



OPEN SPACE CONSERVANCY TRUST STAFF REPORT

OSCT26-06
July 16, 2026
Regular Business

AGENDA ITEM INFORMATION

TITLE:	Officer Elections	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Appoint a Chair, Vice Chair, and Secretary	

STAFF:	Casey Troy, Interim Park Operations Manager
COUNCIL LIAISON:	Lisa Anderl
EXHIBITS:	N/A

EXECUTIVE SUMMARY

The purpose of this staff report is to present the process for the election of officers for the Mercer Island Open Space Conservancy Trust (OSCT).

BACKGROUND

According to the [Mercer Island Open Space Conservancy Trust Bylaws](#), the positions of Chair, Vice Chair, and Secretary are elected annually by the Trust during the July meeting. Each officer serves a one-year term, with no term limits, allowing members to be re-elected to the same position in subsequent years.

All members of the Open Space Conservancy Trust are eligible for appointment to officer positions at any point during their tenure on the Trust. The bylaws also outline the duties associated with each officer role and the procedures for conducting elections.

ISSUE/DISCUSSION

Tonight, the Open Space Conservancy Trust is scheduled to appoint a new Chair, Vice Chair, and Secretary utilizing the following process to elect new officers (as noted in section 3.1 of the bylaws).

The Staff Liaison shall conduct the elections for Chair as follows:

- A. Any Trustee may nominate a candidate for Chair; no second is needed.
- B. Nominees may accept or decline the nomination.
- C. If only one (1) nomination is made, it is appropriate to make a motion and obtain a second to instruct the Staff Liaison to cast a unanimous ballot for that nomination for Chair. Approval is by majority vote of Trustees present.
- D. If more than one (1) nomination is made, an open election is conducted by roll call vote.
- E. To be elected, the nominee needs a majority vote of the Open Space Conservancy Trust.
- F. Elections will continue until a Chair is elected by a majority vote of the Open Space Conservancy Trust.

G. The Staff Liaison shall declare the nominee receiving the majority vote as the new Chair.

*This process is repeated for the election of the Vice Chair, followed by the election of Secretary

RECOMMENDATION

Appoint a Chair, Vice Chair, and Secretary