



# **PARKS & RECREATION COMMISSION REGULAR MEETING MINUTES November 5, 2020**

## **CALL TO ORDER**

Chair Westberg called the meeting to order at 6:32 pm via Zoom Online meeting.

## **ROLL CALL**

Commissioners Don Cohen, Jodi McCarthy, Rory Westberg, Lyn Gualtieri, Sara Berkenwald and Peter Struck were present.

City Council Liaison Jake Jacobson was present.

Commissioner Amy Richter was absent

Staff present were Ryan Daly, EOC Operations Chief, Paul West, Capital Projects and Planning Manager, Jason Kintner, Public Works Director and Tammy Bodmer HR Assistant.

## **INTRODUCTION**

Chair Westberg introduced new Commissioner Peter Struck. Commissioner Struck introduced himself to the Commissioners and staff.

## **APPEARANCES**

- Mark Clausen – Spoke to the Commission regarding his concerns of restricting biking groups in the parks, due to safety of other park patrons
- Ira Appleman – Spoke to the Commissions regarding protecting parks. He voiced his concerns about locating the Thrift Shop at Mercedale park
- Meg Lippert – Spoke to the Commissions about the Luther Burbank docks project and concerns with the offering concessions and lighting at night.
- Fred Glick – Shared with the Commission regarding a donation offer from a client. This donation would include a gift of a grove of flowering trees in ADP as part of the master plan.
- Jim Stanton – Spoke to the Commission representing the Neighbors in Motion regarding safety improvements to the I-90 trail across ADP
- Carolyn Boatsman – Spoke to the Commissions about the Luther Burbank docks project and concerns with the offering concessions
- Sue Stewart - Audio was not working. She submitted info ahead of the meeting that was distributed to the Commissioners. She gave support in updating the docks, however, shared the concerns of the Friends of Luther Burbank Park to include not lighting in the evenings, limiting powerboats, adding security cameras, and not offering food concessions.

## **MOTION – AGENDA**

Commissioner Cohen motioned to amend the agenda to **move the election of officers to the end of the meeting**. Commissioner McCarthy seconded the motion. Motion passed unanimously

## **APPROVAL OF MINUTES**

Minutes from the February 6, 2020 meeting was presented.

Commissioner McCarthy motioned to accept the minutes and Commissioner Cohen seconded the motion. Motion passed with 5 yes / 0 no / 1 abstain

## **REGULAR BUSINESS**

### **1. Director's Report & Update**

Daly gave the Department report. See PowerPoint presentation attached to agenda packet.

### **2. ADMP Trail Safety Improvements Scope of Work**

West presented staff report for Aubrey Davis Park Trail Safety Improvements. West gave his presentation utilizing a PowerPoint (see PowerPoint presentation attached to agenda packet). West proposed two additions to the scope of work: the establishment of two foot clear zones on either side of the paved trail and the removal of bollards along the trail combined with replacement traffic control.

West requested feedback from Commissioners regarding the plan and then asked for any input regarding bollards and clear zones on sides of trail. Commissioners provided feedback.

Westberg asked Commissioners to take time to review the information and send feedback to West.

West will start a LetsTalk page for this project for the public to learn about it.

### **3. Luther Burbank Dock Reconfigure/Repair**

West presented staff report for Luther Burbank Dock Reconfiguration and Repair. West gave his presentation utilizing a PowerPoint (see PowerPoint presentation attached to agenda packet). He stated that he was asking the Commission to set goals and objectives so that a recommendation can be made to the City Council. He presented a proposed timeline, project background, and information on the September public Open House event and project grant sources. He explained the purpose of the evaluation criteria.

## **MOTION – MEETING EXTENSION**

Commissioner Cohen motioned to extend the meeting for one hour to 9:30 pm. Commissioner McCarthy seconded the motion. Motion passed 5-0 Commissioner Berkenwald exited the meeting just prior to the motion.

### **Continue - 3. Luther Burbank Dock Reconfigure/Repair**

West continued his presentation for the Commissioners. He asked for feedback from Commissioners on the current recommended timeline and detail.

Commissioners recommend taking more time than the current suggested timeline to get further input from the public. West explained the current plan to get input. Possibly looking at other options for additional public input. West suggested having further discussion at the December 2020 meeting. Staff to bring back more info on previous input from public.

## **Other Business:**

## **NEXT MEETING**

The December meeting is currently scheduled for Thursday, December 3, 2020—6:30-8:30pm—Regular Video Meeting – via Zoom. Westberg asked if the Commissioners would be

interested in moving the start time of meetings to 5 pm with the ability to attend via zoom.

**MOTION** - Commission Struck made a motion to move the December 3, 2020 meeting to 5:30 pm.

Seconded by Commissioner McCarthy. Motion passed 5-0 (Commissioner Berkenwald had left meeting)

### **ELECTION OF OFFICERS**

Chair Westberg reviewed the term lengths for Officers and the process for election. Elected officers serve one-year terms running June 1 through the May meeting of the following year. Due to the inability to meet since February 2020 the election was not able to take place in May 2020.

**Chair** - Westberg asked the Commissioners for nominations for the Chair position. Commissioner McCarthy nominated Commissioner Westberg. Staff performed a roll call vote and with a vote of 5-0. Commissioner Westberg was re-appointed as Chair.

**Vice Chair** - Westberg asked the Commissioners for nominations for the Vice Chair position. Commissioner Struck nominated Commissioner McCarthy. Staff performed a roll call vote and with a vote of 5-0. Commissioner McCarthy was re-appointed as Vice Chair.

**Adjournment:** 9:15 pm