



## ARTS COUNCIL CITY OF MERCER ISLAND

AC 25-03  
July 16, 2025  
Regular Business

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AC 25-03: Arts Council Officer Elections	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Appoint a Chair and Vice Chair	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Recommendation

<b>STAFF:</b>	Katie Herzog, Recreation Supervisor
<b>EXHIBITS:</b>	N/A

### EXECUTIVE SUMMARY

The purpose of this staff report is to present the process for the election of officers for the Mercer Island Arts Council (AC).

### BACKGROUND

According to the [Mercer Island Arts Council Bylaws](#), the positions of Chair and Vice Chair are elected annually by the Arts Council during the July meeting. Each officer serves a one-year term, with no term limits, allowing members to be re-elected to the same position in subsequent years.

All members of the Arts Council are eligible for appointment to officer positions at any point during their tenure on the Arts Council. The bylaws also outline the duties associated with each officer role and the procedures for conducting elections.

### ISSUE/DISCUSSION

Tonight, the Arts Council is scheduled to appoint a new Chair and Vice Chair utilizing the following process to elect new officers (as noted in section 3.1 of the bylaws).

The Staff Liaison shall conduct the elections for Chair as follows:

- A. Any Councilor may nominate a candidate for Chair; no second is needed.
- B. Nominees may accept or decline the nomination.
- C. If only one (1) nomination is made, it is appropriate to make a motion and obtain a second to instruct the Staff Liaison to cast a unanimous ballot for that nomination for Chair. Approval is by majority vote of Councilors present.
- D. If more than one (1) nomination is made, an open election is conducted by a roll call vote.
- E. To be elected, the nominee needs a majority vote of Arts Council.
- F. Elections will continue until a Chair is elected by a majority vote of the Arts Council.
- G. The Staff Liaison shall declare the nominee receiving the majority vote as the new Chair.

\*This process is repeated for the election of the Vice Chair.

### NEXT STEPS

Following the election of officers, the new officers will immediately assume their respective roles unless they request the Staff Liaison to continue facilitating the current meeting.

## RECOMMENDED ACTION

1. Appoint Chair and Vice Chair utilizing the current process.