the grant's outcome.

2020 Comprehensive Garbage, Recyclables, & Compostables Report

Director Kintner introduced the Recology Team, explaining that the Solid Waste contract was established just over a year ago and that Recology was present to provide the annual report and discuss the 2021 rates.

Kevin Kelly introduced the Recology team and provided a presentation that addressed the following:

- 2020 Year in Review:
 - Waste Diversion Operations (Missed Collection Rate, COVID-19 Response, Customer Service, and Outreach Pre and Post COVID-19)
- 2021 Rate Increase
 - Inflation Adjustment based on the CPI for a 12-month period
 - Recycling Rate Adjustment based on the weighted average of two measurements conducted annually. A credit or debit adjustment is made in January of each year.

The Utility Board discussed the presentation and asked the Recology Team follow up questions; no formal action was taken.

Review Utility Board Workplan & Next Meeting

Director Kintner discussed the Utility Board Workplan and previewed the December meeting. Director Kintner will coordinate with the City Clerk and confirm the Utility Board's next meeting date, which presumably will be December 8.

ADJOURNMENT

There being no additional business, the Special Video Meeting adjourned at 6:28 pm.

Attest:

Tim O'Connell, Chair

Deborah A. Estrada, City Clerk