
CITY OF MERCER ISLAND

Parks & Recreation Department

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7870 | www.mercergov.org



Parks and Recreation Commission

Staff Report

January 7, 2021

Luther Burbank Docks Preferred Alternative Development meeting #3

Exhibit 1: Evaluation Criteria memo

Exhibit 2: Evaluation Criteria Compiled Results

Exhibit 3: Proposed Evaluation Criteria Matrix

To: Parks & Recreation Commission

From: Paul West, CIP Project Manager

Date: December 30, 2020

1. Overview

The Parks and Recreation Commission (PRC) continues to develop a preferred concept alternative for the Luther Burbank docks. At this meeting, the PRC will:

- Review results of the evaluation criteria survey
- Discuss a process for drafting the preferred concept alternative

2. Evaluation Criteria

City staff sent the commissioners a new criteria ranking matrix and a memo providing direction on providing feedback. See Exhibit 1. City staff compiled the evaluation criteria rankings received from the commissioners. See Exhibit 2.

City staff sorted each criterion into a ranking based on the responses. See Exhibit 3. Staff did not recommend a ranking for two criteria, *Social Distancing Protocols* and *Seasonality*, because they did not receive majority support from commissioners. Remaining criteria were sorted into priority categories HIGH, MEDIUM and LOW based on the commissioners' responses. Criteria that received a strong majority in one rank were assigned to that ranking. Where responses were more distributed across the rank scale, other indicators were factored into the assignment of ranking. In two instances, the ranks of subordinate criteria were considered. In one instance, the criterion received two "No" include responses that were considered in assigning ranking.

City staff are seeking feedback and validation for this product to be used in evaluating options for the preferred alternative going forward.

3. Context for the preferred concept

The process for preferred concept will be discussed as part of the PRC's meeting schedule for first quarter 2021. The preferred concept is major milestone. The PRC must complete its work on this in the first quarter of 2021. The schedule for the project going forward is as follows:

Q1 2021:	PRC develops recommended preferred concept
Q2 2021:	City Council approves the preferred concept
Q2 2021 - Q2 2022:	30% design and permitting
Q1-Q4 2022	90% design, cost estimates and grant applications
2023	Budgeting and 100% design (construction documents)
2024	Bidding and Construction

The critical path component is completing the preferred concept no later than the first half of 2021. This allows a year to obtain permits and refine the design so the City is ready to apply for grants in the 2022 Washington State Recreation and Conservation Office grant funding cycle. If we miss the 2022 grant cycle, we will have to wait until 2024 to apply.