



# PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm.  
Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

OCTOBER 15		DUE TO:	10/4 D/P	10/7 FN	10/7 CA	10/8 Clerk
ABSENCES: Bon						
ITEM TYPE   TIME   TOPIC				STAFF		SIGNER
STUDY SESSION (5:30-7:00 pm)						
90	AB 5613: Aubrey Davis Park Master Plan Review			Paul West & Ryan Daly		
SPECIAL BUSINESS (7:00 pm)						
5	AB 5618: Domestic Violence Action Month Proclamation No. 247			Derek Franklin		
CONSENT CALENDAR						
--	AB 5614: HB 1406 Resolution No. 1568 - Shared Revenue for Affordable Housing			Alison Van Gorp		
REGULAR BUSINESS						
60	AB 5617: 2019 Comprehensive Plan Amendments (1 <sup>st</sup> Reading)			Evan Maxim		
30	AB 5619: Draft 2020 State Legislative Priorities			Ali Spietz		
15	AB 5586: Code Amendments Related to Business Licenses (1 <sup>st</sup> Reading)			Deb Estrada		

OCTOBER 24 (THURSDAY, 4:45-6:00 PM)						
Legal Notice: published 10/16						
ABSENCES: Wisenteiner & Anderl						
	<b>Joint Meeting with MISD Board</b>					
30	Sister City Student Reception (30 Minutes; 5:45 – 6:15)			Deb		

NOVEMBER 4 (MONDAY)		DUE TO:	10/25 D/P	10/28 FN	10/28 CA	10/29 Clerk
Legal Notice: published 10/30						
ABSENCES:						
ITEM TYPE   TIME   TOPIC				STAFF		SIGNER
EXECUTIVE SESSION (5:00-6:00 pm)						
60	For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)					
STUDY SESSION (6:00-7:00 pm)						
60	AB xxxx: Zayo Franchise Discussion			Bio Park		
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
--	AB xxxx: Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Agreement			Dave Jokinen		
--	AB xxxx: Accept SAMSHSA Federal Grants for YFS			Cindy Goodwin		
--	AB xxxx: 2019 Comprehensive Plan Amendments (Second Reading & Adoption)			Evan Maxim		

--	AB xxxx: Final 2020 State Legislative Priorities	Ali Spietz	
--	AB xxxx: Business Licenses and Regulations Code Amendment (2nd Reading & Adoption)	Deb Estrada	
--	AB 5612: Groveland Park Repair & Shoreline Improvements Project Closeout	Paul West	
<b>PUBLIC HEARING</b>			
<b>REGULAR BUSINESS</b>			
15	AB xxxx: City B&O Tax Model Ordinance (1 <sup>st</sup> Reading)	LaJuan Tuttle & Deb Estrada	
30	AB xxxx: Q3 Sustainability Update	Ross Freeman	
30	AB xxxx: HB 1406 Ordinance 1 <sup>st</sup> Reading and Adoption - Shared Revenue for Affordable Housing	Alison Van Gorp	
30	AB xxxx: 2020 Comprehensive Plan Amendment Docket	Evan Maxim	
<b>EXECUTIVE SESSION</b>			

<b>NOVEMBER 5</b>			
Legal Notice: published 10/30			
	<b>CANCELED (Election Day)</b>		

NOVEMBER 19		DUE TO:	11/8 D/P	11/11 FN	11/11 CA	11/12 Clerk
ABSENCES:						
ITEM TYPE   TIME   TOPIC				STAFF		SIGNER
STUDY SESSION (5:00-7:00 pm) (Time change TBD)						
60	AB xxxx: Community Needs Assessment			Cindy Goodwin		
SPECIAL BUSINESS (7:00 pm)						
	Key to the City Presentation					
CONSENT CALENDAR						
--	AB xxxx: Zayo Franchise 2nd Reading & Adoption			Bio Park		
--	AB xxxx: City B&O Tax Model Ordinance (2nd Reading & Adoption)			LaJuan Tuttle & Deb Estrada		
PUBLIC HEARING						
60	AB xxxx: 2019-2020 Mid-Biennial Budget Review (Third Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments; NORCOM 2020 budget resolution; 2020 utility rate resolutions; and 2020 property tax ordinances <b>Legal Notice: 11/6 &amp; 11/13</b>			LaJuan Tuttle		
REGULAR BUSINESS						
30	AB xxxx: ARCH Update and 2020 Work Plan and Budget			Alison Van Gorp		
60	AB xxxx: Minor Code Amendments (1 <sup>st</sup> Reading)			Evan Maxim		
30	AB xxxx: Rooftop Railings Code Amendment (1 <sup>st</sup> Reading)			Evan Maxim		
60	AB xxxx: Aubrey Davis Park Master Plan Adoption			Paul West & Ryan Daly		
60	AB xxxx: Sound Transit Park-and-Ride Parking Permit Program			Kirsten Taylor		
EXECUTIVE SESSION						

