

2021-2022 Sustainability Work Plan (Proposed)				
TASK	PROJECTS	STATUS	TIMELINE	
			2021	2022
A. Update carbon footprint tracking database	Existing carbon footprint tracking data ends in 2016 and the City has moved away from the prior tracking platform. Select new tracking software; gather and upload 2017-2020 data for analysis.	<ul style="list-style-type: none"> Software research underway 	Q4	Q1
	Review dataset with Sustainability Committee. Implement plan to stay current on database, explore use of volunteers/partners to help with ongoing data entry.			
B. Assess GHG reduction actions	Work with the Sustainability Committee to prepare a recommendation on development of a Citywide Climate Action Plan, to include collaboration with partners and the community.	<ul style="list-style-type: none"> Schedule for Q3 discussion with Sustainability Committee, recommendation to City Council to follow. 	Q3-Q4	Q1-Q2
	Evaluate resources needed to develop plan and present to City Council for consideration as part of future work plan.			
C. Maintain and invigorate sustainability partnerships	Promote climate engagement by partnering on outreach with local advocacy groups. Develop community engagement and information-sharing strategies.	<ul style="list-style-type: none"> Will review engagement and communications strategy with Sustainability Committee. 	Q4	Ongoing
	Collaborate with K4C on joint energy retrofit campaigns, PSE incentives, and green building code; support Legislative Session priorities.	<ul style="list-style-type: none"> Research and collaboration ongoing Sustainability Committee meetings ongoing. 	Ongoing	Ongoing

D. Promote solar programs	Research additional opportunities for expansion of solar programs at City facilities and opportunities for community participation.	<ul style="list-style-type: none"> Explore opportunities with City Facilities and Parks staff (e.g. park restroom facilities). Continue ongoing discussions about community solar options. 	Q4	Q1
E. CIP Project Coordination	Engage with Capital and Engineering Team and develop a procedure to incorporate sustainability best practices in bid documents and procurement opportunities	<ul style="list-style-type: none"> Meetings with project managers underway. 	Q3-Q4	Q1-Q4
	Collaborate with Bike/Pedestrian Improvement Projects & TIP Development (annually)	<ul style="list-style-type: none"> Meetings with project managers underway. 	Q2-Q4	Q2-Q4
F. Identify general efficiency & sustainability opportunities in City operations	Mechanic Shop lighting retrofit	<ul style="list-style-type: none"> Needs assessment and equipment specifications complete. Preparing cost estimate and anticipate beginning project in Q2. 	Q2	
	City facility improvements (HVAC assessments, LED light retrofits, emergency generator replacements, etc.)	<ul style="list-style-type: none"> Project assessments underway. Will prepare project funding recommendations for review by Sustainability Committee by Q1 2022. Incorporate project recommendations into 2023-2024 budget. 		Q1-Q4
	Explore green fleet alternatives. Review and update policies and technology as options become more available. Work directly with City Departments to evaluate/test equipment prior to purchase.	<ul style="list-style-type: none"> Review upcoming fleet replacements and evaluate options for green fleet replacements. 	Q4	Ongoing
	Research and recommend new fleet fuel tracking software; use to identify inefficient vehicles for replacement. Ensure software integration links to CityWorks business system.	<ul style="list-style-type: none"> Initial research started 		Q1

	Update City Procurement policy with sustainability language.	• TBD		Q2
	Research and update City Fat, Oil & Grease (FOG) program for the Sewer Utility	• TBD		Q4
	Complete NPDES permit requirements for Stormwater Utility.	• Annual Report	Q1/Ongoing	Q1/Ongoing
G. Continue mobility initiatives	Explore Bikeshare return to MI (and evaluate Scootershare pilot)	• Ongoing discussions with Lime/Jump	Q2-Q3	Q2-Q3
	Manage Metro Route #630 commuter shuttle contract	• Ongoing; to return post-pandemic	TBD	TBD
H. Support Bike/Ped programs	Support transportation engineer bike/pedestrian improvement projects	• Discussions underway	Q3-Q4	TBD
	Install bicycle wayfinding signage in Town Center	• Signage to be fabricated	Q3-Q4	
I. Manage Recology contract	Explore joint community outreach and waste-reduction measures, identify improved opportunities for multi-family (condo/apt) housing.	• Ongoing discussions; planning for implementation strategies post-COVID.	Ongoing	Ongoing