



PARKS & RECREATION COMMISSION SPECIAL MEETING MINUTES September 9, 2021

CALL TO ORDER

Chair McCarthy called the meeting to order at 5:30 pm via Zoom Online meeting.

ROLL CALL

Commissioners Rory Westberg, Don Cohen, Jodi McCarthy, Sara Marxen, Peter Burstein and Peter Struck were present.

Absent: Sara Berkenwald

Steve Duh, Consultant, was present.

Staff present were Ryan Daly, Operations Transition Team Manager, Jessi Bon, City Manager, Merrill Thomas-Schadt, Recreation Coordinator

APPEARANCES

1. Sue Stewart spoke about concerns with activities at the Upper Luther Burbank bike skills area.

REGULAR BUSINESS

The Commission welcomed new Commissioner Paul Burstein

1. Approval of Minutes

Minutes from the meetings were presented.

MOTION:

Cohen motioned to accept the minutes from the July 1 meeting as presented. Westberg seconded the motion.

Motion passed unanimously.

2. Luther Burbank Docks and Adjacent Waterfront 30% Design Review

McCarthy motioned to reconvene the Luther Burbank Docks Subcommittee. Westberg seconded the motion.

Motion passed unanimously.

3. Parks, Recreation and Open Space (PROS) Plan Draft Goals & Objectives, Capital Facilities Project List, and Input on September 28 Virtual Public Meeting.

Duh provided an update with survey response numbers and a timeline for the data to be analyzed and compiled (early October).

Duh provided an update on the timeline for development of the PROS Plan project.

Bon outlined the process to review Chapter 4 and walked Commissioners through a matrix of written comments and questions submitted by Commissioners prior to the meeting.

Westberg stated that it was difficult to locate certain areas within the plan referenced in the goals and objectives section. Duh stated that the final document would include a guide to help follow and track the various pieces of the plan.

Commissioners engaged in discussion on each comment and provided feedback which was recorded in the Chapter 4 Comments Matrix.

BREAK FROM 7:10-7:20PM

Bon will go back to the trails section of Chapter 4 to make edits and return this portion to the Commission.

Commissioners and staff team completed review of the comment matrix. Changes made were reflected in the matrix; some specific items will be revised by staff to be returned to the Commission at a later meeting.

Duh presented a preview of the September 28 Virtual Public Meeting. Commissioners provided feedback on draft polling questions.

OTHER BUSINESS

4. **Commission Meeting Update**

Daly confirmed the October 7 meeting and an additional meeting, tentatively scheduled for October 14.

5. **Department Report and Update**

Daly will email report instead of presenting in the interest of time.

Councilmember Jacobson thanked the Commission for their time and work.

6. **Commissioner Reports**

Skipped due to the late hour.

ADJOURNMENT at 9:30PM