



# Memorandum

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**CITY OF MERCER ISLAND, PUBLIC WORKS DEPARTMENT**

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**Date:** July 12, 2022

**To:** Utility Board

**From:** Clint Morris, Capital Division Manager

**Cc:** Jason Kintner, Chief of Operations/Public Works Director  
Patrick Yamashita, Deputy Public Works Director/City Engineer

**Re:** July 15<sup>th</sup> Utility Board CIP Preview

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As one of the early steps in preparing the upcoming biennial budget, staff prepares a proposed capital improvement program (CIP) for 2023-2024. On Tuesday evening, Public Works staff will highlight several projects included in the proposed CIP and allow the Utility Board to preview and comment on the proposed projects.

The Water System Plan, General Sewer Plan, and Comprehensive Basin Plan are the guiding planning documents used by staff in developing the proposed CIP. In addition, staff utilizes information from water system hydraulic modeling, video inspection of sewer and drainage pipes, periodic assessment of changing conditions in storm basins/ravines, maintenance history (ex: main and pipe breaks), and other information from field operations staff.