



# **PARKS & RECREATION COMMISSION**

## **REGULAR MEETING MINUTES**

### **October 5, 2023**

#### **CALL TO ORDER**

Chair Struck called the meeting to order at 5:00pm via Zoom Online meeting.

#### **ROLL CALL**

Chair Peter Struck, Vice Chair Paul Burstein, and Commissioners Jodi McCarthy, Rory Westberg, Don Cohen, Sarah Marxen and Ashley Hay were present for the Parks & Recreation Commission.

Staff present were City Clerk Andrea Larson, Recreation Manager Ryan Daly, Recreation Supervisor Katie Herzog, Recreation Coordinator Dave Setterlund, and Recreation Specialist Raven Gillis.

#### **APPEARANCES**

*No public Appearances*

#### **DEPARTMENT REPORT**

##### **1. Recreation Manager Ryan Daly reported on the following items:**

- **City Hall Closure: Accessing City Service**
- **Parks and Natural Resources**
- **Bikes Skills Area – Update**
- **Save the Date: Arbor Day Event**
- **MI HALLO-WEEKEND**

#### **REGULAR BUSINESS**

##### **2. Approval of Minutes**

Minutes from the September 7, 2023 Regular Meeting were presented.

It was moved by Hay; seconded by Cohen to:

**Approve the minutes from the September 7, 2023 meeting**

Passed: 7 – 0

##### **3. Parks and Recreation Commission Bylaws Update**

City Clerk Andrea Larson and Recreation Manager Ryan Daly presented. Commissioners reviewed the bylaws, asked questions, engaged in discussion, and provided feedback.

It was moved by Westberg; seconded by Hay to:

**Adopt the proposed revised Bylaws with the modifications agreed upon by the Commission during this evening's meeting.**

Passed: 7 – 0

##### **4. Review of P-Patch Community Garden Rules**

Recreation Manager Ryan Daly, Recreation Supervisor Katie Herzog, and Recreation Coordinator Dave Setterlund presented. Commissioners reviewed the rules, asked questions, engaged in discussion, and provided feedback.

Commissioner Cohen left the meeting at 7:15pm

It was moved by Hay; seconded by McCarthy to:

**Endorse the P-Patch Community Garden Rules with the modifications agreed upon by the Commission during this evening's meeting.**

Passed: 6 – 0

## **OTHER BUSINESS**

### **5. 2023 Planning Schedule Update**

Recreation Manager Ryan Daly provided an update.

### **6. Commissioner Reports / Work Plan Update**

**ADJOURNMENT at 7:22 PM**