



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6584  
December 3, 2024  
Consent Agenda**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6584: Human Services Pooled Fund Interlocal Agreement	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Authorize the City Manager to sign the interlocal agreement to continue the Human Services Pooled Fund.	

<b>DEPARTMENT:</b>	Youth and Family Services
<b>STAFF:</b>	Ali Spietz, Chief of Administration Derek Franklin, YFS Administrator
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Interlocal Agreement Between the Cities Continuing the Human Services Pooled Fund
<b>CITY COUNCIL PRIORITY:</b>	4. Focus efforts and actions to be an environmentally and fiscally sustainable, connected, and diverse community.

<b>AMOUNT OF EXPENDITURE</b>	\$ 47,500
<b>AMOUNT BUDGETED</b>	\$ 47,500
<b>APPROPRIATION REQUIRED</b>	\$ n/a

**EXECUTIVE SUMMARY**

The purpose of this agenda bill is to authorize the City Manager to sign the new interlocal agreement to continue the Human Services Pooled Fund (Exhibit 1).

- In 2008, the City of Mercer Island entered into a Memorandum of Understanding (MOU) with 10 eastside cities for the delivery of human services programs.
- In 2014, the City entered into an interlocal agreement to continue the Human Services Pooled Fund through 2018 with a yearly renewal clause thereafter.
- In 2023, the City of Bellevue informed the parties to the agreement that they would no longer be the lead agency for the Pooled Fund.
- The City of Kirkland stepped up to be lead agency for the Pooled Fund starting in January 2025 and thus a new interlocal agreement is needed.

**BACKGROUND**

In 2008, the City of Mercer Island entered into a Memorandum of Understanding (MOU) with 10 eastside cities for the delivery of human services programs. The MOU was developed to allow cities to pool their

resources for human service provision so that the application, reporting, and documentation process could be streamlined for the providers as well as the cities ([AB 4264](#)).

As part of the agreement, the lead agency is responsible for invoicing the parties and distributing the pooled funds to the service providers selected by the project team made up of representatives from each city. Each city is responsible for determining their level of contribution to the Pooled Fund.

In 2014, before the expiration of the MOU, eight of the original ten cities drafted a new interlocal agreement (ILA) to continue the Human Services Pooled Fund through 2018 with a yearly renewal clause thereafter ([AB 5219](#)). *Note: With the change from MOU to ILA, the ILA was not appropriately routed for signatures in 2014 and was retroactively approved by the City Council in 2016.*

## ISSUE/DISCUSSION

In 2023, the City of Bellevue informed the parties to the agreement that they would no longer be the lead agency for the Pooled Fund beginning in 2025. The City of Kirkland stepped up to be lead agency for the Pooled Fund starting in January 2025 and thus a new interlocal agreement is needed.

### Funding

The funds are approved through the biennial budget process and are allocated to the pooled fund for distribution to agencies that provide specialized services not available through Mercer Island Youth & Family Services. The proposed 2025-2026 budget of \$47,500 per year allocates funds to the following agencies:

- Homelessness Outreach and Shelter ([Catholic Community Services](#), [Porchlight](#) (formerly Congregations for the Homeless), [Friends of Youth](#), [The Sophia Way](#)): \$30,000
- [Eastside Legal Assistance Program](#): \$3,500
- [King County Sexual Assault Resource Center](#): \$4,000
- [LifeWire](#) (Domestic Violence Survivor Support): \$10,000

## NEXT STEPS

Following the approval of the interlocal agreement, staff will inform the City of Kirkland of Mercer Island's continued participation in the Human Services Pooled Fund and will make the appropriate payments to the City of Kirkland for distribution to the agencies being supported.

## RECOMMENDED ACTION

Authorize the City Manager to sign the interlocal agreement to continue the Human Services Pooled Fund substantially in the form attached as Exhibit 1 to this agenda bill.