



2020 PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

| JANUARY 21 | | DUE TO: | 1/10 D/P | 1/13 FN | 1/13 CA | 1/14 Clerk |
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| ABSENCES: Rosenbaum | | | | | | |
| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (5:30-7:00 pm) | | | | | | |
| 60 | AB 5650: Community Needs Assessment & Human Services Funding | | | | Cindy Goodwin | |
| 30 | AB 5651: MIFYF Foundation Strategic Planning Report | | | | Cindy Goodwin | |
| SPECIAL BUSINESS (7:00 pm) | | | | | | |
| | AB 5654: Sister City 20 th Anniversary Proclamation No. 248 | | | | Kirsten Taylor | |
| CONSENT CALENDAR | | | | | | |
| REGULAR BUSINESS | | | | | | |
| 30 | AB 5652: Small Cell Regulations – Confirm Scope of Work | | | | Evan Maxim | |
| 30 | AB 5653: Rooftop Railings Code Amendment (Ordinance No. 20C-01, 1 st Reading) | | | | Evan Maxim | |
| EXECUTIVE SESSION | | | | | | |
| 90 | To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 90 minutes. No action will be taken. | | | | | |
| 30 | To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for approximately 30 minutes. No action will be taken. | | | | | |

| JANUARY 24-25 (FRIDAY-SATURDAY) | |
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| LEGAL NOTICE: Published January 15, 2020 | |
| 2020 City Council Planning Session | |

| FEBRUARY 4 | | DUE TO: | 1/24 D/P | 1/27 FN | 1/27 CA | 1/28 Clerk |
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| ABSENCES: | | | | | | |
| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (5:30-7:00 pm) | | | | | | |
| SPECIAL BUSINESS (7:00 pm) | | | | | | |
| CONSENT CALENDAR | | | | | | |
| -- | AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption) | | | | Evan Maxim | |
| REGULAR BUSINESS | | | | | | |
| | AB xxxx: Sign Regulations – Confirm Scope of Work | | | | Evan Maxim | |
| | AB xxxx: Budget Amendment to appropriate HB 1406 revenue and Funding the ARCH Administrative Budget | | | | Alison Van Gorp | |
| | AB xxxx: Boards & Commissions Code Amendments (1 st Reading) (Tentative) | | | | Deb Estrada | |
| EXECUTIVE SESSION | | | | | | |

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| FEBRUARY 18 | | DUE | 2/7 | 2/10 | 2/10 | 2/11 |
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| ABSENCES: | | TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
| 90 | AB xxxx: Regional Growth Update - Joint Study Session with Planning Commission | | | Evan Maxim | | |
| SPECIAL BUSINESS (7:00 pm) | | | | | | |
| CONSENT CALENDAR | | | | | | |
| -- | AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption) | | | Evan Maxim | | |
| REGULAR BUSINESS | | | | | | |
| | AB xxxx: Shoreline Master Plan – Ecology Approval (1 st Reading) (Tentative) | | | Evan Maxim | | |
| | AB xxxx: Boards & Commissions Vacancy Appointments (Tentative) | | | Deb Estrada | | |
| EXECUTIVE SESSION | | | | | | |
| 30 | To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i). | | | | | |

| MARCH 3 | | DUE | 2/21 | 2/24 | 2/24 | 2/25 |
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| ABSENCES: | | TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (5:30-7:00 pm) | | | | | | |
| 90 | PROS Plan Kick-Off Meeting – Joint Study Session with Parks and Recreation Commission | | | Ryan Daly | | |
| SPECIAL BUSINESS (7:00 pm) | | | | | | |
| | King County Update by Councilmember Claudia Balducci | | | | | |
| CONSENT CALENDAR | | | | | | |
| | AB xxxx: Open Space Conservancy Trust Board Annual Report | | | Alaine Sommargren | | |
| REGULAR BUSINESS | | | | | | |
| | AB xxxx: Community Facility – Planning Commission Report | | | Evan Maxim | | |
| | AB xxxx: Shoreline Master Plan – Ecology Approval (2 nd Reading & Adoption) (tentative) | | | Evan Maxim | | |
| | AB xxxx: ARCH Housing Trust Fund Project Approval | | | Alison Van Gorp | | |
| EXECUTIVE SESSION | | | | | | |
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| MARCH 17 | | DUE | 3/6 | 3/2 | 3/2 | 3/3 |
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| ABSENCES: | | TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
| | AB xxxx: Community Planning & Development – Organizational Assessment briefing (tentative) | | | Alison Van Gorp | | |

