



# CITY OF MERCER ISLAND PLANNING COMMISSION REGULAR VIDEO MEETING MINUTES

Wednesday, June 29, 2022

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## CALL TO ORDER

The Planning Commission was called to order by Vice Chair Murphy at 6:04 pm from a remote location.

## PRESENT

Vice Chair Michael Murphy, Commissioners Carolyn Boatsman, Victor Raisys, Kate Akyuz, Michael Curry and Adam Ragheb were present.

All Commissioners participated in the meeting remotely using Zoom.

## ABSENT

Chair Daniel Hubbell was absent.

## STAFF PRESENT

Alison Van Gorp, Deputy CPD Director, Adam Zack, Senior Planner, and Zayla Archuleta, Senior Administrative Assistant, participated in the meeting remotely.

## SPECIAL BUSINESS

### Agenda Item #1: Election of Planning Commission Chair

Adam Zack, Senior Planner, provided a brief presentation.

Murphy nominated Hubbell

Boatsman nominated Murphy, Murphy declined the nomination.

There were no further nominations.

#### Vote:

Passed: 6-0

Hubbell was elected Chair.

### Agenda Item #2: Election of Planning Commission Vice-Chair

Boatsman nominated Murphy

There were no further nominations.

#### Vote:

Passed: 6-0

Murphy was elected Vice Chair.

## PUBLIC APPEARANCES

There were no public appearances

## REGULAR BUSINESS

### Agenda Item #3: Review and Approval of the April 27, 2022 Planning Commission Regular Video Meeting Minutes

It was moved by Akyuz; seconded by Boatsman to:

**Approve the minutes as amended.**

Adjust the language to Alsin Family Trust from February minutes

Passed: 6-0

### Agenda Item #4: Review and Adoption of the Planning Commission Bylaws

Adam Zack, Senior Planner, gave a brief presentation on the Planning Commission Bylaws.

It was moved by Boatsman; seconded by Raisys to:

**Approve the Bylaws.**

It was moved by Akyuz; seconded by Boatsman to:

**Amend the bylaws related to equity in community outreach** (see her full proposal, attached below).

The Commission discussed the proposed amendment. The motion was withdrawn.

It was moved by Murphy; seconded by Boatsman to:

**Amend the Bylaws related to conflict of interest** (see his full proposal in email, attached below).

The Commission discussed the proposed amendment.

It was moved by Raisys; seconded by Boatsman to:

**Table consideration of approving the Bylaws to allow the City Attorney to review the proposed amendment related to conflict of interest.**

Passed: 6-0

## OTHER BUSINESS

### Deputy Director's Report

Alison Van Gorp, Deputy Director updated the Commission on recent and upcoming items on the City Council calendar. She also provided an overview of the July Planning Commission meeting agenda, which will include review of first drafts of the Land Use and Transportation Elements of the Comprehensive Plan.

### Planned Absences for Future Meetings

There were no planned absences

### Announcements & Communications

There were no announcements & communications

### Next Scheduled Meeting

The next scheduled meeting is July 27, 2022 at 6:00pm

## ADJOURNED

The meeting adjourned at 6:57 pm

### **Proposed amendments to Section 5.1 (proposed by Commissioner Akyuz)**

- Amend Goal 1 as follows:
  - Change “effective outreach” to read “effective, culturally appropriate outreach to include:
    - Solicitations for public input in media that are consumed by all demographics on Mercer Island,
    - Full translation of outreach materials to all languages where more than 5% of island residents speak a primary language in the home other than English.”
- Add a Goal 3 that reads:
  - “Monitor and annually report on outreach effectiveness by tracking the diversity of community input at Commission hearings.”
- Add a Goal 4 that reads:
  - “Adapt outreach and public input strategies and processes if there is limited diversity in the demographics of island residents participating in the public process.”

### **New Section 6.1 (proposed by Vice-Chair Murphy)**

Conflict of Interest. Chapter 42.23 RCW and MICC Chap. 2.60 prohibit commissioners from using their positions to secure special privileges or special exemptions for themselves or others. The provisions of MICC Chap. 2.60 shall govern the handling of conflicts of interest and/or the appearance of conflicts of interest of commissioners.