



PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

NOVEMBER 19		DUE TO:	11/8 D/P	11/11 FN	11/11 CA	11/12 Clerk
ABSENCES: Wisenteiner						
ITEM TYPE TIME TOPIC				STAFF		
EXECUTIVE SESSION (5:00 pm)						
60	To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 60 minutes.					
STUDY SESSION (6:00-7:00 pm)						
60	AB 5626: Update on ARCH and ARCH 2020 Work Plan and Administrative Budget			Alison VanGorp		
SPECIAL BUSINESS (7:00 pm)						
10	City Stewardship Award Presentation			Ali Spietz		
CONSENT CALENDAR						
--	AB 5612: Groveland Park Repairs & Shoreline Improvements Project Closeout			Paul West		
--	AB 5627: Approve 2020 ARCH Work Plan and Budget			Alison VanGorp		
REGULAR BUSINESS						
30	AB 5634: Reimbursement Agreement for Environmental Remediation with Atlantic Richfield Company and Seller of the 7810 SE 27th Street (ARCO) Property for the City's Proposed Commuter Parking & Mixed-Use Project.			Jessi Bon		
60	PUBLIC HEARING (Legal Notice: 11/6 & 11/13) Public Hearing: 2019-2020 Mid-Biennial Budget Review: Third Quarter 2019 Financial Status Report, NORCOM 2020 Budget Resolution, 2020 Utility Rate Resolutions, 2020 Property Tax Ordinances, and 2019-2020 Budget Adjustments.			LaJuan Tuttle		
20	AB 5623: Sustainability Update – K4C Commitments			Ross Freeman		
30	AB 5632: Ordinance No. 19C-19 adopting Public Institution Code Amendments (1 st Reading)			Evan Maxim		
30	AB 5628: Code of Ethics Amendments (Ordinance No. 19C-20; 1 st Reading)			Ali Spietz		
EXECUTIVE SESSION						
30	For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)					

DECEMBER 3		DUE TO:	11/22 D/P	11/25 FN	11/25 CA	11/26 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
15	Special Recognition			Mayor Bertlin		
CONSENT CALENDAR						
--	AB 5636: CPD Development and Construction Permit Fees Update Resolution No. 1567			Alison VanGorp		

--	AB 5635: Public Institution Code Amendment (Ordinance No. 19C-19; 2nd Reading & Adoption)	Evan Maxim
--	AB 5639: Code of Ethics Amendments (Ordinance No. 19C-20; 2 nd Reading and Adoption)	Ali Spietz
REGULAR BUSINESS		
30	PUBLIC HEARING (Legal Notice: 10/30) AB 5637: Public Hearing: Interim Design and Concealment Standards for Small Cell Facilities Deployment Ordinance (Extension and Adoption)	Evan Maxim
30	AB 5629: Aubrey Davis Park Master Plan Adoption (Resolution No. 1571)	Ryan Daly & Paul West
30	AB 5630: Minor Code Amendments (1 st Reading)	Evan Maxim
30	AB 5631: 2019 Comprehensive Plan Amendments (2 nd Reading & Adoption)	Evan Maxim
EXECUTIVE SESSION		
30	For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)	

DECEMBER 10 – 6:00 PM		
Legal Notice: published		
SPECIAL BUSINESS (6:00 pm)		
30	Special Recognitions	Deputy Mayor Nice
CONSENT CALENDAR		
--	AB 5638: Minor Code Amendments (2 nd Reading & Adoption)	Evan Maxim
REGULAR BUSINESS		
30	AB 5624: 2020 Comprehensive Plan Amendment Docket	Evan Maxim
EXECUTIVE SESSION		

DECEMBER 17		
Legal Notice: published 12/4		
CANCELED		

OTHER ITEMS TO BE SCHEDULED:

- Open Space Vegetation Management Report – A. Sommargren
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Utility Projects Update – J. Kintner

2020 Agenda Items:

- Process to Appoint Permanent City Manager – K. Segle
- Pavement 101 (Q1)
- Stormwater Dissolved Metals Testing Report (Q2)
- Joint Meeting with Parks & Recreation Commission (Mar)
- Code Compliance and Short-Term Rentals Discussion – A. Van Gorp
- Zayo Franchise – B. Park
- Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Agreement – D. Jokinen

MISD BOARD JOINT MEETING DATES:

- Thursday, April 23, 2020, 4:45-6:00 pm

2020

JANUARY 7		DUE TO:	12/27 D/P	12/30 FN	12/30 CA	12/31 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC			STAFF			
SPECIAL BUSINESS (7:00 pm)						
15	AB xxxx: Councilmember Oaths of Office and Mayor and Deputy Mayor Elections			Deb Estrada		
CONSENT CALENDAR						
--	AB xxxx: Roadside Shoulder Improvements, WMW Phase 2, Contract Award			Clint Morris		
REGULAR BUSINESS						
90	AB xxxx: CIP Projects Update and Project Management Report			LaJuan Tuttle		
30	AB xxxx: Rooftop Railings Code Amendment (1 st Reading)			Evan Maxim		
EXECUTIVE SESSION						

JANUARY 21		DUE TO:	1/10 D/P	1/13 FN	1/13 CA	1/14 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC			STAFF			
STUDY SESSION (5:00-7:00 pm)						
60	AB xxxx: Community Needs Assessment & Human Services Funding			Cindy Goodwin		
60	AB xxxx: MIFYS Foundation Strategic Plan Report			Cindy Goodwin		
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
--	AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption)			Evan Maxim		
REGULAR BUSINESS						
	AB xxxx: Community Facility – Planning Commission Report			Evan Maxim		
EXECUTIVE SESSION						