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| SPECIAL BUSINESS (7:00 pm) | |
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| CONSENT CALENDAR | |
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| REGULAR BUSINESS | |
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| AB xxxx: Residential Development Standards 3-year review – Scope of Work (tentative) | Evan Maxim |
| EXECUTIVE SESSION | |
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| APRIL 7 | DUE | 3/27 | 3/30 | 3/30 | 3/31 |
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| ABSENCES: | TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | STAFF | | | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | |
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| REGULAR BUSINESS | | | | | |
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| EXECUTIVE SESSION | | | | | |
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| APRIL 21 | DUE | 4/10 | 4/13 | 4/13 | 4/14 |
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| ABSENCES: | TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | STAFF | | | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | |
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| CONSENT CALENDAR | | | | | |
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| REGULAR BUSINESS | | | | | |
| AB xxxx: International Building Code update (1 st Reading & Adoption) (tentative) | | | | | Don Cole |
| EXECUTIVE SESSION | | | | | |
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APRIL 23 (THURSDAY, SPECIAL MEETING)
 Legal Notice:

| ABSENCES: | | |
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| 60 | Joint Meeting with MISD Board (4:45 – 6:00 pm) | Jessi |

| MAY 5 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | |
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| CONSENT CALENDAR | | | | | | |
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| REGULAR BUSINESS | | | | | | |
| AB xxxx: International Building Code update (2 nd Reading & Adoption) (tentative) | | | | Don Cole | | |
| EXECUTIVE SESSION | | | | | | |
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| MAY 19 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | |
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| CONSENT CALENDAR | | | | | | |
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| REGULAR BUSINESS | | | | | | |
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| EXECUTIVE SESSION | | | | | | |
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| JUNE 2 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | |
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| CONSENT CALENDAR | | | | | | |
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| REGULAR BUSINESS | |
| AB xxxx: Small Cell Code Amendment (1 st Reading) (tentative) | Evan Maxim |
| EXECUTIVE SESSION | |

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| JUNE 16 ABSENCES: | DUE TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | |
| AB xxxx: Regional Growth Update – Joint Study Session with Planning Commission (tentative) | | | Evan Maxim | | |
| SPECIAL BUSINESS (7:00 pm) | | | | | |
| CONSENT CALENDAR | | | | | |
| REGULAR BUSINESS | | | | | |
| EXECUTIVE SESSION | | | | | |

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| JULY 7 ABSENCES: | DUE TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | |
| SPECIAL BUSINESS (7:00 pm) | | | | | |
| CONSENT CALENDAR | | | | | |
| REGULAR BUSINESS | | | | | |
| AB xxxx: Small Cell Code Amendment (2 nd Reading & Adoption) (tentative) | | | Evan Maxim | | |
| EXECUTIVE SESSION | | | | | |

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| JULY 21 ABSENCES: | DUE TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | |

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| SPECIAL BUSINESS (7:00 pm) |
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| AUGUST 4 | | | | | |
| POTENTIALLY CANCELED | | | | | |

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| AUGUST 18 | | | | | |
| POTENTIALLY CANCELED | | | | | |

