



ARTS COUNCIL STAFF REPORT

**Item #6
July 20, 2022
Regular Business**

AGENDA ITEM INFORMATION

TITLE:	Arts Council Planning Schedule and Committee Update	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <ul style="list-style-type: none"> <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	<ol style="list-style-type: none"> 1. Receive the update; 2. Support adding a Special Meeting in September; and 3. Upon confirming the viability of Arts Council Committees, establish a Committee Chair to work directly with staff. 	
STAFF:	Ryan Daly, Recreation Manager Sarah Bluvas, CIP Project Manager	
COUNCIL LIAISON:	Salim Nice	
EXHIBITS:	<ol style="list-style-type: none"> 1. 2022 Arts Council Planning Schedule 2. 2022 City Arts and Culture Workplan 	

SUMMARY

The purpose of this staff report is to update the Arts Council on the 2022 Arts Council Planning Schedule as well as the various Arts Council committees established at previous meetings.

PLANNING SCHEDULE

The Arts Council Planning Schedule (Exhibit 1) is used to inform the community and the Arts Council about upcoming meeting topics and enables City staff and the board to prioritize work plan items throughout the year. The third and fourth quarters of this year include critical project work, such as policy updates and discussion of public art/placemaking opportunities in upcoming Capital Improvement Program (CIP) projects, and will require the Arts Council’s input and recommendations. Staff requests scheduling a Special Meeting of the Arts Council in September to provide staff the opportunity to inform the Arts Council of those projects and seek additional Arts Council direction.

Over the next 3 months staff also anticipates working with the Arts Council Chair and Vice-Chair to develop the 2023 Arts Council Planning Schedule, to be presented at the Regular Arts Council Meeting on October 19, 2022. Parallel to this process, staff will be developing the Recreation Division’s 2023 Arts & Culture Work Plan and will return in October to discuss and seek endorsement on the work plan from the Arts Council.

COMMITTEES

During the first two regular meetings of the year, the Arts Council formed various Committees (committee membership provided below) to assist staff in addressing items on the Recreation Division’s Arts & Culture Work Plan.

- **Arts Summit Committee:** Arts Councilmembers Elizabeth Mitchel, Rachel Blum
- **Policy Committee:** Arts Councilmembers Suzanne Skone, Jonathan Harrington, Rosemary Moore
- **Special Events Committee:** Arts Councilmembers Elizabeth Mitchell, Rachel Blum, Daniel Becker

Unfortunately, due to a variety of factors, such as scheduling challenges and limited staff capacity, these committees have either met minimally or have yet to meet at all. To restart and streamline committee work, staff recommend dissolving the Arts Summit Committee (which completed its duties in facilitating the Arts Summit). Additionally, staff request that the Policy Committee and Special Events Committee each appoint Committee Chairs, who will oversee scheduling committee meetings and serve as a liaison between the committee, staff, and the full Arts Council.

NEXT STEPS

Assuming the Arts Council supports scheduling a Special Meeting in September, staff will follow up to confirm the date and time. Staff also request that the appointed Committee Chairs convene their respective committees before the Special Meeting; staff are available to participate in these committee meetings as well as to meet with the Committee Chair ahead of time to discuss meeting agendas and desired outcomes.

RECOMMENDATION

1. Receive the update;
2. Support adding a Special Meeting in September; and
3. Upon confirming the viability of Arts Council Committees, establish a Committee Chair to work directly with staff.