
DESIGN COMMISSION

MEETING MINUTES



Wednesday, December 9, 2020

CALL TO ORDER

Vice Chair Colin Brandt called the virtual meeting meeting to order at 7:03 PM from a remote location.

ROLL CALL

Vice Chair Colin Brandt, Commissioners, Traci Granbois, Claire McPherson, Tom Soeprono and Suzanne Zahr were present. Chair Richard Erwin and Commissioner Anthony Perez were absent

STAFF PRESENT

Jeff Thomas, Interim CPD Director, Andrea Larson, Senior Administrative Assistant, Robin Proebsting, Senior Planner and Bio Park, City Attorney were present.

MEETING MINUTES APPROVAL

The Commission reviewed the minutes from the October 28, 2020

It was moved by Soeprono; seconded by McPherson to:

Approve the October 28, 2020 minutes

Passed 5-0

PUBLIC HEARING

Agenda Item #1: DSR20-006 – Mercer Park Office Building Renovation - Public Hearing

Chair Erwin opened the Public Hearing at 7:09pm.

There were no public comments provided to the Commission.

Vice Chair Brandt closed the public hearing at 7:10pm

REGULAR BUSINESS

Agenda Item #2: DSR20-006 – Mercer Park Office Building Renovation

Robin Proebsting, Senior Planner, introduced the Mercer Park office building team.

Mark Gearhart, Ryan Companies the developer for the project, gave a presentation on the project and answered the Commissions questions regarding the project.

Robin Proebsting, Senior Planner, gave a brief staff presentation of the project.

The Commission reviewed and discussed the project.

It was moved by Zahr; seconded by Soeprono to:

Grant Mercer Park South, LLC design review approval for the proposed exterior modifications to the building located at 3003 77th Avenue SE, as shown in Exhibit 2 subject to the following conditions, and further conditioned as follows.

1. All aspects of the proposed development shall be in substantial conformance with the detail information submitted with this application (i.e. elevations, perspective drawings, colors, materials,

font, size of sign lettering and relationship and layout of the approved wording and graphics), as depicted by Exhibit 2.

2. If a building permit is required and the applicant has not submitted a complete application for a building permit within three years from the date of this notice, or within two years from the decision on appeal from the final design review decision, design review approval shall expire.

Passed 5-0

PLANNED ABSENCES FOR FUTURE MEETINGS

There were no planned absences.

OTHER BUSINESS

Jeff Thomas, Interim CPD Director, gave a brief department update to the Commission.

Andrea Larson, Sr. Administrative Assistant, briefly spoke to the Commission regarding the start time of meetings.

ANNOUNCEMENTS AND COMMUNICATIONS

The next Design Commission meeting is TBD.

ADJOURNMENT

The meeting was adjourned at 8:25PM