JANUARY 24 (FRIDAY) - PLANNING SESSION						
LEGAL NOTICE						

JANUARY 25 (SATURDAY) - PLANNING SESSION						
LEGAL NOTICE						

FEBRUARY 4		DUE TO:	1/24 D/P	1/27 FN	1/27 CA	1/28 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC			STAFF			
STUDY SESSION (5:30-7:00 pm)						

90	Regional Growth Update - Joint Study Session with Planning Commission	Evan Maxim
SPECIAL BUSINESS (7:00 pm)		
CONSENT CALENDAR		
REGULAR BUSINESS		
EXECUTIVE SESSION		

FEBRUARY 18		DUE	2/7	2/10	2/10	2/11
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
--	AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption)				Evan Maxim	
REGULAR BUSINESS						
EXECUTIVE SESSION						

MARCH 3		DUE	2/21	2/24	2/24	2/25
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (5:30-7:00 pm)						
90	PROS Plan Kick-Off Meeting – Joint Study Session with Parks and Recreation Commission				Ryan Daly	
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

MARCH 17 ABSENCES:		DUE TO:	3/6 D/P	3/2 FN	3/2 CA	3/3 Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

APRIL 7 ABSENCES:		DUE TO:	3/27 D/P	3/30 FN	3/30 CA	3/31 Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

APRIL 21 ABSENCES:		DUE TO:	4/10 D/P	4/13 FN	4/13 CA	4/14 Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						

EXECUTIVE SESSION	

APRIL 23 (THURSDAY, SPECIAL MEETING)	
Legal Notice: ABSENCES:	
60	Joint Meeting with MISD Board (4:45 – 6:00 pm) Jessi

MAY 5 ABSENCES:	DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC			STAFF		
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
REGULAR BUSINESS					
EXECUTIVE SESSION					

MAY 19 ABSENCES:	DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC			STAFF		
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
REGULAR BUSINESS					
EXECUTIVE SESSION					

JUNE 2 ABSENCES:	DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC			STAFF		
STUDY SESSION (6:00-7:00 pm)					

SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
REGULAR BUSINESS					
EXECUTIVE SESSION					

JUNE 16 ABSENCES:			DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
REGULAR BUSINESS							
EXECUTIVE SESSION							

JULY 7 ABSENCES:			DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
REGULAR BUSINESS							
EXECUTIVE SESSION							

JULY 21 ABSENCES:			DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		

STUDY SESSION (6:00-7:00 pm)		
SPECIAL BUSINESS (7:00 pm)		
CONSENT CALENDAR		
REGULAR BUSINESS		
EXECUTIVE SESSION		

AUGUST 4					
	POTENTIALLY CANCELED				

AUGUST 18					
	POTENTIALLY CANCELED				

SEPTEMBER 1				DUE TO:	D/P	FN	CA	Clerk
ABSENCES:								
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
REGULAR BUSINESS								
EXECUTIVE SESSION								

SEPTEMBER 15				DUE TO:	D/P	FN	CA	Clerk
ABSENCES:								
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								

REGULAR BUSINESS					
EXECUTIVE SESSION					

OCTOBER 6 ABSENCES:					DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC							STAFF		
STUDY SESSION (6:00-7:00 pm)									
SPECIAL BUSINESS (7:00 pm)									
CONSENT CALENDAR									
REGULAR BUSINESS									
EXECUTIVE SESSION									

OCTOBER 20 ABSENCES:					DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC							STAFF		
STUDY SESSION (6:00-7:00 pm)									
SPECIAL BUSINESS (7:00 pm)									
CONSENT CALENDAR									
REGULAR BUSINESS									
EXECUTIVE SESSION									

NOVEMBER 3 ABSENCES:					DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC							STAFF		
STUDY SESSION (6:00-7:00 pm)									
SPECIAL BUSINESS (7:00 pm)									

CONSENT CALENDAR					
REGULAR BUSINESS					
EXECUTIVE SESSION					

NOVEMBER 17 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
REGULAR BUSINESS								
EXECUTIVE SESSION								

DECEMBER 1 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
REGULAR BUSINESS								
EXECUTIVE SESSION								

DECEMBER 15 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								

SPECIAL BUSINESS (7:00 pm)	
CONSENT CALENDAR	
REGULAR BUSINESS	
EXECUTIVE SESSION	

ANNUAL (ROUTINE) ITEMS:

Council/City Manager:

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Priorities (Q2)
- City Council Mid-Year Planning Session (Q2)
- Sustainability Update (Q1 & Q3)
- Boards & Commissions Annual Appointments (Q2)

Community Planning and Development:

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Code Amendment to Update School Impact Fees (Q3)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

Finance/Budget:

- Every Year:
 - General Fund & REET Surplus Disposition (Q2)
 - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
 - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
 - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
 - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
 - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
 - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
 - Operating Budget Kick-Off (Mid-Year PS)
 - Proposed Budget: Presentation & Distribution (1st Oct Mtg)
 - Proposed Budget: Operating Budget Review (2nd Oct Mtg)
 - Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
 - Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
 - Final Budget Adoption (1st Dec Mtg)

Fire Department:

Human Resources:

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

Parks & Recreation:

- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)
- Open Space Vegetation Management Report (Q2, every other year)

Public Works:

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

Youth & Family Services:

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

Proclamations:

- Sexual Assault Awareness Month (1st Apr)
- Safe Boating and Paddling Week (2nd May)
- Parks and Recreation Month (1st Jul)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor’s Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)