



# JOINT OPEN SPACE CONSERVANCY TRUST & PARKS & RECREATION COMMISSION HYBRID MEETING MINUTES April 18, 2024

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## CALL TO ORDER

The Joint Meeting of the Open Space Conservancy Trust and Parks and Recreation Commission was called to order by Chair Struck at 5:00 pm.

**Open Space Conservancy Trust:** Chair Geraldine Poor, Vice Chair Hillary Ethe, Secretary Marie Bender, and Trustees Councilmember Jake Jacobson, Craig Olsen, Thomas Hildebrandt, and Carol Lynn Berseth were present.

**Parks and Recreation Commission:** Chair Peter Struck, Vice Chair Paul Burstein, and Commissioners Jodi McCarthy, Rory Westberg, Don Cohen, Ashley Hay, were present. Council Liaison Craig Reynolds was present.

**Staff Participation:** City Manager Jessi Bon, CPD Deputy Director Alison Van Gorp, Senior Management Analyst Merrill Thomas-Schadt, Management Analyst Carson Hornsby, Recreation Manager Ryan Daly, Parks Operations Manager Sam Harb, and Recreation Specialist Raven Gillis were present.

Eileen Keiffer, outside counsel with Madrona Law, was present.

## APPEARANCES

No public appearances

## SPECIAL BUSINESS

### 1. PRC 24-06 Open Space Zone

City Manager Jessi Bon and Staff presented. Commissioners and Trustees engaged in discussion and asked questions.

At 5:13pm Chair Poor recognized Trustee Thomas Hildebrandt in attendance via Zoom

### Recess from 6:59pm to 7:18pm

It was moved by PRC Commissioner Westberg; seconded by Commissioner McCarthy to:  
**Approve the draft Open Space zoning code in substantially the form presented, authorize the Chairs to finalize the standards for signage and kiosks as discussed, and submit to the Planning Commission for consideration during the legislative review process.**

Passed: 7 – 0

It was moved by OSCT Trustee Berseth; seconded by Trustee Jacobson to:  
**Approve the draft Open Space zoning code in substantially the form presented, authorize the Chairs to finalize the standards for signage and kiosks as discussed, and submit to the Planning Commission for consideration during the legislative review process.**

Passed: 7 – 0

It was moved by OSCT Trustee Bender; seconded by Trustee Jacobson to:  
**Approve the Hand-Off Memo as discussed and authorize the Chairs of the PRC and OSCT to finalize the memo and present the recommendation to the Planning Commission.**

Passed: 7 – 0

It was moved by PRC Commissioner Hay; seconded by Commissioner Westberg to:  
**Approve the Hand-Off Memo as discussed and authorize the Chairs of the PRC and OSCT to finalize the memo and present the recommendation to the Planning Commission.**

Passed: 7 – 0

**ADJOURNMENT at 8:02 PM**