



PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

NOVEMBER 4 (MONDAY)		DUE TO:	10/25 D/P	10/28 FN	10/28 CA	10/29 Clerk
Legal Notice: published 10/30						
ABSENCES:						
ITEM TYPE TIME TOPIC			STAFF			
STUDY SESSION (5:30-7:00 pm)						
90	AB 5622: Aubrey Davis Park Master Plan Review & Discussion			Ryan Daly & Paul West		
CONSENT CALENDAR (7:00 pm)						
--	AB 5625: Due Diligence Costs for the City's Proposed Commuter Parking & Mixed-Use Project			Kirsten Taylor		
REGULAR BUSINESS						
20	AB 5615: Accept SAMSHSA Federal Grants for YFS			Cindy Goodwin		
20	AB 5623: Sustainability Update – K4C Commitments			Ross Freeman		
20	AB 5621: Sales and Use Tax for Affordable and Supportive Housing Ordinance No. 19C-16 (1 st Reading and Adoption)			Alison VanGorp		
20	AB 5620: Update Business and Occupation Tax Municipal Code Language			Matt Mornick		
30	AB 5624: 2020 Comprehensive Plan Amendment Docket			Evan Maxim		
EXECUTIVE SESSION						
90	To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 90 minutes.					
30	For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b) for approximately 45 minutes.					

NOVEMBER 5						
Legal Notice: published 10/30						
CANCELED (Election Day)						

NOVEMBER 19		DUE TO:	11/8 D/P	11/11 FN	11/11 CA	11/12 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC			STAFF			
STUDY SESSION (5:00-7:00 pm) (Time change TBD)						
60	AB xxxx: Aubrey Davis Park Master Plan Review (Tentative/If Needed)			Ryan Daly & Paul Daly		
60	AB xxxx: ARCH Update and 2020 Work Plan and Budget			Alison Van Gorp		
SPECIAL BUSINESS (7:00 pm)						
10	City Stewardship Award Presentation			Ali Spietz		
CONSENT CALENDAR						
--	AB xxxx: City B&O Tax Model Ordinance (2nd Reading & Adoption)			Matt Mornick		
--	AB 5612: Groveland Park Repair & Shoreline Improvements Project Closeout			Paul West		
--	AB xxxx: Approve 2020 ARCH Work Plan and Budget			Alison VanGorp		

REGULAR BUSINESS		
90	PUBLIC HEARING (Legal Notice: 11/6 & 11/13) - AB xxxx: Public Hearing: 2019-2020 Mid-Biennial Budget Review (Third Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments; NORCOM 2020 budget resolution; 2020 utility rate resolutions; and 2020 property tax ordinances.	LaJuan Tuttle
30	AB xxxx: Minor Code Amendments (1 st Reading)	Evan Maxim
30	AB xxxx: 2019 Comprehensive Plan Amendments (2 nd Reading & Adoption)	Evan Maxim
30	AB xxxx: Public Institution Code Amendment (1 st Reading & Adoption)	Evan Maxim
EXECUTIVE SESSION		
30	For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)	

DECEMBER 3		DUE	11/22	11/25	11/25	11/26
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
30	Special Recognitions				Mayor Bertlin	
CONSENT CALENDAR						
--	AB xxxx: Minor Code Amendments (2 nd Reading & Adoption)				Evan Maxim	
--	AB xxxx: CPD Development and Construction Permit Fees Update Resolution				Alison VanGorp	
--	AB xxxx: Public Institution Code Amendment (2nd Reading & Adoption)				Evan Maxim	
REGULAR BUSINESS						
30	PUBLIC HEARING (Legal Notice: 10/30) - AB xxxx: Public Hearing: Interim Design and Concealment Standards for Small Cell Facilities Deployment Ordinance (Extension and Adoption)				Evan Maxim	
60	AB xxxx: Aubrey Davis Park Master Plan Adoption				Ryan Daly & Paul West	
EXECUTIVE SESSION						
30	For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)					

DECEMBER 10						
IF NEEDED						

DECEMBER 17						
POTENTIALLY CANCELED						

OTHER ITEMS TO BE SCHEDULED:

- Open Space Vegetation Management Report – A. Sommargren
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Utility Projects Update – J. Kintner

2020 Agenda Items:

- Process to Appoint Permanent City Manager – K. Segle
- Pavement 101 (Q1)
- Stormwater Dissolved Metals Testing Report (Q2)
- Joint Meeting with Parks & Recreation Commission (Mar)
- Code Compliance and Short-Term Rentals Discussion – A. Van Gorp
- Zayo Franchise – B. Park
- Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Agreement – D. Jokinen

MISD BOARD JOINT MEETING DATES:

- Thursday, October 24, 2019, 4:45-6:00 pm
- Thursday, April 23, 2020, 4:45-6:00 pm

2020

JANUARY 7		DUE TO:	12/27 D/P	12/30 FN	12/30 CA	12/31 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC					STAFF	
SPECIAL BUSINESS (7:00 pm)						
15	AB xxxx: Councilmember Oaths of Office and Mayor and Deputy Mayor Elections				Deb Estrada	
CONSENT CALENDAR						
--	AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption)				Evan Maxim	
REGULAR BUSINESS						
20	AB xxxx: Roadside Shoulder Improvements, WMW Phase 2, Contract Award				Clint Morris	
60	AB xxxx: CIP Projects Update and Project Management Report				LaJuan Tuttle	
30	AB xxxx: Rooftop Railings Code Amendment (1 st Reading)				Evan Maxim	
EXECUTIVE SESSION						

