

City of Mercer Island
2021-2022 DRAFT Biennial Budget Calendar

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| Capital Improvement Program (CIP) staff work on proposed changes to CIP process, guiding principles and policy review. | <i>Jan – Feb</i> |
| 2021-2026 CIP kick-off with Council <i>CIP priority setting, policy guidance and planning</i> | Tu Mar 17 <i>Council meeting</i> |
| 2021-2026 CIP kick-off with Departments <i>Review CIP calendar, CIP instructions and guiding policy.</i> | Wed Mar 18 |
| 2021-2022 Operating Budget Kickoff with Departments | Wed Mar 30 |
| 2021-2026 CIP Preliminary CIP Preview | Tu May 19 <i>Council Meeting</i> |
| Department Operating budget proposals due to City Manager | June |
| 2021-2026 Adoption of CIP and TIP | Tu June 16 <i>Council Meeting</i> |
| Council Mini-Planning Session <i>2021-2022 Operating Budget Kickoff with Council</i> | June 2020 <i>Dates TBD</i> |
| City Manager and Finance finalize preliminary operating budget, prepare budget document and budget message. | July – August |
| 2021-2022 Operating Budget workshop with Council <i>Council review of proposed operating budget</i> | Sept 25-26 <i>Dates TBD</i> |
| Public Hearing to review 2021-2022 Biennial Budget | Tu Oct 20 <i>Council Meeting</i> |
| Council Adopts Master Fee Schedule <i>To include 2021 Utility Rates and Norcom Rates</i> | Tu Nov 3 <i>Council Meeting</i> |
| Public Hearing to Adopt 2021-2022 Biennial Budget and 2021 Property Tax Ordinances | Tu Nov 17 <i>Council Meeting</i> |