
DESIGN COMMISSION

MEETING MINUTES



Wednesday, April 22, 2021

CALL TO ORDER

Chair Richard Erwin called the virtual meeting to order at 6:04 PM from a remote location.

ROLL CALL

Chair Richard Erwin, Vice Chair Colin Brandt, Commissioners Traci Granbois, Anthony Perez, Tom Soeprono (6:06 PM), and Suzanne Zahr were present. Commissioner Claire McPherson was absent.

STAFF PRESENT

Jeff Thomas, Interim CPD Director, Andrea Larson, Senior Administrative Assistant, and Robin Proebsting, Senior Planner were present.

MEETING MINUTES APPROVAL

The Commission reviewed the minutes from February 24, 2021.

It was moved by Brandt; seconded by Perez to:

Approve the February 24, 2021 minutes

Passed 6-0

APPEARANCES

Jake Jacobson provided comments regarding the Xing Hua project.

Victor Raisys spoke about the Xing Hua project

Meg Lippert commented on the Xing Hua project.

Robin Russell spoke to concerns about the Xing Hua project.

Tom Acker provided comments regarding the Xing Hua project.

REGULAR BUSINESS

Agenda Item #3: DSR20-001 – Xing Hua Mixed Use Building

Robin Proebsting, Senior Planner, gave a brief presentation and provided clarifying information to the Commission regarding the Xing Hua project and introduced John Davies, KPG, and Megan McKay, Johnston Architects.

The Commission discussed the project.

Megan McKay, Johnston Architects, spoke to the Commission regarding parking spaces. The Applicant team

provided that they will provide an additional parking space that would bring the parking spaces to 203 parking spaces for this project.

John Davies, KPG, provided clarification to the Commission regarding flex parking spaces.

It was moved by Brandt; seconded by Perez to:

Provide an additional condition of approval to the previously approved conditions that the applicant provide one more – a 203rd – Commercial parking stall prior to permit issuance in accordance with the City standards for parking stalls.

Passed 6-0

PLANNED ABSENCES FOR FUTURE MEETINGS

There were no planned absences.

OTHER BUSINESS

Jeff Thomas, Interim CPD Director, gave a brief update to the Commission regarding the Town Center parking study that the City Council is looking to scope in 2021 and regarding the Town Center moratorium and the commercial retail analysis that is being conducted.

ANNOUNCEMENTS AND COMMUNICATIONS

Andrea Larson, Sr. Administrative Assistant, spoke to the Commission regarding the Annual Recruitment process for Boards & Commissions.

ADJOURNMENT

The meeting was adjourned at 7:50 PM