
CITY OF MERCER ISLAND

COMMUNITY PLANNING & DEVELOPMENT

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PLANNING COMMISSION

To: Planning Commission

From: Andrea Larson, Sr. Administrative Assistant

Date: June 9, 2021

RE: Election – Chair / Vice-Chair

SUMMARY

The Planning Commission must elect officers for a term of 1 calendar year at the first regular meeting on or after June 1 each year.

PROCESS

To elect a new Chair, the current Chair will call on the Commissioners to nominate members of the Commission. Nominations do not require a second. When it appears that no one else wishes to make any further nomination, the current Chair will ask again for further nominations and if there are none, the Chair will declare the nominations closed. A motion to close the nominations is not necessary.

After nominations have been closed, voting for the Chair takes place in the order nominations were made. A tie vote results in a failed nomination, and the current Chair will call for a vote on the next nominee. As soon as one of the nominees receives a majority vote of the Commissioners present, the Chair will declare him/her elected. No votes may be taken on any remaining nominees. Upon election, the newly-appointed Chair conducts the election for Vice Chair following the same process.