



ARTS COUNCIL STAFF REPORT

Item 3
November 10, 2021
Regular Business

AGENDA ITEM INFORMATION

TITLE:	Annual Arts Council Bylaws Review	<input checked="" type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Receive the presentation and provide feedback as requested.	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

STAFF:	Ryan Daly, Recreation & Operations Manager Sarah Bluvas, Economic Development Coordinator
COUNCIL LIAISON:	Salim Nice
EXHIBITS:	<ol style="list-style-type: none"> 1. Arts Council Bylaws – Redlined with proposed amendments 2. Arts Council Bylaws – Current version

SUMMARY

Article IX of the Arts Council Bylaws states, “The Arts Council shall review bylaws annually at the Arts Council meeting in July. Proposed bylaw amendments must be approved by a majority of the Arts Council.” The board last conducted a major review of and amended the bylaws in October 2019, and no bylaws review occurred in 2020 due to the pause in board work during the COVID-19 pandemic.

Tonight, staff will lead the board in discussion of proposed amendments to the following articles (Exhibit 1):

- Article II (page 1): The proposed amendments simplify the details outlined for Arts Council duties and responsibilities to limit redundancy, as these responsibilities are already detailed in the establishing ordinance. Additionally, staff propose removing reference to budget allocation in this article. As an advisory board, the Arts Council recommends arts and culture priorities for the City but does not have operating budget authority. Staff and financial resources are allocated by the Recreation department to execute on the arts and culture work plan.
- Article III, Section 1 (page 2): The two proposed amendments align Article III, Section 1 with the recent changes made to [MICC 03.05.030](#) per the adoption of [Ordinance No. 21C-13](#) on June 15, 2021.
- Article III, Section 2 (page 3): The proposed amendment adds language that identifies a third line of succession if both the Chair and Vice Chair are unable to fulfill their duties.
- Article III, Section 3 (pages 3-4): The proposed amendments simplify the details outlined for Arts Council committees to provide more flexibility for committee creation and structure going forward.
- Article IV, Section 1 (page 4): The proposed amendment adjusts the Arts Council Regular Meeting schedule from monthly to quarterly and provides flexibility for meeting location should Arts Council meetings remain virtual or shift to City Hall to use technology that enables hybrid meetings. Staff recommend shifting to a quarterly Regular Meeting schedule to use staff and board member resources more efficiently. The reduced Regular Meeting schedule would also provide ample time for subcommittee support and joint-meeting opportunities with other boards and commissions.

- Article IV, Section 4 (page 5): The proposed amendment aligns with the typical board/commission agenda format developed by the City Clerk to streamline the process for developing agenda packets.
- Article IX (page 5): The proposed amendment clarifies the type of majority required to approve bylaw amendments.

Additionally, Arts Council members should propose any amendments they wish the board to consider tonight. All amendments will be deliberated and voted on at the December 2021 Regular Video Meeting.

RECOMMENDATION

Receive the presentation and provide feedback as requested.