



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6045**  
**March 26, 2022**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6045: Review City Council Rules of Procedure	<input checked="" type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Review proposed amendments to the City Council Rules of Procedure and provide direction.	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	City Manager		
<b>STAFF:</b>	Ali Spietz, Chief of Administration Andrea Larson, City Clerk		
<b>COUNCIL LIAISON:</b>	n/a		
<b>EXHIBITS:</b>	1. DRAFT City Council Rules of Procedure		
<b>CITY COUNCIL PRIORITY:</b>	n/a		

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

This agenda bill is to review the City Council Rules of Procedure and discuss any proposed amendments.

### BACKGROUND

In 2004 (see [AB 3855](#)), the City Council adopted Rules of Procedure ("Rules") in accordance with MICC 2.06.050(A), which reads, in part: "The council shall determine its own rules, bylaws and order of business, and may establish rules for the conduct of council meetings and the maintenance of order." The Rules were most recently amended on May 18, 2021 (see [AB 5870](#)).

### ISSUE/DISCUSSION

Each year, at the Planning Session the City Council has the opportunity to review the City Council Rules of Procedure and propose amendments. In addition, staff has compiled (throughout the year) possible amendments for the Council to consider during the annual review.

Exhibit 1 is a draft version of the Rules of Procedure containing staff proposed amendments. The majority of the amendments are small, grammatical edits. Staff is proposing the following substantive amendments:

- **Section 2.2 - Election of Mayor and Deputy Mayor**
  - Add language to allow nominees to accept or decline a nomination
  - Remove language requiring a 2/3 vote to close nominations
  - Amend language to have the City Clerk conduct elections for Deputy Mayor
- **Section 3.1 – General Meeting Guidelines, H. Roll Call Voting for Hybrid Meetings**
  - Add the following language regarding conducting roll call votes for hybrid meetings  
“During hybrid meetings, City Council voting will be done by roll call. Once a motion has been made and seconded, the Mayor will ask the City Clerk to call the roll. The City Clerk calls the roll, and each Councilmember, as their name is called, answers "yes" or "no," or "abstain" if they do not wish to vote, and the Clerk notes the answers. If the vote count is not clear, the City Clerk reads the names of those who answered in the affirmative, and afterwards those in the negative, and then those who answered "abstain," and the Mayor announces the result.”
- **Section 3.2 – Types of Meetings, F. Hybrid Meetings**
  - Add the following language defining hybrid meetings  
“Any meeting that has Councilmembers, staff, and the public attending remotely AND in-person is a hybrid meeting.”
- **Section 3.3 - Order of Regular City Council Meeting Agenda, B. Pledge of Allegiance**
  - Add the following language regarding who leads the Pledge of Allegiance  
“The Mayor or a designated Councilmember will lead the Pledge of Allegiance at the beginning of the meeting.”
- **Section 8.12 - (Board & Commission) Appointment Process**
  - Add language to clarify that only applications received before the deadline will be forwarded to the City Council

## NEXT STEPS

Following City Council direction on any proposed amendments, staff will return at the April 19, 2022 City Council Meeting with a resolution to approve amendments to the Rules of Procedures.

## RECOMMENDED ACTION

Review proposed amendments to the City Council Rules of Procedure and provide direction.