



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6432
March 19, 2024
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 6432: City Council Rules of Procedure Amendments (Resolution No. 1658)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve Resolution No. 1658 amending the City Council Rules of Procedure as set forth in Exhibit A.	

DEPARTMENT:	City Council
STAFF:	Ali Spietz, Chief of Administration Andrea Larson, City Clerk
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Resolution No. 1658 and Exhibit A (City Council Rules of Procedure)
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to approve the City Council Rules of Procedure amendments that were discussed at the March 1 City Council Planning Session ([AB 6416](#)).

BACKGROUND

In 2004 (see [AB 3855](#)), the City Council adopted Rules of Procedure (“Rules”) in accordance with MICC 2.06.050(A), which reads, in part: “The council shall determine its own rules, bylaws and order of business, and may establish rules for the conduct of council meetings and the maintenance of order.” The Rules were most recently amended on February 21, 2023 (see [AB 6230](#)).

ISSUE/DISCUSSION

At the March 1 Planning Session, the City Council reviewed amendments proposed by Councilmembers and staff and advanced amendments for approval. Council was presented with two matrices: one with amendments to be adopted in one motion, the other with amendments that each need further discussion. During the process of splitting the matrix (Exhibit 1 to AB 6416), three proposed amendments were inadvertently missed.

Below are the three amendments that were omitted. These amendments are supported by staff and would have been included in the matrix to adopt in one motion. They have been included in the proposed amendments in Exhibit A of Exhibit 1 to this agenda bill.

Section 3.2

- A. **Regular Meetings.** The City Council's regular meetings will be held the first and third Tuesdays of each month in the Slater Room City Council Chambers (8236 SE 24th Street, Mercer Island) when permissible, or other location for which required written notice has been published.

...

- B. **Emergency Meetings.** ... An emergency meeting may only be called as a result of an emergency involving injury or damage to persons or property or the likelihood of such injury or damage or when time requirements of a 24-hour notice would make notice impracticable-impractical and increase the likelihood of such injury or damage.

...

- D. **Executive Sessions.** ... If a Councilmember unintentionally discloses executive session material to any person(s) not a party to the executive session-with another party, that Councilmember shall promptly inform the City Manager and/or the City Council of the disclosure.

The Council also adopted a motion to next review the City Council Rules of Procedure at its Planning Session in 2027 and every odd year after that, unless warranted by a necessary change. This has been added as Section 10.3.

RECOMMENDED ACTION

Approve Resolution No. 1658 amending the City Council Rules of Procedure as set forth in Exhibit A.