JANUARY 21		DUE TO:	1/10 D/P	1/13 FN	1/13 CA	1/14 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION (5:00-7:00 pm)						
60	AB xxxx: Community Needs Assessment & Human Services Funding				Cindy Goodwin	
60	AB xxxx: MIFYS Foundation Strategic Plan Report				Cindy Goodwin	
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						

AB xxxx: Community Facility – Planning Commission Report	Evan Maxim
EXECUTIVE SESSION	

JANUARY 24 (FRIDAY) - PLANNING SESSION
LEGAL NOTICE

JANUARY 25 (SATURDAY) - PLANNING SESSION
LEGAL NOTICE

FEBRUARY 4		DUE	1/24	1/27	1/27	1/28
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (5:30-7:00 pm)						
90	Regional Growth Update - Joint Study Session with Planning Commission				Evan Maxim	
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

FEBRUARY 18		DUE	2/7	2/10	2/10	2/11
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
--	AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption)				Evan Maxim	
REGULAR BUSINESS						
EXECUTIVE SESSION						

MARCH 3 ABSENCES:		DUE TO:	2/21 D/P	2/24 FN	2/24 CA	2/25 Clerk
ITEM TYPE TIME TOPIC			STAFF			
STUDY SESSION (5:30-7:00 pm)						
90	PROS Plan Kick-Off Meeting – Joint Study Session with Parks and Recreation Commission			Ryan Daly		
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

MARCH 17 ABSENCES:		DUE TO:	3/6 D/P	3/2 FN	3/2 CA	3/3 Clerk
ITEM TYPE TIME TOPIC			STAFF			
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

APRIL 7 ABSENCES:		DUE TO:	3/27 D/P	3/30 FN	3/30 CA	3/31 Clerk
ITEM TYPE TIME TOPIC			STAFF			
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						

EXECUTIVE SESSION					

APRIL 21 ABSENCES:			DUE TO:	4/10 D/P	4/13 FN	4/13 CA	4/14 Clerk
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
REGULAR BUSINESS							
EXECUTIVE SESSION							

MAY 5 ABSENCES:			DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
REGULAR BUSINESS							
EXECUTIVE SESSION							

MAY 19 ABSENCES:			DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							

REGULAR BUSINESS					
EXECUTIVE SESSION					

JUNE 2 ABSENCES:					DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC							STAFF		
STUDY SESSION (6:00-7:00 pm)									
SPECIAL BUSINESS (7:00 pm)									
CONSENT CALENDAR									
REGULAR BUSINESS									
EXECUTIVE SESSION									

JUNE 16 ABSENCES:					DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC							STAFF		
STUDY SESSION (6:00-7:00 pm)									
SPECIAL BUSINESS (7:00 pm)									
CONSENT CALENDAR									
REGULAR BUSINESS									
EXECUTIVE SESSION									

JULY 7 ABSENCES:					DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC							STAFF		
STUDY SESSION (6:00-7:00 pm)									
SPECIAL BUSINESS (7:00 pm)									

CONSENT CALENDAR					
REGULAR BUSINESS					
EXECUTIVE SESSION					

JULY 21 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
REGULAR BUSINESS								
EXECUTIVE SESSION								

AUGUST 4								
POTENTIALLY CANCELED								

AUGUST 18								
POTENTIALLY CANCELED								

SEPTEMBER 1 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
REGULAR BUSINESS								
EXECUTIVE SESSION								

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SEPTEMBER 15 ABSENCES:		DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

OCTOBER 6 ABSENCES:		DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

OCTOBER 20 ABSENCES:		DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						

EXECUTIVE SESSION					

NOVEMBER 3 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
REGULAR BUSINESS								
EXECUTIVE SESSION								

NOVEMBER 17 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
REGULAR BUSINESS								
EXECUTIVE SESSION								

DECEMBER 1 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								

REGULAR BUSINESS		
EXECUTIVE SESSION		

DECEMBER 15		DUE TO:	D/P	FN	CA	Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

ANNUAL (ROUTINE) ITEMS:

Council/City Manager:

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Priorities (Q2)
- City Council Mid-Year Planning Session (Q2)
- Sustainability Update (Q1 & Q3)
- Boards & Commissions Annual Appointments (Q2)

Community Planning and Development:

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Code Amendment to Update School Impact Fees (Q3)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

Finance/Budget:

- Every Year:
 - General Fund & REET Surplus Disposition (Q2)
 - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
 - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
 - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
 - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
 - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
 - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
 - Operating Budget Kick-Off (Mid-Year PS)
 - Proposed Budget: Presentation & Distribution (1st Oct Mtg)
 - Proposed Budget: Operating Budget Review (2nd Oct Mtg)
 - Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
 - Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
 - Final Budget Adoption (1st Dec Mtg)

Fire Department:

Human Resources:

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

Parks & Recreation:

- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)
- Open Space Vegetation Management Report (Q2, every other year)

Public Works:

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

Youth & Family Services:

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

Proclamations:

- Sexual Assault Awareness Month (1st Apr)
- Safe Boating and Paddling Week (2nd May)
- Parks and Recreation Month (1st Jul)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor’s Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)