30	For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)
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DECEMBER 3 ABSENCES:			DUE TO:	11/22 D/P	11/25 FN	11/25 CA	11/26 Clerk
ITEM TYPE   TIME   TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
--	AB xxxx: Minor Code Amendments (2 <sup>nd</sup> Reading & Adoption)				Evan Maxim		
--	AB xxxx: Rooftop Railings Code Amendment (2 <sup>nd</sup> Reading & Adoption)				Evan Maxim		
--	AB xxxx: CPD Development and Construction Permit Fees Update (Resolution)				Alison VanGorp		
PUBLIC HEARING							
30	AB xxxx: Interim Design and Concealment Standards for Small Cell Facilities Deployment Ordinance (Extension and Adoption) <b>Legal Notice: 10/30</b>				Evan Maxim		
REGULAR BUSINESS							
	AB xxxx: CIP Projects Update and Project Management Report				LaJuan Tuttle		
	AB xxxx: Community Facility – Planning Commission report				Evan Maxim		
EXECUTIVE SESSION							

DECEMBER 17						
	POTENTIALLY CANCELED					

#### OTHER ITEMS TO BE SCHEDULED:

- Process to Appoint Permanent City Manager – K. Segle
- Open Space Vegetation Management Report – A. Sommargren
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Utility Projects Update – J. Kintner
- Pilot Project for Short-Term Commuter Parking – E. Holmes

#### 2020 Agenda Items:

- Pavement 101 (Q1)
- Stormwater Dissolved Metals Testing Report (Q2)
- Joint Meeting with Parks & Recreation Commission (Feb)
- Code Compliance and Short-Term Rentals Discussion – A. Van Gorp

#### MISD BOARD JOINT MEETING DATES:

- Thursday, October 24, 2019, 4:45-6:00 pm
- Thursday, April 23, 2020, 4:45-6:00 pm

## 2020

JANUARY 7 ABSENCES:			DUE TO:	12/27 D/P	12/30 FN	12/30 CA	12/31 Clerk
ITEM TYPE   TIME   TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							

SPECIAL BUSINESS (7:00 pm)			
CONSENT CALENDAR			
PUBLIC HEARING			
REGULAR BUSINESS			
EXECUTIVE SESSION			

JANUARY 21 ABSENCES:			DUE TO:	1/10 D/P	1/13 FN	1/13 CA	1/14 Clerk
ITEM TYPE   TIME   TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
60	MIFYs Foundation Strategic Plan Report				Cindy Goodwin		
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
EXECUTIVE SESSION							

<b>JANUARY 24 (FRIDAY) - PLANNING SESSION</b>	
LEGAL NOTICE	
<b>JANUARY 25 (SATURDAY) - PLANNING SESSION</b>	
LEGAL NOTICE	

<b>FEBRUARY 4</b>		<b>DUE</b>	<b>1/24</b>	<b>1/27</b>	<b>1/27</b>	<b>1/28</b>
ABSENCES:		TO:	D/P	FN	CA	Clerk
<b>ITEM TYPE   TIME   TOPIC</b>				<b>STAFF</b>		<b>SIGNER</b>

<b>STUDY SESSION (6:00-7:00 pm)</b>			
<b>SPECIAL BUSINESS (7:00 pm)</b>			
<b>CONSENT CALENDAR</b>			
<b>PUBLIC HEARING</b>			
<b>REGULAR BUSINESS</b>			
<b>EXECUTIVE SESSION</b>			

FEBRUARY 18 ABSENCES:			DUE TO:	2/7 D/P	2/10 FN	2/10 CA	2/11 Clerk
ITEM TYPE   TIME   TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
EXECUTIVE SESSION							

**ANNUAL (ROUTINE) ITEMS:****Council/City Manager:**

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Priorities (Q2)
- City Council Mid-Year Planning Session (Q2)
- Sustainability Update (Q1 & Q3)
- Boards & Commissions Annual Appointments (Q2)

**Community Planning and Development:**

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Code Amendment to Update School Impact Fees (Q3)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

**Finance/Budget:**

- Every Year:
  - General Fund & REET Surplus Disposition (Q2)
  - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
  - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
  - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
  - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
  - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
  - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
  - Operating Budget Kick-Off (Mid-Year PS)
  - Proposed Budget: Presentation & Distribution (1st Oct Mtg)
  - Proposed Budget: Operating Budget Review (2nd Oct Mtg)
  - Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
  - Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
  - Final Budget Adoption (1st Dec Mtg)

**Fire Department:****Human Resources:**

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

**Parks & Recreation:**

- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)
- Open Space Vegetation Management Report (Q2, every other year)

**Public Works:**

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

**Youth & Family Services:**

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

**Proclamations:**

- Martin Luther King Jr. Day (1st Jan)
- Black History Month (1st Feb)
- Women's History Month & International Women's Day (1st Mar)
- Sexual Assault Awareness Month (1st Apr)
- Safe Boating and Paddling Week (2nd May)
- Parks and Recreation Month (1st Jul)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor's Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)
- Veteran's Day (1st Nov)