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# DESIGN COMMISSION

## MEETING MINUTES

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Wednesday, May 13, 2021

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### CALL TO ORDER

Chair Richard Erwin called the virtual meeting to order at 6:05 PM from a remote location.

### ROLL CALL

Chair Richard Erwin, Vice Chair Colin Brandt, Commissioners Traci Granbois, Claire McPherson, Anthony Perez, and Tom Soeprono (6:12pm) were present. Commissioner and Suzanne Zahr was absent.

### STAFF PRESENT

Jeff Thomas, Interim CPD Director, Andrea Larson, Senior Administrative Assistant, and Robin Proebsting, Senior Planner were present.

### APPEARANCES

There were no public appearances.

### REGULAR BUSINESS

#### Agenda Item #1 April 22, 2021 minutes

It was moved by Brandt; seconded by Perez to:

**Approve the April 22, 2021 minutes**

Passed 5-0

#### Agenda Item #3: DSR20-010 – Shell Station renovation Study Session

Robin Proebsting, Senior Planner, gave a brief presentation and introduced the project.

Brad Kaul, Kaul Design Architecture, and the applicant team of Bob Hanford, Christopher Randish, John Tryon, and Matt Randish, gave a presentation on the proposed project and walked the Design Commission through what changes are being proposed.

The Commission reviewed the proposed project and provided feedback to the applicant team and asked questions of the applicant team.

### PLANNED ABSENCES FOR FUTURE MEETINGS

There were no planned absences.

### OTHER BUSINESS

Jeff Thomas, Interim CPD Director, thanked Chair Erwin and Commissioner Zahr for their service on the Design Commission as their terms are expiring on May 31. He also let the Commission know that Sr. Planner

Proebsting will be leaving the city in June. Director Thomas also spoke to potential future meetings coming before the Design Commission.

The Commission thanked Chair Erwin for his service on the Design Commission.

**ANNOUNCEMENTS AND COMMUNICATIONS**

There were none.

**ADJOURNMENT**

The meeting was adjourned at 7:38 PM