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| SEPTEMBER 1 | DUE TO: | D/P | FN | CA | Clerk |
| ABSENCES: | | | | | |
| ITEM TYPE TIME TOPIC | STAFF | | | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | |
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| CONSENT CALENDAR | | | | | |
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| REGULAR BUSINESS | | | | | |
| AB xxxx: Sign Code Amendment (1 st Reading) (tentative) | | | | Evan Maxim | |
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| EXECUTIVE SESSION | | | | | |
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| SEPTEMBER 15 | DUE TO: | D/P | FN | CA | Clerk |
| ABSENCES: | | | | | |
| ITEM TYPE TIME TOPIC | STAFF | | | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | |
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| CONSENT CALENDAR | | | | | |

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| REGULAR BUSINESS | |
| AB xxxx: Sign Code Amendment (2 nd Reading & Adoption) (tentative) | Evan Maxim |
| EXECUTIVE SESSION | |

| OCTOBER 6 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | |
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| CONSENT CALENDAR | | | | | | |
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| REGULAR BUSINESS | | | | | | |
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| OCTOBER 20 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | |
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| CONSENT CALENDAR | | | | | | |
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| REGULAR BUSINESS | | | | | | |
| AB xxxx: 2021 Comprehensive Plan / Code Amendment Preliminary Docket (tentative) | | | | Evan Maxim | | |
| EXECUTIVE SESSION | | | | | | |
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| NOVEMBER 3 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | |
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| CONSENT CALENDAR | | | | | |
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| REGULAR BUSINESS | | | | | |
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| EXECUTIVE SESSION | | | | | |
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| NOVEMBER 17 ABSENCES: | | | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | | | |
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| CONSENT CALENDAR | | | | | | | | |
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| REGULAR BUSINESS | | | | | | | | |
| AB xxxx: Transportation Impact Fee update (1 st Reading) (tentative) | | | | | | Evan Maxim | | |
| EXECUTIVE SESSION | | | | | | | | |
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| DECEMBER 1 ABSENCES: | | | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | | | |
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| CONSENT CALENDAR | | | | | | | | |
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| REGULAR BUSINESS | | | | | | | | |
| AB xxxx: Transportation Impact Fee update (2 nd Reading & Adoption) (tentative) | | | | | | Evan Maxim | | |
| EXECUTIVE SESSION | | | | | | | | |
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| DECEMBER 15 ABSENCES: | | | | DUE TO: | D/P | FN | CA | Clerk |
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| POTENTIALLY CANCELED | | | | | | | | |

OTHER ITEMS TO BE SCHEDULED:

- Open Space Vegetation Management Report – A. Sommargren
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Utility Projects Update – J. Kintner
- Process to Appoint Permanent City Manager – A. Spietz
- Pavement 101 (Q1)
- Stormwater Dissolved Metals Testing Report (Q2)
- Joint Meeting with Parks & Recreation Commission (Mar)
- Code Compliance and Short-Term Rentals Discussion – A. Van Gorp
- Zayo Franchise – B. Park
- Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Agreement – D. Jokinen

MISD BOARD JOINT MEETING DATES:

- Thursday, April 23, 2020, 4:45-6:00 pm

ANNUAL (ROUTINE) ITEMS:

Council/City Manager:

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Priorities (Q2)
- City Council Mid-Year Planning Session (Q2)
- Sustainability Update (Q1 & Q3)
- Boards & Commissions Annual Appointments (Q2)

Community Planning and Development:

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Code Amendment to Update School Impact Fees (Q3)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

Finance/Budget:

- Every Year:
 - General Fund & REET Surplus Disposition (Q2)
 - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
 - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
 - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
 - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
 - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
 - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
 - Operating Budget Kick-Off (Mid-Year PS)
 - Proposed Budget: Presentation & Distribution (1st Oct Mtg)
 - Proposed Budget: Operating Budget Review (2nd Oct Mtg)
 - Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
 - Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
 - Final Budget Adoption (1st Dec Mtg)

Fire Department:

Human Resources:

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

Parks & Recreation:

- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)
- Open Space Vegetation Management Report (Q2, every other year)

Public Works:

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

Youth & Family Services:

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

Proclamations:

- Sexual Assault Awareness Month (1st Apr)
- Safe Boating and Paddling Week (2nd May)
- Parks and Recreation Month (1st Jul)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor’s Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)