



**PARKS & RECREATION COMMISSION
STAFF REPORT**

**Item 4
October 6, 2022
Regular Business**

AGENDA ITEM INFORMATION

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|----------------------------|--|---|
| TITLE: | Aubrey Davis Park Trail Safety Improvement Project 30% Design Recommendation | <input type="checkbox"/> Discussion Only |
| RECOMMENDED ACTION: | Approve recommendation memo to City Council and authorize the Chair to transmit it to City Council | <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution |

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|-------------------------|---|
| STAFF: | Paul West, CIP Project Manager |
| COUNCIL LIAISON: | Craig Reynolds |
| EXHIBITS: | <ol style="list-style-type: none"> 1. City Council Recommendation Memorandum (revised) 2. Aubrey Davis Trails Safety Improvements 30% Plans 3. Email comments to PRC since the September 1, 2022 meeting |

SUMMARY

BACKGROUND

At its [September 1, 2022](#) meeting, the Parks and Recreation Commission (PRC) focused on its goal to send a 30% design recommendation to City Council. The PRC’s discussion led to several outcomes:

- The PRC’s proposed recommendation evolved from recommending a specific 30% design to recommending that the 30% design proceed to 60% design, with PRC review at the conclusion of that design phase.
- Outstanding design issues were enumerated for additional review in the 60% design phase.
- The revision of the draft recommendation memo was turned over to a subcommittee for drafting.
- The PRC would review the revised memo at the October 6, 2022 meeting.

Following the meeting, the subcommittee quickly completed its work and produced the memo presented in Exhibit 1. The 30% design was not revised further and is presented for reference in Exhibit 2. It would be attached to the memo as an exhibit when presented to City Council. PRC received two email comments on the project since the September meeting. These are attached in Exhibit 3.

IMPACTS OF THE RECOMMENDATION

Staff have reviewed the memo and support PRC’s recommendation. The level of community interest in this project warrants additional stewardship by the PRC. A consequence of this direction is that additional costs will be incurred, and construction of the project will be delayed. Originally targeted to begin construction in the spring of 2023, it is anticipated construction will now begin in fall 2023 or spring 2024. It should also be noted, that due to the additional design reviews requested, the design budget is increasing and will be added to the full project cost as part of the Council construction award and appropriation request.

NEXT STEPS

Staff has placed this item on the agenda of the November 1 City Council meeting. If accepted by City Council, City staff will continue to work with the Design Team to develop the 60% design. Staff expect to return to the

PRC in early 2023 for 60% design review. Based on the PRC recommendation, the construction of this project is now expected in fall 2023 or spring 2024.

RECOMMENDED ACTION

Approve the recommendation memo and authorize the Chair to transmit it to the City Council.