

PCB25-04 Exhibit 3 Planning Commission Bylaws Question and Answer Matrix
February 26, 2025

	Received From	Section	Question	Staff Response
1	Thompson	1.1 E	<p>This is a new amendment to the bylaws. It states: "When applicable, complete tasks in subsections A through D within the timeframe established by City Council".</p> <p>Do the Bylaws really need this language?</p>	<p>This amendment is proposed to bring the bylaws into compliance with Mercer Island City Code (MICC) Chapter 3.46 – Planning Commission. This section is directly from MICC 3.46. Staff do not recommend striking this text.</p>
2	Thompson	4	<p>A new proposed amendment reads: "Pursuant to MICC 3.46.040, the planning commission shall not meet more than a total of 11 Regular meetings and up to 10 Special meetings each calendar year. The time and place of meetings and other rules and regulations shall be determined by the planning commission, which shall be on file with the City Clerk".</p> <p>I am not sure I understand this proposed amendment. I am hoping we don't meet 21 times in 2025.</p>	<p>This amendment is proposed to bring the bylaws into compliance with Mercer Island City Code (MICC) Chapter 3.46 – Planning Commission. The introduction paragraph of Section 4 – Meetings is a statement directly from MICC 3.46 that states how many Regular and Special meetings of the Planning Commission can be held each year. Staff do not recommend striking this text.</p> <p>To clarify, this amendment is intended to establish a maximum number of meetings, it is not intended to be a minimum. Typically, the Commission will complete its work within the regular monthly meetings. However, depending on the work plan established by the City Council and any additional deadlines established by the City Council, state legislature, or other bodies, more special meetings may be required from time to time. Furthermore, it is common that one or more regular meetings is rescheduled as a special meeting due to a holiday (e.g. the November and December meetings often fall near Thanksgiving, Hanukkah, and Christmas). Special meetings will be scheduled with input from the Commission.</p>
3	Nice	3.3	<p>3.3 Filling a Planning Commission Vacancy: at least in the copy I have, the <i>City Council Rules of Procedure</i> link did not work. It lead me to https://www.mercerisland.gov/404-error.</p>	<p>This is a scrivener's error and has been corrected. The document will be cleaned up for grammar, missed punctuation, broken links, etc. prior to publication.</p>
4	Nice	4.1.G.2	<p>4.1.G.2 : Chronic Absences. This references Section 2.5 Compensation. Should this reference 2.4 Removal instead?</p>	<p>The correct reference should be Section 2.4 Removal. This has been corrected in the February 26 draft bylaws.</p>