



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6264
May 2, 2023
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6264: Formation of a City Council Ad Hoc Committee to Assist City Manager in Review and Evaluation of Regional Fire Service Proposals	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Create a City Council Ad Hoc Committee to assist the City Manager with review and evaluation of regional fire service proposals.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager Robbie Cunningham Adams, Management Analyst
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Regional Fire Service Model Request for Proposals 2. City Council Rules of Procedure, Section 9
CITY COUNCIL PRIORITY:	4. Focus efforts and actions to be an environmentally and fiscally sustainable, connected, and diverse community.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to create a City Council ad hoc committee, further described below.

- The purpose and objective of the committee is to assist the City Manager with review and evaluation of regional fire service proposals and to make a recommendation to the City Council.
- Staff proposes the committee meet twice in the month of May to inform a presentation and update to the City Council on June 6, 2023. Subsequent committee meetings may be scheduled in June.
- If the ad hoc committee is formed, then the Mayor will need to appoint three Councilmembers. This may be done at the May 2, 2023 Meeting.

BACKGROUND

During the April 4, 2023 City Council Meeting, the Council authorized and directed the City Manager to seek proposals from the City of Bellevue and Eastside Fire & Rescue for a regional fire service model ([AB 6249](#)). The City posted the [request for proposals \(RFP\) for regional fire services](#) with a due date of Wednesday, May 3, 2023 at 4:00 pm. The RFP includes a list of objectives and factors to guide the evaluation of regional fire services proposals (Exhibit 1). Additional information is available on the City's [Let's Talk page](#).

ISSUE/DISCUSSION

Staff recommends the creation of a City Council ad hoc committee, as set forth in the City Council Rules of Procedure 9.3B and 9.5 (Exhibit 2), to assist the City Manager in reviewing regional fire service proposals. Staff proposes the committee meet with the City Manager and staff twice in the month of May in preparation for a presentation and update to the City Council on June 6, 2023. Subsequent committee meetings may be scheduled in June.

Proposals will be received from responding agencies by May 3 at 4:00 pm. The proposals will be made available to the public on [Let's Talk](#).

The committee will not take action on behalf of the City Council, conduct hearings, or take testimony or public comment.

City Manager and staff meetings with the committee can be scheduled based on availability of committee members. Upon completion of the intended purpose and objective, the committee will disband as set forth in the City Council Rules of Procedure 9.3B.

NEXT STEPS

If a City Council ad hoc committee is formed, the Mayor (in consultation with the Deputy Mayor) will need to appoint three Councilmembers as set forth in the City Council Rules of Procedure 9.5. This may be done at the May 2, 2023 City Council Meeting.

RECOMMENDED ACTION

Create the City Council Regional Fire Service Proposal Review Ad Hoc Committee to assist the City Manager with review and evaluation of regional fire service proposals in May and June of 2023.